



the dpsa

Department:
Public Service and Administration
REPUBLIC OF SOUTH AFRICA

PUBLIC SERVICE VACANCY CIRCULAR

PUBLICATION NO 07 OF 2024

DATE ISSUED 23 FEBRUARY 2024

1. Introduction

- 1.1 This Circular is, except during December, published on a weekly basis and contains the advertisements of vacant posts and jobs in Public Service departments.
- 1.2 Although the Circular is issued by the Department of Public Service and Administration, the Department is not responsible for the content of the advertisements. Enquiries about an advertisement must be addressed to the relevant advertising department.

2. Directions to candidates

- 2.1 Applications on form Z83 with full particulars of the applicants' training, qualifications, competencies, knowledge and experience (on a separate sheet if necessary or a CV) must be forwarded to the department in which the vacancy/vacancies exist(s). **NB: PROSPECTIVE APPLICANTS MUST PLEASE USE THE NEW Z83 WHICH IS EFFECTIVE AS AT 01 JANUARY 2021.**
- 2.2 Applicants must indicate the reference number of the vacancy in their applications.
- 2.3 Applicants requiring additional information regarding an advertised post must direct their enquiries to the department where the vacancy exists. The Department of Public Service and Administration must not be approached for such information.
- 2.4 It must be ensured that applications reach the relevant advertising departments on or before the applicable closing dates.

3. Directions to departments

- 3.1 The contents of this Circular must be brought to the attention of all employees.
- 3.2 It must be ensured that employees declared in excess are informed of the advertised vacancies. Potential candidates from the excess group must be assisted in applying timeously for vacancies and attending where applicable, interviews.
- 3.3 Where vacancies have been identified to promote representativeness, the provisions of sections 15 (affirmative action measures) and 20 (employment equity plan) of the Employment Equity Act, 1998 should be applied. Advertisements for such vacancies should state that it is intended to promote representativeness through the filling of the vacancy and that the candidature of persons whose transfer/appointment will promote representativeness, will receive preference.
- 3.4 Candidates must be assessed and selected in accordance with the relevant measures that apply to employment in the Public Service.

4 SMS pre-entry certificate

- 4.1 To access the SMS pre-entry certificate course and for further details, please click on the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. For more information regarding the course please visit the NSG website: www.thensg.gov.za.

AMENDMENT

: **DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE:** Kindly note that the posts of Artisan Foreman (Plumbing) with Ref No: 2024/31, Artisan Foreman (Welding) with Ref No: 2024/32 and Artisan Foreman (Carpentry) with Ref No: 2024/33, All centre Pretoria Regional Office, advertised in Public Service Vacancy Circular 06 dated 16 February 2024 with the closing date 01 March 2024, was advertised with incorrect Requirements: must have a Certificate of Compliance, the certificate is not a requirement. Closing date for the three positions will be extended to the 08 March 2024.

**INDEX
NATIONAL DEPARTMENTS**

NATIONAL DEPARTMENTS	ANNEXURE	PAGES
SMALL BUSINESS DEVELOPMENT	A	03
WATER AND SANITATION	B	04 - 14

PROVINCIAL ADMINISTRATIONS

PROVINCIAL ADMINISTRATION	ANNEXURE	PAGES
GAUTENG	C	15 - 22
KWAZULU NATAL	D	23 - 64
WESTERN CAPE	E	65 - 69

DEPARTMENT OF SMALL BUSINESS DEVELOPMENT

The Department of Small Business Development is an equal opportunity & affirmative action employer. It is the DSBD's intention to promote representativity (race, gender, youth & disability). The candidature of persons whose transfer/promotion/appointment will promote representativity will receive preference.

- APPLICATIONS** : Candidates must submit applications to applications@kgadi.co.za and quote the reference number for the abovementioned position on the subject line (email) when applying. i.e "REF NO: DD SWM&E"
- CLOSING DATE** : 08 March 2024 at 16h00. Applications received after the closing date will not be considered.
- NOTE** : The Department of Small Business Development is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representativity in terms of race, disability, youth & gender will receive preference as per the DSBD EE Plan.

OTHER POST

- POST 07/01** : **DEPUTY DIRECTOR: SECTOR-WIDE MONITORING AND EVALUATION**
REF NO: DD SWM&E
(Internal)

- SALARY** : R811 560 per annum
- CENTRE** : Pretoria
- REQUIREMENTS** : Bachelor's Degree (NQF level 7) in Community / International Development Studies / Development Economics/ Demography / Development Statistics/ or other related Social Sciences/ Human Science qualification as recognised by SAQA. 5 years' experience in Monitoring and Evaluation environment with a specific focus on Monitoring and Evaluation methods, data, and information management of which 3years must be at Supervisory level. Knowledge of planning and reporting. Basic knowledge and experience in research methodology. Knowledge of project cycle management, administration, and evaluation concepts and procedures. Knowledge of and ability to design monitoring and evaluation instruments (interview schedules, questionnaires, etc.). Knowledge of at least one data analysis software such as SPSS, STATA/Atlas.ti. Certificates in Monitoring and Evaluation and Project management would be considered an added advantage. Training in MS Office packages with demonstrated proficiency in (Excel, Word, PowerPoint, Publisher, and SharePoint). A valid driver's license is required. Have proven competencies: Problem-Solving and analysis, Communication (verbal and written), Organising skills and time management, Interpersonal skills, Client orientation and customer focus, Stakeholder relations, Quantitative and qualitative research methods, Negotiation skills, and Report writing skills.

- DUTIES** : Develop Monitoring and Evaluation framework inclusive of but not limited to Developing and implementing a monitoring and evaluation system, plans to track projects/ programmes results and protocol for projects/ programmes indicator revisions, Providing technical advice and support to projects/ programme managers in the development of measurable indicators in accordance with the relevant guidelines. Compile and submit quarterly and annual analysis reports on projects and programme performance. Undertake midterm evaluation (information evaluation) and end-term evaluation (summative evaluation) to assess the Department's track towards achieving its 5 years strategic objectives. Manage the sub-directorate to ensure efficient and effective implementation of the operational plan, performance plan, management of performance and discipline of supervisees, etc. Communicate with stakeholders, clients, management & colleagues: Written, Verbal, and formal presentations/conduct capacity building and information sharing sessions on monitoring and evaluation application tools. Participate in the identification of stakeholders' needs and maintain relations etc.

- ENQUIRIES** : Enquiries for all advertised posts should be directed to the recruitment office
Tel No: (012) 394-5286/43097

DEPARTMENT OF WATER AND SANITATION

CLOSING DATE : 08 March 2024

NOTE : Interested applicants must submit their applications for employment to the address specified on each post. Applications must be submitted using the newly implemented Z83 form obtainable on the Department of Water and Sanitations website, under career opportunities or the DPSA website, under vacancies in the Public Service (point 4) and should be accompanied by a comprehensive CV (with full particulars of the applicants' training, qualifications, competencies, knowledge and experience). All required information on the Z83 application form must be provided. Other related documentation such as copies of qualifications, identity document, driver's license etc need not to accompany the application when applying for a post as such documentation must only be produced by shortlisted candidates during the interview date in line with DPSA circular 19 of 2022. With reference to applicants bearing professional or occupational registration, fields provided in Part B of the Z83 must be completed as these fields are regarded as compulsory and such details must also be included in the applicants CV. For posts requiring a driver's license, annotate such details on CV. Failure to complete or disclose all required information will automatically disqualify the applicant. No late applications will be accepted. A SAQA evaluation certificate must accompany foreign qualification/s (only when shortlisted). Applications that do not comply with the above-mentioned requirements will not be considered. Candidates will be required to complete a financial disclosure form and undergo a security clearance. Foreigners or dual citizenship holders must provide a police clearance certificate from country of origin (only when shortlisted). The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996) the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within three (3) months of this advertisement, please accept that your application has been unsuccessful. Faxed or emailed applications will not be considered. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets.

OTHER POSTS

POST 07/02 : **CHIEF ENGINEER GRADE A REF NO: 080324/01**
Branch: Water Resource Management
Dir Water Resource Management Planning

SALARY : R1 146 540 - R1 308 036 per annum, (all-inclusive OSD salary package) advice.

CENTRE : Pretoria Head Office

REQUIREMENTS : An Engineering Degree (B Eng/BSc (Eng) or relevant qualification. Six (6) years post qualification experience. Compulsory registration with the Engineering Council of South Africa (ECSA) as a Professional Engineer. The disclosure of a valid unexpired driver's license. Relevant years' experience in the field of Water Engineering or Integrated Water Resources Management (IWRM). Good knowledge of water resources system operation and water resources modelling. Understanding of Water Resource Assessment. Analysis of Water requirements and Water availability assessment. Good knowledge in Hydrology, Geo-hydrology, Dam Engineering, Hydropower, Engineering Economics and Water Resource Planning skills. Proven extensive practical experience and skills in hydrological modelling and flow routing. Knowledge of supply chain management, contractual, legal requirements and business planning. Report writing and reviewing skills. Good written and verbal communication skills. Knowledge and understanding of Project Management and Financial management. Good time management and interpersonal skills. Understanding of the National Water Act, Water Services Act, National

Environmental Management Act, Public Service Regulations Act and the Public Finance Management Act (PFMA). Must be able to work independently, be self-motivated and reliable.

DUTIES : Conceptualising and testing of water resources management scenarios in order to provide a balance and timely water resources management decision support. Undertake hydrological assessments. Provide technical, management and administrative support in Sub directorate: System Operation. Build capacity and mentor young water resources engineers/scientists. Undertake water resources planning/operation modelling developments and/or analyses. Serve in committees on water resource planning/operation matters both nationally and internationally with respect to trans-boundary watercourses.

ENQUIRIES APPLICATIONS : Ms C Ntuli Tel No: (012) 336 7618
: Pretoria (Head Office): Please forward your application quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to Delta Continental Building, Corner of Visagie and Bosman Street, Pretoria.

FOR ATTENTION NOTE : Planning, Recruitment & Selection Unit
: This appointment will be made on the minimum notch of the salary range, however, a higher notch within the salary range of Grade A will be considered based in relation to the provisions of the Public Service Regulation 2016 as amended, i.e. provision of the candidate's current salary

POST 07/03 : **CONTROL ENGINEERING TECHNOLOGIST GRADE A (CIVIL) REF NO: 080324/02 (X3 POSTS)**
Branch: Infrastructure Management
Dir: Civil Engineering
(Re-advertisement, applicants who previously applied are encouraged to re-apply)

SALARY CENTRE REQUIREMENTS : R831 309 per annum, (all-inclusive OSD salary package)
: Pretoria Head Office
: A Bachelor of Technology in Engineering (B-Tech) or relevant Engineering qualification. Six (6) years' post qualification Engineering Technologist experience required. Compulsory registration with Engineering Council of South African (ECSA) as a Professional Engineering Technologist. The disclosure of a valid unexpired driver's license. Knowledge of project management, technical design and analysis. Knowledge and understanding of research and development. Knowledge and experience in Computer-aided engineering applications. Knowledge of legal compliance and technical report writing. Good communication skills both (verbal and written), conflict management and negotiation skills. Problem solving and analysis, decision making, teamwork, creativity, financial management, people management, customer focus, responsiveness, planning and organizing.

DUTIES : Manage technical services and support in conjunction with Engineers, Technologist and Associates in the field, Pretoria-West Hydraulic Laboratories, and technical office activities. Ensure the promotion of safety in line with statutory and regulatory requirements. Evaluate existing technical manuals, standard drawings, and procedures to incorporate new technology. Ensure quality assurance of technical designs with specifications and authorize, make recommendations for approval by the relevant authority. Manage administrative, human resources and related functions. Financial Management and provide inputs into the budgeting process, operational plan, procurement plan and related matters. Compile and submit reports as required. Attend to Risk and Disaster Management matters. Research and development through continuous professional development to keep up with new technologies and procedures. Liaise with relevant bodies/councils on engineering related matters. Must be prepared to work away from the office and travel extensively for extended periods of time. Provide mentorship and supervision of personnel. Research / literature studies and technical engineering technology to improve expertise.

ENQUIRIES APPLICATIONS : Mr. E Koadibane Tel No: (012) 336 7694
: Pretoria (Head Office): Please forward your application quoting the relevant reference number to The Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to Delta Continental Building, Corner of Visagie and Bosman Street, Pretoria, 0001.

FOR ATTENTION : Planning, Recruitment and Selection Unit

POST 07/04 : **ENGINEER PRODUCTION GRADE A - C REF NO: 080324/03**
Branch: Water And Sanitation Services Management
Dir: Water Services Planning Support
(Re-advertisement applicants who previously applied are encouraged to re-apply)

SALARY : R795 147 – R1 197 978 per annum, (all-inclusive OSD salary package), (Offer will be based on proven years of experience)

CENTRE REQUIREMENTS : Pretoria Head Office
: A Civil Engineering Degree (B Eng/ BSc (Eng). Three (3) years post qualification Engineering experience required. Compulsory registration with the Engineering Council of South Africa (ECSA) as a Professional Engineer. The disclosure of a valid unexpired driver's license. Three (3) years' experience in the municipal water supply and sanitation services industry will be an added advantage. Knowledge of the water and sanitation services legislative and regulatory environment. Good technical, analytical, programme and project management skills, financial management skills, knowledge management and the ability to effectively liaise with a wide range of sector role players. Willingness to travel frequently.

DUTIES : The successful candidate will report to the Chief Engineer: Water Services Project Planning Support and provide support in the analysis and project management of water and sanitation services planning projects. Provide technical support to the water and sanitation services sector. Strategic Analysis of Water Services themes and topics. Development of related technical and business perspectives with recommendations. Input on regular updates of planning guidelines, with checklists for comprehensive project planning & documentation. Development and reviews of SOPs related to project planning. Liaison and engagements with all water and sanitation stakeholders and sector players regarding project planning. Provide support to WSAs to ensure implementation of Planning Frameworks and methodologies. Monitoring and reporting on the implementation of planning frameworks and methodologies nationally. Identification, prioritization, initiation and project management of planning projects, through the Regional Offices, including the associated financial management to ensure sufficient budgeting for planning. Support the Co-ordination of planning to ensure integrated planning and efficient management of water and sanitation services planning projects in all spheres of government (Water Boards, WSAs and other WSPs) to improve water and sanitation services and the reliability and sustainably of bulk and reticulation water and sanitation infrastructure. Investigation, assessment, monitoring, and reporting on all aspects of Water and Sanitation Services delivery. Understanding of the Departmental Regulatory Instruments (Green, Blue, No Drop Reports) for informed decisions and support on interventions required. Knowledge of appropriate technologies related to water and sanitation infrastructure. Ensure all data, information, reports and results of analyses are packaged and made accessible to the sector via the Water Services Knowledge System and National Integrated Water Information System. Liaison with, and maintenance of data sharing and information partnerships with key Water and Sanitation Services Sector role-players and stakeholder such as Statistics South Africa, National Treasury, Finance institutions (DBSA, Infrastructure Fund (IF) etc.) Cooperative Governance and Office of the Presidency.

ENQUIRIES APPLICATIONS : Mr P Ngqumshe Tel No: (012) 336 8815
: Pretoria (Head Office): Please forward your applicant quoting the relevant reference number to The Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to Delta Continental Building, Corner of Visagie and Bosman Street, Pretoria, 0001.

FOR ATTENTION : Planning, Recruitment and Selection Unit

POST 07/05 : **ENGINEER PRODUCTION GRADE A - C REF NO: 080324/04**
Branch: Provincial Coordination and International Cooperation: Eastern Cape Water Resources Planning Support

SALARY : R795 147 – R1 197 978 per annum, (all-inclusive OSD salary package) (Offer will be based on proven years of experience)

CENTRE REQUIREMENTS : East London
: An Engineering degree (B Eng. / BSc (Eng) or relevant qualification. Three (3) years post qualification engineering experience. Compulsory registration with

the Engineering Council of South Africa (ECSA) as a Professional Engineer. The disclosure of a valid unexpired driver's license. Management experience in field of Water Engineering or Water Resource will be an added advantage. Sound knowledge of integrated water resource management and water resource protection. Experience in Water Engineering field/Integrated Environmental Management (IEM) or Integrated Water Resources Management (IWRM)/Hydrology. Experience in Planning of Water Resources Management and/or Development Projects. Experience in undertaking studies in Water Resources Engineering, Water Resource Systems Analysis. Knowledge and understanding of hydrological modelling and relevant legislation applicable to the water sector (NWA, CARA and NEMA). Skills and experience in management of human resources. Excellent communication skills including verbal, report writing and presentation skills. Sound interpersonal skills as well as the ability to work in multi-disciplinary teams. Willingness to work outside of normal working hours and under pressure as well as travel within South Africa. Proven liaison and networking skills. Build capacity and mentor young water resources engineers/scientists. Resource management, hydrology, geohydrology, water quality, project management, engineering economics, environment and law are recommended. Experience in water resource planning related aspects such as economic and environmental impact assessments of projects, financing, institutional aspects, negotiation, and high-level communication. Key competencies on strategic capability and leadership, programme and project management, financial management, change management, knowledge management, service delivery innovation (SDI), problem solving and analysis, people management and empowerment, client orientation and customer focus, communication, accountability and ethical conduct.

DUTIES

: Analysis and development of water resources systems operating rules. Conduct analyses on water resource availability or requirement patterns and infrastructure capacity, among others, and develop appropriate system operating rules and protocols. Water resources systems operating rules. Development of planning / operation models, decision support systems for water resource development / Management. Develop water resources planning / operation decision support systems (DSS) for the implementing Water Supply Programs. DSS for water resources planning operation analyses. Sound strategies and guidelines. Procedure of water resource development / management. Expert advice in Water Resources Planning / Operations. Liaise with WSA's and Institutions on Water and Sanitation Master Plan. Innovative techniques and inputs to Water Resource Development operational planning and management. Improvements in the optimal management and development of operation water resources. Development of business plan. Develops annual business plans and budget for the sub-directorate systems operation and or system analysis. Contribute to business plans of directorate. Approve business plans and budgets. Quarterly report. Supervision of staff. Identification of available water resources and development needs through multidisciplinary studies at appropriate levels of detail. Involvement in the development of water management strategies. Develop solutions to meet water requirements and evaluate technical options and associated social, economic and environmental impacts. Provide leadership, management and administration for Water Resource Planning in relevant planning area. Develop and maintain water reconciliation strategies for various large systems and metropolitan areas. Develop and maintain water reconciliation strategies for all Towns/Villages in planning area. Conduct water availability assessment studies including hydrological modelling of various Catchments. Liaise on water resource planning matters on trans-boundary water recourses. Liaise with water all use sectors in conceptualization of solutions. Provide basin-wide information on all aspects of the water resources in transboundary river basins such as relevant. Training and development of sector partners and junior officials.

ENQUIRIES
APPLICATIONS

: Ms. B Kama Tel No: (043) 701 0366
: Eastern Cape (King William's Town): Please forward your application quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X7485, King Williams Town, 5600 or hand deliver at the 2 Hargreaves Avenue, Old SABC Building, King William's Town, 5600.

FOR ATTENTION

: Mr MK Noah Tel No: (043) 604 5323

POST 07/06 : **CONTROL ENVIRONMENTAL OFFICER GRADE A REF NO: 080324/05**
Branch: Infrastructure Management: Northern Operations
Div: Environmental Engineering

SALARY : R554 490 per annum, (OSD)
CENTRE : Hartbeespoort
REQUIREMENTS : A four (4) year Degree in Natural or Environmental Sciences or equivalent qualification. Six years post-qualification experience in the fields of environmental, waste management, industries, rural and urban development. The disclosure of a valid unexpired driver's license. Understanding of the Department's role and policy with respect to water resource management. Knowledge of National Water Act 36 of 1998, Water Services Act, 108 of 1997 and related policies and guidelines. Understanding the principles of Integrated Water Resource Management. Extensive experience in integrated water resource management and water resource protection. Knowledge and understanding of the sector: relevant legislation (NWA, CARA, NEMA and MPRD) together with related policies, regulations, principles, guidelines, tools, and procedures, policy development, implementation, and monitoring. Skills and experience in management of human resources. Proven management and negotiation skills. Ability to work productively in an environment consisting of multi-disciplinary internal and external Department of Water and Sanitation staff and stakeholders. Computer literacy. Good communication skills both verbal and written. Presentation and report writing skills. The ability to provide technical and scientific support to other Department of Water and Sanitation functions as well as the ability to capacitate and act as a mentor and supervisor to junior staff. Good interpersonal skills. Ability to interact with communities and stakeholder groups. Willingness to work abnormal hours and under pressure as well as travel province and country wide. Proven liaison and networking skills especially as they relate to corporative governance and stakeholder engagement.

DUTIES : Implementation and enforcement of the National Water Act, 1998 (Act No. 36 of 1998), Water Services Act No. 108 of 1997, drinking water quality framework, relevant policies, norms and standard, protocols, standard operation procedure, strategies, and regulations. Coordinate the development of the operation plan to ensure monitoring and compliance of drinking water quality and wastewater management. Coordinate the monitoring of drinking water supply systems and wastewater treatment systems for compliance with the set standards and regulatory instruments. Monitor and verify data submitted by Water Services Authorities on blue and green drop monitoring systems. Provide guidance and support to the water services authorities including reviewing water safety plans and wastewater risk abatement plans and monitor implementation thereof. Activate participation in blue and green drop assessments. Facilitate the implementation of drinking water and wastewater treatment improvement action plans. Coordinate stakeholder engagement sessions for information sharing and new developments. Provide monthly and quarterly reports. Represent the Department in various standing intergovernmental committees and stakeholder forums. Facilitate and coordinate the training, capacity building and career development of staff. Supervise and mentor environmental officers and other team members.

ENQUIRIES : Mr TG Monaisa Tel No: (012) 200 9000
APPLICATIONS : Hartbeespoort: Please forward your application quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X352, Hartbeespoort, 0216 or hand deliver to the Department of Water and Sanitation, Old Rustenburg Road, 8 Forrel street, Hartbeespoort, 0216.

FOR ATTENTION : HR Section

POST 07/07 : **CONTROL ENGINEERING TECHNICIAN GRADE A REF NO: 080324/06 (X2 POSTS)**
Branch: Infrastructure Management: Northern Operations
Div: Operations Management and Mechanical Maintenance

SALARY : R499 275 per annum, (OSD)
CENTRE : Hartbeespoort
REQUIREMENTS : A National Diploma in Engineering or relevant qualification. Six (6) years post qualification technical engineering experience. Compulsory registration with the Engineering Council of South Africa (ECSA) as a Professional Engineering Technician. The disclosure of a valid unexpired driver's license. Project

Management and Contract Management. Technical design and analysis knowledge. Research and Development. Computer-aided engineering applications. Knowledge of legal compliance. Technical report writing. Technical Consulting. Problem Solving and analysis. Decision making. Team work. Creativity. Financial Management. Customer focus and responsiveness. Communication. Computer Skills. Planning and organising. People Management.

DUTIES : Manage technical services and support in conjunction with Engineers, Technologist and associates in the field, workshop and technical office activities. Ensure the promotion of safety in line with statutory and regulatory requirements. Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology. Ensure quality assurance of technical designs with specifications and authorize/make recommendations for approval by the relevant authority. Manage administrative and related functions. Provide inputs into the budgeting process. Compile and submit reports as required. Provide and consolidate inputs to the technical/engineering operational plan. Ensure the development, implementation and maintenance databases. Manage, supervise and control technical and related personnel and assets (Including OPEX and CAPEX projects). Research and Development. Continuous professional development to keep up with new technologies and procedures. Research/literature studies on technical engineering technology to improve expertise. Advanced experience in Budgeting Expenditure Control. Revenue and Supply Chain Management. Advanced experience in People Management and General Administration. Responsible for the financial management of the section. General office management of the section to liaise with relevant bodies/councils on engineering related matters. The role involves intensive travelling to various sites within the Northern Operations. The role will support three area offices.

ENQUIRIES : Mr IR Mmutloane Tel No: (012) 200 9000
APPLICATIONS : Hartbeespoort: Please forward your application quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X352, Hartbeespoort, 0216 or hand deliver to the Department of Water and Sanitation, Old Rustenburg Road, 8 Forrel street, Hartbeespoort, 0216.

FOR ATTENTION : HR Section

POST 07/08 : **CONTROL ENGINEERING TECHNICIAN GRADE A REF NO: 080324/07**
Branch: Provincial Coordination and International Cooperation: Eastern Cape:
Water Resources Planning Support

SALARY : R499 275 per annum, (OSD)
CENTRE : East London

REQUIREMENTS : A National Diploma in Engineering or relevant qualification. Six (6) years post qualification technical engineering experience in either Hydrology, Water Resources Management, Water Engineering and/or Geohydrology. Compulsory registration with the Engineering Council of South Africa (ECSA) as a Professional Engineering Technician. The disclosure of a valid unexpired driver's license. Knowledge of project management, hydrology/geohydrology modelling systems and conceptual applications, integrated water sources management, technical design and analysis. Research and Development. Computer-aided engineering applications such as hydrology models, decision support systems. Knowledge of legal compliance, technical report writing, technical consulting. Problem solving and analysis. Decision making, teamwork and creativity. Financial Management, customer focus and responsiveness, communication, computer skills. Planning and organising skills, people management.

