

DEPARTMENT OF WOMEN, YOUTH AND PERSONS WITH DISABILITIES

The mandate of the Department is to lead on socio-economic transformation and implementation of the empowerment and participation of women, youth and persons with disabilities through mainstreaming, advocacy, monitoring and evaluation

- APPLICATIONS** : All applications should be sent to The Director-General, Department of Women, Youth and Persons with Disabilities Private Bag X931, Pretoria, 0001 or hand delivery to 268 Lilian Ngoyi, Street, Fedure Forum Building, 1st floor, Pretoria CBD or e-mailed to recruitment@dwypd.gov.za
- FOR ATTENTION** : Mr VS Shongwe Tel No: (060) 978 1749
- CLOSING DATE** : 02 August 2024 @ 16:30
- NOTES** : Applicants are required to submit a comprehensive CV (including a minimum of two recent and contactable referees). Applicants are not required to submit certified copies of their qualifications and other relevant documents. The communication from the Department regarding the requirement for certified document will be limited to shortlisted candidates. Therefore, only shortlisted candidate for a post will be required to submit certified documents on or before the day of the interview following communication from the Department. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibilities to have all foreign qualification evaluated by SAQA and to provide proof of such evaluation report (only when shortlisted). Should you not hear from the Department within three (3) months of the closing date of this advertisement, please consider your application to be unsuccessful. The Department reserves the right not to make appointment(s) to the position. Applicants must note that further checks may be conducted if they are shortlisted and their appointment is subject to positive outcomes on these checks, which includes security clearance, security vetting, qualification verification and criminal record verification. Appointment in the position will be provisional, pending the issue of security clearance. Should a security clearance not be granted, appointment will be re-considered/terminated. In terms of the Protection of Personal Information Act, 2021, the Department will ensure the protection of applicants' personal information and only collect, use and retain applicants' personal information for the purposes of recruitment and selection processes. The Department shall safeguard such personal information against access by unauthorised persons, unlawful disclosure, or breaches. Successful candidates will be required to enter into a contract with the Department.

OTHER POSTS

- POST 26/31** : **AUDIT AND RISK COMMITTEE MEMBER – INFORMATION TECHNOLOGY (REF NO DWYPD/ARC/01/2024)**
(3 Year Contract)
- SALARY** : The appointment will be supported by the terms of reference and a contract. Remuneration will be paid in accordance with the Treasury Regulations 20.2.2.
- CENTRE** : Pretoria
- REQUIREMENTS** : A relevant / appropriate professional Bachelor's and Postgraduate qualification in Information Technology, Computer Engineering, Information Security, BSc (Computer Science) and must be an active member of the relevant professional bodies. A minimum of five (5) years' experience in audit committee or executive/senior management, preferably in the public sector and experience in the following fields: IT Audit (Strategic, Operational and Technical), IT Governance, IT Security, Cloud Computing and Implementation Programmes. A sense of integrity and strong ethical values. An ability to act honestly and in good faith in the public interest. Understanding of the mandate of the audit committee. Independence and objectivity. Goal oriented and transformative. Understanding of the mandate of the audit committee. Leadership qualities. Professionalism. Knowledge applicable prescripts including Public Finance Management Act (PFMA), National Treasury Regulations, Public Service Corporate Governance of Information and Communication Policy Framework (CGICTPF), applicable Information Technology standards. Professional certification such as Information Security Manager (CISM) and/ or Certified Information Systems Auditor (CISA), Certified Information Systems Security Professional (CISSP) and experience in serving as an Audit Committee or Board member will be an added advantage.
- DUTIES** : As an Advisory Committee to the Accounting Officer in terms of the requirements of the Public Finance Management Act, the Audit and Risk Committee: Overseeing the effectiveness of information technology's internal control, risk management and governance processes. Independently reviewing the reporting process to ensure the integrity of Information Technology reports. Providing oversight on the implementation of management action plans to address audit issues. Providing oversight on institutional compliance with legislative and regulatory requirements. Promoting a culture committed to lawful and ethical behaviour, including oversight on fraud management.
- ENQUIRIES** : Mr Vusumuzi Shongwe, Tel: (060) 978 1749
- POST 26/32** : **AUDIT AND RISK COMMITTEE MEMBER – FINANCIAL MANAGEMENT (REF NO: DWYPD/ARC/02/2024)**
(3 Year Contract)

- SALARY** : The appointment will be supported by the terms of reference and a contract. Remuneration will be paid in accordance with the Treasury Regulations 20.2.2.
- CENTRE** : Pretoria
- REQUIREMENTS** : A relevant postgraduate tertiary and professional certification in Auditing and/or Accountancy, Risk Management and must be an active member of the relevant professional bodies. A minimum of five (5) years' experience as an executive/senior management preferably in the public sector. A sense of integrity and strong ethical values. An ability to act honestly and in good faith in the public interest. Understanding of the mandate of the audit committee. Independence and objectivity. Leadership qualities. Professionalism. Knowledge applicable prescripts including Public Finance Management Act (PFMA), National Treasury Regulations, applicable standards etc. CA (SA) or relevant certification and experience in serving as an Audit Committee or Board member will be an added advantage.
- DUTIES** : As an Advisory Committee to the Accounting Officer in terms of the requirements of the Public Finance Management Act, the Audit and Risk Committee: Overseeing the effectiveness and reliability of financial and non-financial information, internal control, risk management and governance processes. Independently reviewing the reporting process to ensure the integrity of financial and performance management reports. Providing oversight on the implementation of management action plans to address audit issues. Providing oversight on institutional compliance with legislative and regulatory requirements. Promoting a culture committed to lawful and ethical behaviour, including oversight on fraud management. Review the accounting and audit significant findings and recommendations of internal and external auditors together with management responses thereto.
- ENQUIRIES** : Mr Vusumuzi Shongwe, Tel: (060) 978 1749