

**PROVINCIAL ADMINISTRATION: WESTERN CAPE, PROVINCIAL GOVERNMENT
DEPARTMENT OF HEALTH AND WELLNESS**

In line with the Employment Equity Plan of the Department of Health and Wellness it is our intention with this advertisement to achieve equity in the workplace by promoting equal opportunities and fair treatment in employment through the elimination of unfair discrimination.

NOTE : It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Kindly note that excess personnel will receive preference.

OTHER POSTS

POST 25/33 : **MEDICAL SPECIALIST GRADE 1 TO 3 (PUBLIC HEALTH MEDICINE)**
Chief Directorate: Emergency Clinical and Services Support

SALARY : Grade 1: R1 271 901 per annum
Grade 2: R1 451 214 per annum
Grade 3: R1 680 780 per annum (A portion of the package can be structured according to the individual's personal needs)

CENTRE : Directorate: Violence Prevention Unit

REQUIREMENTS : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Public Health. Registration with a professional council: Registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Public Health. Experience: **Grade 1:** None after registration with the HPCSA as a Medical Specialist in Public Health. **Grade 2:** A Minimum of 5 years of appropriate experience as a Public Health Specialist after registration with the HPCSA (or recognized Health Professional Council in respect of foreign qualified employees) as a Medical Specialist in Public Health. **Grade 3:** A Minimum of 10 years of appropriate experience as a Public Health Specialist after registration with the HPCSA (or recognized foreign Health Professional Council in respect of foreign qualified employees) as a Medical Specialist in Public Health. Inherent requirements of the job: Valid Driver's licence. Willingness to travel. Competencies (knowledge/skills): Intermediate to advanced computer literacy. Statistical analysis and data evaluation abilities. Critical thinking and reasoning skills. Policy analysis and writing skills. Innovative problem-solving skills. Project design and management skills. Good presentation and communication skills. Ability to conduct independent research and report research findings to professional and non-professional audiences. Strong leadership skills with specific reference to the ability to display thought leadership in complex applications. Knowledge and understanding of the roles and functions of government (at all levels). Knowledge of intergovernmental relations. Knowledge and understanding of social and cultural dynamics within communities.

DUTIES : (key result areas/outputs): Design, manage, and implement tools and projects to assess/improve efficiency, effectiveness, and quality of violence prevention initiatives and interventions. Perform project management and report writing functions within the Directorate: Violence Prevention Unit. Provide support to the Directorate: Violence Prevention Unit in terms of data analysis and interpretation, data visualisation, monitoring, and evaluation of violence prevention initiatives and interventions. Provide inputs into provincial and departmental planning processes with regard to violence prevention and safety. Management of resources with respect to Financial Management and Human Resource Management.

ENQUIRIES : Dr JO Arendse, tel.no. (021) 815 8612

APPLICATIONS : Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")

NOTE : No payment of any kind is required when applying for this post. Candidates may be subjected to a practical assessment. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will

only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status.

CLOSING DATE

:

02 August 2024

POST 25/34

:

MEDICAL SPECIALIST GRADE 1 TO 3 (FORENSIC PATHOLOGY)

Chief Directorate: Emergency and Clinical Services Support

SALARY

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Grade 1: R1 271 901 per annum

Grade 2: R1 451 214 per annum

Grade 3: R1 680 780 per annum (A portion of the package can be structured according to the individual's personal needs).

CENTRE

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Forensic Medicine and Toxicology, Observatory Forensic Pathology Institute

