

**PROVINCIAL ADMINISTRATION: GAUTENG
DEPARTMENT OF HEALTH**

- APPLICATIONS** : Applications can be hand delivered to Human Resource Office, Tembisa Provincial Tertiary Hospital Applications may also be uploaded online at www.gautengonline.gov.za or <http://professionaljobcentre.gpg.gov.za>. Or TembisaHR1.HR@gauteng.gov.za
- CLOSING DATE** : 26 July 2024
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled, signed and completed in accordance with DPSA Circular 19 of 2022. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and an updated detailed Curriculum Vitae. The information on the new Z83 must correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 of which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). The recommended candidates may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. TPTH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserves the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

OTHER POST

- POST 25/03** : **MANAGER NURSING LEVEL 3 HOSPITALS-PNA9 REF NO: REFS/020852**
Directorate: Nursing
- SALARY** : R1 094 880 – R1 251 879. per annum (All-inclusive package)
- CENTRE** : Tembisa Provincial Tertiary Hospital
- REQUIREMENTS** : Basic R425 qualification (i.e., An appropriate bachelor's degree/ Diploma in Nursing or equivalent qualifications that allow registration with the South African Nursing Council) as a professional nurse. Registration with the SANC as a professional nurse and currently registered for the financial year. Diploma/Degree in Nursing Administration/Management registered with SANC. A minimum of 10 years appropriate/recognizable experience in nursing after registration as a Professional nurse with the SANC in general nursing. At least 5 years of the period referred to above must be appropriate/recognizable experience as an Assistant Manager. Must have sound management and communication skills, good interpersonal skills and be computer literate. Must be willing to work beyond the call of duty. In-depth knowledge and understanding of Health-Related Acts, Nursing Regulations, Guidelines and Labour Relations Policies.
- DUTIES** : Provide guidance and leadership towards the realization of strategic goals and objectives of the Nursing Service division. Lead and give direction to Nursing services and overall control of quality patient care. To put systems in place to ensure that service delivery meets the required standards as laid down in the

policies, procedures, and strategic goal of the Gauteng Department of Health. Provide professional, technical and management support for the provision of quality patient care through proper management of the nursing care programs. Develop standard operating procedures for safe patient/client care and monitor the implementation thereof. Develops and implement policies, programs, regulations, procedures pertaining to nursing care. Collaborates with other team members in the hospital to identify actual and potential risks. Implement and ensure compliance to Ideal Hospital Realization Framework and the Six key priorities within the area of responsibility. Human resource development and management of personnel within the area of responsibility. Manage performance within areas of responsibility. Proactively identify continuing professional development (CPD). Ensure implementation of out and in-reach programs within the catchment and referral areas of the institution. Assist with budget, Human resources and equipment management within areas of responsibility. Participate in Research projects to improve the quality of care. Implement strategic plan for nurse education, training, and practice. Monitor and report delivery statistics. Participate actively in institutional engagements and contribute. Establish, maintain, and participate in inter professional and multi-disciplinary teamwork that promotes efficient and effective health care. Manage and utilize resources in accordance with relevant directives and legislation. Advocate and ensure the promotion of Nursing Ethos and Professionalism.

- ENQUIRIES** : Acting CEO: Dr. M.J. Mathabathe, Tel No: 011 923 2100
NOTE : Tembisa Provincial Tertiary Hospital does not have budget for resettlement and S&T claims.

GAUTENG: DEPARTMENT OF INFRASTRUCTURE DEVELOPMENT

The Department of Infrastructure Development is an equal opportunity, affirmative action employer. It is intended to promote representivity through the filling of these posts. The candidature of persons whose appointment/transfer/promotion will promote representivity will receive preference.

- CLOSING DATE** : 26 July 2024
NOTES : In line with the Department's employments Equity Plan, People with Disabilities are encouraged to apply. To apply for the below positions, please apply online at <http://professionaljobcentre.gpg.gov.za>. Only online applications will be considered and for general enquiries please contact Human Resource on 072 668 0029/076 521 4118. Applicants must utilise the most recent Z83 application for employment form issued by the Minister for the Public Service and Administration in line with the Regulation 10 of the Public Service Regulations, 2016, All fields in the New Z83 form, must be completed and signed. Furthermore, a comprehensive Curriculum Vitae (CV) must also be attached. Failure to attach the completed Z83 and the Curriculum Vitae (CV) will result in disqualification. The New Z83 form, obtainable from the GPG Professional Job Centre website, any Public Service Department or the DPSA website www.dpsa.gov.za/documents. Only shortlisted candidates will be requested to submit certified copies of qualifications not older than six (06) months, identity document and valid driver's license (where driving/travelling is an inherent requirement of the job). It is our intention to promote representivity (race, gender and disability) in the Public Service through the filling of this post and candidates whose transfer/promotion/appointment will promote representivity will receive preference. It is the Department's intention to promote equity through the filling of all numeric targets as contained in the Employment Equity Plan. To facilitate this process successfully, an indication of race, gender and disability status is required. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). The Department reserves the right not to appoint. If you do not receive any response from us within 3 months, please accept your application was unsuccessful.