DUTIES : Monitor the development and implementation of water resources systems operating rules. Update water resource availability / requirement patterns and infrastructure capacity, amongst others, and develop appropriate system operating rules and protocols. Water resources systems operating rules. Support and operation models or decision support systems for Water Resource Development / Management. Develop water resources planning / operation decision support systems (DSS) for the implementing Water Supply Programs. DSS for Water resources planning /operation analyses. Sound strategies and guidelines/ Procedure of Water Resource Development / Management. Expert advice in Water Resources Planning / Operations. Liaise with WSA's and Institutions on Water and Sanitation Master Plan. Innovative techniques and

inputs to Water Resource Development/ Operational planning and management. Improvements in the optimal management/ development/ operation of water resources. Provide inputs into the budgeting process. Compile and submit reports as required. Provide and consolidate inputs to the technical/ engineering operational plan. Ensure the development, implementation, and maintenance database. Manage, supervise and control technical and related personnel and assets. Continuous professional development to keep up with new technologies and procedures. Research/ literature studies on technical engineering technology to improve expertise. Liaise with relevant bodies / councils on engineering-related matter. Identification of available water resources and development needs through multidisciplinary studies at appropriate levels of detail. Involvement in the development of water management strategies. Technical services support in developing solutions to meet water requirements and evaluate technical options and associated social, economic and environmental impacts. Maintain water reconciliation strategies for various large systems and metropolitan areas. Collate data and maintain water reconciliation strategies for All Towns/Villages in planning area. Conduct water availability assessment studies including hydrological modelling of various catchments, liaise on water resource planning matters on trans-boundary water recourses where necessary, liaise with water all use sectors in conceptualization of solutions including Water and Sanitation Master Plans. Provide basin-wide information on all aspects of the water resources in trans-boundary river basins such as relevant.

- ENQUIRIES** : Ms. B Kama Tel No: (043) 701 0366
- APPLICATIONS** : Eastern Cape (King William's Town): Please forward your application quoting the relevant reference number to the Department of Water and Sanitation, Private bag X 7485, King Williams Town, 5600 or hand deliver at the 2 Hargreaves Avenue, Old SABC Building, King William's Town, 5600.
- FOR ATTENTION** : Mr. MK Noah
- POST 07/09** : **SCIENTIST TECHNICIAN PRODUCTION GRADE A - C REF NO: 080324/08 (X2 POSTS)**
Branch: Provincial Coordination and International Cooperation: Free State
Sd: Water Resources Protection
- SALARY** : R353 013 – R531 117 per annum, (OSD), (offer will be based on proven years of experience)
- CENTRE** : Bloemfontein
- REQUIREMENTS** : A National Diploma in Science or relevant qualification. Three (3) years post qualification technical (scientific) experience. Compulsory registration with SACNASP as a Certificated Natural Scientist. The disclosure of a valid unexpired driver's license. Knowledge and understanding of the National Water Act, 1998 (Act 36 of 1998) and other environmental legislations. Sound knowledge and experience in biomonitoring. SASS accreditation will serve as an added advantage. Knowledge of Resource Directed Measures and Integrated Water Resource Management. Computer literacy skills, good presentation skills, and good scientific and technical report writing skills. Sound analytical and interpersonal skills as well as the ability to work in a multi-disciplinary team. Good communication skills both (verbal and written). An innovator who is willing to work irregular hours and travel extensively in remote areas.
- DUTIES** : Implementation of the River Eco-status Monitoring Programme (REMP) and surface water monitoring in the Middle Vaal and Upper Orange Water Management Areas. Undertake Biomonitoring field surveys routinely and do routine and special investigations. Analyze and interpret scientific data and write scientific reports. Must be competent to apply scientific methodologies and to run the relevant REMP models and detect environmental trends. Prepare and submit technical reports. Contribute to the compilation of the annual State of the Rivers reports. Provide technical inputs on Water Use License Applications and analyses of data provided as per the license conditions. Provide comments on Environmental Impact Assessments (EIA's), Environmental Management Plans (EMP's) and Environmental Management Program Reports (EMPR's). Support the determination and implementation of the Reserve in the Region. Support the Adopt a River Programme.
- ENQUIRIES** : Ms. G Venter Tel No: (051) 405 9000

- APPLICATIONS** : Free State (Bloemfontein): Please forward your application quoting the relevant reference number to the Chief Director, Department of Water and Sanitation, Private Bag 528, Bloemfontein, 9301 or hand deliver at Corner Charlotte Maxeke and East Burger Streets, Bloem-Plaza Building, Second floor.
- FOR ATTENTION** : Ms Z Gwetyana
- POST 07/10** : **ENGINEERING TECHNICIAN PRODUCTION GRADE A – C REF NO: 080324/09 (X2 POSTS)**
Branch: Infrastructure Management: Northern Operation
Div. Civil Maintenance
- SALARY** : R353 013 – R531 117 per annum, (OSD), (Offer will be based on proven years of experience)
- CENTRE** : Groblersdal (X1 Post)
Tzaneen (X1 Post)
- REQUIREMENTS** : A National Diploma in Civil Engineering. Three (3) years post qualification technical engineering experience. Compulsory registration with the Engineering Council of South Africa (ECSA) as a Professional Engineering Technician. The disclosure of a valid unexpired driver's license. Knowledge of programme and project management. Knowledge of technical design and analyses of dams and canals. Significant dam engineering experience related to design, construction, management, operation, maintenance, and safety of dams with a safety risk. Knowledge of the water sector and relevant legislation including but not limited to Chapter 4 and Chapter 12 of National Water Act (NWA, Act No. 36 of 1998) and Dam Safety Regulations published in Government Notice R. 139 of 24 February 2012. Understanding of research and development. Knowledge of computer-aided engineering applications including relevant computer software. Technical report writing, networking, and professional judgement. Problem solving and analysis, decision making, team leadership, creativity, self-management, customer focus and responsiveness. Sound interpersonal and leadership skills. Strong verbal and written communication skills. Planning, organising and people management. Willingness to travel throughout South Africa for the execution of some duties.
- DUTIES** : Render technical services and support. Provide inputs in engineering drawings, research, design, manufacturing, operations and maintenance to the area offices and scheme offices. Assist Control Engineering Technicians and associates in the field, workshop and technical office activities and appraisals for technical reports, business and demand plans. Monitor the implementation of government water resource scheme projects through conducting site inspections, site meetings, compilation, and submission of progress reports. Development of condition assessment and civil maintenance inspections. Address breakdowns and perform fault findings. Optimize the life cycle of equipment. Initiate maintenance/refurbishment projects. Technical support for dam safety rehabilitation projects. Promote safety in line with statutory and regulatory requirements. Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology. Evaluate technical designs and engineering drawings with specifications complete with bill of quantities and submit for approval to the relevant authority. Perform administrative and related functions. Provide inputs into the budgeting process as required. Compile and submit monthly and quarterly expenditure reports as required. Evaluation of quotations and proposals together with verifying and certifying invoices for payment from contractors and Public Service Providers. Execute cost analysis and feasibility studies for new and refurbished equipment. Maintain proper records and documentation for all projects to enable a clean audit. Provide and consolidate inputs to the technical / engineering operational plan. Develop, implement, and maintain databases. Supervise technical personnel and control strategic infrastructure.
- ENQUIRIES** : Mr KS Thantsha Tel No: (015) 307 8600 (Tzaneen)
Mr S Ngcobo Tel No: (013) 262 6839 (Groblersdal)
- APPLICATIONS** : **Tzaneen:** Please forward your application quoting the relevant reference number to the Area Manager, Department of Water and Sanitation, Tzaneen Area Office, Private Bag X4012, Tzaneen, 0850 or hand deliver to Voortrekker Street, Department of Water and Sanitation, Tzaneen Area Office, 0850. For Attention: HR Section.
Groblersdal: Please forward your application quoting the relevant reference number to the Area Manager, Department of Water and Sanitation, Groblersdal Area office, Private Bag X8616, Groblersdal, 0470 or hand deliver to

Department of Water and Sanitation, Office no 01, R25 Bronkhorstspuit, Road, Aquaville, Groblersdal, 0470.

FOR ATTENTION : HR Section

POST 07/11 : **ENGINEERING TECHNICIAN PRODUCTION GRADE A – C REF NO: 080324/10**
Branch: Infrastructure Management: Northern Operations
Div: Electrical Maintenance

SALARY : R353 013 – R531 117 per annum, (OSD), (Offer will be based on proven years of experience)

CENTRE REQUIREMENTS : Tzaneen
A National Diploma in Mechanical or Electrical Engineering. Three (3) years post qualification technical engineering experience. Compulsory registration with the Engineering Council of South Africa (ECSA) as a Professional Engineering Technician. The disclosure of a valid unexpired driver's license. Sound knowledge of maintenance and refurbishment of major mechanical and electrical water installations. Project management. Good written and verbal communication skills. Computer literacy preferably in MS Excel, MS Word and MS PowerPoint. Knowledge and experience with maintenance management and management software systems. Good leadership qualities. Sound knowledge in relation to departmental administration and procurement policies and procedures. Knowledge of the Occupational Health and Safety Act. Willingness to travel extensively and work extended hours when required. Ability to identify and resolve complex engineering problems. Practical experience within high risk production environments. Sound knowledge and experience in maintenance, refurbishment and repairs of dam related equipment such as sleeve, butterfly, gate and spherical valves, radial and flap gates, overhead and portal cranes. Knowledge and experience of corrosion protection of continuously submerged items.

DUTIES : Assist with the identification, planning, budgeting, implementation, project management and control the maintenance and refurbishment projects of major mechanical and electrical water industry related installations. Continuous monitoring and updating of maintenance software systems. Perform regular inspections and submit written reports. Identify needs and compile specifications to maintain and improve plant performance according to industry best practices. Assist with asset management related duties. Updating of asset register. Assist with administrative and procurement functions related to maintenance and refurbishment. Responsible for transformers, mini sub stations and electric motors. Control occupational health and safety in the working environment. Provide in-service training. Execute administrative functions.

ENQUIRIES APPLICATIONS : Mr KS Thantsha Tel No: (015) 307 8600
Tzaneen: Please forward your application quoting the relevant reference number to the Area Manager, Department of Water and Sanitation, Tzaneen Area Office, Private Bag X4012, Tzaneen, 0850 or hand deliver to Voortrekker Street, Department of Water and Sanitation, Tzaneen Area Office, 0850.

FOR ATTENTION : HR Section

POST 07/12 : **ENGINEERING TECHNICIAN GRADE A - C REF NO: 080324/11**
Branch: Provincial Coordination and International Cooperation: Eastern Cape Hydrological Services

SALARY : R353 013 – R531 117 per annum, (OSD), (Offer will be based on proven years of experience)

CENTRE REQUIREMENTS : Cradock
A National Diploma in Civil Engineering. Three (3) years post qualification technical engineering experience. Compulsory registration with the Engineering Council of South Africa (ECSA) as a Professional Engineering Technician. The disclosure of a valid unexpired driver's license. Technical design and analysis of hydrological infrastructure. Knowledge of hydrological data processing and management. Knowledge of project management and legislation. Knowledge and experience in computer-aided engineering applications. Technical report writing and technical consulting skills. Research and development of self and relevant technical engineering technology to improve expertise. Good computer literacy and computer programming skills. Good communication skills verbal and written and negotiation skills. Problem

		solving and analysis, decision making, teamwork skills. Creativity, financial management, people management, customer focus and responsiveness. Must be prepared to work away from the office for extended periods of time.
<u>DUTIES</u>	:	Stream flow Gauging using conventional stream gauging methods. Survey of gauging structures using automatic / dumpy level / total station. Survey of flood (rated) sections, calibration of flow gauging stations and produce reports and drawings. Inspection and supervision of maintenance of flow gauging stations. Maintenance of electronic data logging instruments. Supervision of personnel. Hydrological Data editing and processing. Management of hydrological data bank and real-time data system. Procurement of maintenance material / equipment. Travel extensively as and when required. Manage the collection of hydrological data within the area of responsibility and as requested. Provide technical support to requests received from within the Eastern Cape and outside. Ensure the compliance to the Occupational Health and Safety Act in line with statutory and regulatory requirements. Liaise with landowners for access to sites/properties.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms. B. Kama, Tel No: (043) 701 0366
	:	Eastern Cape (King Williams Town): Please forward your application quoting the relevant reference number to the Department of Water and Sanitation, Private bag X 7485, King Williams Town, 5600 or hand deliver at the 2 Hargreaves Avenue, Old SABC Building, King William's Town, 5600.
<u>FOR ATTENTION</u>	:	Mr MK Noah
<u>POST 07/13</u>	:	<u>ENVIRONMENTAL OFFICER PRODUCTION GRADE A - C REF NO: 080324/12</u> Branch: Provincial Coordination and International Cooperation: Free State: Water Services Regulation
<u>SALARY</u>	:	R310 767 – R531 117 per annum, (OSD), (Offer will be based on proven years of experience)
<u>CENTRE REQUIREMENTS</u>	:	Bloemfontein A National Diploma in Environmental Management or Natural Sciences. Experience in water services management or regulation will be an added advantage. The disclosure of a valid unexpired driver's license. Computer skills (MS Office). Good presentation and communication skills. An understanding of water resources and water services, related legislation such as the National Water Act 1998, Water Services Act 1997, etc. An understanding of the National Blue and Green Drop Programs. Willingness to travel and work extensive hours.
<u>DUTIES</u>	:	Perform detailed inspections of water supply systems and wastewater collector systems and compilation of detailed inspection reports. Investigate drinking water quality failures. Investigate and compile detailed reports of sewer spillage and pollution incidents. Conduct routine water monitoring of drinking water and wastewater effluent quality and issue non-compliance letters for rectification. Support the implementation of the National Blue and Green Drop Programs within water services institutions. Monitor compliance and progress of corrective action plans for the National Blue and Green Drop Programs. Evaluate and comment on Environmental Impact Assessment, Basic Assessment Reports, and Environmental Management Plans.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms D Kabini, Tel No: (051) 405 9000
	:	Free State (Bloemfontein): Please forward your application quoting the relevant reference number to Chief Director, the Department of Water and Sanitation, Private Bag 528, Bloemfontein, 9301 or hand deliver to Department of Water and Sanitation, Corner Charlotte Maxeke and East Burger Streets, Bloem-Plaza Building, First Floor.
<u>FOR ATTENTION</u>	:	Ms Z Gwetyana
<u>POST 07/14</u>	:	<u>ARTISAN FOREMAN GRADE A: CIVIL REF NO: 080324/13 (X2 POSTS)</u> Branch: Infrastructure Management: Northern Operation Div: Civil Maintenance
<u>SALARY</u>	:	R344 811 per annum, (OSD)
<u>CENTRE</u>	:	Hartbeespoort
<u>REQUIREMENTS</u>	:	A Civil trade test certificate. Five (5) years post qualification experience as an Artisan. The disclosure of a valid unexpired driver's license. Knowledge of legal compliance. Knowledge of technical analysis. Computer-aided applications. Knowledge of technical report writing. Team leadership. Production, process

knowledge and skills. Knowledge of problem solving and analysis. Decision making. Ability to work independently and in a team. Analytical and creativity skills. Communication and interpersonal skills. Computer skills. Project management. Planning, organising and execution. Technical report writing. Problem solving and analysis, decision making, team leadership, creativity, self-management, customer focus and responsiveness. Sound interpersonal and leadership skills. Strong verbal and written communication skills. Planning, organising and people management. Willingness to travel throughout South Africa for the execution of some duties.

DUTIES : Supervise technical design and production of civil technical services. Supervise and produce design according to specifications and within limits of production capability. Produce objects with material and equipment according to job specifications and recognized standards. Supervise the maintenance of civil technical services. Repair civil structures and facilities according to standards. Repair civil structures and facilities against specifications. Service civil structures and facilities according to schedule. Perform administrative and related functions. Update register on maintained and repaired faults. Compile and submit reports as required. Provide inputs to the civil maintenance plan. Ensure adherence to safety standards, requirements and regulations. Human capital resource management. Supervise and mentor staff. Plan resources available and schedule maintenance work.

ENQUIRIES APPLICATIONS : Mr MJ Kgwaswane at 087 943 3702
: Hartbeespoort: Please forward your application quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X352, Hartbeespoort, 0216 or hand deliver to the Dept of Water and Sanitation, Old Rustenburg Road, 8 Forrel street, Hartbeespoort, 0216.

FOR ATTENTION : HR Section

POST 07/15 : **ARTISAN FOREMAN GRADE A ELECTRICAL REF NO: 080324/14**
Branch: Infrastructure Management: Northern Operations
Div: Electrical Maintenance

SALARY CENTRE REQUIREMENTS : R344 811 per annum, (OSD)
: Groblersdal
: An Electrical trade test certificate. Five (5) years post qualification experience as an Artisan. The disclosure of a valid unexpired driver's license. Technical report writing. Communication and computer skills. Ability to read and interpret manufacturing drawings. Knowledge and experience regarding compliance to the Occupational Health and Safety Act in the workshop and site environments are essential. Experience in heavy current (11kV) equipment such as switchgear, variable speed motors and control circuits of large pump stations (20 00kVa) involving PLC's, etc. Work requires travelling to remote areas and overnight stay from home on a regular basis.

DUTIES : Manage electrical infrastructure and ensure compliance to prescribed standards to ensure safe and serviceable infrastructure motors, switchgear, pumps, valves/slucies controls, drives, cranes, and PLC systems. Planned maintenance, scheduled and unscheduled repairs and refurbishment projects on government water schemes. Manufacture items with own planning from design drawings. Liaise with Supply Chain Management in obtaining quotations from suppliers and ensure product compliance to specification, regulations, and standards. Accept appointment as a Section 2(1) responsible person for electrical equipment. Evaluate and identify staff training needs and assist with training facilitation process. Manage and evaluate staff performance on an ongoing basis. Standby and occasional overtime work, including weekends and public holidays, will be expected from time to time.

ENQUIRIES APPLICATIONS : Mr S Ngcobo Tel No: (013) 262 6839
: Groblersdal: Please forward your application quoting the relevant reference number to the Area Manager, Department of Water and Sanitation, Groblersdal Area office, Private Bag X8616, Groblersdal, 0470 or hand deliver to Department of Water and Sanitation, Office no 01, R25 Bronkhorstspuit Road, Aquaville, Groblersdal, 0470.

FOR ATTENTION : HR Section

**PROVINCIAL ADMINISTRATION: GAUTENG
DEPARTMENT OF HEALTH**

- POST 07/16** : **MEDICAL SPECIALISTS REF NO: REFS/020017**
Directorate: Internal Medicine – Endocrinology
(2-Year Fixed Contract)
- SALARY** : R1 214 805.per annum, (all-inclusive package). Please note that the salary will be adjusted according to years of experience as per OSD policy.
- CENTRE REQUIREMENTS** : Charlotte Maxeke Johannesburg Academic Hospital
: Appropriate qualification that allows registration with the HPCSA as a Specialist in the Internal Medicine. HPCSA registration as Medical Specialist in the Internal Medicine. No experience required after registration with the HPCSA as a Medical Specialist in the Internal Medicine. The following will be added advantage: Preference will be given to candidates with experience in advanced endocrinology testing and applicants with strong focus in research, teaching, and independent practice with HPCSA. Essential Skills: Patient first mentality; General management skills; Excellent communication skills; Good professional judgment; Integrity and professional dependability; Leadership experience; Conflict management; Cost-containment; Management training and experience; Technology and computer skills; Problem-solving experience; Coaching and mentoring experience.
- DUTIES** : As a consultant, the candidate will be responsible for the clinical management of general medical patients. The incumbent will be required to lead operational and academic ward rounds including post-intake, follow-up, and grand rounds. As the most senior doctor in the unit, the incumbent will be required to supervise registrars, medical officers, intern doctors and students in patient care and the performance of diagnostic and therapeutic procedures. Other clinical duties include managing patients at OPD, managing patients attending the Sub-specialty OPD or Specialty Ward Consultations within a relevant Sub-specialty. The desired candidate will be required to set an appropriate example of an exemplary medical practitioner and serve as a role model and clinical mentor to junior doctors and associate clinical staff. Co-ordination of specialty services at CMJAH and cluster hospitals for both inpatient and outpatient services. Supervision of clinical technology services as required. Overseeing the development of appropriate referrals pathways and development of services at referral hospital. Overtime is mandatory. Academic: Participation in the academic duties of the Wits Internal Medicine and related Department. Performance of research within the department. Supervision of research within the department and MMed students. Training and supervision of Senior registrars, registrars, medical students including tutorials, teaching ward rounds and skills development. The desired candidate will also be required to provide medical support and guidance to nursing staff. Registration with the HPCSA and Wits University as a fellow in Endocrinology.
- ENQUIRIES** : Prof. A Mahomed Tel No: (011) 488 4649/3564/ Ms M.P. Rapetswa Tel No: (011) 488 3711
- APPLICATIONS** : Applications should be submitted on a (PDF Format only) to the following e-mail address: Medicalhr.Cmjah@gauteng.gov.za. Only online applications will be considered.
- NOTE** : The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialed and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names

provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males, Coloured Females, Indian Males and Indian Females are encouraged to apply. We reserve the right not to fill the post. Invited candidates will be subjected to employment vetting process and medical surveillance.

- CLOSING DATE** : 08 March 2024
- POST 07/17** : **MEDICAL SPECIALIST REF NO: REFS/020019**
Directorate: Internal Medicine – Gastroenterology and Hepatology
(Fixed Two Years' Contract)
- SALARY** : R1 214 805.per annum, (all-inclusive - package). Please note that the salary will be adjusted according to years of experience as per OSD policy.
- CENTRE** : Charlotte Maxeke Johannesburg Academic Hospital
- REQUIREMENTS** : Appropriate qualification that allows registration with the HPCSA as a Specialist in Internal Medicine. Registration with the HPCSA as Medical Specialist in Internal Medicine. No experience required after registration with the HPCSA as a Medical Specialist in Internal Medicine. The following will be added advantage: Preference will be given to candidates with interest in gastroenterology, teaching, research, publications in the field of gastroenterology ana hepatology. ACLS, AMLS, Diploma in HIV Management and attendance at gastroenterology academic endeavours. Essential Skills: Patient first mentality; General management skills; Excellent communication skills; Good professional judgment; Integrity and professional dependability; Leadership experience; Conflict management; Cost-containment; Management training and experience; Technology and computer skills; Problem-solving experience; Coaching and mentoring experience.
- DUTIES** : As a consultant, the candidate will be responsible for the clinical management of general medical patients' medicine responsibilities. The incumbent will be required to lead operational and academic ward rounds including post-intake, follow-up, and grand rounds. As the most senior doctor in the unit, the incumbent will be required to supervise registrars, medical officers, intern doctors and students in patient care and the performance of diagnostic and therapeutic procedures. Other clinical duties include managing patients at OPD, managing patients attending the Sub-specialty OPD or Specialty Ward Consultations within a relevant Sub-specialty. The desired candidate will be required to set an appropriate example of an exemplary medical practitioner and serve as a role model and clinical mentor to junior doctors and associate clinical staff. Co-ordination of specialty services at CMJAH and cluster hospitals for both inpatient and outpatient services. Supervision of clinical technology services as required. Overseeing the development of appropriate referrals pathways and development of services at referral hospital. Academic: Participation in the academic duties of the Wits Internal Medicine and related Department. Performance of research within the department. Supervision of research within the department and MMed students. Training and supervision of Senior registrars, registrars, medical students including tutorials, teaching ward rounds and skills development. The desired candidate will also be required to provide medical support and guidance to nursing staff. Registration with the HPCSA and Wits University as a fellow in Gastroenterology.
- ENQUIRIES** : Prof A. Mahomed Tel No: (011) 488 4649/3564 Ms M.P. Rapetswa Tel No: (011) 488 3711
- APPLICATIONS** : Applications should be submitted on a (PDF Format only) to the following email-address: Medicalhr.Cmjah@gauteng.gov.za. Only online application will be considered. Please use the reference as the subject.

NOTE

The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. African Males and Females, Coloured Males and Coloured Females, Indian Males and Indian Females, are encouraged to apply NB:We reserve the right not to fill the post. Invited candidates will be subjected to employment vetting process and medical surveillance.

CLOSING DATE

: 08 March 2024

POST 07/18

: **MEDICAL SPECIALIST REF NO: REFS/020018**
Directorate: Internal Medicine – Oncology
(2-Year Fixed Contract)

SALARY

: R1 214 805 per annum, (all-inclusive package). Please note that the salary will be adjusted according to years of experience as per OSD policy.

CENTRE

: Charlotte Maxeke Johannesburg Academic Hospital

REQUIREMENTS

: Appropriate qualification that allows registration with the HPCSA as a Specialist in the Internal Medicine. HPCSA registration as Medical Specialist in the Internal Medicine. No experience required after registration with the HPCSA as a Medical Specialist in the Internal Medicine. The following will be added advantage: Preference will be given to candidates with experience in research, teaching and independent practice with HPCSA. Essential Skills: Patient first mentality; General management skills; Excellent communication skills; Good professional judgment; Integrity and professional dependability; Leadership experience; Conflict management; Cost-containment; Management training and experience; Technology and computer skills; Problem-solving experience; Coaching and mentoring experience.

