

**PROVINCIAL ADMINISTRATION: GAUTENG
DEPARTMENT OF HEALTH**

OTHER POSTS

- POST 26/40** : **MEDICAL SPECIALIST-SUB SPECIALITY: PAEDIATRICS AND CHILD HEALTH REF NO: REFS/020903 (1 POST)**
Directorate: Clinical Service
- SALARY** : Grade 1: R1 472 673.per annum
Grade 2: R1 680 780.per annum
Grade 3 R1 863 372.per annum (all package inclusive)
- CENTRE REQUIREMENTS** : Dr. George Mukhari Academic Hospital and Sefako Makgatho Health Science University
: MBCHB or equivalent qualification and MMed (Paed) or equivalent qualification. Current registration with the HPCSA as a Subspecialist in Paediatrics (oncology). Current registration with HPCSA as a Medical Subspecialist in Paediatrics Oncology **Grade 1** no experience after registration with the HPCSA as Medical Specialist in a recognised Sub-Specialty, **Grade 2** a minimum of 5 years appropriate experience as a Medical Specialist after registration with the HPCSA in a recognised Sub-Specialty and **Grade 3** a minimum of 10 years appropriate experience as Medical Specialist after registration with the HPCSA as Medical Specialist in a recognised Sub-Specialty. Knowledge Skills Training and Competencies required at Subspecialist level. Good verbal and written communication skills. Ability to work in a team.
- DUTIES** : The post requires the incumbent to provide a subspecialist service in Paediatrics Oncology. In addition, the incumbent will be required to contribute to the general paediatrics services at DGMAH and within the cluster. Provide support to the Head of Department, in ensuring that efficient standards of patient care and services are maintained. Support dissemination and implementation of policies, protocols and clinical guidelines aligned with national norms and standards. Commuted overtime is compulsory and will be undertaken as part of the paediatric services within the hospital. The role involves teaching undergraduate and postgraduate students, nurses, including supervision of Postgraduate research. The applicant must have an active in research.
- ENQUIRIES APPLICATIONS** : Prof MPB Mawela Tel no: (012 521 44450
: can be delivered to: Dr. George Mukhari Academic Hospital, 3111 Setlogelo Drive, Ga-Rankuwa, 0208. ABT 06 (HR Registry) or posted to: Dr. George Mukhari Academic Hospital, Private Bag X422, Pretoria 0001. Applications may also be uploaded online at www.gautengonline.gov.za or <http://professionaljobcentre.gpg.gov.za>.
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the completed CV and new updated Z83 form obtainable from any Public Service Department or on the internet at www.gov.za/documents. All shortlisted candidates shall undertake a pre-entry practical exercise as part of the assessment method Received applications using the incorrect application for employment (old Z83) will not be considered. Each application for employment must be fully completed, initialled, and signed by the applicant. Failure to complete will lead to disqualification during the selection process. Section A, B, C and D must be completed in full. Section E, F and G: Noting that there's a limited space provided applicants often indicate "refer to Curriculum Vitae (CV) or see attached", this is acceptable as long as the CV has been attached and provides the required information. The question that relates to conditions that prevents re-appointment under part F must be answered. Declaration must be completed and signed). Only shortlisted candidates will be required to submit certified copies of qualifications and other relevant documents on or before the day of the interview. Please ensure that the specific reference number is quoted correctly. Correspondence will be entered with shortlisted candidates only. If you have not been contacted within three (3) months after closing date of this advertisement, please accept that your application was unsuccessful. The employer reserves the right to fill this position. It is legislative requirement that all newly appointed staff members be subjected to Personnel Suitability Check (PSC)- Verification, upon appointment within the department. This verification processes entails reference checks, identity verification, qualification verification, criminal records checks. Successful candidates will be subjected to OHS medical surveillance as required by HBA regulations within OHS Act 85 of 1993.
- CLOSING DATE** : 02 August 2024
- POST 26/41** : **MEDICAL SPECIALIST OTORHINOLARYNGOLOGY, HEAD & NECK SURGERY (ENT) REF NO: REFS/020916 (1 POST)**
Directorate: Clinical Service
- SALARY** : Grade 1: R1 271 901 per annum
Grade 2: R1 451 214 per annum
Grade 3: R1 680 780.per annum (All package inclusive)
- CENTRE REQUIREMENTS** : Dr. George Mukhari Academic Hospital and Sefako Makgatho Health Science University
: MBCHB or equivalent degree that allows registration with the Health Professions Council of South Africa (HPCSA) as an ENT specialist. Valid registration with Health Professions Council of South Africa (HPCSA) as an independent medical practitioner. Valid current (2024) HPCSA

registration. **Grade 1** no experience after registration with the HPCSA as Medical Specialist in a recognised Specialty, **Grade 2** a minimum of 5 years appropriate experience as a Medical Specialist after registration with the HPCSA in a recognised Specialty and **Grade 3** a minimum of 10 years appropriate experience as Medical Specialist after registration with the HPCSA as Medical Specialist in a recognised Specialty. A strong record of clinical governance and clinical expertise. Experience of teaching and training of under-graduate and postgraduate student's supervision and research. Must have the following skills: good interpersonal relations, communication, leadership and clinical governance, problem solving and administrative skills. Computer literacy is expected (Microsoft Word, Excel, and Power Point).