ERRATUM: Kindly note that the following post was advertised in Public Service Vacancy Circular 23 dated 28 June 2024, The Reference number has been amended as follows Chief Construction Project Manager: Refs/020802. The closing date has been extended to 19 July 2024.

OTHER POSTS

<u>POST 25/04</u>	:	<u>ENGINEERING TECHNICIAN PRODUCTION: GRADE A-C MECHANICAL</u> <u>REF: REFS/020880</u> Chief Directorate: Professional Services
<u>SALARY</u>	:	R371 253 - R556 080. per annum plus benefits. The offer is based on recognition of experience after obtaining registration. (only shortlisted candidates will submit proof of experience)
<u>CENTRE</u>	:	Head Office (Johannesburg)
<u>REQUIREMENTS</u>	:	National Diploma or relevant qualification in Mechanical Engineering. 3 years post qualification technical experience required. Valid Driver's License. Registered as a Professional Engineering Technician with ECSA. Competencies: Knowledge- Public Service Act of 1994. Public Service Regulations, 2016. PFMA and Treasury Regulations. Provincial/Departmental SCM policies. Government Immovable Asset Management Act of 2007. National Building Standards Act of 1977 and Regulations. Occupational Health and Safety Act of 1993 and Regulations. Health Act, Regulations and Guidelines. National Environmental Management Act of 1998. Engineering Profession Act of 2000. Engineering design and analysis. Programme and project management Computer-aided engineering applications. Knowledge of legal compliance Skills- Project management. Technical design and analysis. Research and development. Computer-aided engineering applications. Technical report writing. Problem solving and analysis. Decision making. Customer focus and responsiveness. Communication Attributes- Responsive. Credible. Flexible. Quality-oriented. Creative.
<u>DUTIES</u>	:	Assist Engineers, Technologists and associates in field, workshop and technical office activities. Promote safety in line with statutory and regulatory requirements. Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology. Produce technical designs with specifications and submit for evaluation and approval by the relevant authority. Provide inputs into the budgeting process as required. Compile and submit reports as required. Provide and consolidate inputs to the technical/engineering operational plan. Develop, implement and maintain databases. Supervise and control technical and related personnel and assets. Keep up with new technologies and procedures. Research on engineering technology to improve expertise. Liaise with relevant bodies/councils on engineering-related matters.
<u>ENQUIRIES</u>	:	Mr. Realeboga Mahapa Tel: 076 521 4118/072 668 0029
<u>POST 25/05</u>	:	<u>ENGINEERING TECHNICIAN PRODUCTION: GRADE A-C</u> <u>STRUCTURAL/CIVIL REF: REFS/ 020881 (2 POSTS)</u> Chief Directorate: Engineering Services
<u>SALARY</u>	:	R371 253 – R556 080. per annum plus benefits. The offer is based on recognition of experience after obtaining registration. (only shortlisted candidates will submit proof of experience)
<u>CENTRE</u>	:	Head Office (Johannesburg)
<u>REQUIREMENTS</u>	:	National Diploma or relevant qualification in Mechanical Engineering. A minimum of 3 years post qualification technical experience is required. Valid Driver's License. Registered as a Professional Engineering Technician with ECSA. Competencies: Knowledge- Public Service Act of 1994. Public Service Regulations, 2016. PFMA and Treasury Regulations. Provincial/Departmental SCM policies. Government Immovable Asset Management Act of 2007. National Building Standards Act of 1977 and Regulations. Occupational Health and Safety Act of 1993 and Regulations. Health Act, Regulations and Guidelines. National Environmental Management Act of 1998. Engineering Profession Act of 2000. Engineering design and analysis. Programme and project management Computer-aided engineering applications. Knowledge of legal compliance Skills- Project management. Technical design and analysis. Research and development. Computer-aided engineering applications. Technical report writing. Problem solving and analysis. Decision making. Customer focus and responsiveness. Communication Attributes Responsive. Credible. Flexible. Quality-oriented. Creative.