DUTIES

: As a consultant, the candidate will be responsible for the clinical management of general medical patients. The incumbent will be required to lead operational and academic ward rounds including post-intake, follow-up, and grand rounds. As the most senior doctor in the unit, the incumbent will be required to supervise registrars, medical officers, intern doctors and students in patient care and the performance of diagnostic and therapeutic procedures. Other clinical duties include managing patients at OPD, managing patients attending the Sub-specialty OPD or Specialty Ward Consultations within a relevant Sub-specialty. The desired candidate will be required to set an appropriate example of an exemplary medical practitioner and serve as a role model and clinical mentor to junior doctors and associate clinical staff. Co-ordination of specialty services at CMJAH and cluster hospitals for both inpatient and outpatient services. Supervision of clinical technology services as required. Overseeing

the development of appropriate referrals pathways and development of services at referral hospital. Overtime is mandatory. Academic: Participation in the academic duties of the Wits Internal Medicine and related Department. Performance of research within the department. Supervision of research within the department and MMed students. Training and supervision of Senior registrars, registrars, medical students including tutorials, teaching ward rounds and skills development. The desired candidate will also be required to provide medical support and guidance to nursing staff. Registration with the HPCSA and Wits University as a fellow in Oncology

- ENQUIRIES** : Prof. A Mahomed Tel No: (011) 488 4649/3564/ Ms M.P. Rapetswa Tel No: (011) 488 3711
- APPLICATIONS** : Applications should be submitted on a (PDF Format only) to the following e-mail address: Medicalhr.Cmjah@gauteng.gov.za. Only online applications will be considered.
- NOTE** : The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. African Males and African Females, Coloured Males, Coloured Females, Indian Males and Indian Females are encouraged to apply. NB: We reserve the right not to fill the post. Invited candidates will be subjected to employment vetting process and medical surveillance.
- CLOSING DATE** : 08 March 2024
- POST 07/19** : **MEDICAL SPECIALIST REF NO: REFS/020024**
Directorate: Surgery (Urology)
- SALARY** : R1 214 805 per annum, (all-inclusive package). Please note that salary will be adjusted according to years of experience as per OSD Policy.
- CENTRE** : Charlotte Maxeke Johannesburg Academic Hospital
- REQUIREMENTS** : Appropriate qualification that allows for registration with HPCSA as a Specialist Urologist and proof of current registration required. Must have a recognized qualification as a Specialist Urologist, FCUrol (SA).
- DUTIES** : Clinical history taking, examination and assessment of patients. Requesting and analyzing special investigations. Prescribing of medications and other therapies. Performance of diagnostics and therapeutic surgical procedures in the field of Surgery. Communicate effectively with colleagues and attend Theatre meetings. Keeping the clinical records. Perform any other duties relevant to the clinical management of patients. Training and Teaching: Advice and supervise Registers. Formal teaching to post graduate and undergraduate

<u>ENQUIRIES APPLICATIONS</u>	:	Prof A Adam Tel No: (011) 488 3373 Ms M.P. Rapetswa Tel No: (011) 488 3711 Application should be submitted strictly online (on a PDF Format only) at the following e-mail: Medicalhr.Cmjah@gauteng.gov.za. Only online applications will be considered. Please use the reference as the subject.
<u>NOTE</u>	:	The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae only. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males, Coloured Females, Indian Females, White Males, White Females, African Females, African Males and Indian Males are encouraged to apply.
<u>CLOSING DATE</u>	:	08 March 2024
<u>POST 07/20</u>	:	<u>PROFESSIONAL NURSE GRADE 1 (QUALITY ASSURANCE) REF NO: HRM: 02/24 (X1 POST)</u> Directorate: Nursing
<u>SALARY CENTRE REQUIREMENTS</u>	:	R293 670 per annum, (plus benefits) Sterkfontein Hospital Basic qualification accredited with SANC in terms of Government Notice No. R425, i.e. Diploma/Degree in Nursing or equivalent. Only shortlisted candidates will provide proof of current registration with South African nursing Council (SANC) as a Professional Nurse. Knowledge of Microsoft Office programs such as PowerPoint, Word, Excel, etc. Competencies: Efficiency and ability to meet the deadlines. Flexibility and teamwork. Good verbal, written, and presentation skills. Experience and or qualification in Quality Assurance will be an added advantage.
<u>DUTIES</u>	:	Provide support and guidance to Quality Assurance Champions in the hospital to drive sustainable approaches to improve and sustain the Quality of Health Care Services, i.e., implementation of hospital programmes for compliance with Regulated Norms and Standards, Ideal hospital framework, key ministerial priorities, and Patients Experience of Care. Assist with compilation and submission of quality improvement plans, quality assurance reports and related electronic and physical documents. Monitor the availability, validity and implementation of hospital standard operating procedures and department of health policies and guidelines. Prepare for and participate in inspections, audits, and self-assessments, including a programme of customer care and related quality assurance activities in the hospital.
<u>ENQUIRIES</u>	:	Mr. M.P. Dhlamini Tel No: (011) 956 2088

- APPLICATIONS** : Sterkfontein Hospital, Private Bag X2010, Krugersdorp, 1740, or hand delivered to the application box at the entrance, Monday to Friday from 7:30 to 15:30.
- NOTE** : Application must be submitted on a fully completed new format Z83 accompanied by a detailed curriculum vitae with at least two contactable references. The Department of Health is committed to the achievement and maintenance of diversity and equity employment especially of race, gender and disability. Failure to submit all the requested documents will result in the application not being considered. (Only shortlisted candidates will submit certified copies). If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to personnel suitability checks (PSC) verification (reference checks – provide at least two (02) of which one (01) must be your immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification), the recommended candidate may be subjected to medical surveillance as required by Occupational Health and Safety Act 5/1993. Sterkfontein hospital reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the posts.
- CLOSING DATE** : 08 March 202, time 12H00
- POST 07/21** : **COMMUNICATION OFFICER REF NO: HRM: 01/24 (X1 POST)**
Directorate: CEO's office
- SALARY CENTRE REQUIREMENTS** : R294 321 – R343 815 per annum, (plus benefits)
Sterkfontein Psychiatric Hospital
An appropriate recognised three (3) year National Diploma (NQF6), Degree in Marketing/Public Relations/Communication or Grade 12 with three (3) years' experience as a Communication Officer. Good understanding and knowledge of communication, sound interpersonal relations, project planning skills, ability to prepare reports. Be computer literate. A valid driver's license.
- DUTIES** : Formulating and implementation of information and communication strategies in order to promote mutual understanding between the Hospital and the Community. Planning and understanding internal liaison activities to keep staff informed of developments in the institution. Preparation and distribution of press statements and newsworthy items in the media. Ability to take professional pictures and videos and use them on a media document. Ability to create/update the hospital's social media pages such as website, facebook etc. Maintaining ongoing contact with the media. Remain informed of developments and changes in the hospital. Reply to refer and enquire on specific functions held in the relevant departments. Prepare files for statistics records every month. Collect statistics from source points for compilation. Submission of quarterly and yearly review information to Central Office. Coordinate of events in the institution.
- ENQUIRIES** : Mr. M.J Mapunya Tel No: (011) 956 2033 or Ms. T. Morake Tel No: (011) 956 2231
- APPLICATIONS** : Sterkfontein Hospital, Private Bag X2010, Krugersdorp, 1740, or hand delivered to the application box at the entrance, Monday to Friday from 7:30 to 15:30.
- NOTE** : Application must be submitted on a fully completed new format Z83(81/971431 www.dpsa.gov.za) accompanied by a detailed curriculum vitae with at least two (02) contactable references. The Department of Health is committed to the achievement and maintenance of diversity and equity employment especially of race, gender and disability. Failure to submit all the requested documents will result in the application not being considered. (Only shortlisted candidates will submit certified copies). If you have not been contacted within three (03) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to personnel suitability checks (PSC), verification (reference checks – provide at least two (02) of which one (01) must be your immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). Recommended candidate may be subjected to medical surveillance as required by Occupational Health and Safety Act 5/1993. Sterkfontein hospital reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the posts.

CLOSING DATE : 08 March 2024, Time: 12H00

POST 07/22 : **OCCUPATIONAL THERAPIST TECHNICIAN REF NO: CCRC/01/2024**
Directorate: Allied

SALARY : R243 627 per annum, (including benefits)
CENTRE : Cullinan Care & Rehabilitation Centre
REQUIREMENTS : Senior Certificate (Grade 12) or equivalent. Occupational Therapy Technician Certificate / or equivalent qualification as an Occupational Therapy Technician. Current registration with the Health Professions Council of South Africa (HPCSA) as an Occupational Therapy Technician. Knowledge, Skills, Training and Competence Required: Knowledge of physical and psychiatric conditions, including Paediatrics. and therapeutic interventions thereof. Adequate knowledge and competent use of therapeutic media, equipment, crafts, and rehabilitation activities. Knowledge of ethical code and scope of practice. Good communication and group handling skills. Knowledge of wheelchairs and assistive devices. Ability to implement therapeutic programmes under supervision of the Occupational Therapist. Good interpersonal skills to work within a multi-disciplinary team. Ability to organize self, duties allocated for efficient time management. Working within a framework of the rehabilitation team's standard operating policies, procedures and treatment guidelines so as to be accountable to the patient, the supervisor, the team, and the community.

DUTIES : Provide an Occupational Therapy support services as defined within the scope. Undertake individual and group treatment of Paediatrics and adults presenting with physical, psychiatric, developmental conditions. To follow prepared treatment protocols and make adaptations as needed. Receive and implement treatment plans received from the Occupational Therapist. Preparation of patient and the rehabilitation / work area for treatment. To manufacture, issue assistive devices, undertake care- giver training and management of the patient. To undertake administrative duties e.g. accurate record keeping, statistics, maintenance of stock and equipment. Undertake educational sessions with caregivers to ensure carry over of rehabilitation into the home and community. Participate in CPD activities, in-service programmes, resource development and departmental meetings. Participate in quality assurance and risk management activities.

ENQUIRIES : Technical enquiries: Mr. S Mabe Tel No: (012) 734 7000, ext. 7046
Human Resource enquiries: Mentoor Tel No: (012) 734 7000, ext. 7020

APPLICATIONS : Applications should be hand delivered to the following address: Cullinan Care and Rehabilitation Centre, Zonderwater Road, Cullinan, or posted to Cullinan Care and Rehabilitation Centre, Private Bag X1005, Cullinan, 1000

NOTE : Application are required to submit a fully completed New form Z83 and a detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication with HR. If you have not been contacted within three months. After the closing date, please accept that your application was unsuccessful. The recommended candidates may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointment will be made in accordance with the Employment Equity target of the department. applications for employment must be fully completed, initiated, and signed by applicant, failure to complete will lead to disqualification during the selection process. Section A, B, C, D and F must be fully completed, and E and G should be ignored if the information is attached on the CV. Declaration must be signed.

CLOSING DATE : 08 March 2024 at 12 noon.

POST 07/23 : **STAFF NURSE GRADE 1 REF NO: CHBH 796 (X6 POSTS)**
Directorate: Nursing – Medicine, Psychiatry OPD and Hast FBU

SALARY : R199 725 per annum, plus benefits
CENTRE : Chris Hani Baragwanath Academic Hospital
REQUIREMENTS : Grade 12 plus a qualification that allows registration with SANC as a Staff Nurse/ Enrolled Nurse. Candidate must have current registration receipt as a Staff Nurse/Enrolled Nurse. Candidate must have basic communication and writing skills. Be able to function as part of a team. Exposure in Medicine and Psychiatry will be an added advantage.

DUTIES : Provide basic clinical nursing care in accordance with the scope of practice and nursing standards. Implementation and development of basic patient care plans to provide quality patient care. Demonstrate knowledge and understanding of relevant legal and ethical framework i.e., Acts, policies, SOP's, guidelines and protocols governing the public service and Nursing Practise. Demonstrate basic knowledge of Ideal Hospital Realization and maintenance. Effective utilization of resources, maintenance of proper and accurate record keeping. Demonstrate basic communication with patients, Supervisors, and colleagues. Willing to rotate through department and work night duty. Maintain professional growth / ethical standards and self-development. Work as part of a multidisciplinary team and support the managers to ensure quality nursing care.

ENQUIRIES : Mr B Mulaudzi Tel No: (011) 933 9779/0134
APPLICATIONS : Applications should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.

NOTE : Applications must be submitted on form Z83 Fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit 151 a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

CLOSING DATE : 08 March 2024

GOVERNMENT INFRASTRUCTURE DEVELOPMENT

The Department of Infrastructure Development is an equal opportunity, affirmative action employer. It is intended to promote representivity through the filling of these posts. The candidature of persons whose appointment/transfer/promotion will promote representivity will receive preference.

APPLICATIONS : To apply for the below positions, please apply online at <http://professionaljobcentre.gpg.gov.za>. Only online applications will be considered and for general enquiries please contact Human Resource at 072 668 0029/076 521 4118.

CLOSING DATE : 08 March 2024

NOTE

: Applicants must utilise the most recent Z83 application for employment form issued by the Minister for the Public Service and Administration in line with the Regulation 10 of the Public Service Regulations, 2016, All fields in the New Z83 form, must be completed and signed. Furthermore, a comprehensive Curriculum Vitae (CV) must also be attached. Failure to attach the completed Z83 and the Curriculum Vitae (CV) will result in disqualification. The New Z83 form, obtainable from the GPG Professional Job Centre website, any Public Service Department or the DPSA website www.dpsa.gov.za/documents. Only shortlisted candidates will be requested to submit certified copies of qualifications not older than six (06) months, identity document and valid driver's license (where driving/travelling is an inherent requirement of the job). It is our intention to promote representivity (race, gender and disability) in the Public Service through the filling of this post and candidates whose transfer/promotion/appointment will promote representivity will receive preference. It is the Department's intention to promote equity through the filling of all numeric targets as contained in the Employment Equity Plan. To facilitate this process successfully, an indication of race, gender and disability status is required. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). The Department reserves the right not to appoint. If you do not receive any response from us within 3 months, please accept your application was unsuccessful. In line with the Department's employments Equity Plan, People with disabilities are encouraged to apply.

OTHER POSTS

POST 07/24

: **CHIEF CONSTRUCTION PROJECT MANAGER GRADE A REF NO: REFS/020055**
Directorate: Infrastructure Delivery Southern Cluster

SALARY

: R1 146 540 - R2 156 640 per annum, (all-inclusive package). The package includes a basic salary (70% of package), and a flexible portion of 30% that may be structured in terms of applicable rules. Which includes state's contribution to the Government Employees Pension Fund (13% of basic salary. Johannesburg (Head Office)

CENTRE REQUIREMENTS

: A National diploma /BTech or Bachelors/Honours degree in any Built Environment field with a minimum of 6 years' experience as a registered Professional Construction Project Manager with the SACPCMP. Registration with the SACPCMP as professional Construction Project Manager on appointment is compulsory. Must have a valid driver's license. Competencies: Knowledge of National Building Standards Act of 1977 and Regulations. Knowledge of Construction Industry Development Board Act of 2000 and Regulations, Council for Built Environment Act of 2000. Promotion of Administrative Justice Act of 2000. PFMA/DORA/Treasury Regulations, Best Practice Guidelines of CIDB and Information Notes. SANS 10403, 10396, 2001, 1921, 1914, 294 and ISO 9000. Skills- Programme and project management, Legal and operational compliance, Project and design and analysis knowledge, Process knowledge and skills, Maintenance skills and knowledge, Computer-aided engineering and project applications.

DUTIES

: Perform final review and approvals or audits on project designs according to design principles or theory Coordinate design efforts and integration across disciplines to ensure seamless integration with current technology. Manage the execution of project management strategy through the provision of appropriate structures, systems and resources. Set project standards, specifications and service levels according to organisational objectives to ensure optimum operational availability. Monitor project management efficiencies according to organisational goals to direct or redirect project services for the attainment of organisational objectives. Ensure the availability and management of funds to meet the MTEF objectives within the project environment/services. Manage the operational capital project portfolio for the operation to ensure effective resourcing according to organisational needs and objectives. Manage the commercial added value to the discipline-related programmes and projects. Facilitate the compilation of innovation proposals to ensure validity and adherence to organisational principles. Allocate, monitor and control expenditure according to budget to ensure efficient cash flow management. Allocate, monitor and control resources. Compile risk logs (database) and manage significant risk according to sound risk management practice and

organizational requirements. Provide technical specialist services for the operation of quantity survey related matters to minimize possible risks. Manage and implement knowledge sharing initiatives in support of individual development plans, operational requirements and return on investment. Continuously monitor the exchange and protection of information between operations and individuals to ensure effective knowledge management according to departmental objectives. Manage the development motivation and utilization of human resources for the discipline to ensure competent knowledge base for the continued success of project services according to organizational needs and requirements. Manage subordinates' key performance areas by setting and monitoring performance standards and taking actions to correct deviations to achieve departmental objectives.

ENQUIRIES

: Ms. Refiloe Malete at 076 521 4118/072 668 0029

POST 07/25

: **CHIEF QUANTITY SURVEYOR GRADE A REF NO: REFS/020054**
Directorate: Infrastructure Delivery Southern Cluster

SALARY

: R990 747 - R1 129 899 per annum, (all-inclusive package). The package includes a basic salary (70% of package), and a flexible portion of 30% that may be structured in terms of applicable rules. Which includes state's contribution to the Government Employees Pension Fund (13% of basic salary.

CENTRE

: Johannesburg (Head Office)

REQUIREMENTS

: A Degree in Quantity Surveying or relevant qualification. A minimum of 6 years post qualification Quantity Surveyor experience required. A Compulsory registration with SACQSP as a Professional Quantity Surveyor. A valid driver's license. Competencies: Knowledge of Public Service Act of 1994.Public Service Regulations, 2016.PFMA and Treasury Regulations. Provincial/Departmental SCM policies. Government Immovable Asset Management Act of 2007.National Building Standards Act of 1977 and Regulations. Occupational Health and Safety Act of 1993 and Regulations. Health Act, Regulations and Guidelines. Profession Act of 2000.National Building Standards Act of 1977, Regulations and Municipal Regulations. Programme and project management. Quantity surveying legal and operation compliance. Quantity Survey operational communication. Process knowledge and skills. Maintenance knowledge and skills. Mobile equipment operating skills. Research and development. Computer-aided engineering applications Skills- Problem solving and analysis, financial management, Communication, Computer skills, Negotiation skills.

DUTIES

: Perform final review and approvals or audits on quantity survey procedure. Co-ordinate quantity survey efforts and integration across disciplines to ensure seamless integration with current technology through the provision of appropriate structures, systems and resources. Set quantity survey standards, specifications and service levels according to organizational objectives to ensure optimum operational availability. Monitor quantity survey efficiencies according to organizational goals to direct or redirect quantity survey services for the attainment of organizational objectives. Ensure availability and management of funds to meet the MTEF objectives within the quantity survey environment/services. Manage the operational capital project portfolio for the operation to ensure effective resourcing according to organizational needs and objectives. Manage the commercial added value of the discipline-related programmes and projects. Facilitate the compilation of innovation proposals to ensure validity and adherence to organizational principles. Allocate, monitor, control expenditure according to budget to ensure efficient cash flow management. Allocate, monitor and control resources. Compile risk logs (database) and manage significant risk according to sound risk management practice and organizational requirements. Provide technical specialist services for the operation of quantity survey related matters to minimize possible risks Manage and implement knowledge sharing initiatives in support of individual development plans, operational requirements and return on investment. Continuously monitor the exchange and protection of information between operations and individuals to ensure effective knowledge management according to departmental objectives. Manage the development motivation and utilization of human resources for the discipline to ensure competent knowledge base for the continued success of quantity survey services according to organizational needs and requirements. Manage subordinates' key performance areas by setting and monitoring performance standards and taking actions to correct deviations to achieve departmental objectives.

ENQUIRIES : Ms. Refiloe Maletle at 076 521 4118/072 668 0029

POST 07/26 : **ENGINEER PRODUCTION: ELECTRICAL GRADE A-C REF NO: REFS/020028**
Chief Directorate: Health Infrastructure and Technical Portfolio Services

SALARY : R795 147 - R1 197 978 per annum, (all-inclusive package) The package includes a basic salary (70% of package), and a flexible portion of 30% that may be structured in terms of applicable rules. Which includes state's contribution to the Government Employees Pension Fund (13% of basic salary). The offer is based on recognition of experience after obtaining registration.

CENTRE REQUIREMENTS : Head Office (Johannesburg)
: An Engineering degree (B Eng / BSC (Eng) or equivalent qualification. A minimum of 3 years' post qualification experience in Engineering is required. Must be a registered as a Professional Engineer with ECSA. Must have a valid driver's license. (Proof of recognized experience will be requested for shortlisted applicants). Competencies: Public Service Act of 1994. Public Service Regulations, 2016. PFMA and Treasury Regulations. Provincial/Departmental SCM policies. Government Immovable Asset Management Act of 2007. National Building Standards Act of 1977 and Regulations. Occupational Health and Safety Act of 1993 and Regulations. Health Act, Regulations and Guidelines. National Environmental Management Act of 1998. Engineering Profession Act of 2000. Engineering design and analysis Programme and project management. Computer-aided engineering applications. Knowledge of legal compliance. Skills- Decision making, Team leadership, Analytical, Creativity, Self-management, financial management, Customer focus and responsiveness, Communication, Computer literacy Conflict management, Problem solving, Research, Technical report writing and Networking.

DUTIES : Plan, design, operate and maintain engineering projects. Develop cost effective solutions according to standards. Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology. Develop tender specifications. Ensure through evaluation that planning and design by others is done according to sound engineering works according to norms and standards and code of practice and approve engineering works according to prescribed norms and standards. Ensure training and development of technicians, technologists and candidate engineers to promote skills/knowledge transfer and adherence to sound engineering principles and code of practice. Supervise the engineering work and process and administer performance management and development. Manage resources and prepare and consolidate inputs for the facilitation of resource utilization. Ensure adherence to regulations and procedures for procurement and personnel administration. Monitor, control expenditure and service report on expenditure and service delivery.

ENQUIRIES : Mr. Realeboga Mahapa at 076 521 4118/072 668 0029

POST 07/27 : **ENGINEER PRODUCTION: MECHANICAL GRADE A-C REF NO: REFS/020030**
Chief Directorate: Health Infrastructure and Technical Portfolio Services

SALARY : R795 147 - R1 197 978 per annum, (all-inclusive package). The package includes a basic salary (70% of package), and a flexible portion of 30% that may be structured in terms of applicable rules. Which includes state's contribution to the Government Employees Pension Fund (13% of basic salary). The offer is based on recognition of experience after obtaining registration.

CENTRE REQUIREMENTS : Head Office (Johannesburg)
: An Engineering degree (B Eng / BSC (Eng) or equivalent qualification. A minimum of 3 years' post qualification experience in Engineering is required. Must be a registered as a Professional Engineer with ECSA. Must have a valid driver's license. (Proof of recognized experience will be requested for shortlisted applicants). Competencies: Public Service Act of 1994. Public Service Regulations, 2016. PFMA and Treasury Regulations. Provincial/Departmental SCM policies. Government Immovable Asset Management Act of 2007. National Building Standards Act of 1977 and Regulations. Occupational Health and Safety Act of 1993 and Regulations.

Health Act, Regulations and Guidelines. National Environmental Management Act of 1998. Engineering Profession Act of 2000. Engineering design and analysis Programme and project management. Computer-aided engineering applications. Knowledge of legal compliance. Skills- Decision making, Team leadership, Analytical, Creativity, Self-management, Financial management, Customer focus and responsiveness, Communication, Computer literacy Conflict management, Problem solving, Research, Technical report writing and Networking.

DUTIES : Plan, design, operate and maintain engineering projects. Develop cost effective solutions according to standards. Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology. Develop tender specifications. Ensure through evaluation that planning and design by others is done according to sound engineering works according to norms and standards and code of practice and approve engineering works according to prescribed norms and standards. Ensure training and development of technicians, technologists and candidate engineers to promote skills/knowledge transfer and adherence to sound engineering principles and code of practice. Supervise the engineering work and process and administer performance management and development. Manage resources and prepare and consolidate inputs for the facilitation of resource utilization. Ensure adherence to regulations and procedures for procurement and personnel administration. Monitor, control expenditure and service report on expenditure and service delivery.

ENQUIRIES : Mr. Realeboga Mahapa at 076 521 4118/072 668 0029

POST 07/28 : **ENGINEER PRODUCTION: CIVIL/STRUCTURAL GRADE A REF NO: REFS/020034**

Directorate: Other Provincial Departments, Infrastructure Delivery

SALARY : R795 147 - R1 197 978 per annum, (all-inclusive package). The package includes a basic salary (70% of package), and a flexible portion of 30% that may be structured in terms of applicable rules. Which includes state's contribution to the Government Employees Pension Fund (13% of basic salary). The offer is based on recognition of experience after obtaining registration.

CENTRE : Head Office (Johannesburg)

REQUIREMENTS : An Engineering degree (B Eng / BSC (Eng) or equivalent qualification. A minimum of 3 years' post qualification experience in Engineering is required. Must be a registered as a Professional Engineer with ECSA. Must have a valid driver's license. (Proof of recognized experience will be requested for shortlisted applicants). Competencies: Public Service Act of 1994. Public Service Regulations, 2016. PFMA and Treasury Regulations. Provincial/Departmental SCM policies. Government Immovable Asset Management Act of 2007. National Building Standards Act of 1977 and Regulations. Occupational Health and Safety Act of 1993 and Regulations. Health Act, Regulations and Guidelines. National Environmental Management Act of 1998. Engineering Profession Act of 2000. Engineering design and analysis Programme and project management. Computer-aided engineering applications. Knowledge of legal compliance. Skills- Decision making, Team leadership, Analytical, Creativity, Self-management, Financial management, Customer focus and responsiveness, Communication, Computer literacy Conflict management, Problem solving, Research, Technical report writing and Networking.