DUTIES

: Ensure provision of effective and efficient clinical service delivery in the ENT Department at Dr George Mukhari Academic Hospital (DGMAH) and its referring hospitals, through interviewing, investigating, diagnosing and overseeing the treatment of patient related administrative duties. Community liaison and communication services. Provide continuous uninterrupted emergency cover as per roster (after hours, over weekends and public holidays). Improving quality and clinical care of ENT patients. Help reduce litigation by exercising good clinical ethos. Ensuring proper record keeping. Implementing and adhering to National Core Standards. Support teaching and training within the ENT department. Conduct and supervise research within the department of ENT at DGMAH. Manage and perform required administrative and academic duties in support of and coordinated with the Head of the Department. Actively participate in ALL the department's academic programme (including ward rounds, workshops, congresses, journal clubs, case presentations, lectures, mortality and morbidity meetings research activities and other clinical audit meetings. This will also include preparing and writing of reports as requested, completing medico-legal documents timeously. Participating in Multidisciplinary team meetings. Supervising and teaching of junior doctors (including undergraduate students and other allied health care workers. The successful candidate will be appointed jointly between the DGAH and Sefako Makgatho Health Sciences University.

ENQUIRIES

: Dr. R.S. Masela Tel no: (012 521 4234)

APPLICATIONS

: can be delivered to: Dr. George Mukhari Academic Hospital, 3111 Setlogelo Drive, Ga-Rankuwa, 0208. ABT 06 (HR Registry) or posted to: Dr. George Mukhari Academic Hospital, Private Bag X422, Pretoria 0001. Applications may also be uploaded online at www.gautengonline.gov.za or <http://professionaljobcentre.gpg.gov.za>.

NOTE

: Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the completed CV and new updated Z83 form obtainable from any Public Service Department or on the internet at www.gov.za/documents. All shortlisted candidates shall undertake a pre-entry practical exercise as part of the assessment method. Received applications using the incorrect application for employment (old Z83) will not be considered. Each application for employment must be fully completed, initialled, and signed by the applicant. Failure to complete will lead to disqualification during the selection process. Section A, B, C and D must be completed in full. Section E, F and G: Noting that there's a limited space provided applicants often indicate "refer to Curriculum Vitae (CV) or see attached", this is acceptable as long as the CV has been attached and provides the required information. The question that relates to conditions that prevents re-appointment under part F must be answered. Declaration must be completed and signed). Only shortlisted candidates will be required to submit certified copies of qualifications and other relevant documents on or before the day of the interview. Please ensure that the specific reference number is quoted correctly. Correspondence will be entered with shortlisted candidates only. If you have not been contacted within three (3) months after closing date of this advertisement, please accept that your application was unsuccessful. The employer reserves the right to fill this position. It is legislative requirement that all newly appointed staff members be subjected to Personnel Suitability Check (PSC)- Verification, upon appointment within the department. This verification processes entails reference checks, identity verification, qualification verification, criminal records checks. Successful candidates will be subjected to OHS medical surveillance as required by HBA regulations within OHS Act 85 of 1993.

CLOSING DATE

: 02 August 2024

POST 26/42

: **MEDICAL SPECIALIST (PLASTIC AND RECONSTRUCTIVE SURGERY) REF NO: 020934 (1 POST)**
Directorate: Clinical Service

SALARY

: Grade 1: R1 271 901 per annum
Grade 2: R1 451 214 per annum
Grade 3: R1 680 780 per annum (All package inclusive)

CENTRE REQUIREMENTS

: Dr. George Mukhari Academic Hospital and Sefako Makgatho Health Science University
: Appropriate qualification that allows registration with the HPCSA as a medical Specialist. MBChB & Fellowship/Mmed or equivalent in the relevant medical specialty (Plastic & Reconstructive Surgery), Current Registration with the HPCSA as a Medical Specialist in the appropriate specialty in the Category-Public/Independent practice with current registration. Grade 1 no experience after registration with the HPCSA as Medical Specialist in a recognised Specialty, Grade 2 a minimum of 5 years appropriate experience as a Medical Specialist after registration with the HPCSA in a recognised Specialty and Grade 3 a minimum of 10 years appropriate experience as Medical Specialist after registration with the HPCSA as Medical Specialist in a recognised Specialty.