- DUTIES** : Assist Engineers, Technologists and associates in field, workshop and technical office activities. Promote safety in line with statutory and regulatory requirements. Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology. Produce technical designs with specifications and submit for evaluation and approval by the relevant authority. Provide inputs into the budgeting process as required. Compile and submit reports as required. Provide and consolidate inputs to the technical/engineering operational plan. Develop, implement and maintain databases. Supervise and control technical and related personnel and assets. Keep up with new technologies and procedures. Research on engineering technology to improve expertise. Liaise with relevant bodies/councils on engineering-related matters.
- ENQUIRIES** : Mr. Realeboga Mahapa Tel: 076 521 4118/072 668 0029
- POST 25/06** : **ENGINEER PRODUCTION: CIVIL/STRUCTURAL GRADE A-C REF NO: REFS/ 020882**
Chief Directorate: Professional Services
- SALARY** : R833 499 - R1 254 282. per annum (All-inclusive Package) The package includes a basic salary (70% of package), and a flexible portion of 30% that may be structured in terms of applicable rules. Which includes state's contribution to the Government Employees Pension Fund (13% of basic salary). The offer is based on recognition of experience after obtaining registration. (only shortlisted candidates will submit proof of experience)
- CENTRE** : Head Office (Johannesburg)
- REQUIREMENTS** : An Engineering degree (B Eng / BSC (Eng) or equivalent qualification. A minimum of 3 years' post qualification experience in Engineering is required. Must be registered as a Professional Engineer with ECSA. Must have a valid driver's license. Competencies: Public Service Act of 1994. Public Service Regulations, 2016. PFMA and Treasury Regulations. Provincial/Departmental SCM policies. Government Immovable Asset Management Act of 2007. National Building Standards Act of 1977 and Regulations. Occupational Health and Safety Act of 1993 and Regulations. Health Act, Regulations and Guidelines. National Environmental Management Act of 1998. Engineering Profession Act of 2000. Engineering design and analysis Programme and project management. Computer-aided engineering applications. Knowledge of legal compliance. Skills- Decision making, Team leadership, Analytical, Creativity, Self-management, financial management, Customer focus and responsiveness, Communication, Computer literacy Conflict management, Problem solving, Research, Technical report writing and Networking.
- DUTIES** : Plan, design, operate and maintain engineering projects. Develop cost effective solutions according to standards. Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology. Develop tender specifications. Ensure through evaluation that planning and design by others is done according to sound engineering works according to norms and standards and code of practice and approve engineering works according to prescribed norms and standards. Ensure training and development of technicians, technologists and candidate engineers to promote skills/knowledge transfer and adherence to sound engineering principles and code of practice. Supervise the engineering work and process and administer performance management and development. Manage resources and prepare and consolidate inputs for the facilitation of resource utilization. Ensure adherence to regulations and procedures for procurement and personnel administration. Monitor, control expenditure and service report on expenditure and service delivery.
- ENQUIRIES** : Mr. Realeboga Mahapa Tel: 076 521 4118/072 668 0029
- POST 25/07** : **ENGINEER PRODUCTION: ELECTRICAL GRADE A-C REF NO: REFS/ 020883**
Chief Directorate: Health Infrastructure and Technical Portfolio
- SALARY** : R833 499 - R1 254 282.per annum (All-inclusive Package) The package includes a basic salary (70% of package), and a flexible portion of 30% that may be structured in terms of applicable rules. Which includes state's contribution to the

Government Employees Pension Fund (13% of basic salary). The offer is based on recognition of experience after obtaining registration. (only shortlisted candidates will submit proof of experience).

**CENTRE
REQUIREMENTS**

: Head Office (Johannesburg)
: An Engineering degree (B Eng / BSC (Eng) or equivalent qualification. A minimum of 3 years' post qualification experience in Engineering is required. Must be a registered as a Professional Engineer with ECSA. Must have a valid driver's license. Competencies: Public Service Act of 1994. Public Service Regulations, 2016. PFMA and Treasury Regulations. Provincial/Departmental SCM policies. Government Immovable Asset Management Act of 2007. National Building Standards Act of 1977 and Regulations. Occupational Health and Safety Act of 1993 and Regulations. Health Act, Regulations and Guidelines. National Environmental Management Act of 1998. Engineering Profession Act of 2000. Engineering design and analysis Programme and project management. Computer-aided engineering applications. Knowledge of legal compliance. Skills- Decision making, Team leadership, Analytical, Creativity, Self-management, Financial management, Customer focus and responsiveness, Communication, Computer literacy Conflict management, Problem solving, Research, Technical report writing and Networking

DUTIES

: Plan, design, operate and maintain engineering projects. Develop cost effective solutions according to standards. Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology. Develop tender specifications. Ensure through evaluation that planning and design by others is done according to sound engineering works according to norms and standards and code of practice and approve engineering works according to prescribed norms and standards. Ensure training and development of technicians, technologists and candidate engineers to promote skills/knowledge transfer and adherence to sound engineering principles and code of practice. Supervise the engineering work and process and administer performance management and development. Manage resources and prepare and consolidate inputs for the facilitation of resource utilization. Ensure adherence to regulations and procedures for procurement and personnel administration. Monitor, control expenditure and service report on expenditure and service delivery.

ENQUIRIES

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