DUTIES : Plan, design, operate and maintain engineering projects. Develop cost effective solutions according to standards. Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology. Develop tender specifications. Ensure through evaluation that planning and design by others is done according to sound engineering works according to norms and standards and code of practice and approve engineering works according to prescribed norms and standards. Ensure training and development of technicians, technologists and candidate engineers to promote skills/knowledge transfer and adherence to sound engineering principles and code of practice. Supervise the engineering work and process and administer performance management and development. Manage resources and prepare and consolidate inputs for the facilitation of resource utilization. Ensure adherence to regulations and procedures for procurement and personnel

- administration. Monitor, control expenditure and service report on expenditure and service delivery.
- ENQUIRIES** : Mr. Tshepo Marokane at 076 521 4118/072 668 0029
- POST 07/29** : **ENGINEER PRODUCTION: CIVIL/STRUCTURAL GRADE A-C REF NO: REFS/020037**
Chief Directorate: Professional Services
- SALARY** : R795 147 - R1 197 978 per annum, (all-inclusive package). The package includes a basic salary (70% of package), and a flexible portion of 30% that may be structured in terms of applicable rules. Which includes state's contribution to the Government Employees Pension Fund (13% of basic salary). The offer is based on recognition of experience after obtaining registration.
- CENTRE REQUIREMENTS** : Head Office (Johannesburg)
: An Engineering degree (B Eng / BSC (Eng) or equivalent qualification. A minimum of 3 years' post qualification experience in Engineering is required. Must be a registered as a Professional Engineer with ECSA. Must have a valid driver's license. (Proof of recognized experience will be requested for shortlisted applicants). Competencies: Public Service Act of 1994. Public Service Regulations, 2016. PFMA and Treasury Regulations. Provincial/Departmental SCM policies. Government Immovable Asset Management Act of 2007. National Building Standards Act of 1977 and Regulations. Occupational Health and Safety Act of 1993 and Regulations. Health Act, Regulations and Guidelines. National Environmental Management Act of 1998. Engineering Profession Act of 2000. Engineering design and analysis Programme and project management. Computer-aided engineering applications. Knowledge of legal compliance. Skills- Decision making, Team leadership, Analytical, Creativity, Self-management, Financial management, Customer focus and responsiveness, Communication, Computer literacy Conflict management, Problem solving, Research, Technical report writing and Networking.
- DUTIES** : Plan, design, operate and maintain engineering projects. Develop cost effective solutions according to standards. Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology. Develop tender specifications. Ensure through evaluation that planning and design by others is done according to sound engineering works according to norms and standards and code of practice and approve engineering works according to prescribed norms and standards. Ensure training and development of technicians, technologists and candidate engineers to promote skills/knowledge transfer and adherence to sound engineering principles and code of practice. Supervise the engineering work and process and administer performance management and development. Manage resources and prepare and consolidate inputs for the facilitation of resource utilization. Ensure adherence to regulations and procedures for procurement and personnel administration. Monitor, control expenditure and service report on expenditure and service delivery.
- ENQUIRIES** : Mr. Realeboga Mahapa at 076 521 4118/072 668 0029
- POST 07/30** : **ENGINEER PRODUCTION: MECHANICAL GRADE A-C REF NO: REFS/020035**
Directorate: Infrastructure Delivery Southern Cluster
- SALARY** : R795 147 - R1 197 978 per annum, (all-inclusive package). The package includes a basic salary (70% of package), and a flexible portion of 30% that may be structured in terms of applicable rules. Which includes state's contribution to the Government Employees Pension Fund (13% of basic salary). The offer is based on recognition of experience after obtaining registration.
- CENTRE REQUIREMENTS** : Head Office (Johannesburg)
: An Engineering degree (B Eng / BSC (Eng) or equivalent qualification. A minimum of 3 years' post qualification experience in Engineering is required. Must be a registered as a Professional Engineer with ECSA. Must have a valid driver's license. (Proof of recognized experience will be requested for shortlisted applicants). Competencies: Public Service Act of 1994. Public Service Regulations, 2016. PFMA and Treasury Regulations. Provincial/Departmental SCM policies. Government Immovable Asset

		Management Act of 2007. National Building Standards Act of 1977 and Regulations. Occupational Health and Safety Act of 1993 and Regulations. Health Act, Regulations and Guidelines. National Environmental Management Act of 1998. Engineering Profession Act of 2000. Engineering design and analysis Programme and project management. Computer-aided engineering applications. Knowledge of legal compliance. Skills- Decision making, Team leadership, Analytical, Creativity, Self-management, Financial management, Customer focus and responsiveness, Communication, Computer literacy Conflict management, Problem solving, Research, Technical report writing and Networking.
<u>DUTIES</u>	:	Plan, design, operate and maintain engineering projects. Develop cost effective solutions according to standards. Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology. Develop tender specifications. Ensure through evaluation that planning and design by others is done according to sound engineering works according to norms and standards and code of practice and approve engineering works according to prescribed norms and standards. Ensure training and development of technicians, technologists and candidate engineers to promote skills/knowledge transfer and adherence to sound engineering principles and code of practice. Supervise the engineering work and process and administer performance management and development. Manage resources and prepare and consolidate inputs for the facilitation of resource utilization. Ensure adherence to regulations and procedures for procurement and personnel administration. Monitor, control expenditure and service report on expenditure and service delivery.
<u>ENQUIRIES</u>	:	Ms Refiloe Maletle at 076 521 4118/072 668 0029
<u>POST 07/31</u>	:	<u>ENGINEER PRODUCTION: ELECTRICAL GRADE A-C REF NO: REFS/020038</u> Chief Directorate: Education, Infrastructure, Maintenance and Technical Portfolio Services Sub-Directorate: Portfolio Technical Services
<u>SALARY</u>	:	R795 147 - R1 197 978,per annum, (all-inclusive package). The package includes a basic salary (70% of package), and a flexible portion of 30% that may be structured in terms of applicable rules. Which includes state's contribution to the Government Employees Pension Fund (13% of basic salary). The offer is based on recognition of experience after obtaining registration.
<u>CENTRE REQUIREMENTS</u>	:	Head Office (Johannesburg) An Engineering degree (B Eng / BSC (Eng) or equivalent qualification. A minimum of 3 years' post qualification experience in Engineering is required. Must be a registered as a Professional Engineer with ECSA. Must have a valid driver's license. (Proof of recognized experience will be requested for shortlisted applicants). Competencies: Public Service Act of 1994. Public Service Regulations, 2016. PFMA and Treasury Regulations. Provincial/Departmental SCM policies. Government Immovable Asset Management Act of 2007. National Building Standards Act of 1977 and Regulations. Occupational Health and Safety Act of 1993 and Regulations. Health Act, Regulations and Guidelines. National Environmental Management Act of 1998. Engineering Profession Act of 2000. Engineering design and analysis Programme and project management. Computer-aided engineering applications. Knowledge of legal compliance. Skills- Decision making, Team leadership, Analytical, Creativity, Self-management, Financial management, Customer focus and responsiveness, Communication, Computer literacy Conflict management, Problem solving, Research, Technical report writing and Networking.
<u>DUTIES</u>	:	Plan, design, operate and maintain engineering projects. Develop cost effective solutions according to standards. Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology. Develop tender specifications. Ensure through evaluation that planning and design by others is done according to sound engineering works according to norms and standards and code of practice and approve engineering works according to prescribed norms and standards. Ensure training and development of technicians, technologists and candidate engineers to promote skills/knowledge transfer and adherence to sound engineering principles and code of practice. Supervise the engineering work and process and administer

performance management and development. Manage resources and prepare and consolidate inputs for the facilitation of resource utilization. Ensure adherence to regulations and procedures for procurement and personnel administration. Monitor, control expenditure and service report on expenditure and service delivery.

ENQUIRIES : Ms Refiloe Maletle at 076 521 4118/072 668 0029

POST 07/32 : **ENGINEER PRODUCTION: CIVIL/STRUCTURAL GRADE A-C REF NO: REFS/020042**

Chief Directorate: Education, Infrastructure, Maintenance and Technical Portfolio Services

SALARY : R795 147 - R1 197 978 per annum, (all-inclusive package). The package includes a basic salary (70% of package), and a flexible portion of 30% that may be structured in terms of applicable rules. Which includes state's contribution to the Government Employees Pension Fund (13% of basic salary). The offer is based on recognition of experience after obtaining registration.

CENTRE : Head Office (Johannesburg)

REQUIREMENTS : An Engineering degree (B Eng / BSC (Eng) or equivalent qualification. A minimum of 3 years' post qualification experience in Engineering is required. Must be a registered as a Professional Engineer with ECSA. Must have a valid driver's license. (Proof of recognized experience will be requested for shortlisted applicants). Competencies: Public Service Act of 1994. Public Service Regulations, 2016. PFMA and Treasury Regulations. Provincial/Departmental SCM policies. Government Immovable Asset Management Act of 2007. National Building Standards Act of 1977 and Regulations. Occupational Health and Safety Act of 1993 and Regulations. Health Act, Regulations and Guidelines. National Environmental Management Act of 1998. Engineering Profession Act of 2000. Engineering design and analysis Programme and project management. Computer-aided engineering applications. Knowledge of legal compliance. Skills- Decision making, Team leadership, Analytical, Creativity, Self-management, financial management, Customer focus and responsiveness, Communication, Computer literacy Conflict management, Problem solving, Research, Technical report writing and Networking.

DUTIES : Plan, design, operate and maintain engineering projects. Develop cost effective solutions according to standards. Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology. Develop tender specifications. Ensure through evaluation that planning and design by others is done according to sound engineering works according to norms and standards and code of practice and approve engineering works according to prescribed norms and standards. Ensure training and development of technicians, technologists and candidate engineers to promote skills/knowledge transfer and adherence to sound engineering principles and code of practice. Supervise the engineering work and process and administer performance management and development. Manage resources and prepare and consolidate inputs for the facilitation of resource utilization. Ensure adherence to regulations and procedures for procurement and personnel administration. Monitor, control expenditure and service report on expenditure and service delivery.

ENQUIRIES : Ms Refiloe Maletle at 076 521 4118/072 668 0029

POST 07/33 : **ENGINEER PRODUCTION: MECHANICAL GRADE A-C REF NO: REFS/020045**

Chief Directorate: Infrastructure Research, Planning and Systems

SALARY : R795 147 - R1 197 978 per annum, (all-inclusive package). The package includes a basic salary (70% of package), and a flexible portion of 30% that may be structured in terms of applicable rules. Which includes state's contribution to the Government Employees Pension Fund (13% of basic salary). The offer is based on recognition of experience after obtaining registration.

CENTRE : Head Office (Johannesburg)

REQUIREMENTS : An Engineering degree (B Eng / BSC (Eng) or equivalent qualification. A minimum of 3 years' post qualification experience in Engineering is required. Must be a registered as a Professional Engineer with ECSA. Must have a valid

driver's license. (Proof of recognized experience will be requested for shortlisted applicants). Competencies: Public Service Act of 1994. Public Service Regulations, 2016. PFMA and Treasury Regulations. Provincial/Departmental SCM policies. Government Immovable Asset Management Act of 2007. National Building Standards Act of 1977 and Regulations. Occupational Health and Safety Act of 1993 and Regulations. Health Act, Regulations and Guidelines. National Environmental Management Act of 1998. Engineering Profession Act of 2000. Engineering design and analysis Programme and project management. Computer-aided engineering applications. Knowledge of legal compliance. Skills- Decision making, Team leadership, Analytical, Creativity, Self-management, Financial management, Customer focus and responsiveness, Communication, Computer literacy Conflict management, Problem solving, Research, Technical report writing and Networking.

DUTIES : Plan, design, operate and maintain engineering projects. Develop cost effective solutions according to standards. Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology. Develop tender specifications. Ensure through evaluation that planning and design by others is done according to sound engineering works according to norms and standards and code of practice and approve engineering works according to prescribed norms and standards. Ensure training and development of technicians, technologists and candidate engineers to promote skills/knowledge transfer and adherence to sound engineering principles and code of practice. Supervise the engineering work and process and administer performance management and development. Manage resources and prepare and consolidate inputs for the facilitation of resource utilization. Ensure adherence to regulations and procedures for procurement and personnel administration. Monitor, control expenditure and service report on expenditure and service delivery.

ENQUIRIES : Mr. Mluleki Hlatswayo at 076 521 4118/072 668 0029

POST 07/34 : **ENGINEER PRODUCTION: CIVIL/STRUCTURAL GRADE A- REF NO: REFS/020048**
Chief Directorate: Infrastructure Research, Planning and Systems

SALARY : R795 147 - R1 197 978 per annum, (all-inclusive package). The package includes a basic salary (70% of package), and a flexible portion of 30% that may be structured in terms of applicable rules. Which includes state's contribution to the Government Employees Pension Fund (13% of basic salary). The offer is based on recognition of experience after obtaining registration.

CENTRE : Head Office (Johannesburg)
REQUIREMENTS : An Engineering degree (B Eng / BSC (Eng) or equivalent qualification. A minimum of 3 years' post qualification experience in Engineering is required. Must be a registered as a Professional Engineer with ECSA. Must have a valid driver's license. (Proof of recognized experience will be requested for shortlisted applicants). Competencies: Public Service Act of 1994. Public Service Regulations, 2016. PFMA and Treasury Regulations. Provincial/Departmental SCM policies. Government Immovable Asset Management Act of 2007. National Building Standards Act of 1977 and Regulations. Occupational Health and Safety Act of 1993 and Regulations. Health Act, Regulations and Guidelines. National Environmental Management Act of 1998. Engineering Profession Act of 2000. Engineering design and analysis Programme and project management. Computer-aided engineering applications. Knowledge of legal compliance. Skills- Decision making, Team leadership, Analytical, Creativity, Self-management, Financial management, Customer focus and responsiveness, Communication, Computer literacy Conflict management, Problem solving, Research, Technical report writing and Networking.

DUTIES : Plan, design, operate and maintain engineering projects. Develop cost effective solutions according to standards. Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology. Develop tender specifications. Ensure through evaluation that planning and design by others is done according to sound engineering works according to norms and standards and code of practice and approve engineering works according to prescribed norms and standards. Ensure training and development of technicians, technologists and candidate engineers to promote

skills/knowledge transfer and adherence to sound engineering principles and code of practice. Supervise the engineering work and process and administer performance management and development. Manage resources and prepare and consolidate inputs for the facilitation of resource utilization. Ensure adherence to regulations and procedures for procurement and personnel administration. Monitor, control expenditure and service report on expenditure and service delivery.

ENQUIRIES : Mr. Mluleki Hlatswayo at 076 521 4118/072 668 0029

POST 07/35 : **CONSTRUCTION PROJECT MANAGER GRADE A-C REF NO: REFS/020043**
Directorate: Other Health Facilities Infrastructure Delivery

SALARY : R795 147 – R1 197 978 per annum, (all-inclusive package remuneration). The package includes a basic salary (70% of package), and a flexible portion of 30% that may be structured in terms of applicable rules. Which includes state's contribution to the Government Employees Pension Fund (13% of basic salary). The offer is based on recognition of experience after obtaining registration.

CENTRE REQUIREMENTS : Head Office (Johannesburg)
: National Diploma (Built Environment field) with a minimum of 4 years and six months certified experience OR BTech (Build Environment field) with a minimum of 4 years certified managerial experience OR Honours degree in any Built Environment field with a minimum of 3 years' experience. Registered as a Professional Construction Project Manager with SACPCMP. A valid driver's licence. (Proof of recognized experience will be requested for shortlisted applicants). Competencies: Knowledge: Construction Industry Development Board Act of 2000 and Regulations. SANS 10403, 10396, 2001, 1921, 1914, 294 and ISO 9000. Government Immovable Asset Management Act of 2007. Occupational Health and Safety Act of 1993 and Regulations. Legislation, Regulations and Guidelines pertaining to Infrastructure matters. Project and Construction Project Management Profession Act, 2000. Council for Built Environment Act, 2000. National Building Standards Act of 1977 and Regulations. Council for Built Environment Act of 2000. PFMA/DORA/Treasury Regulations. Best Practice Guidelines of CIDB and Information Notes. Skills-Strategic capability and leadership. Problem solving and analysis. Decision making. Team leadership. Creativity. Financial management. Programme and project management. Project management legal and operational compliance. Project management operational communication. Process knowledge and skills. Maintenance skills and knowledge. Project management principles. Attributes: People centred. Professionalism. Collective responsibility. Self-management & motivation. Reliability. Honesty and integrity. Strong ethics.

DUTIES : Guide the project planning, implementation, monitoring, reporting and evaluation in line with project management methodology. Create and execute project work plans and revise as appropriate to meet changing needs and requirements. Identify resources needed and assign individual responsibilities. Manage day to day operational aspects of a project and scope. Apply methodology and enforce project standards to minimise risk on projects. Report project progress to Chief Construction Project Manager. Manage project budget and resources. Provide inputs to other professionals with tender administration. Liaise and interact with service providers, client and management. Contribute to the human resources and related activities. Maintain the record management system and the architectural library. Utilise resources allocated effectively. Keep up with new technologies and procedures. Research/literature on new developments on project management methodologies. Liaise with relevant bodies/councils on project management.

ENQUIRIES : Mr. Realeboga Mahapa at 076 521 4118/072 668 0029

POST 07/36 : **CONSTRUCTION PROJECT MANAGER GRADE A-C REF NO: REFS/020046**
Directorate: Infrastructure Delivery Northern Cluster

SALARY : R795 147 – R1 197 978 per annum, (all-inclusive package remuneration). The package includes a basic salary (70% of package), and a flexible portion of 30% that may be structured in terms of applicable rules. Which includes state's contribution to the Government Employees Pension Fund (13% of basic

		salary). The offer is based on recognition of experience after obtaining registration.
<u>CENTRE REQUIREMENTS</u>	:	Head Office (Johannesburg)
	:	National Diploma (Built Environment field) with a minimum of 4 years and six months certified experience or BTech (Build Environment field) with a minimum of 4 years certified managerial experience or Honours degree in any Built Environment field with a minimum of 3 years' experience. Registered as a Professional Construction Project Manager with SACPCMP. A valid driver's licence. (Proof of recognized experience will be requested for shortlisted applicants). Competencies: Knowledge- Construction Industry Development Board Act of 2000 and Regulations. SANS 10403, 10396, 2001, 1921, 1914, 294 and ISO 9000. Government Immovable Asset Management Act of 2007. Occupational Health and Safety Act of 1993 and Regulations. Legislation, Regulations and Guidelines pertaining to Infrastructure matters. Project and Construction Project Management Profession Act, 2000. Council for Built Environment Act, 2000. National Building Standards Act of 1977 and Regulations. Council for Built Environment Act of 2000. PFMA/DORA/Treasury Regulations. Best Practice Guidelines of CIDB and Information Notes. Skills- Strategic capability and leadership. Problem solving and analysis. Decision making. Team leadership. Creativity. Financial management. Programme and project management. Project management legal and operational compliance. Project management operational communication. Process knowledge and skills. Maintenance skills and knowledge. Project management principles. Attributes- People centred. Professionalism. Collective responsibility. Self-management & motivation. Reliability. Honesty and integrity. Strong ethics.
<u>DUTIES</u>	:	Guide the project planning, implementation, monitoring, reporting and evaluation in line with project management methodology. Create and execute project work plans and revise as appropriate to meet changing needs and requirements. Identify resources needed and assign individual responsibilities. Manage day to day operational aspects of a project and scope. Apply methodology and enforce project standards to minimise risk on projects. Report project progress to Chief Construction Project Manager. Manage project budget and resources. Provide inputs to other professionals with tender administration. Liaise and interact with service providers, client and management. Contribute to the human resources and related activities. Maintain the record management system and the architectural library. Utilise resources allocated effectively. Keep up with new technologies and procedures. Research/literature on new developments on project management methodologies. Liaise with relevant bodies/councils on project management.
<u>ENQUIRIES</u>	:	Ms. Refiloe Malete at 076 521 4118/072 668 0029
<u>POST 07/37</u>	:	<u>ENGINEER PRODUCTION: ELECTRICAL GRADE A-C REF NO: REFS/020041</u> Chief Directorate: Engineering Services
<u>SALARY</u>	:	R750 963 – R1 140 018 per annum, (all-inclusive package). The package includes a basic salary (70% of package), and a flexible portion of 30% that may be structured in terms of applicable rules. Which includes state's contribution to the Government Employees Pension Fund (13% of basic salary). The offer is based on recognition of experience after obtaining registration.
<u>CENTRE REQUIREMENTS</u>	:	Head Office (Johannesburg)
	:	An Engineering degree (B Eng / BSC (Eng) or equivalent qualification. A minimum of 3 years' post qualification experience in Engineering is required. Must be a registered as a Professional Engineer with ECSA. Must have a valid driver's license. (Proof of recognized experience will be requested for shortlisted applicants). Competencies: Public Service Act of 1994. Public Service Regulations, 2016. PFMA and Treasury Regulations. Provincial/Departmental SCM policies. Government Immovable Asset Management Act of 2007. National Building Standards Act of 1977 and Regulations. Occupational Health and Safety Act of 1993 and Regulations. Health Act, Regulations and Guidelines. National Environmental Management Act of 1998. Engineering Profession Act of 2000. Engineering design and analysis Programme and project management. Computer-aided engineering applications. Knowledge of legal compliance. Skills- Decision making, Team leadership, Analytical, Creativity, Self-management, Financial management, Customer focus and responsiveness, Communication, Computer literacy

- Conflict management, Problem solving, Research, Technical report writing and Networking.
- DUTIES** : Plan, design, operate and maintain engineering projects. Develop cost effective solutions according to standards. Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology. Develop tender specifications. Ensure through evaluation that planning and design by others is done according to sound engineering works according to norms and standards and code of practice and approve engineering works according to prescribed norms and standards. Ensure training and development of technicians, technologists and candidate engineers to promote skills/knowledge transfer and adherence to sound engineering principles and code of practice. Supervise the engineering work and process and administer performance management and development. Manage resources and prepare and consolidate inputs for the facilitation of resource utilization. Ensure adherence to regulations and procedures for procurement and personnel administration. Monitor, control expenditure and service report on expenditure and service delivery.
- ENQUIRIES** : Ms. Bawinile Malope at 072 668 0029/ 076 521 4118
- POST 07/38** : **QUANTITY SURVEYOUR PRODUCTION GRADE A-C REF NO: REFS/020036 (X6 POSTS)**
Chief Directorate: Health Infrastructure, Maintenance and Technical Portfolio Services
- SALARY** : R687 879 - R1 035 084 per annum, (all-inclusive package). The offer is based on recognition of experience after a registration
- CENTRE** : Head Office (Johannesburg)
- REQUIREMENTS** : A Degree in Quantity Surveying or relevant qualification. A minimum of 3 years post qualification Quantity Surveyor experience required. A Compulsory registration with SACQSP as a Professional Quantity Surveyor. A valid driver's license. (Proof of recognized experience will be requested for shortlisted applicants). Competencies: Knowledge of Public Service Act of 1994. Knowledge Public Service Regulations, 2016. PFMA and Treasury Regulations, Provincial/Departmental SCM policies. Government Immovable Asset Management Act of 2007. National Building Standards Act of 1977 and Regulations. Occupational Health and Safety Act of 1993 and Regulations. Health Act, Regulations and Guidelines-Skills- Decision making, Team leadership, Analytical, Creativity, Self-management, financial management, Customer focus and responsiveness, Communication, Computer literacy, Conflict management, Problem solving, Research, Technical report writing, Networking.
- DUTIES** : Coordinate professional teams on all aspects regarding quantity survey. Ensure adherence to quantity determination standards. Provide quantity survey advice and technical support in the evaluation of costs. Ensure the adoption of technical and quality strategies. Develop quantity surveying related policies, methods and practices. Provide solutions on non-compliance on quantity determination. Review the cost determinations of projects and estimates accomplished by building designers and/or sub professional personnel. Mentor, train and develop candidate quantity surveying and related technical and administrative personnel to promote skill/knowledge transfer and adherence to sound principles and code of practice. Supervise quantity survey work and processes. Administer performance management and development. Prepare and consolidate inputs for the facilitation of resource utilisation. Undertake continuous professional development according to council guidelines. Conduct research/literature studies on quantity survey to improve expertise. Liaise with relevant bodies/councils on quantity surveying related matters. Ensure adherence to regulations and procedures for procurement SCM and personnel human resource administration. Monitor and control expenditure. Report on expenditure and service delivery. Undertake continuous professional development according to council guidelines. Conduct research/literature studies on quantity survey to improve expertise. Liaise with relevant bodies/councils on quantity surveying related matters.
- ENQUIRIES** : Mr. Realeboga Mahapa at 076 521 4118/072 668 0029
- POST 07/39** : **QUANTITY SURVEYOUR PRODUCTION GRADE A-REF NO: REFS/020040**
Directorate: Infrastructure Delivery Southern Cluster

- SALARY** : R687 879 - R1 035 084 per annum, (all-inclusive package). The offer is based on recognition of experience after a registration.
- CENTRE REQUIREMENTS** : Head Office (Johannesburg)
: A Degree in Quantity Surveying or relevant qualification. A minimum of 3 years post qualification Quantity Surveyor experience required. A Compulsory registration with SACQSP as a Professional Quantity Surveyor. A valid driver's license. (Proof of recognized experience will be requested for shortlisted applicants). Competencies: Knowledge of Public Service Act of 1994. Knowledge Public Service Regulations, 2016. PFMA and Treasury Regulations, Provincial/Departmental SCM policies. Government Immovable Asset Management Act of 2007. National Building Standards Act of 1977 and Regulations. Occupational Health and Safety Act of 1993 and Regulations. Health Act, Regulations and Guidelines-Skills- Decision making, Team leadership, Analytical, Creativity, Self-management, financial management, Customer focus and responsiveness, Communication, Computer literacy, Conflict management, Problem solving, Research, Technical report writing, Networking.
- DUTIES** : Coordinate professional teams on all aspects regarding quantity survey. Ensure adherence to quantity determination standards. Provide quantity survey advice and technical support in the evaluation of costs. Ensure the adoption of technical and quality strategies. Develop quantity surveying related policies, methods and practices. Provide solutions on non-compliance on quantity determination. Review the cost determinations of projects and estimates accomplished by building designers and/or sub professional personnel. Mentor, train and develop candidate quantity surveying and related technical and administrative personnel to promote skill/knowledge transfer and adherence to sound principles and code of practice. Supervise quantity survey work and processes. Administer performance management and development. Prepare and consolidate inputs for the facilitation of resource utilisation. Undertake continuous professional development according to council guidelines. Conduct research/literature studies on quantity survey to improve expertise. Liaise with relevant bodies/councils on quantity surveying related matters. Ensure adherence to regulations and procedures for procurement SCM and personnel human resource administration. Monitor and control expenditure. Report on expenditure and service delivery. Undertake continuous professional development according to council guidelines. Conduct research/literature studies on quantity survey to improve expertise. Liaise with relevant bodies/councils on quantity surveying related matters.
- ENQUIRIES** : Ms. Refiloe Malete at 076 521 4118/072 668 0029
- POST 07/40** : **ARCHITECT PRODUCTION GRADE A-C REF NO: REFS/020047**
Chief Directorate: Immoveable Asset Management: Asset Management System and Plans
- SALARY** : R687 879 - R1 035 084 per annum, (all-inclusive package). The package includes a basic salary (70% of package), and a flexible portion of 30% that may be structured in terms of applicable rules. Which includes state's contribution to the Government Employees Pension Fund (13% of basic salary). The offer is based on recognition of experience after obtaining registration.
- CENTRE REQUIREMENTS** : Johannesburg (Head Office)
: A Degree in Architecture or equivalent qualification. A minimum of 3 years' post qualification in Architectural experience. Compulsory Registration as Professional Architect with the SACAP. Must have a valid driver's license. Competencies: Knowledge of Intergovernmental Fiscal Relations Act of 1997. Intergovernmental Framework Act of 2005. Construction Industry Development Board Act of 2000 and Regulations. National Building Standards Act of 1977 and Regulations. Council for Built Environment Act of 2000. Spatial Planning and Land Use Management Act, 2013. Provincial Infrastructure Delivery Management System. National Environmental Management Act, 1998 and related Protocols and Regulations. Skills- Programme and project management, Architect legal and operational compliance, Architect operational communication. Process knowledge and skills, Maintenance skills and knowledge, Mobile equipment operating skills, Research and development, Computer-aided engineering applications.
- DUTIES** : Coordinate professional teams on all aspects regarding architecture. Ensure adherence and compliance to legal, safety and health requirements. Provide

architectural advice and technical support in the evaluation of solutions. Ensure the adoption of technical and quality strategies. Develop architectural related policies, methods and practices. Provide solution on non-compliance and failure of designs Review plans, drawings, specifications and estimates accomplished by building designers and/or sub-professional personnel. Ensure adherence to the requirements of professional registration. Mentor and train candidate architects and related technical and administrative personnel to promote skills/knowledge transfer and adherence to sound architectural principles and code of practice. Supervise architectural work and processes. Administer performance management and development Keep up with new technologies and procedures. Research on architecture to improve expertise Liaise with relevant bodies/councils on architectural-related matters. Manage resources and prepare and consolidate inputs for facilitation of resource utilisation. Ensure adherence to regulations and procedures for procurement and personnel administration. Monitor and control expenditure. Report on expenditure and service delivery.