- DUTIES** : Clinical services - Provide comprehensive specialist level patient care, including inpatient and outpatient care, interdisciplinary consultations, as well as up and down patient referral with other healthcare facilities; supervise registrars, medical officers, medical interns and students; Outreach services- Outreach to level 1 and 2 health facilities; Teaching - Organise and supervise clinical and theoretical teaching of undergraduate and postgraduate students; participate in University teaching programs and examinations as pertains to the relevant specialty; Research - Perform and participate in research and supervise research; Management and administration - Attend and participate in administrative and management duties pertaining to the specialty, including clinical governance, academic governance meetings and other departmental/ hospital/ university administrative meetings in the relevant specialty as well as outside of the hospital and/or university.
- ENQUIRIES** : Dr K Segwapa Tel no: (012) 521 4006
- APPLICATIONS** : can be delivered to: Dr. George Mukhari Academic Hospital, 3111 Setlogelo Drive, Ga-Rankuwa, 0208. ABT 06 (HR Registry) or posted to: Dr. George Mukhari Academic Hospital, Private Bag X422, Pretoria 0001. Applications may also be uploaded online at www.gautengonline.gov.za or <http://professionaljobcentre.gpg.gov.za>.
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the completed CV and new updated Z83 form obtainable from any Public Service Department or on the internet at www.gov.za/documents. All shortlisted candidates shall undertake a pre-entry practical exercise as part of the assessment method Received applications using the incorrect application for employment (old Z83) will not be considered. Each application for employment must be fully completed, initialled, and signed by the applicant. Failure to complete will lead to disqualification during the selection process. Section A, B, C and D must be completed in full. Section E, F and G: Noting that there's a limited space provided applicants often indicate "refer to Curriculum Vitae (CV) or see attached", this is acceptable as long as the CV has been attached and provides the required information. The question that relates to conditions that prevents re-appointment under part F must be answered. Declaration must be completed and signed). Only shortlisted candidates will be required to submit certified copies of qualifications and other relevant documents on or before the day of the interview. Please ensure that the specific reference number is quoted correctly. Correspondence will be entered with shortlisted candidates only. If you have not been contacted within three (3) months after closing date of this advertisement, please accept that your application was unsuccessful. The employer reserves the right to fill this position. It is legislative requirement that all newly appointed staff members be subjected to Personnel Suitability Check (PSC)- Verification, upon appointment within the department. This verification processes entails reference checks, identity verification, qualification verification, criminal records checks. Successful candidates will be subjected to OHS medical surveillance as required by HBA regulations within OHS Act 85 of 1993.
- CLOSING DATE** : 02 August 2024
- POST 26/43** : **MEDICAL SPECIALIST FELLOW REFS: REFS/020926**
Directorate: Surgery (Vascular)
- SALARY** : R1 271 901.per annum (All-inclusive - package)
- CENTRE** : Charlotte Maxeke Johannesburg Academic Hospital
- REQUIREMENTS** : Appropriate qualification that allows registration with the HPCSA as a Medical Specialist in General Surgery. HPCSA registration as Medical Specialist in Surgery. No experience required after registration with the HPCSA as a Medical Specialist in Surgery.
- DUTIES** : Clinical history taking, examination, and assessment of patients. Requesting and analysing special investigations. Prescribing of medications and other therapies. Performance of diagnostics and therapeutic surgical procedures in the field of Surgery. Communicate effectively with colleagues and attend Theatre meetings. Keeping of clinical records. Perform any other duties relevant to the clinical management of patients. Training And Teaching Advice and supervise Registrars. Formal teaching to postgraduate and undergraduate and postgraduate staff. Review of current literature and research. Attend appropriate CME updates. Develop diagnostic and surgical skills amongst junior staff. Research: Participate in research within the department, to improve knowledge and clinical outcomes. Note This is a joint- appointment with WITS University and also within the Charlotte Maxeke Johannesburg Academic Hospital Cluster of hospitals and cluster hospitals. Please note that medical surveillance is mandatory. Also note that successful candidates will be subjected under employment vetting) i.e. Criminal record checks, qualification verification etc)
- ENQUIRIES** : Prof T.E. Luvhengo Tel 011 488 3373
Ms M.P. Rapetswa Tel No: 011 488 3711
- APPLICATIONS** : Applications should be submitted at Charlotte Maxeke Johannesburg Academic Hospital, No 17 Jubilee Road, Parktown, 2193, Admin Building, Room 10/02 or submitted strictly on a (PDF Format only) to the following email-address Medicalhr.Cmjah@gauteng.gov.za
- NOTE** : Please Use The Reference As The Subject. Please Note That Salary Will Be Adjusted According To Years Of Experience As Per OSD Policy. Notes.The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialed and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum

Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males, Coloured Females, Indian Males and Indian Females are encouraged to apply.

CLOSING DATE

:

02 August 2024

POST 26/44

:

MEDICAL OFFICER REFS: REFS/020927 (3 POSTS)

Directorate: Anaesthesia

SALARY

:

R949 146.per annum (All-Inclusive Package)

CENTRE

:

Charlotte Maxeke Johannesburg Academic Hospital

REQUIREMENTS

:

Appropriate qualifications that allow registration with the HPCSA as Medical Officer. Registration with the HPCSA as Medical Officer. No experience required after registration with the HPCSA as a Medical Practitioner.

DUTIES

:

Provide Anaesthesia services to patients at Charlotte Maxeke Johannesburg Academic Hospital, as required. Must take part in commuted overtime service delivery. Teaching and training of medical students and theatre staff. Participation in research activities, as allocated. Participate in the departmental academic program and quality assurance.

ENQUIRIES

:

Dr M. Khalpey Tel 011 488 4344/ 083 446 6555

Ms M. P. Rapetswa Tel 011 488 3711

APPLICATIONS

:

Applications should be submitted at Charlotte Maxeke Johannesburg Academic Hospital, No 17 Jubilee Road, Parktown, 2193 Admin Building Room 10/02 or submitted strictly on a (PDF Format only) to the following email-address Medicalhr.Cmjah@gauteng.gov.za Please Use The Reference As The Subject. Please Note That Salary Will Be Adjusted According to Years of Experience As Per OSD Policy.

NOTE

:

The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialed and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. Coloured Males, Coloured Females, Indian Males and Indian Females, African Females and African Males are encouraged to apply.