ENQUIRIES

: Ms. Khanyisile Nene at 076 521 4118/072 668 0029

NOTE

: (Proof of recognized experience will be requested for shortlisted applicants).

POST 07/41

: **ENGINEERING TECHNICIAN PRODUCTION: GRADE A-C
STRUCTURAL/CIVIL REF NO: REFS/020050 (X2 POSTS)**

Chief Directorate: Engineering Services

SALARY

: R353 013 - R531 117 per annum, plus benefits. The offer is based on recognition of experience after obtaining registration.

CENTRE

: Johannesburg (Head Office)

REQUIREMENTS

: National Diploma or relevant qualification in Mechanical Engineering. A minimum of 3 years post qualification technical experience required. Valid Driver's License. Registered as a Professional Engineering Technician with ECSA. (Proof of recognized experience will be requested for shortlisted applicants). Competencies: Knowledge: Public Service Act of 1994. Public Service Regulations, 2016. PFMA and Treasury Regulations. Provincial/Departmental SCM policies. Government Immovable Asset Management Act of 2007. National Building Standards Act of 1977 and Regulations. Occupational Health and Safety Act of 1993 and Regulations. Health Act, Regulations and Guidelines. National Environmental Management Act of 1998. Engineering Profession Act of 2000. Engineering design and analysis. Programme and project management Computer-aided engineering applications. Knowledge of legal compliance Skills- Project management. Technical design and analysis. Research and development. Computer-aided engineering applications. Technical report writing. Problem solving and analysis. Decision making. Customer focus and responsiveness. Communication Attributes- Responsive. Credible. Flexible. Quality-oriented. Creative.

DUTIES

: Assist Engineers, Technologists and associates in field, workshop and technical office activities. Promote safety in line with statutory and regulatory requirements. Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology. Produce technical designs with specifications and submit for evaluation and approval by the relevant authority. Provide inputs into the budgeting process as required. Compile and submit reports as required. Provide and consolidate inputs to the technical/engineering operational plan. Develop, implement and maintain databases. Supervise and control technical and related personnel and assets. Keep up with new technologies and procedures. Research on engineering technology to improve expertise. Liaise with relevant bodies/councils on engineering-related matters.

ENQUIRIES

: Ms. Bawinile Malope at 072 668 0029/ 076 521 4118

POST 07/42

: **ENGINEERING TECHNICIAN PRODUCTION: GRADE A-C MECHANICAL
REF NO: REFS/020052**

Chief Directorate: Engineering Services

SALARY

: R353 013 - R531 117 per annum, plus benefits. The offer is based on recognition of experience after obtaining registration.

CENTRE

: Johannesburg (Head Office)

REQUIREMENTS

: A National Diploma or relevant qualification in Mechanical Engineering. 3 years post qualification technical experience required. Valid Driver's License.

Registered as a Professional Engineering Technician with ECSA. (Proof of recognized experience will be requested for shortlisted applicants).
Competencies: Knowledge: Public Service Act of 1994. Public Service Regulations, 2016. PFMA and Treasury Regulations. Provincial/Departmental SCM policies. Government Immovable Asset Management Act of 2007. National Building Standards Act of 1977 and Regulations. Occupational Health and Safety Act of 1993 and Regulations. Health Act, Regulations and Guidelines. National Environmental Management Act of 1998. Engineering Profession Act of 2000. Engineering design and analysis. Programme and project management Computer-aided engineering applications. Knowledge of legal compliance Skills- Project management. Technical design and analysis. Research and development. Computer-aided engineering applications. Technical report writing. Problem solving and analysis. Decision making. Customer focus and responsiveness. Communication Attributes- Responsive. Credible. Flexible. Quality-oriented. Creative.

DUTIES

: Assist Engineers, Technologists and associates in field, workshop and technical office activities. Promote safety in line with statutory and regulatory requirements. Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology. Produce technical designs with specifications and submit for evaluation and approval by the relevant authority. Provide inputs into the budgeting process as required. Compile and submit reports as required. Provide and consolidate inputs to the technical/engineering operational plan. Develop, implement and maintain databases. Supervise and control technical and related personnel and assets. Keep up with new technologies and procedures. Research on engineering technology to improve expertise. Liaise with relevant bodies/councils on engineering-related matters.

ENQUIRIES

: Ms. Bawinile Malope at: 072 668 0029/ 076 521 4118

**PROVINCIAL ADMINISTRATION: KWAZULU-NATAL
DEPARTMENT OF HEALTH**

ERRATUM: Kindly note that the following posts were advertised in Public Service Vacancy Circular 06 dated 16 February 2024, The Medical Officer Ophthalmology Ref No: GS 9/24 (X1 Post) and Medical Officer Internal Medicine Ref No: GS10/24 (X1 Post) (under Umngungundlovu Health District: Greys Hospital) have been withdrawn.

MANAGEMENT ECHELON

<u>POST 07/43</u>	:	<u>CHIEF EXECUTIVE OFFICER REF NO: G30/2024</u> Cluster: Hospital Management Services
<u>SALARY CENTRE REQUIREMENTS</u>	:	R1 162 200 - R1 365 411 per annum (Level 13), an all-inclusive salary package General Justice Gizenga Mpanza Hospital An undergraduate qualification (NQF level 7) in a clinical related field, with a valid registration with the relevant professional body, A post graduate degree/ diploma in management. 5 years of experience at senior managerial level. Unendorsed valid Code B driver's licence (Code 08). Recommendation: Management experience at a Regional/Tertiary Hospital will be an added advantage. Knowledge, Skills, Training and Competencies Required: Knowledge of relevant legislation such as National Health Act, Public Finance Management Act (PFMA), Public Service Act and related regulations and policies. Core Competencies: Strategic capability and leadership, Programme and Project Management, Financial management, Management of people and empowerment. Progress Competencies: Service delivery innovation, knowledge management, Problem solving and analysis, Communication, Client orientation and customer focus.
<u>DUTIES</u>	:	Job Purpose: To plan, direct, co-ordinate and manage the delivery of clinical and administrative support services in an effective and efficient manner, working with the key executive management team at the hospital and within the legal and regulatory framework, and government requirements, to represent the hospital authoritatively at provincial and public forums, to provide strategic leadership to improve operational efficiency within the health establishment to improve health outcomes. Strategic Planning: Prepare a strategic plan for the Hospital to ensure that it is in line with the 10-point plan, national, provincial, regional and district plans as well as the Department's strategies goals and Objectives. Financial Management: Ensure that adequate policies, systems and procedures are in place to enable prudent management of financial resources, financial planning, resource mobilization, including monitoring and evaluation; Ensure appropriate asset management and accountability of all assets of the institution; Identify strategic and operation risks and ensure that strategies are in place to address these, as well as monitor the progress; Maximize revenue through collection of all income due to the hospital. Facilities Management: Ensure business support and systems to promote optimal management of the institution as well as optimal service delivery, ensure that systems and procedures are in place to for infrastructure planning and timeous maintenance of facilities and its equipment. Human Resource Management: Implement and maintain human resource management policies and guidelines, systems and procedures that will ensure effective and efficient utilization of human resources; Promote a safe and healthy working environment through compliance with the Occupational Health and Safety Act, including occupational health and safety committees; Ensure continuous development and training of personnel and implement monitoring and evaluation of performance. Procurement and Management of Equipment and Supplies: Implement a procurement and provisioning system that is fair, transparent, competitive and cost effective in terms of provincial delegated authority in line with PFMA, and Supply Chain Management prescripts; Ensure that goods and services are procured in a cost effective and timely manner; Ensure sound contract management for all contracted services. Clinical and Corporate Governance: Oversee clinical governance to ensure high standards of patient care, establish community networks and report to the Hospital Board and other relevant oversight committees/bodies; Ensure the establishment of the relevant governance structures linked to clinical and non- clinical functions and

		responsibilities; Manage all the institutions risks and implement strategies to ensure optimal achievement of health outcomes.
<u>ENQUIRIES</u>	:	Mrs RT Dube Tel No: (033) 940 2499
<u>APPLICATIONS</u>	:	all applications should be forwarded to: The Chief Director: Human Resource Management Services, KZN Department of Health, Private Bag X9051, Pietermaritzburg, 3200 or Hand delivered to: 330 Langalibalele Street Natalia Building, Registry, Minus 1:1 North Tower.
<u>FOR ATTENTION</u>	:	Mr. A Memela
<u>NOTE</u>	:	Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed, initialled and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, submit separate applications for each post that you apply for. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful. NB: For the Pre-Entry Certificate for SMS, any individual may register for the course and complete such in anticipation of wishing to apply for a SMS post in future. The course is available at the NSG under the name Certificate for entry into the SMS and the full details can be sourced by following the link: https://www.thensg.gov.za/training-courses/sms-pre-entry-programme/ . Individuals who have completed the course already, and who are therefore in possession of a certificate are welcome to submit such, however it is not required that an applicant submit such when applying for the post prior to the closing date. However, prior to an appointment being made to any SMS post, the appointee to such a post must have completed the pre-entry certificate and must be in possession of such prior to taking up the post. NB: All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by employer/s prior to the date of the interview.
<u>CLOSING DATE</u>	:	08 March 2024
<u>POST 07/44</u>	:	<u>CHIEF EXECUTIVE OFFICER REF NO: G31/2024</u> Cluster: Hospital Management Services
<u>SALARY</u>	:	R1 162 200 - R1 365 411 per annum (Level 13), an all-inclusive salary package
<u>CENTRE</u>	:	Newcastle Provincial Hospital
<u>REQUIREMENTS</u>	:	An undergraduate qualification (NQF level 7) in a clinical related field, with a valid registration with the relevant professional body, A post graduate degree/ diploma in management. 5 years of experience at senior managerial level. Unendorsed valid Code B driver's licence (Code 08). Recommendation: Management experience at a Regional/Tertiary Hospital will be an added advantage. Knowledge, Skills, Training and Competencies Required: Knowledge of relevant legislation such as National Health Act, Public Finance Management Act (PMFA), Public Service Act and related regulations and policies. Core Competencies: Strategic capability and leadership, Programme and Project Management, Financial management, Management of people and empowerment. Progress Competencies: Service delivery innovation, knowledge management, Problem solving and analysis, Communication, Client orientation and customer focus.
<u>DUTIES</u>	:	Job Purpose: To plan, direct, co-ordinate and manage the delivery of clinical and administrative support services in an effective an efficient manner, working with the key executive management team at the hospital and within the legal and regulatory framework, and government requirements, to represent the

hospital authoritatively at provincial and public forums, to provide strategic leadership to improve operational efficiency within the health establishment to improve health outcomes. Strategic Planning: Prepare a strategic plan for the Hospital to ensure that it is in line with the 10-point plan, national, provincial, regional and district plans as well as the Department's strategies goals and Objectives. Financial Management: Ensure that adequate policies, systems and procedures are in place to enable prudent management of financial resources, financial planning, resource mobilization, including monitoring and evaluation; Ensure appropriate asset management and accountability of all assets of the institution; Identify strategic and operation risks and ensure that strategies are in place to address these, as well as monitor the progress; Maximize revenue through collection of all income due to the hospital. Facilities Management: Ensure business support and systems to promote optimal management of the institution as well as optimal service delivery, ensure that systems and procedures are in place to for infrastructure planning and timeous maintenance of facilities and its equipment. Human Resource Management: Implement and maintain human resource management policies and guidelines, systems and procedures that will ensure effective and efficient utilization of human resources; Promote a safe and healthy working environment through compliance with the Occupational Health and Safety Act, including occupational health and safety committees; Ensure continuous development and training of personnel and implement monitoring and evaluation of performance. Procurement and Management of Equipment and Supplies: Implement a procurement and provisioning system that is fair, transparent, competitive and cost effective in terms of provincial delegated authority in line with PFMA, and Supply Chain Management prescripts; Ensure that goods and services are procured in a cost effective and timely manner; Ensure sound contract management for all contracted services. Clinical and Corporate Governance: Oversee clinical governance to ensure high standards of patient care, establish community networks and report to the Hospital Board and other relevant oversight committees/bodies; Ensure the establishment of the relevant governance structures linked to clinical and non- clinical functions and responsibilities; Manage all the institutions risks and implement strategies to ensure optimal achievement of health outcomes.

**ENQUIRIES
APPLICATIONS**

: Mrs RT Dube Tel No: (033) 940 2499
 : all applications should be forwarded to: The Chief Director: Human Resource Management Services, KZN Department of Health, Private Bag X9051, Pietermaritzburg, 3200 or Hand delivered to: 330 Langalibalele Street Natalia Building, Registry, Minus 1:1 North Tower.

**FOR ATTENTION
NOTE**

: Mr. A Memela
 : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed, initialled and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, submit separate applications for each post that you apply for. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful. NB: For the Pre-Entry Certificate for SMS, any individual may register for the course and complete such in anticipation of wishing to apply for a SMS post in future. The course is available at the NSG under the name Certificate for entry into the SMS and the full details can be sourced by following the link: <https://www.thensg.gov.za/training-courses/sms-pre-entry-programme/>. Individuals who have completed the course already,

and who are therefore in possession of a certificate are welcome to submit such, however it is not required that an applicant submit such when applying for the post prior to the closing date. However, prior to an appointment being made to any SMS post, the appointee to such a post must have completed the pre-entry certificate and must be in possession of such prior to taking up the post. NB: All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by employer/s prior to the date of the interview.

- CLOSING DATE** : 08 March 2024
- POST 07/45** : **CHIEF EXECUTIVE OFFICER REF NO: G32/2024**
Cluster: Hospital Management Services
- SALARY** : R1 162 200 - R1 365 411 per annum (Level 13), an all-inclusive salary package
CENTRE : Ladysmith Regional Hospital
REQUIREMENTS : An undergraduate qualification (NQF level 7) in a clinical related field, with a valid registration with the relevant professional body, A post graduate degree/ diploma in management. 5 years of experience at senior managerial level. Unendorsed valid Code B driver's licence (Code 08). Recommendation: - Management experience at a Regional/Tertiary Hospital will be an added advantage. Knowledge, Skills, Training and Competencies Required: Knowledge of relevant legislation such as National Health Act, Public Finance Management Act (PFMA), Public Service Act and related regulations and policies. Core Competencies: Strategic capability and leadership, Programme and Project Management, Financial management, Management of people and empowerment. Progress Competencies: Service delivery innovation, knowledge management, Problem solving and analysis, Communication, Client orientation and customer focus.
- DUTIES** : Job Purpose: To plan, direct, co-ordinate and manage the delivery of clinical and administrative support services in an effective and efficient manner, working with the key executive management team at the hospital and within the legal and regulatory framework, and government requirements, to represent the hospital authoritatively at provincial and public forums, to provide strategic leadership to improve operational efficiency within the health establishment to improve health outcomes. Strategic Planning: Prepare a strategic plan for the Hospital to ensure that it is in line with the 10-point plan, national, provincial, regional and district plans as well as the Department's strategies goals and Objectives. Financial Management: Ensure that adequate policies, systems and procedures are in place to enable prudent management of financial resources, financial planning, resource mobilization, including monitoring and evaluation; Ensure appropriate asset management and accountability of all assets of the institution; Identify strategic and operation risks and ensure that strategies are in place to address these, as well as monitor the progress; Maximize revenue through collection of all income due to the hospital. Facilities Management: Ensure business support and systems to promote optimal management of the institution as well as optimal service delivery, ensure that systems and procedures are in place to for infrastructure planning and timeous maintenance of facilities and its equipment. Human Resource Management: Implement and maintain human resource management policies and guidelines, systems and procedures that will ensure effective and efficient utilization of human resources; Promote a safe and healthy working environment through compliance with the Occupational Health and Safety Act, including occupational health and safety committees; Ensure continuous development and training of personnel and implement monitoring and evaluation of performance. Procurement and Management of Equipment and Supplies: Implement a procurement and provisioning system that is fair, transparent, competitive and cost effective in terms of provincial delegated authority in line with PFMA, and Supply Chain Management prescripts; Ensure that goods and services are procured in a cost effective and timely manner; Ensure sound contract management for all contracted services. Clinical and Corporate Governance: Oversee clinical governance to ensure high standards of patient care, establish community networks and report to the Hospital Board and other relevant oversight committees/bodies; Ensure the establishment of the relevant governance structures linked to clinical and non-clinical functions and responsibilities; Manage all the institutions risks and implement strategies to ensure optimal achievement of health outcomes.
- ENQUIRIES** : Mrs RT Dube Tel No: (033) 940 2499

APPLICATIONS : all applications should be forwarded to: The Chief Director: Human Resource Management Services, KZN Department of Health, Private Bag X9051, Pietermaritzburg, 3200 or Hand delivered to: 330 Langelibalele Street Natalia Building, Registry, Minus 1:1 North Tower.

FOR ATTENTION NOTE : Mr. A Memela
: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed, initialled and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, submit separate applications for each post that you apply for. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful. NB: For the Pre-Entry Certificate for SMS, any individual may register for the course and complete such in anticipation of wishing to apply for a SMS post in future. The course is available at the NSG under the name Certificate for entry into the SMS and the full details can be sourced by following the link: <https://www.thensg.gov.za/training-courses/sms-pre-entry-programme/>. Individuals who have completed the course already, and who are therefore in possession of a certificate are welcome to submit such, however it is not required that an applicant submit such when applying for the post prior to the closing date. However, prior to an appointment being made to any SMS post, the appointee to such a post must have completed the pre-entry certificate and must be in possession of such prior to taking up the post. NB: All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by employer/s prior to the date of the interview.

CLOSING DATE : 08 March 2024

OTHER POSTS

POST 07/46 : **CHIEF EXECUTIVE OFFICER REF NO: G34/2024**
Cluster: Hospital Management Services

SALARY : R958 824 per annum (Level 12), an all-inclusive MMs salary package
CENTRE : Christ the King Hospital
REQUIREMENTS : Matric Certificate (Grade 12), A Degree/Advanced Diploma in a health-related field, registration with relevant professional council; Plus, A degree/diploma in health management or Degree/Advanced in a management field. Plus, at least 5 (five) years management experience in the health sector. Experience as a health service manager or significant experience in management in a health service environment. Unendorsed valid Code B driver's licence (Code 08). Knowledge, Skills, Training and Competencies Required: Knowledge of relevant legislation such as Nation Health Act, Public Finance Management Act (PMF), Public Service Act and related regulations and policies. Core Competencies: Strategic capacity and leadership, Programme and Project Management, Financial management, Management of people and empowerment. Progress Competencies: Service delivery innovation, knowledge management, Problem solving and analysis, Communication, Client orientation and customer focus.

DUTIES : Job Purpose: To plan, direct, co-ordinate and manage the delivery of clinical and administrative support services in an effective an efficient manner, working with the key executive management team at the hospital and within the legal and regulatory framework, and government requirements, To represent the

hospital authoritatively at provincial and public forums, To provide strategic leadership to improve operational efficiency within the health establishment to improve health outcomes. Strategic Planning: Prepare a strategic plan for the Hospital to ensure that it is in line with the 10-point plan, national, provincial, regional and district plans as well as the Department's strategies goals and Objectives. Financial Management: Ensure that adequate policies, systems and procedures are in place to enable prudent management of financial resources, financial planning, resource mobilization, including monitoring and evaluation; Ensure appropriate asset management and accountability of all assets of the institution; Identify strategic and operation risks and ensure that strategies are in place to address these, as well as monitor the progress; Maximize revenue through collection of all income due to the hospital. Facility Management: Ensure business support and systems to promote optimal management of the institution as well as optimal service delivery, ensure that systems and procedures are in place to ensure planning and timeous maintenance of facilities and equipment. Human Resource Management: Implement and maintain human resource management policies and guidelines, systems and procedures that will ensure effective and efficient utilization of human resources; Promote a safe and healthy working environment through compliance with the Occupational Health and Safety Act, including occupational health and safety committees; Ensure continuous development and training of personnel and implement monitoring and evaluation of performance. Procurement and Management of Equipment and Supplies: Implement a procurement and provisioning system that is fair, transparent, competitive and cost effective in terms of provincial delegated authority in line with PFMA, and Supply Chain Management prescripts; Ensure that goods and services are procured in a cost effective and timely manner; Ensure sound contract management for all contracted services. Clinical and Corporate Governance: Oversee clinical governance to ensure high standards of patient care, establish community networks and report to the Hospital Board and other relevant oversight committee/bodies; Ensure the establishment of the relevant governance structures linked to clinical and non- clinical functions and responsibilities; Manage all the institutions risks and implement strategies to ensure optimal achievement of health outcomes. As a CEO your responsibility include catchment population, being responsible for Primary health care services and other health care services within the catchment population including fixed and mobile clinics, field workers and outreach teams.

**ENQUIRIES
APPLICATIONS**

: Mr J Mndebele Tel No: (033) 395 3274
 : all applications should be forwarded to: The Chief Director: Human Resource Management Services, KZN Department of Health, Private Bag X9051, Pietermaritzburg, 3200 or Hand delivered to: 330 Langalibalele Street Natalia Building, Registry, Minus 1:1 North Tower.

**FOR ATTENTION
NOTE**

: Miss L Mthlane
 : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed, initialled and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (only when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, submit separate applications for each post that you apply for. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful.

CLOSING DATE

: 15 March 2024

POST 07/47

: **CHIEF EXECUTIVE OFFICER REF NO: G35/2024**
Cluster: Hospital Management Services

SALARY
CENTRE
REQUIREMENTS

: R958 824 per annum (Level 12), an all-inclusive MMs salary package
: Richmond Hospital
: Matric Certificate (Grade 12), A Degree/Advanced Diploma in a health-related field, registration with relevant professional council; Plus, A degree/diploma in health management or Degree/Advanced in a management field. Plus, at least 5 (five) years management experience in the health sector. Experience as a health service manager or significant experience in management in a health service environment. Unendorsed valid Code B driver's licence (Code 08). Knowledge, Skills, Training and Competencies Required: Knowledge of relevant legislation such as Nation Health Act, Public Finance Management Act (PMF), Public Service Act and related regulations and policies. Core Competencies: Strategic capacity and leadership, Programme and Project Management, Financial management, Management of people and empowerment. Progress Competencies: Service delivery innovation, knowledge management, Problem solving and analysis, Communication, Client orientation and customer focus.