CLOSING DATE

:

02 August 2024

POST 26/45

:

OPERATIONAL MANAGER NURSING (SPECIALTY UNIT) REFS: REFS/020925

(Re-advertisement)

Directorate: Nursing-Ophthalmology

SALARY : R656 964.per annum (Plus Benefits)
CENTRE : Charlotte Maxeke Johannesburg Academic Hospital
REQUIREMENTS : Matric or equivalent. Basic R452 qualification i.e. Diploma/degree in nursing or equivalent that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post-basic nursing qualification, with a duration of at least 1 year accredited with the SANC. Registration with the SANC as Professional Nurse. Have a minimum of 9 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 5 years of period referred to above must appropriate / recognizable experience in the specified area of speciality after obtaining the 1-year post-basic nursing qualification. The following will be added advantage: Nursing Administration and computer literacy.

DUTIES : To co-ordinate nursing services in a specialty unit. Apply systems in place to ensure service delivery meets required standards as regulated by policies, procedures and operational plan. To apply nursing legislation and related legal and ethical nursing practices to improve and maintain service delivery. To ensure clinical nursing practice by the nursing team (unit) in accordance with the scope of practice and nursing standards as determined by health facility. To promote quality of nursing care as directed by the professional scope of practice and standards as determined by the institution. Ensure that the unit complied to Ideal Hospital standards. To apply basic HR and financial policies when coordinating care to our patients and other stakeholders. To demonstrate effective communication with patient, relatives, supervisor, other health professionals and junior colleagues including more complex report writing when required. To work as part of a multi-disciplinary team on a supervisory level to ensure good nursing care by the nursing team. To work effectively and amicably at a supervisory level, with persons of diverse intellectual, cultural, racial or religious differences and able to manage own work, time and that of junior colleagues to ensure proper nursing service in the unit. To provide support and advice to health institutions within the cluster and catchment area. Control the provision of nursing care through staff scheduling and supervision. To ensure that the environment complies with the Health and Safety Act and Infection and Prevention Control Polices. See in-service training as part of the daily duties. Ensure effective efficient budget control and assets control for the department.

ENQUIRIES : Mr. GNB Moeng Tel: 011 488 3424
Ms M. Maseko Tel: 011 488 4732

APPLICATIONS : Applications should be submitted at Charlotte Maxeke Johannesburg Academic Hospital, No 17 Jubilee Road, Parktown, 2198, Admin Building, Room 08, alternatively apply online (On a PDF Format only) on the following recruitment portal: <http://professionaljobcenter.gpg.gov.za> Please note that salary will be adjusted according to years of experience as per OSD Policy.

NOTE : The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialed and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae only. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males, Indian Males, Indian Females, White Males, Coloured Females, White Females and African Males are encouraged to apply.

CLOSING DATE : 02 August 2024

POST 26/46 : **ASSISTANT MANAGER (QUALITY ASSURANCE) REF NO: REFS/020930 (1 POST)**
Directorate: Quality Assurance

SALARY : R656 964.per annum (Plus benefits)
CENTRE : Dr George Mukhari Academic Hospital
REQUIREMENTS : Matric/grade 12 Certificate with basic qualification accredited with SANC in terms of Government Notice R425 (i.e. Diploma / Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse in General, Psychiatry & Midwifery).A

minimum of 8 years of appropriate/recognizable experience in Nursing, after registration as a Professional Nurse with the SANC in General Nursing. At least 3 years of the period referred above must be appropriate/recognizable experience at management level. A minimum of 3 years appropriate/recognizable experience working in Quality Assurance unit in the Public Health Sector. Knowledge and understanding of customer care program. Relevant knowledge and understanding of legislative framework applicable to practice in public health facility. Computer literacy in MS Office Package (MS Word, Ms. Excel, and Ms. PowerPoint). Presentation skills. A valid driver's license. Only shortlisted candidates will submit service certificates.

DUTIES : Ensure effective management of quality assurance services package in the health facility. Oversee the Quality assurance programs: Develop, Support and implement Customer care programs (Waiting times, PEC, Customer care training & implementation of Batho Pele Principle). Assist with the facilitation of the implementation of NCS (RNS) & 6 Ministerial priorities. Ensure the development and implementation of QIPs, Implement complaint management system, Management of the patient safety incidents. Ensure the provision of effective and efficient General Management: Manage staff development and performance (PMDS) against departmental and hospital's objectives in line with strategic, operational and turnaround plans. Ensure training of employees on quality Assurance matters. Manage material resources appropriately. Perform any other duties delegated by the supervisor.

ENQUIRIES APPLICATIONS : Ms. GM Tabane Tel No: (012 529 3427)
: can be delivered to: Dr. George Mukhari Academic Hospital, 3111 Setlogelo Drive, Ga-Rankuwa, 0208. ABT 06 (HR Registry) or posted to: Dr. George Mukhari Academic Hospital, Private Bag X422, Pretoria 0001. Applications may also be uploaded online at www.gautengonline.gov.za or <http://professionaljobcentre.gpg.gov.za>.

NOTE : Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the completed CV and new updated Z83 form obtainable from any Public Service Department or on the internet at www.gov.za/documents. All shortlisted candidates shall undertake a pre-entry practical exercise as part of the assessment method Received applications using the incorrect application for employment (old Z83) will not be considered. Each application for employment must be fully completed, initialled, and signed by the applicant. Failure to complete will lead to disqualification during the selection process. Section A, B, C and D must be completed in full. Section E, F and G: Noting that there's a limited space provided applicants often indicate "refer to Curriculum Vitae (CV) or see attached", this is acceptable as long as the CV has been attached and provides the required information. The question that relates to conditions that prevents re-appointment under part F must be answered. Declaration must be completed and signed). Only shortlisted candidates will be required to submit certified copies of qualifications and other relevant documents on or before the day of the interview. Please ensure that the specific reference number is quoted correctly Correspondence will be entered with shortlisted candidates only. If you have not been contacted within three (3) months after closing date of this advertisement, please accept that your application was unsuccessful. The employer reserves the right to fill this position. It is legislative requirement that all newly appointed staff members be subjected to Personnel Suitability Check (PSC)- Verification, upon appointment within the department. This verification processes entails reference checks, identity verification, qualification verification, criminal records checks. Successful candidates will be subjected to OHS medical surveillance as required by HBA regulations within OHS Act 85 of 1993.

CLOSING DATE : 02 August 2024

POST 26/47 : **SOCIAL WORKER SUPERVISOR REF NO: REFS/020906 (1 POST)**
Directorate: Clinical Support and Therapeutic Service

SALARY : Grade 1: R452 667.per annum
Grade 2: R554 919.per annum (plus benefits)

CENTRE : Dr. George Mukhari Academic Hospital

REQUIREMENTS : Grade 12, Bachelor of Social Work, Current registration with SACSSP. 7 years appropriate experience as a social worker after registration with SACSSP. Experience in health care setting will be an added advantage. Valid driver's license and current registration with SACSSP. Skills: Knowledge and understanding of Microsoft skills. Understanding of social work values and principles. Presentation skills. Diversity management. Teamwork and collaboration. Supervision skills and knowledge of social work policies, legislation, legal and ethical practices. Knowledge and understanding of more complex and advance human behaviour and social systems

DUTIES : Must ensure that supervisees intervene effectively at points where people interact with their environment to promote social wellbeing. Assist supervisees to provide social work services towards protecting people who are vulnerable and at risk. Monitor, evaluate and assess the effectiveness of social work intervention and give recommendations. Must demonstrate an understanding, be able to interpret, apply, and provide guidance on social work policies, legislation and related legal and ethical practices.

ENQUIRIES APPLICATIONS : Ms. Kate Monageng Tel No: (012 529 3257)
: can be delivered to: Dr. George Mukhari Academic Hospital, 3111 Setlogelo Drive, Ga-Rankuwa, 0208. ABT 06 (HR Registry) or posted to: Dr. George Mukhari Academic Hospital, Private Bag X422, Pretoria 0001. Applications may also be uploaded online at www.gautengonline.gov.za or <http://professionaljobcentre.gpg.gov.za>.

- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the completed CV and new updated Z83 form obtainable from any Public Service Department or on the internet at www.gov.za/documents. All shortlisted candidates shall undertake a pre-entry practical exercise as part of the assessment method Received applications using the incorrect application for employment (old Z83) will not be considered. Each application for employment must be fully completed, initialled, and signed by the applicant. Failure to complete will lead to disqualification during the selection process. Section A, B, C and D must be completed in full. Section E, F and G: Noting that there's a limited space provided applicants often indicate "refer to Curriculum Vitae (CV) or see attached", this is acceptable as long as the CV has been attached and provides the required information. The question that relates to conditions that prevents re-appointment under part F must be answered. Declaration must be completed and signed). Only shortlisted candidates will be required to submit certified copies of qualifications and other relevant documents on or before the day of the interview. Please ensure that the specific reference number is quoted correctly will be entered with shortlisted candidates only. If you have not been contacted within three (3) months after closing date of this advertisement, please accept that your application was unsuccessful. The employer reserves the right to fill this position. It is legislative requirement that all newly appointed staff members be subjected to Personnel Suitability Check (PSC)- Verification, upon appointment within the department. This verification processes entails reference checks, identity verification, qualification verification, criminal records checks. Successful candidates will be subjected to OHS medical surveillance as required by HBA regulations within OHS Act 85 of 1993.
- CLOSING DATE** : 02 August 2024
- POST 26/48** : **PROFESSIONAL NURSE (QUALITY ASSURANCE) REF NO: REFS/020932 (1 POST)**
Directorate: Quality Assurance
- SALARY** : Grade 1: R307 473.per annum
Grade 2: R375 480.per annum
Grade 3: R451 533 per annum (Plus benefits)
- CENTRE** : Dr George Mukhari Academic Hospital
- REQUIREMENTS** : Matric/grade 12 Certificate with basic qualification accredited with SANC in terms of Government Notice R425 (i.e. Diploma / Degree) in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse (General, Psychiatric and Midwifery) Registration with the SANC as Professional Nurse and Midwife and current registration. **Grade 1** a minimum of 0-9 years' experience in nursing after registration as Professional Nurse with the SANC in General Nursing, **Grade 2** a minimum of 10 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing and **Grade 3** a minimum of 20 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 3 years of the period referred to above must be appropriate/recognizable experience working in Quality Assurance or as a quality champion in the ward. Knowledge of customer care service program. Relevant knowledge and understanding of legislative framework applicable to Quality Assurance in the public health facility. Computer literacy in MS Office Package (MS Word, Ms. Excel, and Ms. PowerPoint). Presentation skills. The applicant must have ability to interact with diverse stakeholders, health care users and givers. Good communication skills, Report writing skills, Facilitation skills, Co-ordination skills, Problem solving skills, Good interpersonal relations. People management skills, teamwork skills, self-motivated and goal orientated. Must have ability to work under pressure and be a creative thinker.
- DUTIES** : Ensure effective management of Quality Assurance Services package in the health facility. Coordinate the Quality Assurance programs: Support and implement Customer care programs (Waiting times, PEC, Customer care training & implementation of Batho Pele Principle). Assist with the facilitation of the implementation of NCS (RNS) & 6 Ministerial priorities including IHRM. Coordinates the development and implementation of QIPs, Implement complaint management system, Management of Patient Safety Incidents. Participate in the clinical audit and clinical risk management. Conduct training of employees on Quality Assurance matters. Compile and submit reports on due time. Communicate with all stakeholders, external and internal customers about Quality Assurance matters. Perform any other duties delegated by the supervisor.
- ENQUIRIES** : Ms. GM Tabane Tel No: (012 529 3427)
- APPLICATIONS** : can be delivered to: Dr. George Mukhari Academic Hospital, 3111 Setlogelo Drive, Ga-Rankuwa, 0208. ABT 06 (HR Registry) or posted to: Dr. George Mukhari Academic Hospital, Private Bag X422, Pretoria 0001. Applications may also be uploaded online at www.gautengonline.gov.za or <http://professionaljobcentre.gpg.gov.za>
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the completed CV and new updated Z83 form obtainable from any Public Service Department or on the internet at www.gov.za/documents. All shortlisted candidates shall undertake a pre-entry practical exercise as part of the assessment method Received applications using the incorrect application for employment (old Z83) will not be considered. Each application for employment must be fully completed, initialled, and signed by the applicant. Failure to complete will lead to disqualification during the selection process. Section A, B, C and D must be completed in full. Section E, F and G: Noting that there's a limited space provided applicants often indicate "refer to Curriculum Vitae (CV) or see attached", this is acceptable as long as the CV has been attached and provides the required information. The