DUTIES

: Job Purpose: To plan, direct, co-ordinate and manage the delivery of clinical and administrative support services in an effective an efficient manner, working with the key executive management team at the hospital and within the legal and regulatory framework, and government requirements, To represent the hospital authoritatively at provincial and public forums, To provide strategic leadership to improve operational efficiency within the health establishment to improve health outcomes. Strategic Planning: Prepare a strategic plan for the Hospital to ensure that it is in line with the 10-point plan, national, provincial, regional and district plans as well as the Department's strategies goals and Objectives. Financial Management: Ensure that adequate policies, systems and procedures are in place to enable prudent management of financial resources, financial planning, resource mobilization, including monitoring and evaluation; Ensure appropriate asset management and accountability of all assets of the institution; Identify strategic and operation risks and ensure that strategies are in place to address these, as well as monitor the progress; Maximize revenue through collection of all income due to the hospital. Facility Management: Ensure business support and systems to promote optimal management of the institution as well as optimal service delivery, ensure that systems and procedures are in place to ensure planning and timeous maintenance of facilities and equipment. Human Resource Management: Implement and maintain human resource management policies and guidelines, systems and procedures that will ensure effective and efficient utilization of human resources; Promote a safe and healthy working environment through compliance with the Occupational Health and Safety Act, including occupational health and safety committees; Ensure continuous development and training of personnel and implement monitoring and evaluation of performance. Procurement and Management of Equipment and Supplies: Implement a procurement and provisioning system that is fair, transparent, competitive and cost effective in terms of provincial delegated authority in line with PFMA, and Supply Chain Management prescripts; Ensure that goods and services are procured in a cost effective and timely manner; Ensure sound contract management for all contracted services. Clinical and Corporate Governance: Oversee clinical governance to ensure high standards of patient care, establish community networks and report to the Hospital Board and other relevant oversight committee/bodies; Ensure the establishment of the relevant governance structures linked to clinical and non- clinical functions and responsibilities; Manage all the institutions risks and implement strategies to ensure optimal achievement of health outcomes. As a CEO your responsibility include catchment population, being responsible for Primary health care services and other health care services within the catchment population including fixed and mobile clinics, field workers and outreach teams.

ENQUIRIES
APPLICATIONS

: Mr J Mndebele Tel No: (033) 395 3274
: all applications should be forwarded to: The Chief Director: Human Resource Management Services, KZN Department of Health, Private Bag X9051, Pietermaritzburg, 3200 or Hand delivered to: 330 Langalibalele Street Natalia Building, Registry, Minus 1:1 North Tower.

FOR ATTENTION

: Miss L Mthalane

NOTE

: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed, initialled and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (only when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, submit separate applications for each post that you apply for. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful.

CLOSING DATE

: 15 March 2024

POST 07/48

: **ASSISTANT MANAGER NURSING (SPECIALTY) REF NO: UMG 02/2024 (X2 POSTS)**

SALARY

: R683 838 per annum. Other benefits: (medical aid optional), Housing Allowance (applicant must meet prescribed requirements)

CENTRE

: Umgeni Specialized Psychiatric Hospital: Howick

REQUIREMENTS

: Senior certificate/Grade 12 or equivalent. Degree/Diploma in General Nursing and Psychiatry plus Diploma in advanced Psychiatric nursing. A minimum of ten years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/recognizable experience after obtaining one year post basic qualification in advanced Psychiatry nursing. A minimum of three years of the period above must be appropriate/recognizable experience at Operational level/supervisory level. "(applicants are not submitting copies/certified copies/attachments/ proof/certificates/ID/Driver license/qualifications on application, only when shortlisted. Computer literacy. Recommendations: Degree/diploma in Nursing Management will be an advantage. Knowledge and Skills: Knowledge of Nursing prescripts, policies, procedures and protocols. Knowledge and experience of the Public Service policies, Mental Health Acts and regulations. Sound management, negotiation, interpersonal relations, disciplinary procedures and basic financial management skills. Good verbal and written communication, problem solving and project management skills. Ability to function well within the team. Sound knowledge of psychiatric patient treatment. Appropriate understanding of nursing scope of practice and nursing standards. Good supervisory skills.

DUTIES

: Provide guidance and leadership towards the realization of the institutional strategic and operational goals. Delegate, supervise and coordinate the provision of effective and efficient patient care through adequate nursing care within legal framework. Coordinate and facilitate the development of quality for all nursing categories within area of supervision. Ensure the implementation of National, Provincial and District Quality Improvement initiatives at hospital level. Participate in formulation of policies, procedures and implementation thereof. Assist in achievement of Ideal hospital and six priority areas within the hospital. Control provision of nursing care in the area of supervision through allocation and supervision of human and financial resources. Monitor and ensure that all nurses are licensed to practice. Ensure implementation of procedures that maintain effective infection control and occupational health and safety measures in accordance with Occupational Health and safety legislation. Carry out regular review and explore opportunities for professional development and ensure training and development of the nursing staff within the zone/area. Deal with grievance and labour relation issues in terms of laid down policies, procedures i.e. manage work place discipline. Monitor the implementation of the employee's performance and development system and

		deal with identified developmental needs. Ensure security and safety of Mental Health Care users.
<u>ENQUIRIES</u>	:	Mrs ST Chule Tel No: (033) 330 6146, ext. 113
<u>APPLICATIONS</u>	:	Applications quoting the relevant reference UMG 02/2024 should be forwarded as follows: The Acting Chief Executive Officer, Department of Health, Umgeni Hospital, Private Bag X23, Howick, 3290. No faxed applications will be considered.
<u>FOR ATTENTION</u>	:	Mr J Situma
<u>NOTE</u>	:	Applications must be submitted on the prescribed amended Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. Certified copies of qualifications will only be requested from shortlisted candidates. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. Persons with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications). Applicants are respectfully informed that, if no notification of appointment is received within 2 months after the closing date, they must accept that their applications were unsuccessful. Applicants are not required to submit copies of qualifications and other relevant documents on the application. Such documents will be requested from shortlisted candidates only. All employees in the Public Service that are presently on the same salary level but on a notch/package above that of the advertised post are free to apply. Due to financial constraints in the Department no S &T will be paid to candidates invited for interviews.
<u>CLOSING DATE</u>	:	11 March 2024
<u>POST 07/49</u>	:	<u>OPERATIONAL MANAGER (SPECIALTY) REF NO: UMG 01/2024</u>
<u>SALARY</u>	:	R627 474 per annum. Other benefits: (medical aid optional), Housing Allowance (applicant must meet prescribed requirements)
<u>CENTRE</u>	:	Umgeni Specialized Psychiatric Hospital: Howick
<u>REQUIREMENTS</u>	:	Senior certificate/Grade 12 or equivalent. Degree/Diploma in General Nursing and Psychiatry Nursing. Diploma in advanced Psychiatric Nursing. A minimum of nine (9) years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least five years of the period referred to the above must be appropriate/recognizable experience after obtaining one (1) year post basic qualification in advanced Psychiatric Nursing. Valid driver's license. Computer literacy. Recommendations: Degree/diploma in Nursing Management will be an advantage. Knowledge and Skills: Good communication, leadership, interpersonal skills. Conflict management and knowledge of labour basic qualification in Psychiatry (Advanced Psychiatric Nursing). Relations and disciplinary process/procedures. Human Resources and financial management skills. Sound knowledge of disciplinary processes and grievance procedures. Knowledge of nursing care processes and procedures. Knowledge of Occupational Health and Safety, Infection Control, medical waste and risk assessment and Mental Health Care Act and team building and supervisory skills.
<u>DUTIES</u>	:	Manage and lead the unit in rendering efficient and professional nursing care as laid down by the Nursing Act. Engages in clinical assessment of Mental Health Care Users in a specialized psychiatric setting. Work effectively, co-operatively, amicably at supervisory level with person of diverse intellectual cultural racial or differences. Ensures provision of optimal, holistic, specialized care in accordance with laws and regulations relevant to nursing and health care in the unit. Participates in training and research with a view to increase body of knowledge in a specialized psychiatric setting. Implement standards, practices, criteria and indicators for quality nursing practices. Maintain constructive working relationships with nursing and other stakeholders. Exercise control and account for expenditure by managing and monitor utilization of human, financial and material resources. Manage the disciplinary and grievance matters including monitoring and managing for absenteeism in terms of laid down policies and procedures. Maintain professional growth/ethical standards and development of self and personnel by analyzing their needs, formulating and implementing the training and development strategies and monitoring its effectiveness. Participate in performance reviews

		i.e. EPMDs. Participate in health promotion and illness prevention initiatives within the institution.
<u>ENQUIRIES</u>	:	Mrs. ST Chule Tel No: (033) 330 6146, ext. 113
<u>APPLICATIONS</u>	:	Applications quoting the relevant reference UMG 01/2024 should be forwarded as follows: The Acting Chief Executive Officer, Department of Health, Umgeni Hospital, Private Bag X23, Howick, 3290. No faxed applications will be considered.
<u>FOR ATTENTION</u>	:	Mr J Situma
<u>NOTE</u>	:	Applications must be submitted on the prescribed amended Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. Certified copies of qualifications will only be requested from shortlisted candidates. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. Persons with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications). Applicants are respectfully informed that, if no notification of appointment is received within 2 months after the closing date, they must accept that their applications were unsuccessful. Applicants are not required to submit copies of qualifications and other relevant documents on the application. Such documents will be requested from shortlisted candidates only. All employees in the Public Service that are presently on the same salary level but on a notch/package above that of the advertised post are free to apply. Due to financial constraints in the Department no S &T will be paid to candidates invited for interviews.
<u>CLOSING DATE</u>	:	11 March 2024
<u>POST 07/50</u>	:	<u>CHIEF OCCUPATIONAL THERAPIST GRADE 1&2 REF NO: LRH 07/2024 (X1 POST)</u> Component: Rehab
<u>SALARY</u>	:	Grade 1: R520 785 – R578 367 per annum Grade 2: R595 251 – R658 482 per annum Other benefits: 13th Cheque, Housing Allowance (employees must meet the Prescribed requirements), (Medical Aid Optional)
<u>CENTRE</u>	:	Ladysmith Regional Hospital
<u>REQUIREMENTS</u>	:	National Senior Certificate / Grade 12. Appropriate qualification that allows registration with Health Professions Council of South Africa (HPCSA) as Occupational Therapist. Current registration with the HPCSA as Occupational Therapist. Grade 1: A minimum of three (03) years relevant experience after registration with the Health Professions Council of South Africa (HPCSA) as Occupational Therapist. Grade 2: A minimum of eight (08) years relevant experience after registration with the Health Professional Council (HPCSA) as Occupational Therapist. NB: only shortlisted candidates will be required to submit certified document on the day of the interview following communication from HR. Knowledge, Skills, Training, and Competencies: Sound knowledge and skill in occupational therapy and general diagnostic and therapeutic Procedures. Knowledge of departmental administrative tasks. Knowledge of ethical code and scope of practice. Ability to problem-solving and apply analytical processes to patient care. Supervisory skill for junior staff and students.
<u>DUTIES</u>	:	Quality improvement initiatives: clinical guidelines, teaching and training, audits (core standards, infection control, ideal hospital, etc.). Execute all occupational management duties, functions and responsibility to the best of ability and within all applicable legislation. Manage and provide a high quality promotive and curative occupational therapist service according to patient needs Give expert clinical advise and factual information of a professional nature on institutional services. Provide a consultative occupational therapist service to health professionals and patients. Monitor and evaluate the occupational services to comply with the valid standards and indicators, implement Quality Assurance Programmes for overall effective services. Develop protocols to ensure that the diets comply with dietary recommendations. Make recommendations with regards to policies/strategies for effective functioning of the occupational unit. Act as a consultant in the patient curative and rehabilitation programmers.
<u>ENQUIRIES</u>	:	Mr N.R .Fakeni (Assistant Director: Physiotherapist) Tel No: (036) 637 2111

APPLICATIONS : All applications should be emailed to LadysmithHospital.Job@kznhealth.gov.za or be posted to: The Human Resource Management, Ladysmith Regional Hospital, Private Bag X9928, Ladysmith, 3370.

FOR ATTENTION NOTE : Mr S.L.Dlozi
: Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae only. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following communication from Human Resources. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. Ref 13/2018. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for these posts. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Failure to comply will result in the application not being considered". Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply.

CLOSING DATE : 08 March 2024

POST 07/51 : **CHIEF OCCUPATIONAL THERAPIST REF NO: NDH 05/2024 (X1 POST)**

SALARY : Grade 1: R520 785 – R578 367 per annum
Grade 2: R595 251 – R658 482 per annum
Other benefits: 13th Cheque, Housing Allowance (employees must meet the prescribed requirements), (Medical Aid Optional).

CENTRE REQUIREMENTS : Northdale Hospital - The Pietermaritzburg Assessment and Therapy Centre
: **Grade 1:** A Minimum of three (03) years appropriate experience in Occupational Therapist after registration with the Health Professions Council of South Africa (HPCSA). Senior certificate / grade twelve certificate or equivalent qualification. Appropriate qualification as an Occupational Therapist Plus current registration with the Health Professional Council of South Africa (HPCSA) as an Occupational Therapist Plus experience with working with neurological impaired paediatric patients Plus driver's license. **Grade 2:** A Minimum of eight (08) years appropriate experience in Occupational Therapist after registration with the Health Professions Council of South Africa (HPCSA). Senior certificate / grade twelve certificate or equivalent qualification. Appropriate qualification as an Occupational Therapist Plus current registration with the Health Professional Council of South Africa (HPCSA) as an Occupational Therapist Plus experience with working with neurological impaired paediatric patients Plus driver's license. NB: Only shortlisted candidates will be required to submit certified document on or before the day of the interview following communication from HR. Knowledge, Skills and Experience: Sound knowledge and skill in OT paediatric and general diagnostic and therapeutic procedures. Skill and knowledge in the use of OT equipment and Assistive devices, therapeutic modalities (splinting, sewing and seating. Knowledge of departmental administrative tasks. Knowledge of ethical code and scope of practice. Ability to problem- solve and applies analytical processes to patient care. Supervisory skill for junior staff and students. Ability to plan and work in a Multidisciplinary team. Excellent verbal and written communication skills.

DUTIES : To ensure comprehensive assessment and therapeutic management of patients in the Occupational Therapy Department. To plan and implement and optimal Occupational Therapy service in accordance with the rules, regulation & scope of practice as provided by the HPCSA. Perform clinical responsibilities with applicable legislation. Ensure a comprehensive paediatric and general OT service encompassing assessment, treatment, caregiver training, group work and block therapy. Manufacturing of assistive devices, splints, and pressure

garments. To monitor and participate in Community Outreach and home visits. To assist patients with specialised seating in wheelchairs and buggies. To perform medico-legal assessments and provision of ongoing care, based on the outcomes of assessments. Assume effective clinical administrative responsibilities: Patient Report writing, Medico Legal report writing. To review reports written by Occupational Therapy staff members before being released. Attend multidisciplinary case discussion meetings. Attend product training. To manage the Occupational Therapy Department's staff. To provide orientation to all new staff members and community service occupational therapists. Mentorship, support, education and training of staff members and ends. Initiate/implement and participate in professional development programme and teaching. Maintain Record of all CPD trainings for Occupational Therapy Department. Monitoring and evaluating of wheelchair Repair site with DPSA wheelchair repairers. Ensuring implementation of Quality Assurance programme within the Occupational Therapy Department. Initiate, implement and Monitor Quality Assurance Audits within the department (Clinical Audits and QIP's). Ensure compliance with National Core Standards. Ensure compliance with Infection, Prevention and Control Policies and guidelines. Ensure compliance with Occupational Health and Safety policies and guidelines. To ensure adequate equipment and resource management. Planning, develop and implementation of operational and procurement plans for the department. Monitor procurement and budget plans for the department. Manage appropriate utilization of the budget and procurement of equipment. Implement stock control measures. Maintain good record keepings of all consumable in department and order when required. Assuming of Administrative Responsibilities. Attend provincial, district, Head of Department, multidisciplinary and departmental meetings. Report and action the resolutions of the meetings attended. Collect, Analyse and Collate departmental statistics. Report writing (Programme and Medico Legal). Leave Management. Labour Relations (grievance management). Performance Appraisals (EPMDS).

- ENQUIRIES** :
- APPLICATIONS** :
- FOR ATTENTION** :
- CLOSING DATE** :
- POST 07/52** :
- SALARY** :
- CENTRE** :
- REQUIREMENTS** :
- DUTIES** :

Dr L Meneses-Turino Tel No: (033) 397 6512

All applications to be posted to: The Human Resource Department, Northdale Hospital Private Bag X9006, Pietermaritzburg, 3201.

Mrs NR Madlala

08 March 2024

OPERATIONAL MANAGER NURSING NIGHT DUTY REF NO: MAD 05/ 2024

Grade 1: R497 193 - R559 686 per annum. Plus 8% Inhospitable Allowance, 13th cheque, medical Aid (Optional) and housing allowance (employee must meet prescribed requirements)

Madadeni Provincial Hospital

Basic R425 qualification (i.e. Diploma/Degree in nursing) or equivalent qualification that allows registration with SANC as a Professional Nurse. Minimum of 7 years appropriate recognizable experience in nursing after registration as a professional nurse with SANC in General Nursing. Recommendation: Midwifery, Psychiatry and Previous experience in Nursing Management. Knowledge, Skills, Training and Competencies Required: Advanced knowledge and skills of nursing care processes and procedures, nursing statutes and other relevant legal framework Nursing Act, Health Act, Occupational Health and Safety act, Labour relations Act, Public service regulations Patients' Rights Charter, Batho Pele principles, etc. Strong interpersonal, communication (verbal and written) and presentation skills. Ability to make independent decisions, problem solving and conflict resolution. Ability to prioritize issues and other work related matters and to comply with time frames. High level of accuracy, initiative and innovation. Insight into the public health sector strategies and priorities including nursing strategy, standard procedure and policies pertaining to nursing care. Basic computer skills. Knowledge of nursing care delivery approaches. Sound knowledge of Nursing Management. Conflict management, Mentorship, supervisory and change management skills.

Provide effective and professional leadership during the night. Ensure adequate coverage and supervision of staff in all units to allow provision of quality patient care in an efficient and cost effective manner. Facilitate and strengthen implementation of health care services delivery policies, procedures, clinical guidelines, protocols, plan and strategies aimed at achieving service excellence. Promote implementation of Batho Pele

principles, Patient's Rights Charter and acceptable professional/ clinical-ethical standards within the applicable legal framework. Participate and ensure implementation on National Core Standards, National Health Priorities and quality improvement initiatives including national priority program plans. Identify staff training needs, ensure that effective development takes place and monitor performance thereof. Demonstrate effective communication with staff, patients, colleagues, clinicians and other stakeholders including report writing and presentation. Ensure effective efficient management and utilization of resources including staff, material, financial etc. Exercise control of discipline, grievance and labour relations in terms of laid down policies, procedures. Ensure effective data management at night. Ensure all night services are coordinated. Improve quality of care through reduction of patient complains, public complains and waiting times. Ensure that accurate, reliable statistics and reports are generated. Deal with grievances and labour relation issues in terms of laid down policies and procedures.

- ENQUIRIES** : Ms. R.M Sithole Tel No: (034) 328 8137
- APPLICATIONS** : All applications should be posted to: The Recruitment Officer, Madadeni Hospital, Private Bag X6642, Newcastle, 2940
- FOR ATTENTION** : The Recruitment Officer
- NOTE** : Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department or from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, Certified copies of ID, Highest educational qualification and other relevant documents will be requested for submission only from shortlisted candidates. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. MAD 01/2023. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. EE Targets (African Male). The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply.
- CLOSING DATE** : 15 March 2024
- POST 07/53** : **OPERATIONAL MANAGER (GENERAL) NIGHT DUTY REF NO: UMG 03/2024**
- SALARY** : R497 193 per annum. Other benefits: (Medical Aid Optional), Housing Allowance (applicant must meet prescribed requirements)
- CENTRE** : Umgeni Specialized Psychiatric Hospital: Howick
- REQUIREMENTS** : Senior certificate/Grade 12 or equivalent. Degree/Diploma in General Nursing plus Diploma in basic Psychiatry. A minimum of seven (7) years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. "(applicants are not submitting copies/certified copies/attachments/ proof/certificates/ID/Driver license/qualifications on application, only when shortlisted). Valid driver's license. Recommendations: Computer literacy. Knowledge and Skills: Knowledge of Nursing legislation and related legal and ethical nursing practices e.g. Nursing Act, Mental Health Act, Health Act, Patient's Rights Charter, Batho Pele principles etc. Knowledge of guidelines for Mental Illness Disorders. Good communication, leadership, interpersonal and conflict management skills. Knowledge of SANC rules and regulations. Basic understanding and knowledge of Labour Relations and disciplinary processes. Knowledge of Human Resources and financial management skills. Knowledge of scope of practice. Knowledge of nursing care processes and procedures. Supervisory skills.
- DUTIES** : Ensure adequate coverage and supervision of staff and provision of quality patient care in an efficient and cost effective manner. Facilitate and strengthen implementation of health Care services delivery policies, procedures, clinical

guidelines, protocols, plans and strategies aimed at achieving service delivery. Promote implementation of Batho Pele principles, Patients' Rights Charter and acceptance of Professional/clinical-ethical standards within the applicable legal framework. Identify staff training needs, ensure that effective development takes place and monitor performance thereof. Demonstrate effective communication with staff, patients, colleagues, clinicians and other stake holders, including report writing and presentation. Ensure effective and efficient management and utilization of resources, including staff, material, financial etc. Exercise control of discipline, grievance and labour relations in terms of laid down policies and procedures. Ensure effective data management at night and proper handing over of night reports to Nursing Management. Ensure all night services are coordinated. Relieve Night Managers when not on duty. Ensure a safe environment for both patients and staff on night duty.

- ENQUIRIES** : Mrs ST Chule Tel No: (033) 330 6146, ext. 113
- APPLICATIONS** : Applications quoting the relevant reference UMG 03/2024 should be forwarded as follows: The Acting Chief Executive Officer, Department of Health, Umgeni Hospital, Private Bag X23, Howick, 3290. No faxed applications will be considered.
- FOR ATTENTION** : Mr. J Situma
- NOTE** : Applications must be submitted on the prescribed amended Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. Certified copies of qualifications will only be requested from shortlisted candidates. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. Persons with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications). Applicants are respectfully informed that, if no notification of appointment is received within 2 months after the closing date, they must accept that their applications were unsuccessful. Applicants are not required to submit copies of qualifications and other relevant documents on the application. Such documents will be requested from shortlisted candidates only. All employees in the Public Service that are presently on the same salary level but on a notch/package above that of the advertised post are free to apply. Due to financial constraints in the Department no S &T will be paid to candidates invited for interviews.
- CLOSING DATE** : 11 March 2024
- POST 07/54** : **RADIATION ONCOLOGY RADIOGRAPHER (RADIOTHERAPIST) REF NO: RAD RADIOONCO/1/2024 (X4 POSTS)**
Department: Radiation Oncology
- SALARY** : Grade 1: R444 741 per annum
Grade 2: R520 785 per annum
Grade 3: R612 642 per annum
Plus 13th Cheque, Medical Aid optional and Housing Allowance- Employee must meet prescribed requirements.
- CENTRE** : EThekweni Oncology complex (Inkosi Albert Luthuli Central Hospital and Addington Hospital)
- REQUIREMENTS** : Diploma or Bachelor degree in Radiography. Registration with HPCSA as Radiographer oncology, Current registration with the Health Professions Council of South Africa as a Radiographer (Radiotherapy Oncology). Knowledge, Skills, Training and Competences Required: Knowledge of radiotherapy standard techniques, dose protocols, equipment and accessories associated with relevant techniques and including specialized techniques. Knowledge of basic quality assurance in Radiotherapy, radiation effects & Radiation protection on patients. Anatomy vs. tumor treatment vs. effects on physiology care patterns for patients. Taking and evaluating of Portal images / C.T. scans and MRI scans for treatment planning purposes. Knowledge of Radiotherapy Planning. Good interpersonal skills and basic supervisory skills. Must have the ability to perform effectively in a team. Knowledge of basic patient care.
- DUTIES** : Undertake all basic radiation planning and treatment preparation including the tumor localization, graphic planning, radiation dose calculation and the necessary data preparation needed for treatment accessory construction. Undertake Brachytherapy Planning and treatment procedure. Liaise with the

Physicist, Oncologist, Oncology nurses, relatives and the patient. Safely operate, care and construct accessories and immobilization devices used in the planning and treatment of the patient. Dosimetry checks done before delivery of treatment. Ensure accurate records kept of the course of Radiotherapy treatment delivered. Serve as Health and Safety Representative. Provide afterhours duties and rotate between Inkosi Albert Luthuli Central Hospital Radiotherapy department and Addington Hospital Radiotherapy department when needed.

**ENQUIRIES
APPLICATIONS**

: Ms. T. Hlengwa Tel No: (031) 240 1857
 : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.

NOTE

: An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert to be submitted only when shortlisted. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the shortlisted candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.

CLOSING DATE

: 08 March 2024

POST 07/55

: **PROFESSIONAL NURSE: (SPECIALTY NURSING STREAM) –
NEPHROLOGY REF NO: PN (SPECNURS) NEPHR/1 /2024 (X3 POSTS)**
 Department: Critical Care Areas/Haemodialysis

SALARY

: Grade 1: R431 265 per annum
 Grade 2: R528 696 per annum
 Plus 13th cheque: Housing Allowance-Employee to meet prescribed requirements: Medical Aid: optional.

**CENTRE
REQUIREMENTS**

: Inkosi Albert Luthuli Central Hospital
 : Grade 12/Matric/Senior Certificate or equivalent qualification. Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with SANC as a Professional Nurse. Certificate of registration with SANC as a Professional Nurse. One (1) year post basic qualification in Nephrology Nursing accredited by SANC. Current registration with SANC as General Nurse and Nephrology Nursing (SANC receipt 2024).
Grade 1: A minimum of 4 years appropriate/recognizable experience in Nursing after registration as Professional Nurse with SANC in General nursing is required. **Grade 2:** A minimum of 14 years appropriate/recognizable experience in Nursing after registration as Professional Nurse with SANC in General Nursing is required. At least 10 years of the period referred to above must be appropriate/recognizable experience in the specific Specialty after obtaining the 1 year post basic qualification in the specialized field. Certificate of Service from previous and current employer endorsed and stamped by HR. Knowledge, Skills, Training and Competencies Required: Demonstrate a

comprehensive understanding of nursing legislation and related legal and ethical nursing practices. In-depth knowledge on procedures, policies, prescripts related to nursing care. Good human relations displaying a concern for patients, promoting and advocating proper treatment and care including a willingness and awareness to respond to patient's needs, requirements and expectations (Batho Pele). Ability to prioritize matters related to work and patient care. Skills: Leadership, organizational, decision making, problem solving abilities within the limits of the public sector and interpersonal skills. Personal attributes: responsiveness, communication skills for dealing with patients, professionalism, supportive, assertive, writing of reports when required and must work within multi-disciplinary team.

DUTIES

: Provision of optimal, holistic specialized nursing care with set standards and within a professional/legal framework. Effective utilization of resources. Participation in training and research. Provision of support to nursing services. Maintain professional growth/ethical standards and self-development. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient needs, requirements and work as part of a multi-disciplinary team to ensure good nursing care that is cost effective, equitable and efficient. Strengthen ethics and professionalism. Provide a therapeutic environment for patient's staff and public. Advocate for quality care of patients. Ensure unit compliance with infection prevention and control as well as Occupational health and safety. To nurse critically ill patients who are ventilated, on Haemodialysis and continuous-veno venous Haemodialysis (CVVHD). To rotate within the critical care areas and haemodialysis unit (day/night) within the facility to where dialysis is required. Maintain accreditation standards by ensuring compliance with Norms and Standards, Ideal hospital framework and make me look like hospital project. Attend meetings, workshops and training as assigned supervisor. Participate in quality cycles and quality improvement projects to improve patient outcomes. Be cognisant of measures to prevent patient safety incidents and litigation. Assume shift leader role when necessary or as delegated by supervisor. Participate in staff development using EPMS System and other work related programmes and training.

**ENQUIRIES
APPLICATIONS**

: Dr H Ndemera Tel No: (031) 240 1063, Acting Nurse Manager
 : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058

NOTE

: An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert to be submitted only when shortlisted. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the shortlisted candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.

CLOSING DATE

: 08 March 2024

- POST 07/56** : **PROFESSIONAL NURSE: (SPECIALTY NURSING STREAM) ADVANCED MIDWIFERY AND NEONATOLOGY NURSING REF NO: PN: PN (SPEC NURS) ONG/1/2024 (X3 POSTS)**
Department: Obstetrics and Gynaecology Dept
- SALARY** : Grade 1: R431 265 per annum
Grade 2: R528 696 per annum
Plus 13th cheque: Housing Allowance (employee to meet prescribed requirements): Medical Aid: optional
- CENTRE REQUIREMENTS** : Inkosi Albert Luthuli Central Hospital
: Grade 12/Matric/Senior Certificate or equivalent qualification. Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with SANC as a Professional Nurse. Certificate of registration with SANC as a Professional Nurse. One (1) year post basic qualification in Advanced Midwifery and Neonatology nursing accredited by SANC. Current registration with SANC as General Nurse and Advanced Midwifery and Neonatology (SANC receipt 2024). **Grade 1:** A minimum of 4 years appropriate/recognizable experience in Nursing after registration as Professional Nurse with SANC in General nursing is required. **Grade 2:** A minimum of 14 years appropriate/recognizable experience in Nursing after registration as Professional Nurse with SANC in General Nursing is required. At least 10 years of the period referred to above must be appropriate/recognizable experience in the specific Specialty after obtaining the 1 year post basic qualification in the specialized field. Certificate of Service from previous and current employer endorsed and stamped by HR. Knowledge, Skills, Training and Competencies Required: Demonstrate a comprehensive understanding of nursing legislation and related legal and ethical nursing practices. In-depth knowledge on procedures, policies, prescripts related to nursing care. Good human relations displaying a concern for patients, promoting and advocating proper treatment and care including a willingness and awareness to respond to patient's needs, requirements and expectations (Batho Pele). Ability to prioritize matters related to work and patient care. Skills: Leadership, organizational, decision making, problem solving abilities within the limits of the public sector and interpersonal skills. Personal attributes: responsiveness, communication skills for dealing with patients, professionalism, supportive, assertive, writing of reports when required and must work within multi-disciplinary team.
- DUTIES** : Provision of optimal, holistic specialized nursing care with set standards within professional/legal framework. Display concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient needs, requirements. Work as part of a multidisciplinary team to ensure good nursing care that is cost effective, equitable and efficient. Perform quality comprehensive clinical nursing practice in accordance with the scope of practice and nursing standards determined by IALCH and relevant prescripts. Implementation of programs that promote maternal, women and neonatal positive health outcomes. Internal rotation of staff within the relevant speciality will be exercised according to patients need. Maintain professional growth/ethical standards and self-development. Provide a therapeutic environment for patient's staff and public. Ensure unit compliance with infection prevention and control as well as Occupational health and safety. Maintain accreditation standards by ensuring compliance with Norms and Standards, Ideal hospital framework and Make me look like hospital project. Attend meetings, workshops and training as assigned by supervisor. Participate in quality circles and quality improvement projects to improve patient outcomes. Be cognisant of measures to prevent patient safety incidents and litigation. Act as shift leader when necessary or as delegated by supervisor. Participate in staff development using EPMDS System and other work related programs and training. Implementation of night duty according to institutional and relevant prescripts.
- ENQUIRIES APPLICATIONS** : Dr H Ndemera Tel No: (031) 240 1063, Acting Nurse Manager
: All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of

qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert to be submitted only when shortlisted. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the shortlisted candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.

- CLOSING DATE** : 08 March 2024
- POST 07/57** : **CLINICAL NURSE PRACTITIONER GRADE 1&2 REF NO: LRH 11/2024 (X1 POST)**
- SALARY** : Grade 1: R431 265 – R497 193 per annum
Grade 2: R528 696 – R645 720 per annum
Other benefits: 13th Cheque, Housing Allowance (employees must meet the Prescribed requirements), (Medical Aid Optional), 8% Inhospitable rural allowance.
- CENTRE REQUIREMENTS** : Ladysmith Regional Hospital (Primary Health Care), Watersmeet Clinic
Senior Certificate/Grade 12. Degree/Diploma in general Nursing and Midwifery Plus, One (1) Year Post Basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC) accredited with SANC. current registration with SANC (2024 Receipt). Registration certificates with SANC in General Nursing and Midwifery Plus Clinical Nursing Science, Health Assessment Treatment and Care. **Grade 1:** A minimum of 4 years appropriate / recognizable nursing experience after registration as a Professional Nurse with the SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate / recognizable nursing experience after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred above must be appropriate / recognizable experience after obtaining the 1- year post-basic qualification in the relevant specialty. Certificate of service endorsed by Human Resource department. NB: only shortlisted candidates will be required to submit certified document on the day of the interview following communication from HR. Knowledge, skills and experience required: Knowledge and experience of Public Service Policies, Acts and Regulations. Sound Management, negotiation, inter-personal and problem solving skills. Good verbal, listening and written communication skills. Knowledge of Labour Relations and disciplinary procedures. Clinical competencies. Knowledge of nursing care delivery approaches. Analytical thinking, decision-making and conflict management skills. Co-ordinating and planning skills.
- DUTIES** : Ensure the provision of nursing care through adequate supervision. Ensure the efficient and effective control of surgical sundries, pharmaceuticals, equipment and miscellaneous stores. Deal with grievances and Labour relation issues in terms of laid down policies/procedures. Ensure the supervision and provision of basic patient needs. Promote preventive and primitive health for clients. Evaluate and follow up patients during clinic visits. Initiate treatment, implementation of programmes and evaluations of patient's clinical conditions. Attend and participate in doctor's visits. Co-ordinate between hospital and community. Health education of patients, staff and public. Assessing in-service

	:	training needs, planning and implementing of training programs. Assist patients and families to develop a sense of care.
<u>ENQUIRIES</u>	:	Mrs. N Nkehli (Assistant Manager Nursing PHC) Tel No: (036) 637 2111
<u>APPLICATIONS</u>	:	All applications should be emailed to LadysmithHospital.Job@kznhealth.gov.za or be posted to: The Human Resource Management, Ladysmith Regional Hospital, Private Bag X9928, Ladysmith, 3370.
<u>FOR ATTENTION</u>	:	Mr S.L.Dlozi
<u>NOTE</u>	:	Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department or from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae only. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following communication from Human Resources. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. Ref 13/2018. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for these posts. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Failure to comply will result in the application not being considered". Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply.
<u>CLOSING DATE</u>	:	08 March 2024
<u>POST 07/58</u>	:	<u>CLINICAL NURSE PRACTITIONER GRADE 1&2 REF NO: LRH 12/2024 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R431 265 – R497 193 per annum Grade 2: R528 696 – R645 720 per annum Other benefits: 13th Cheque, Housing Allowance (employees must meet the Prescribed requirements), (Medical Aid Optional), 8% Inhospitable rural allowance.
<u>CENTRE</u>	:	Ladysmith Regional Hospital (Primary Health Care), eZakheni Mobile Clinic
<u>REQUIREMENTS</u>	:	Senior Certificate/Grade 12. Degree/Diploma in General Nursing and Midwifery Plus. One (1) Year Post Basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC) accredited with SANC. Current registration with SANC (2024 Receipt). Registration certificates with SANC IN General Nursing and Midwifery Plus, Clinical Nursing Science, Health Assessment Treatment and Care. Grade 1: A minimum of 4 years appropriate / recognizable nursing experience after registration as a Professional Nurse with the SANC in General Nursing. Grade 2: A minimum of 14 years appropriate / recognizable nursing experience after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred above must be appropriate / recognizable experience after obtaining the 1- year post-basic qualification in the relevant specialty. Certificate of service endorsed by Human Resource department. NB: only shortlisted candidates will be required to submit certified document on the day of the interview following communication from HR. Recommendation: Valid Driver's License. Knowledge, Skills and Experience Required: Knowledge and experience of Public Service Policies, Acts and Regulations. Sound Management, negotiation, inter-personal and problem solving skills. Good verbal, listening and written communication skills. Knowledge of Labour Relations and disciplinary procedures. Clinical competencies. Knowledge of nursing care delivery approaches. Analytical thinking, decision-making and conflict management skills. Co-ordinating and planning skills.
<u>DUTIES</u>	:	Ensure the provision of nursing care through adequate supervision. Ensure the efficient and effective control of surgical sundries, pharmaceuticals, equipment and miscellaneous stores. Deal with grievances and Labour relation issues in terms of laid down policies/procedures. Ensure the supervision and provision

of basic patient needs. Promote preventive and promotive health for clients. Evaluate and follow up patients during clinic visits. Initiate treatment, implementation of programmes and evaluations of patient's clinical conditions. Attend and participate in doctor's visits. Co-ordinate between hospital and community. Health education of patients, staff and public. Assessing in-service training needs, planning and implementing of training programs. Assist patients and families to develop a sense of care.

**ENQUIRIES
APPLICATIONS**

: Mrs. N Nkehli (Assistant Manager Nursing PHC) Tel No: (036) 637 2111
: All applications should be emailed to
LadysmithHospital.Job@kznhealth.gov.za or be posted to: The Human
Resource Management, Ladysmith Regional Hospital, Private Bag X9928,
Ladysmith, 3370

**FOR ATTENTION
NOTE**

: Mr S.L.Dlozi
: Direction to Candidates: the following documents must be submitted:
Application for Employment form (Z83) which is obtainable from any
Government Department or from the website - www.kznhealth.gov.za. The
application form (Z83) must be accompanied by a detailed Curriculum Vitae
only. Only shortlisted candidates will be required to submit certified copies of
qualifications and other related documents on or before the day of the interview
following communication from Human Resources. The reference number must
be indicated in the column provided on the form Z83 and on the back of the
envelope, e.g. Ref 13/2018. NB: Failure to comply with the above instructions
will be disqualify applicants. Person with disabilities should feel free to apply
for these posts. The appointment is subject to positive outcome obtained from
the NIA the following checks (security clearance, credit records, qualification,
citizenship and previous experience employment verification). Failure to
comply will result in the application not being considered". Due to the large
number of applications, receipt of applications will not be acknowledged.
However, correspondence will be limited to shortlisted candidates only. Please
note that due to financial constraint no S&T claims will be considered for
payment to the candidates that are invited for an interview. The contents of this
Circular Minute must be brought to the notice of all eligible officers and
employees on your establishment of all Institutions. Institutions must notify all
candidates who qualify for post in this circular minute even if they are absent
from their normal places of work to apply.

CLOSING DATE

: 08 March 2024

POST 07/59

: **PROFESSIONAL NURSE GRADE 1&2 SPECIALTY- PAEDIATRIC REF NO:
LRH 13/2024 (X1 POST)**

SALARY

: Grade 1: R431 265 – R497 193 per annum
Grade 2: R528 696 – R645 720 per annum
Other benefits: 13th Cheque, Housing Allowance (employees must meet the
Prescribed requirements), (Medical Aid Optional), 8% Inhospitable rural
allowance.
Appropriate/recognisable experience after registration in the specialty is
recognised to determine the salary on appointment. Only certificate/s of service
from the previous employer/s in the specialty is recognised for this purpose.

**CENTRE
REQUIREMENTS**

: Ladysmith Regional Hospital
: Grade 12 (Senior Certificate) or equivalent qualification. Diploma/Degree in
General nursing and Midwifery. Current Registration with SANC (2024). A post-
basic nursing qualification with a duration of at least 1 year accredited with
SANC in child nursing or critical care Nursing Science. **Grade 1:** A minimum of
4/four years appropriate/recognizable experience after registration with SANC
as a General Nurse Plus one year Post Basic Qualification in child nursing
science or intensive / critical care Nursing Science or Neonatal Nursing
science. **Grade 2:** A minimum of 14 years appropriate/recognizable experience
after registration with SANC as a General Nurse. At least 10 years of the period
mentioned above must be appropriate/ recognizable experience after obtaining
one year Post Basic Qualification in child nursing science or intensive /critical
care Nursing Science or Neonatal Nursing Science. Knowledge, Skills and
Experience Required: Knowledge of nursing care process and procedures and
other relevant legal framework. Labour relations and Grievance procedures.
Good communication and interpersonal skills. Ability to make independent
decisions. Good interpersonal skills including public relations, conflict handling
and counselling. Expertise in clinical nursing practices. Working as an
independent practitioner in the ward environment. Team building and

- supervisory skills. In depth Knowledge of Acts, Policies, Procedures, Prescripts and Legislations.
- DUTIES** : Provide optimal holistic specialised quality nursing care with set standards and relevant legal framework. Implement neonatal / child Health care programmes. Develop and implement quality assurance policies and operational plans. Implement standards, practices, criteria and indicators for quality nursing care (quality practice). Ensures provision of optimal, holistic, specialized care in accordance with laws and regulations relevant to nursing and health care in the Unit. Provide a safe, therapeutic and hygienic environment for the patient, Maintain clinical, professional and ethical standards. Maintain a constructive working relationship with the multi-disciplinary team. Assist with the administration and management of the Unit. Provide direct and indirect supervision. Ensure effective and efficient management of resources and availability of essential equipment. Support the Mother Baby friendly initiative. Participate in nursing audits and maintain accurate records. Train and supervise junior staff on neonatal programmes.
- ENQUIRIES** : Mrs. T.M. Buthelezi (Deputy Manager Nursing) Tel No: (036) 637 2111
- APPLICATIONS** : All applications should be emailed to LadysmithHospital.Job@kznhealth.gov.za or be posted to: The Human Resource Management, Ladysmith Regional Hospital, Private Bag X9928, Ladysmith, 3370
- FOR ATTENTION** : Mr S.L.Dlozi
- NOTE** : Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae only. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following communication from Human Resources. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. Ref 13/2018. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for these posts. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Failure to comply will result in the application not being considered". Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply.
- CLOSING DATE** : 08 March 2024
- POST 07/60** : **PROFESSIONAL NURSE GRADE1&2 SPECIALTY-OPERATING THEATRE & CSSD REF NO: LRH 14/2024 (X3 POSTS)**
- SALARY** : Grade 1: R431 265 – R497 193 per annum
Grade 2: R528 696 – R645 720 per annum
Other benefits: 13th Cheque, Housing Allowance (employees must meet the Prescribed requirements), (Medical Aid Optional), 8% Inhospitable rural allowance.
Appropriate/recognisable experience after registration in the specialty is recognised to determine the salary on appointment. Only certificate/s of service from the previous employer/s in the specialty is recognised for this purpose.
- CENTRE** : Ladysmith Regional Hospital
- REQUIREMENTS** : Senior Certificate/Grade 12. Degree/Diploma in General Nursing and Midwifery Plus, current registration with SANC (2024 Receipt). Registration certificates with SANC IN General Nursing and Midwifery Plus, A post-basic nursing qualification with a duration of at least 1 year accredited with SANC in Theatre Tech Nursing Science. **Grade 1:** A minimum of 4 years appropriate recognizable experience in Nursing after registration as a Professional Nurse General with the SANC. A post-basic qualification with a duration of at least 1 year Accredited with the SANC of SA in Theatre tech. **Grade 2:** A minimum of 14 years appropriate/recognisable experience in nursing after registration as a

Professional Nurse with the SANC in General Nursing and Midwifery. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific Speciality after obtaining the 1 year post-basic qualification in the relevant speciality. Knowledge, Skills and Experience Required: Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices. Perform a clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Demonstrate effective communication with patients, supervisors and other clinicians including report writing when required. Work as part of the multi-disciplinary team to ensure good nursing care. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Display a concern for patients promoting and advocating proper treatment and care including awareness and willingness to respond to patients needs requirements and expectations (Batho-Pele).

DUTIES : To execute duties and functions with proficiency within prescripts of applicable legislation. Provision of quality patient care through setting of standards, policies and procedures. Assist Operational Manager with overall management and necessary support for effective functioning. To provide nursing care that lends itself to improve service delivery by upholding Batho-Pele Principles. Maintain clinical competence by ensuring that scientific principles of nursing are implemented. Ensure the provision and supervision of patients' needs. Promote health for clients. Evaluate patient care programmes from time to time and make proposals for improvement.

ENQUIRIES APPLICATIONS : Mrs. T.M. Buthelezi (Deputy Manager Nursing) Tel No: (036) 637 2111
: All applications should be emailed to LadysmithHospital.Job@kznhealth.gov.za or be posted to: The Human Resource Management, Ladysmith Regional Hospital, Private Bag X9928, Ladysmith, 3370.

FOR ATTENTION NOTE : Mr S.L.Dlozi
: Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae only. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following communication from Human Resources. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. Ref 13/2018. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for these posts. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Failure to comply will result in the application not being considered". Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply.

CLOSING DATE : 08 March 2024

POST 07/61 : **PROFESSIONAL NURSE SPECIALTY- CRITICAL/INTENSIVE CARE REF NO: LRH 15/2024 (X2 POSTS)**

Re-advertised those who previously applied are encouraged to re-apply

SALARY : Grade 1: R431 265 – R497 193 per annum
Grade 2: R528 696 – R645 720 per annum
Other benefits: 13th Cheque, Housing Allowance (employees must meet the Prescribed requirements), (Medical Aid Optional), 8% Inhospitable rural allowance.
Appropriate/recognisable experience after registration in the specialty is recognised to determine the salary on appointment. Only certificate/s of service from the previous employer/s in the specialty is recognised for this purpose.

**CENTRE
REQUIREMENTS**

: Ladysmith Regional Hospital
: Grade 12 (Senior Certificate). Current Registration with SANC (2024). Degree/Diploma in General Nursing with Midwifery. A post-basic nursing qualification with a duration of at least 1 year accredited with SANC in Critical care Nursing Science. Certificate of service endorsed by HR. **Grade 1:** A minimum of 4/four years appropriate/recognizable experience after registration with SANC as a General Nurse and Midwifery and after obtaining the one year Post Basic Qualification in Critical Care Nursing Science. **Grade 2:** A minimum of 14 years appropriate/recognizable experience after registration with SANC as a General Nurse and Midwifery. At least 10 years of the period mentioned above must be appropriate/ recognizable in Advanced Midwifery and Neonatal Nursing after obtaining the one year Post Basic Qualification in Critical care Nursing Science. NB: only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from HR. Knowledge, Skills and Experience Required: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks. Good verbal and written communication and report writing skills. Decision making and problem solving skills. Conflict management and negotiation skills. Project Management skills. Good knowledge of Cardiac conditions. Basic computer skills.

DUTIES

: Provide comprehensive, quality nursing care to patients/clients in a Critical Care unit in a cost effective, efficient manner. Assist in planning, organising and monitoring of objectives of the specialised unit. Manage all resources within the unit effectively and efficiently to ensure optimum service delivery. Able to plan and organise own work and that of support personnel to ensure proper nursing care. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient's needs, requirements and expectations (Batho Pele). Work as part of the multidisciplinary team to ensure good nursing care. Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required. Ensure compliance with all National, Provincial and Professional prescripts in order to render a safe patient service and improve client satisfaction. Participate in the analysis and formulation of nursing policy & procedures). Assist in EPMDS evaluation of staff, within the unit and participate in the monitoring of training and development of staff. Participate in the analysis and formulation of nursing policies and procedures. Provide direct and indirect supervision of all staff within the unit and give guidance. Order appropriate level of consumables and monitor utilization. Ensure that all equipment in the unit is adequate and is checked and in working order. Provide for a safe, therapeutic and hygienic environment. Work effectively and amicably, at supervisory level, with persons of diverse intellectual, cultural, racial or religious differences. Demonstrate an understanding of Human Resource and Financial Management Policies and Procedures. Monitor and evaluate the care and management of all Patients and ensure the maintenance of accurate and complete patient records.

**ENQUIRIES
APPLICATIONS**

: Mrs. T.M. Buthlezi (Deputy Manager Nursing) Tel No: (036) 637 2111
: All applications should be emailed to LadysmithHospital.Job@kznhealth.gov.za or be posted to: The Human Resource Management, Ladysmith Regional Hospital, Private Bag X9928, Ladysmith, 3370.

**FOR ATTENTION
NOTE**

: Mr S.L.Dlozi
: Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae only. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following communication from Human Resources. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. Ref 13/2018. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for these posts. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Failure to comply will result in the application not being considered". Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please

note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply.

- CLOSING DATE** : 08 March 2024
- POST 07/62** : **PROFESSIONAL NURSE SPECIALTY- NEONATAL INTENSIVE CARE UNIT
REF NO: LRH 16/2024 (X1 POST)**
- SALARY** : Grade 1: R431 265 – R497 193 per annum
Grade 2: R528 696 – R645 720 per annum
Other benefits: 13th Cheque, Housing Allowance (employees must meet the Prescribed requirements), (Medical Aid Optional), 8% Inhospitable rural allowance.
Appropriate/recognisable experience after registration in the specialty is recognised to determine the salary on appointment. Only certificate/s of service from the previous employer/s in the specialty is recognised for this purpose.
- CENTRE REQUIREMENTS** : Ladysmith Regional Hospital
Grade 12 (Senior Certificate) or equivalent qualification. Diploma/Degree in General Nursing and Midwifery. Current Registration with SANC (2024). A post-basic nursing qualification with a duration of at least 1 year accredited with SANC in Child Nursing Science/Intensive Critical Care/Neonatal Nursing Science or Advanced Midwifery. **Grade 1:** A minimum of 4/four years appropriate/recognizable experience after registration with SANC as a General Nurse Plus one year Post Basic Qualification in Child Nursing Science or Intensive Critical Care or Neonatal Nursing Science or Advanced Midwifery. **Grade 2:** A minimum of 14 years appropriate/recognizable experience after registration with SANC as a General Nurse. At least 10 years of the period mentioned above must be appropriate/ recognizable experience after obtaining one year Post Basic Qualification in Child Nursing Science or Intensive Critical Care or Neonatal Nursing Science or Advanced Midwifery. Certificate of service endorsed by Human Resource department. NB: only shortlisted candidates will be required to submit certified document on or before the day of the interview following communication from HR. Knowledge, Skills and Experience Required: Knowledge of nursing care process and procedures and other relevant legal framework. Labour relations and Grievance procedures. Good communication and interpersonal skills. Ability to make independent decisions. Good interpersonal skills including public relations, conflict handling and counselling. Expertise in clinical nursing practices. Working as an independent practitioner in the ward environment. Team building and supervisory skills. In depth Knowledge of Acts, Policies, Procedures, Prescripts and Legislations.
- DUTIES** : Provide optimal holistic specialised quality nursing care with set standards and relevant legal framework. Implement neonatal / child Health care programmes. Develop and implement quality assurance policies and operational plans. Implement standards, practices, criteria and indicators for quality nursing care (quality practice). Ensure provision of optimal, holistic, specialized care in accordance with laws and regulations relevant to nursing and health care in the Unit. Provide a safe, therapeutic and hygienic environment for the patient, Maintain clinical, professional and ethical standards. Maintain a constructive working relationship with the multi-disciplinary team. Assist with the administration and management of the Unit. Provide direct and indirect supervision. Ensure effective and efficient management of resources and availability of essential equipment. Support the Mother Baby friendly initiative. Participate in nursing audits and maintain accurate records. Train and supervise junior staff on neonatal programmes.
- ENQUIRIES APPLICATIONS** : Mrs. T.M. Buthelezi (Deputy Manager Nursing) Tel No: (036) 637 2111
All applications should be emailed to LadysmithHospital.Job@kznhealth.gov.za or be posted to: The Human Resource Management, Ladysmith Regional Hospital, Private Bag X9928, Ladysmith, 3370
- FOR ATTENTION NOTE** : Mr S.L.Dlozi
Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za.The application form (Z83) must be accompanied by a detailed Curriculum Vitae

only. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following communication from Human Resources. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. Ref 13/2018. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for these posts. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Failure to comply will result in the application not being considered". Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply.