question that relates to conditions that prevents re-appointment under part F must be answered. Declaration must be completed and signed). Only shortlisted candidates will be required to submit certified copies of qualifications and other relevant documents on or before the day of the interview. Please ensure that the specific reference number is quoted correctly. Correspondence will be entered with shortlisted candidates only. If you have not been contacted within three (3) months after closing date of this advertisement, please accept that your application was unsuccessful. The employer reserves the right to fill this position. It is legislative requirement that all newly appointed staff members be subjected to Personnel Suitability Check (PSC)- Verification, upon appointment within the department. This verification processes entails reference checks, identity verification, qualification verification, criminal records checks. Successful candidates will be subjected to OHS medical surveillance as required by HBA regulations within OHS Act 85 of 1993.

CLOSING DATE : 02 August 2024

POST 26/49 : **ELECTROENCEPHALOGRAM (EEG) TECHNICIAN GRADE 1 REF NO: REFS/020944 (1 POST)**
Directorate: Neurology

SALARY : R376 524.per annum (plus benefits)

CENTRE : Dr George Mukhari Academic Hospital

REQUIREMENTS : Grade 12 and Electroencephalogram (EEG) qualification. Registration with HPCSA as Electroencephalogram (EEG) Technician. Computer skills (Word, Excel).

DUTIES : The applicant will work in the department of neurology at Dr. George Mukhari Academic hospital. The main task will be to record quality EEGs. This will include booking, preparing and recording adult and children's EEGs. Additionally, the technician has to maintain the equipment, interact with doctors, nurses and patients.

ENQUIRIES : Prof DS Magazi Tel: (012 521 4136)

APPLICATIONS : can be delivered to: Dr. George Mukhari Academic Hospital, 3111 Setlogelo Drive, Ga-Rankuwa, 0208. ABT 06 (HR Registry) or posted to: Dr. George Mukhari Academic Hospital, Private Bag X422, Pretoria 0001. Applications may also be uploaded online at www.gautengonline.gov.za or <http://professionaljobcentre.gpg.gov.za>.

NOTE : Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the completed CV and new updated Z83 form obtainable from any Public Service Department or on the internet at www.gov.za/documents. All shortlisted candidates shall undertake a pre-entry practical exercise as part of the assessment method Received applications using the incorrect application for employment (old Z83) will not be considered. Each application for employment must be fully completed, initialled, and signed by the applicant. Failure to complete will lead to disqualification during the selection process. Section A, B, C and D must be completed in full. Section E, F and G: Noting that there's a limited space provided applicants often indicate "refer to Curriculum Vitae (CV) or see attached", this is acceptable as long as the CV has been attached and provides the required information. The question that relates to conditions that prevents re-appointment under part F must be answered. Declaration must be completed and signed). Only shortlisted candidates will be required to submit certified copies of qualifications and other relevant documents on or before the day of the interview. Please ensure that the specific reference number is quoted correctly. Correspondence will be entered with shortlisted candidates only. If you have not been contacted within three (3) months after closing date of this advertisement, please accept that your application was unsuccessful. The employer reserves the right to fill this position. It is legislative requirement that all newly appointed staff members be subjected to Personnel Suitability Check (PSC)- Verification, upon appointment within the department. This verification processes entails reference checks, identity verification, qualification verification, criminal records checks. Successful candidates will be subjected to OHS medical surveillance as required by HBA regulations within OHS Act 85 of 1993.

CLOSING DATE : 02 August 2024

GAUTENG OFFICE OF THE PREMIER

MANAGEMENT ECHELON

POST 26/50 : **HEAD OF DEPARTMENT (HOD): GAUTENG DEPARTMENT SOCIAL DEVELOPMENT REF NO: HOD/SD/2024**
(3-year performance-based contract, renewable for a further period of 2 years, dependent on performance)
Re-advertisement, applicants who applied previously are encouraged not to apply their previous application will be considered.