- CLOSING DATE** : 08 March 2024
- POST 07/63** : **PROFESSIONAL NURSE (SPECIALTY) (ADM) REF NO: MAD 03/ 2024 (X7 POSTS)**
- SALARY** : Grade 1: R431 265 – R497 193 per annum
Grade 2: R528 696 – R645 720 per annum
Plus 8% Inhospitable Allowance, 13th cheque, medical Aid (Optional) and housing allowance (employee must meet prescribed requirements)
- CENTRE** : Newcastle Regional Hospital
- REQUIREMENTS** : Diploma / Degree in General Nursing A post basic qualification in Post Basic Midwifery. Registration with the SANC as a Professional Nurse. A minimum of 4 years appropriate or recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Knowledge, Skills, Training and Competencies Required: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal frameworks. Good verbal and written communication and report writing skills. Co-ordination and liaison skills. Decision making and problem solving skills. Conflict management and negotiation skills. Ability to prioritize issues and other work related matters and to comply with time frames. Ability to understand challenges facing the public sector. Empathy and counselling skills and knowledge. Financial management skills and budgeting knowledge. Team building and supervisory skills.
- DUTIES** : Provide comprehensive, quality nursing care to patients in a speciality unit in a cost-effective, equitable and efficient manner within the professional / legal framework and standards. Display concern for patients, promoting and advocating timeous, proper treatment and care including awareness and willingness to respond to patient's needs, requirements and expectations. (Batho Pele). Provide a safe, therapeutic and hygienic environment for colleagues, patients and public. Demonstrate effective communication with the patients, patient relatives, supervisors and other clinician and assist in decision making about health care delivery. Ensure clear and accurate record keeping of nursing documents. Provision of nursing care that leads to improved service delivery. Participate in the sub-district perinatal meetings ensuring compliance in MNCHW programs including VTP and other training programs. To complete patient-related data and partake in research. Promote quality specialized nursing care as directed by the scope of practice and standards determined by the relevant specialty. Work as a team leader in the absence of the unit manager. Ensure utilisation of Maternal and Neonatal updated guidelines and protocols. To partake in overall specialized unit functions i.e. team building. Effective and efficient management and utilization of all resources. To honour rotation to provide and achieve optimum care to patients. To nurse all types of patients regardless of diagnosis and according to disease profile within the directorate. Execute duties and functions with proficiency in support of the vision, mission and strategic objectives of the institution. Maintain professional growth / ethical standards and self-development. Provide emergency care for all obstetrics emergencies. Improve maternal and child health care by initiating all the MCWH programs e.g. PPIP, MBFI, KMC, VTP, ESMOE, EOST, CARMMA, PICT and OHSC, IHRMF etc. Take charge of the unit during the

absence of the Operational Manager in charge and manage the unit accordingly. To protect and advocate the rights of patients regarding health care. Conduct clinical audits and compile summary reports. Ensure accurate reliable statistics and reports are submitted timeously, including care of medical records. Maintain client satisfaction through quality service innovation and professionalism. Participate in the implementation of priority programs and strategies to reduce morbidity, mortality, and communicable and non-communicable diseases. Report and keep clear and accurate records on all PSIs that occur in the unit. Prevent the occurrence of complaints and ensure such complaints are resolved at the immediate level of management. Maintain clinical competency by ensuring that the scientific principles of nursing care are maintained, and observing the principles of Infection Prevention and Control practices. Participate in the development of Quality Improvement Plans and ensure implementation of such. Maintain a professional and ethical nursing practice as well as an enabling environment for ethical practice.

- ENQUIRIES** : Mrs. N.R. Tshabalala Tel No: (034) 328 0000
- APPLICATIONS** : All applications should be posted to: The Recruitment Officer, Newcastle Regional Hospital, Private Bag X6653, Newcastle, 2940
- FOR ATTENTION** : The Recruitment Officer
- NOTE** : Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department or from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, Certified copies of ID, Highest educational qualification and other relevant documents will be requested for submission only from shortlisted candidates. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. NE01/2020. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. EE Target (African Male). The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply.
- CLOSING DATE** : 15 March 2024
- POST 07/64** : **DIAGNOSTIC RADIOGRAPHER GRADE 1, 2 & 3 REF NO: LRH 10/2024 (X2 POSTS)**
Component: Radiology
- SALARY** : Grade 1: R359 622 - R408 201 per annum
Grade 2: R420 015 - R477 771 per annum
Grade 3: R491 676 - R595 251 per annum
Other benefits: 13th Cheque, Housing Allowance (employees must Meet the prescribed requirements), (Medical Aid Optional)
- CENTRE** : Ladysmith Regional Hospital
- REQUIREMENTS** : Grade 12 (Matric) Certificate. National Diploma/Degree in Diagnostic Radiography. Registration with the HPCSA as a Diagnostic Radiographer (Independent Practice). Current registration as a Diagnostic Radiographer (2023/2024). **Grade 1:** No Experience after registration with HPCSA in respect of RSA qualified who have performed community services, and 1 year appropriate/recognizable experience in respect of foreign qualified not required to perform community service. **Grade 2:** minimum of 10 years appropriate/recognizable experience after registration as a Radiographer with the HPCSA in respect of RSA qualified who have performed community services, and 11 year appropriate/recognizable experience after registration as a Radiographer with the HPCSA in respect of foreign qualified not required to perform community service. **Grade 3:** Minimum of 20 years appropriate/recognizable experience after registration as a Radiographer with the HPCSA in respect of RSA qualified who have performed community services, and 21 year appropriate/recognizable experience after registration as

a Radiographer with the HPCSA in respect of foreign qualified not required to perform community service. NB: only shortlisted candidates will be required to submit certified documents and certificate of service on or before day of the interview following communication from HR. Knowledge, Skills, Training and Competences Required. Sound knowledge of Diagnostic Radiography procedures, including computed tomography and fluoroscopy, and equipment. Sound knowledge of radiation control and safety measures. Computer literacy. Knowledge of relevant Health and Safety Acts. Ability to communicate effectively and problem solving skills. Good interpersonal relations and ability to perform well within a team. Ability to perform basic quality assurance tests.

DUTIES : To provide high quality Diagnostic Radiographic service according to patient needs. To promote good health practices and ensure optimal care of patients. To execute all clinical procedures competently to prevent complications. To provide a 24 hour radiographic service including weekends and public holidays. To perform reception, clerical duties as required. To compile reports as required in working environment. To comply with safe radiation protection standards. To contribute to the overall work process in the component. To comply with and promote Batho Pele principles. To inspect and utilize equipment professionally and thus ensure compliance with safety regulations. To participate in quality assurance and quality improvement projects. To participate and comply with National core standards.

ENQUIRIES : Mr. B. Mbana (Assistant Director Radiography) Tel No: (036) 637 2111
APPLICATIONS : All applications should be emailed to LadysmithHospitalJobApp@kznhealth.gov.za or be posted to: The Human Resource Management, Ladysmith Regional Hospital, Private Bag X9928, Ladysmith, 3370

FOR ATTENTION : Mr S.L.Dlozi
NOTE : Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae only. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following communication from Human Resources. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. Ref 13/2018. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for these posts. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Failure to comply will result in the application not being considered". Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply.

CLOSING DATE : 08 March 2024

POST 07/65 : **DIAGNOSTIC RADIOGRAPHER REF NO: NDH 04/2024 (X1 POST)**

SALARY : Grade 1: R359 622 – R408 201 per annum
 Grade 2: R420 015 – R477 771 per annum
 Grade 3: R491 676 – R595 251 per annum
 Other benefits: 13th Cheque, Housing Allowance (employees must meet the prescribed requirements), (Medical Aid Optional).

CENTRE : Northdale Hospital
REQUIREMENTS : **Grade 1:** Senior Certificate (Grade 12) or equivalent qualification plus, National Diploma or Degree in Diagnostic Radiography. Original registration with Health Professions Council of South Africa (HPCSA) as a diagnostic radiographer (independent practice). Current registration with the HPCSA as diagnostic radiographer (independent practice) for 2023/24, 2024/25. No experience required after registration with HPCSA in the relevant profession in respect of RSA qualified employees who performed community service, as required in South Africa. One year experience after registration with HPCSA in the relevant

profession in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. **Grade 2:** Senior Certificate (Grade 12) or equivalent qualification plus, National Diploma or Degree in Diagnostic Radiography. Original registration with Health Professions Council of South Africa (HPCSA) as a diagnostic radiographer (independent practice). Current registration with the HPCSA as diagnostic radiographer (independent practice) for 2023-2024. Minimum of 10 years' experience after registration with HPCSA in the relevant profession in respect of RSA qualified employees who performed community service, as required in South Africa. Minimum of 11 years' experience after registration with HPCSA in the relevant profession in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. **Grade 3:** Senior Certificate (Grade 12) or equivalent qualification plus, National Diploma or Degree in Diagnostic Radiography. Original registration with Health Professions Council of South Africa (HPCSA) as a diagnostic radiographer (independent practice). Current registration with the HPCSA as diagnostic radiographer (independent practice) for 2023-2024. Minimum of 20 years after registration with HPCSA in the relevant profession in respect of RSA qualified employees who performed community service, as required in South Africa. Minimum of 21 years' experience after registration with HPCSA in the relevant profession in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. NB: Only shortlisted candidates will be required to submit certified document on or before the day of the interview following communication from HR. Knowledge, Skills and Experience: Sound knowledge of diagnostic radiography procedures and imaging, including Computerized Radiography (CR). Sound knowledge of radiation control regulations and safety measures. Knowledge of Occupational Health and Safety and other relevant Acts, policies and regulations. Knowledge of Quality Assurance procedures, methods. Ability to perform and record basic quality assurance tests as per Radiation Control Directorate. Sound communication, interpersonal and problem solving skills. Computer literacy.

DUTIES

: Provide high quality diagnostic radiographic service observing safe radiation protection standards. Execute imaging examinations competently with Computed/Digital Radiography whilst adhering to radiography protocols, practices and techniques. Participate in a 24 hour roster system which includes nights, weekends, Public holidays and standby duties. Provide guidance and supervision to junior and auxiliary staff. Promote good health practices and ensure optimal care of the patient. Perform reception and administrative duties as required. Participate in Quality Assurance and Quality improvement programs, In-service training, National Core Standards and Ideal Hospital Realisation. Inspect and utilize equipment professionally to ensure that it complies with safety standards and ensure health and safety rules and regulations are adhered to. Implement measures to ensure that radiographic services comply with Radiation Control legislation. To contribute to overall work process in the diagnostic imaging department. To promote Batho Pele principles in the execution of duties.

ENQUIRIES

: Mrs R Bedford Tel No: (033) 387 9057

APPLICATIONS

: All applications to be posted to: The Human Resource Department, Northdale Hospital Private Bag X 9006, Pietermaritzburg, 3201.

FOR ATTENTION

: Mrs NR Madlala

CLOSING DATE

: 08 March 2024

**PROVINCIAL ADMINISTRATION: WESTERN CAPE
DEPARTMENT OF HEALTH AND WELLNESS**

In line with the Employment Equity Plan of the Department of Health it is our intention with this advertisement to achieve equity in the workplace by promoting equal opportunities and fair treatment in employment through the elimination of unfair discrimination.

NOTE : It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Kindly note that excess personnel will receive preference.

OTHER POSTS

POST 07/66 : **ENGINEER PRODUCTION: GRADE A TO C (ELECTRICAL)**
Head Office, Cape Town

SALARY : Grade A: R795 147 per annum
Grade B: R894 042 per annum
Grade C: R1 020 087 per annum
(A portion of the package can be structured according to the individual's personal needs) (Salary within the range will depend on years of experience in post and professional registration)

CENTRE REQUIREMENTS : Directorate: Infrastructure Planning
Minimum educational qualification: University degree in Electrical Engineering. Registration with a professional council: Registration with the Engineering Council of South Africa (ECSA) as a Professional Engineer. Experience: **Grade A:** At least 3 years of appropriate/recognisable experience after obtaining the relevant qualification e.g. BSc (Eng.). **Grade B:** At least 14 years of appropriate/recognisable experience after registration as a Professional Engineer. **Grade C:** At least 26 years appropriate/recognisable after registration as a Professional Engineer. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Willingness to travel within the Western Cape, and occasionally, nationally. Competencies (knowledge/skills): Computer literacy (MS Office). A health-sciences-related post-graduate qualification will be beneficial. Experience in and understanding of the design and construction of complex buildings. Proven experience with feasibility studies in terms of life cycle costing of electrical elements, Green Building technologies, technical specifications and commissioning principles for both Capital and Maintenance projects. Understand how to interpret existing and develop new Functional and Technical Norms and Standards. Knowledge of risk analysis and risk mitigation strategies. Experience in the preparation of reports, submissions and presentations in English.

DUTIES : Development, interpretation and customisation of functional and technical norms and standards. Investigate proposals for innovative service delivery mechanisms and undertake feasibility studies. Compile briefing documentation and specifications. Investigate electrical engineering installations and equipment, undertake design work and implement corrective measures, where necessary. Oversee implementation (construction) and commissioning of electrical engineering installations. Research/literature studies to keep up with new technologies and procedures including interaction with professional Councils/Boards.

ENQUIRIES APPLICATIONS : Mr C Maud, Email: Chris.Maud@westerncape.gov.za
Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE CLOSING DATE : No payment of any kind is required when applying for this post.
: 08 March 2024

POST 07/67 : **EMS STATION MANAGER GRADE 3 TO 6**
Chief Directorate: Emergency and Clinical Services Support

SALARY : Grade 3: R359 691 per annum
Grade 4: R434 649 per annum
Grade 5: R508 896 per annum
Grade 6: R565 179 per annum

CENTRE : Emergency Medical Services, Garden Route, George

<u>REQUIREMENTS</u>	:	Minimum educational qualification: Grade 3: Successful completion of the Immediate Life Support (ILS) that allows registration with the HPCSA as Ambulance Emergency Assistant (AEA). Grade 4: Successful completion of the Emergency Care Technician Course (ECT) that allows registration with the HPCSA as Emergency Care Technician (ECT). Grade 5: Successful completion of the Critical Care Assistant course (CCA) or National Diploma that allows registration with the HPCSA as a Paramedic. Grade 6: Successful completion of the B-Tech Degree that allows registration with the HPCSA as an Emergency Care Practitioner (ECP). Experience: Grade 3: Minimum of 3 years' experience after registration with the Health Professions Council of South Africa as Ambulance Emergency Assistant (AEA). Grade 4: Minimum of 3 years' experience after registration with the Health Professions Council of South Africa as Emergency Care Technician (ECT). Grade 5: Minimum of 3 years' experience after registration with the Health Professions Council of South Africa as a Paramedic. Grade 6: Minimum of 3 years' experience after registration with the Health Professions Council of South Africa as Emergency Care Practitioner (ECP). Inherent requirement of the job: Valid Code C1 driver's licence. Current registration as an AEA, ECT, CCA or ECP. Valid Code 10 Professional driver's permit. Physical and mental fitness as an Emergency Services practitioner. Competencies knowledge/skills): Good communication and interpersonal skills. Excellent knowledge of all levels of emergency care protocols. Report writing skills. Computer literacy in the MS Office package.
<u>DUTIES</u>	:	(key result areas/outputs) Manage pre-hospital Emergency Care Services within the geographic area and respond to incidents when required. Ensure that the maintenance of Emergency vehicles and equipment is managed effectively and efficiently. Maintain responsibility for audit compliance with regard to Supply Chain Management and Human Resource matters, inclusive of the Station's budget allocation and facilitation of account payments for goods and services. Effectively manage and supervise staff in relation to the Human Resource and Labour Relations function. Ensure effective communication with regard to meetings, workshops, debriefs, compiling stats and report writing. Effective support to the District Manager and act in a management capacity when required.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr J Jansen Tel No: (023) 449-8202 for Garden Route (George) post.
<u>NOTE</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>CLOSING DATE</u>	:	Candidate may be subjected to a practical assignment. 08 March 2024
<u>POST 07/68</u>	:	<u>CHIEF FORENSIC OFFICER</u> Chief Directorate: Emergency and Clinical Services Support
<u>SALARY CENTRE REQUIREMENTS</u>	:	R359 517 per annum Forensic Pathology Services, (Laingsburg Hospital) Minimum educational qualification: Senior Certificate (or equivalent). Experience: People Management, Supply Chain and Finance experience. Extensive Forensic Pathology Operational Experience. Appropriate Managerial experience in a Forensic Mortuary. Inherent requirement of the job: Valid Code B/EB driver's license. Valid Code B/EB driver's license. Ability to lift and work with corpses (mutilated, decomposed, infectious viruses, etc.). Will be required to wear a uniform. Will be required to work standby (after hours). Will be required to deliver testimony in court proceedings.
<u>DUTIES</u>	:	Manage the facility and service area through strategic operational planning, communication, and resource allocation. Effective Clinical Service delivery & management of Major Incidents in the service area. Effective Human Resource Management. Effective Management of Finances, Assets, and Infrastructure. Effective Electronic Information and Document Management.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr. Sean Fyfe (sean.fyfe@westerncape.gov.za) Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	The candidate will be subjected to an interview and competency test. Candidates will be subjected to security clearance prior to appointment. Shortlisted candidates may be subjected to a psychometric evaluation.
<u>CLOSING DATE</u>	:	08 March 2024

WESTERN CAPE EDUCATION DEPARTMENT (WCED)

APPLICATIONS : Applications must be submitted by using the following URL <https://wcedonline.westerncape.gov.za/home/>, via Google Chrome or Mozilla Firefox. The applicants are advised to read the foreword available on the WCED website before applying for the post/s. Applications must be made via the department's on-line E-Recruitment system.

CLOSING DATE : 15 March 2024

NOTE : The on-line system will automatically generate a Curriculum Vitae, applicants are therefore required to ensure that their profiles are fully completed. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. All applicants must be SA Citizens/Permanent Residents or Non-SA Citizens with a valid work permit. Applicants will be expected to be available for selection interviews and competency assessments at a time, date and place as determined by Western Cape Education Department (WCED). The Department reserves the right to conduct pre-employment security screening and appointment is subject to positive security clearance outcome. Applicants must declare any/pending criminal, disciplinary or any other allegations or investigations against them. Should this be uncovered post the interview the application will not be considered for the post and in the unlikely event that the person has been appointed such appointment will be terminated. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful.

OTHER POSTS

POST 07/69 : **ENGINEER: CIVIL REF NO: 44**
Chief Directorate: Physical Resources and Property Management

SALARY : R795 147 per annum, all-inclusive package to be structured in accordance with the set rules.

CENTRE : Cape Town

REQUIREMENTS : Degree in Engineering; Registered as a Professional Engineer with ECSA; Three years' experience post qualification; Valid Driver's Licence; Computer literate. Assist with the provision of civil engineering inputs and guidance which include all aspects of innovative and complex engineering applications for the development of infrastructure strategies, policies, systems, norms, standards aligned to the Provincial Infrastructure Delivery Management System (IDMS). Knowledge: Relevant experience: Three years post qualification and relevant experience working on Infrastructure Projects from inception to completion. Candidate must be able to work independently and within a team. Need a good understanding of infrastructure planning and systems that can contribute towards the timeous development of education infrastructure. Need a good understanding of and experience in project management. Skills: Candidates must have the ability to prepare reports and draft submissions. Contribute towards the development of strategies and systems for the planning and implementation of education infrastructure. Plan and manage the implementation of infrastructure projects.

DUTIES : Assist to develop and maintain functional and technical norms and standards from an engineering perspective. Perform condition assessments and credibility of technical information. Adhere to environmental and occupational health & safety aspects. Investigate proposals for innovative service delivery mechanisms and undertake feasibility studies. Compile briefing documentation and specifications from an engineering perspective. Assist to prepare the User Asset Management Plan. Make inputs to the Construction Procurement Strategy and the Infrastructure Programme Management Plan. Conduct post project and post occupancy evaluations. Candidates must be able to undertake research related to innovative and sustainable infrastructure development and be able to plan and implement projects related to this.

ENQUIRIES : Mr. G Coetzee Tel No: (021) 467 9261

- POST 07/70** : **ENGINEER: ELECTRICAL REF NO: 43**
Chief Directorate: Physical Resources and Property Management
- SALARY** : R795 147 per annum, all-inclusive package to be structured in accordance with the set rules.
- CENTRE** : Cape Town
- REQUIREMENTS** : Degree in Engineering; Registered as a Professional Engineer with ECSA; Three years' experience post qualification; Valid Driver's Licence; Computer literate. Assist with the provision of electrical engineering inputs and guidance which include all aspects of innovative and complex engineering applications for the development of infrastructure strategies, policies, systems, norms, standards and signing off on electrical installations. Knowledge: Relevant experience of three years post qualification and relevant experience working on Infrastructure Projects from inception to completion. Candidate must be able to work independently and within a team. Need a good understanding of infrastructure planning and systems that can contribute towards the timeous development of education infrastructure. Need a good understanding of and experience in project management. Skills: Candidates must have the ability to prepare reports and draft submissions. Contribute towards the development of strategies and systems for the planning and implementation of education infrastructure. Plan and manage the implementation of infrastructure projects.
- DUTIES** : Develop and maintain technical and functional norms and standards from an engineering perspective. Investigate proposals for innovative service delivery mechanisms and undertake feasibility studies. Compile electrical briefing documentation and specifications. Provide inputs to the determination of the Construction Procurement Strategy, the User Asset Management Plan and the Infrastructure Programme Management Plan. Investigate electrical engineering installations and oversee commissioning of electrical engineering installations. Candidates must be able to undertake research related to innovative and sustainable infrastructure development and be able to plan and implement projects related to this.
- ENQUIRIES** : Mr. G Coetzee Tel No: (021) 467 9261
- POST 07/71** : **ARCHITECT PRODUCTION GRADE A REF NO: 42 (X2 POSTS)**
Chief Directorate: Physical Resources and Property Management
- SALARY** : R687 879 per annum, all-inclusive package to be structured in accordance with the set rules.
- CENTRE** : Cape Town
- REQUIREMENTS** : Degree in Architecture. Additional Requirements: Registered as a Professional Architect with SACAP. Three years' experience post qualification. Valid Drivers' License. Computer literate. Skills: Review of designs for school building purposes, planning of infrastructure in a client department, approve guidelines and technical specification, organizing, research and report writing. Need understanding of- and experience in project management and contracts. Project management skills and understanding of the IDMS would be advantageous. Critical thinking, cost-benefits analysis and stakeholder engagement skills would be beneficial.
- DUTIES** : Customise architectural functional and technical norms and standards for all schools. Determine architectural policies, strategies, plans, procedures and criteria for all infrastructure projects and programmes. Undertake master planning and prepare project briefs, business cases, accommodation schedules and operational narratives. Prepare and/or approve Packages / Individual Project Briefs. Participate in the procurement of Professional Service Providers and Contractors. Plan and monitor the implementation of Programme / Project and budget. Manage the interface between end-user / community structures and implementing agent(s). Make inputs to the User Asset Management Plans and Project Lists. Undertake research. Experience at managing projects from inception, planning, implementation to close out would be beneficial.
- ENQUIRIES** : Mrs L McGlenatendolf Tel No: (021) 467 2021
- POST 07/72** : **QUANTITY SURVEYOR PRODUCTION GRADE A: REF NO. 41 (X3 POSTS)**
Chief Directorate: Physical Resources and Property Management
- SALARY** : R687 879 per annum, all-inclusive package to be structured in accordance with the set rules.

- CENTRE** : Cape Town
- REQUIREMENTS** : B Degree in Quantity Surveying. Registered as a Professional Quantity Surveyor with SACQSP. 3 (three) years' experience post qualification or registered as a Candidate Quantity Surveyor with SACQSP and is willing to be part of a developmental programme with condition that the Candidate must register as a Professional within 3 (three) years. Valid Driver's Licence. Computer literacy. 3 (three) years' post qualification relevant experience in working on infrastructure projects (both capital / new and maintenance / existing) from inception to completion. A good understanding of- and in project management. A good understanding of infrastructure planning and its contribution to the timeous development of education infrastructure. Experience in institutional systems / processes. Candidate must be able to operate both independently and as part of a team. Skills: Planning and organizing, research and technical report-writing and programme/ project management skills. The ability to interpret and apply approved design guidelines and technical specification to design solutions.
- DUTIES** : Contribute to the preparation of the Construction Procurement Strategy (CPS) and the Infrastructure Programme Management Plan (IPMP);Contribute to the Preparation and/or approve Packages/ individual Project Briefs inclusive of the determination of the Control Budget; Participate in the preparation and/or assessment of the procurement process related to the appointment of Professional Service Providers (PSPs) and/or contractors; Contribute to the review and/or acceptance of the Infrastructure Programme Implementation Plan (IPIP);Management and/or monitoring of the implementation of Programmes and/or projects; Approval of Project Stage Reports (deliverables) and designs; Manage the interface between the end-user and or community and the Implementing Agent (IA). Experience in all financial aspects of a project from inception to close-out is required.
- ENQUIRIES** : Mrs L McGlenatendolf Tel No: (021) 467 2021