SALARY : R2 259 984 - R2 545 854 per annum (all-inclusive remuneration package) plus a 10% non-pensionable allowance applicable to Heads of Department.

CENTRE : Johannesburg, Gauteng

REQUIREMENTS : An appropriate undergraduate qualification (NQF level 7) and postgraduate qualification (NQF level 8). A relevant qualification in Social Work, Social Studies, Public Management or Business Administration will be added advantage 8 to 10 years' experience at Senior Management level of which 5 years must be at Senior Management Service (SMS) level in the Public Service. Key

Competencies: Proven ability to operationalise and ensure compliance with legislation and policy development at national, provincial and local level. Demonstrable experience in management at an executive level, Strategic leadership, change management and project management skills, service delivery innovation, Compliance with the Public Service Act and regulations, legislation and regulations governing social issues, as well as the Public Finance Management Act (PFMA) and financial regulatory frameworks underpinning good corporate governance in South Africa. Excellent coordination, communication, networking, negotiation, corporate governance, and multi-tasking skills. The ability to work under pressure and willingness to work long and irregular hours and travel extensively.

DUTIES

: Serve as Accounting Officer of the Department in accordance with the provisions of the PFMA. Providing strategic leadership to the Department; Overseeing the development, implementation and monitoring of organisational programmes in line with organisational policies. Ensuring sound financial management and application of good corporate governance principles. Ensuring that the highest standard of corporate governance and ethics are upheld. Driving the implementation of the Growing Gauteng Together GGT 2030 Plan of Action and work closely with the Gauteng City Region (GCR) Executives, Accounting Officers, Oversight committees, stakeholders and business on implementing the Premier's vision of a 'smart province. Over-seeing the development, implementation and monitoring of Departmental programmes and projects; structures, systems and processes to deliver on mandates and contributing to the broader strategic environment of Gauteng. Specific focus areas include the following: The successful incumbent will be directly accountable to the Member of the Executive Council for the realisation of Government priorities and Intergovernmental Programme of Action. Ensuring operational efficiencies and strategic outputs of the Department, agencies or special units associated with the Department. Oversee the development, implementation and monitoring of Departmental programmes and projects, structures, systems and processes to deliver on mandates and make a contribution to the broader strategic environment of Gauteng. Enhancing universal access to resource for migrants, minorities, and other disadvantaged groups, implementing the accelerated Transformation Strategy, Implementing programmes to provide support to victims of crime, Strengthening efforts to combat drug and alcohol abuse and implementing targeted interventions in hotspots, provision of integrated community care-based programmes, Enhance social protection to those in greatest need, including older persons and vulnerable groups, Enhancing sustainable livelihoods through the expansion of social cooperatives, war on poverty interventions, welfare to work programme, income generating and skills development programmes (including community development interventions), Creating opportunities for access to information, programmes and knowledge through education.

ENQUIRIES APPLICATIONS

: Ms Pange Radebe: Tel No: (011) 298 5632/ 066 315 6970
: should be sent to RecruitmentHOD.Premier@gauteng.gov.za quoting the relevant reference number to Human Resources Administration late applications will be considered.

NOTE

: Applicants should please note the following: All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection committee will recommend candidates to attend a generic managerial competency assessment. The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. The successful candidate will be required to enter into an employment contract with the Premier of Gauteng and conclude an annual performance agreement with the Member of the Executive Council within three (3) months upon commencement of duty. The successful candidate will be appointed on 12 calendar months probation. The appointment of the successful candidate is subject to the issuing of a positive security clearance at the level of Top Secret by the State Security Agency. The incumbent will be required to disclose her/his financial interest in accordance with the prescribed regulations. Qualifications will be verified (It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). NB. Requirement for all senior management positions: Nyukela Programme: Pre-entry Certificate to Senior Management Services as endorsed by DPSA which is an online course, endorsed by the National School of Government (NSG). The course is available at the NSG under the name Certificate for entry into the SMS and the full details can be sourced by the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme>. The successful candidate will be required to provide proof of completion of the NSG Public Service Senior Management Leadership Programme Certificate for entry into the SMS prior to appointment. Qualifying applicants should submit their applications on the New Application Form (Z83), found on www.dpsa.gov.za, Received applications using the incorrect application for employment (old Z83) will not be considered. Each application for employment form must be fully completed, duly signed and initialled by the applicant. Failure to sign this form may lead to disqualification of the application during the selection process. The Z83 should be accompanied by a comprehensive CV (with detailed current and previous work experience including dates). The communication from the HR of the Department regarding the requirements of the certified qualifications, ID, Drivers licence etc. will be limited to shortlisted candidates. Therefore, only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following the communication from HR. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. Due to the large number of applications we envisage to receive, applications will not be acknowledged. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be

unsuccessful. The Gauteng Office of the Premier reserves the right to cancel the filling / not to fill a vacancy that was advertised during any stage of the recruitment process.

CLOSING DATE : 02 August 2024

GAUTENG PROVINCIAL TREASURY

It is the department's intention to promote equity through the filling of all numeric targets as contained in the Employment Equity Plan. To facilitate this process successfully, an indication of race, gender and disability status is required.



APPLICATIONS : Applications must be submitted on a duly New signed Z83 form, comprehensive CV, only shortlisted candidates will submit certified documents. Applications should be submitted at **Jobs.gpt@auteng.gov.za** or professional jobcentre (GPG) site. Z83 and updated CV must be attached. To access the SMS pre-entry certificate course and for further details, please click on the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. For more information regarding the course please visit the NSG website: www.thensg.gov.za

CLOSING DATE : 5 August 2024 @00:00 midnight

NOTE : Applications must be submitted on new z83 form, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The Completed and signed form should be accompanied by a recently updated CV only specifying all experience indicating the respective dates (MM/YY) as well as indicating three reference persons with the following information: name and contact number(s), email address and an indication of the capacity in which the reference is known to the candidate. Only shortlisted candidates will be required to submit certified documents on or before the interview date following communication from HR. Suitable candidates will be subjected to Personnel Suitability Checks (criminal record, citizen, credit record checks, qualification, and employment verification). Confirmation of final appointment will be subject to a positive security clearance. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Failure to submit all the requested documents will result in the application not being considered. The persons appointed to this position will be subjected to a security clearance. SMS candidates will be required to undergo a Competency Assessment as prescribed by the DPSA. All shortlisted candidates for SMS positions will be required to undergo two (2) technical tests (technical exercise that intends to test the relevant technical elements of the job and the other Integrity (ethical) Conduct Assessment). Gauteng Provincial Treasury (GPT) reserves the right to utilise practical exercises/tests for non-SMS positions and during the recruitment process (candidates who are shortlisted will be informed accordingly) to determine the suitability of candidates for the post(s). GPT also reserves the right to cancel the filling / not to fill a vacancy that was advertised during any stage of the recruitment process. Prospective applicants must please use the new Z83 which is effective as at 01 January 2021.

MANAGEMENT ECHELON

POST 26/51 : **DEPUTY DIRECTOR GENERAL: GAUTENG AUDIT SERVICES REF NO: GPT 2024//07/01**
Directorate: Gauteng Audit Services

SALARY : R1 741 770.per annum (All-inclusive package) consists of 70% Basic salary and 30% flexible portion that may be structured in terms of the applicable rules.

CENTRE : Johannesburg

REQUIREMENTS : An appropriate Honours Degree (NQF Level 8) as recognised by SAQA in Auditing. The candidate must be a Certified Internal Auditor (CIA) or Chartered Accountant (who has been practicing Internal Audit). 8-10 experience at a Senior Managerial level. 5 or more years' experience in Internal Audit environment public sector experience. Experience in computer/systems, performance auditing. Extensive knowledge of internal control systems. Experience in performing risk assessment and developing strategic audit plans.

DUTIES : To assist Accounting Officers of the Gauteng Provincial Government in the effective discharge of their responsibilities, specifically those relating to internal audit as provided for in the Public Finance Management Act and treasury regulations. To report to the relevant audit Committees as to status of the internal control environment in the Gauteng Provincial Government. Develop and manage a formalized risk base three-year strategic audit plan, based on the department's assessment of key areas of risk. Develop and manage an annual audit plan of the department for the year in prospect, which includes the scope of the planned audits. Ensure that all audits are properly planned and executed. Ensure that audit findings are appropriately reported and followed up ensuring that departmental clients undertake the required action. Ensure that standards set by the institute of Internal Auditors are adhered to. Develop and implement an effective strategy for the internal audit function to provide independent assurance on the adequacy and effectiveness of internal controls, risk management and governance processes and improve client relations. Where required assist as per request, in the provision of internal audit services to municipalities and entities. Review the adequacy of the existing Internal Audit Capacity, recommend and implement appropriate models in line with the standards of the Institute of Internal Auditors. Co-ordinate the activities of other assurances providers in line with the Combined Assurance best practices.

ENQUIRIES : Ms. B. Mtshizana Tel No: (011) 227-9000

POST 26/52 : **DEPUTY DIRECTOR GENERAL: SUSTAINABLE FISCAL RESOURCE MANAGEMENT REF NO: GPT 2024//07/02**
Directorate: Sustainable Fiscal Resource Management

SALARY : R1 741 770.per annum (All-inclusive package) consists of 70% Basic salary and 30% flexible portion that may be structured in terms of the applicable rules.

CENTRE : Johannesburg

REQUIREMENTS : An appropriate Honours Degree (NQF Level 8) as recognised by SAQA in Finance or Economics. 8 -10 years of experience at a Senior Managerial Level (SMS). 7-10 years of experience in the Finance and/or Economics related field.

DUTIES : Optimise resource allocation, utilisation and revenue in order to maximise he net social benefits to Gauteng citizens. Conduct feasibility study on provincial taxation and advise on fiscal policy and determine the Medium Terms Fiscal Framework. Optimise the GPG's own revenue and produce regular provincial economic review and outlook reports; Compile credible and transparent budget for the GPG and ensure implementation of budget reforms. Review the budget process to inform efficiency and ensure availability of high integrity budget information for decision making within the GPG budget process. Plan, develop and analyse GPG Budget policies and ensure effective utilisation of provincial resources through monitoring and evaluation of GPG Budget and service delivery. Manage and advise on the implementation of PPP projects in GPG; Ensure municipal compliance with the Municipal Finance Management Act within the Local Government sphere in Gauteng.

ENQUIRIES : Ms. B. Mtshizana Tel No: (011) 227-9000