REQUIREMENTS

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Minimum educational qualification: Appropriate qualifications that allow registration with the Health Professions Council as a Medical Specialist in Forensic Pathology. Registration with the Health Professional Council: Appropriate qualification that allows registration with the Health Professions Council (HPCSA) as a Specialist in Forensic Pathology. Experience: **Grade 1:** None after registration with the HPCSA as Medical Specialist in Forensic Pathology. **Grade 2:** A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of foreign qualified employees) as Medical Specialist in in Forensic Pathology. **Grade 3:** A minimum of 10 years' appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of foreign qualified employees) as Medical Specialist in in Forensic Pathology. Inherent requirements of the job: Valid driver's licence. Will be required to perform routine service autopsies. Will be required to deliver expert testimony in court proceedings. Will be required to perform work duties outside normal working hours and away from base of employment. Availability to travel to regional facilities to offer a service for limited periods. Competencies (knowledge/skills): Above-average ability to communicate clearly and discreetly in person and in writing. Above-average Computer and Software literacy. Knowledge of the functioning of a Forensic Pathology Department. Ability to teach medical students, Forensic Pathology Officers and Medical staff. Good interpersonal skills including effective service delivery within a group situation at all levels of authority. Working knowledge of the legislation, policies and code of conduct pertaining to Forensic Pathology practice. Research ability. Exposure to postmortems, autopsy work and dissection. Creativity and openness to new ideas.

DUTIES

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(key result areas/outputs): Provide full-time medico-legal death investigative service within the Division of Forensic Medicine by performance of post-mortems of natural and unnatural deaths. Provide full-time medico-legal death investigative service within the Division of Forensic Medicine by compiling and completing reports, including ancillary investigations. Expert testimony in court as well as expert opinion on inquest dockets or the relevant cases as requested by the Department of Justice. Academic teaching and training, research, clinical governance and quality assurance. Support to the Head: Clinical Unit with all administrative functions of the Division.

ENQUIRIES

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Prof. L.J. Martin, email: (lornaj.martin@uct.ac.za)

APPLICATIONS

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Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")

NOTE

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No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category

		with the relevant council (including individuals who apply for change in registration status). Candidates may have to undergo profiling assessments prior to appointment.
<u>CLOSING DATE</u>	:	02 August 2024
<u>POST 24/35</u>	:	<u>REGISTRAR (PSYCHIATRY)</u> (4-Year Contract) Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R949 146 per annum. (A portion of the package can be structured according to the individual's personal needs). (It will be expected of the successful candidate to participate in a system of remunerated commuted overtime).
<u>CENTRE</u>	:	Groote Schuur Hospital, Observatory Rotation through the UCT training platform- which can include Groote Schuur, Valkenberg, Alexandra, Red Cross Children's Hospital and Lenteguur Hospital)
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Profession Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a professional council: Registration with the HPCSA as a Medical Practitioner. Inherent requirements of the job: Valid (Code B) driver's licence with minimum code B/EB.Competencies (knowledge/skills): Medical research capabilities.
<u>DUTIES</u>	:	(key result areas/outputs): Clinical and corporate governance duties as pertain to services provided at current placement. Contribute to the teaching and training of Health Sciences undergraduate students. Fully participate in the academic activities of the designated university as required per regulations to achieve the MMed (Psych) / FC Psych qualification. To provide psychiatric services to in-and outpatients of designated service areas where placement as well as assigned district and primary level clinical duties. To provide supervision and in-service training to junior colleagues and other staff. Appropriate clinical experience in psychiatry after registration as a medical practitioner. Academic teaching, training and research.
<u>ENQUIRIES</u>	:	Dr R Ori: University of Cape Town (UCT), tel.no. (021) 826-5863
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Preference will be given to SA citizens/permanent residents with a valid identity document*. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status). ii) Other: Registrars will be required to register as post-graduates with the applicable University in the Western Cape according to the requirements for the discipline in the yearbook and guidelines." Shortlisted candidates may be required to undergo a practical test. The pool of applicants will be considered for other vacant Registrar (Psychiatry) posts within the Chief Director Metro Health Services, for a period of 3 months from the date of advert.
<u>CLOSING DATE</u>	:	26 July 2024
<u>POST 25/36</u>	:	<u>PHARMACIST: GRADE 1 TO 3</u> Central Karoo District
<u>SALARY</u>	:	Grade 1: R804 609 per annum Grade 2: R869 796 per annum Grade 3: R949 146 per annum (Plus, a non-pensionable rural allowance of 17% of annual basic salary) (A portion of the package can be structured according to the individual's personal needs)
<u>CENTRE</u>	:	Prince Albert Clinic
<u>REQUIREMENTS</u>	:	Minimum educational qualifications: Basic qualification accredited with the South African Pharmacy Council (SAPC) that allows registration with the SAPC as a

Pharmacist. Registration with a professional council: Registration with the SAPC as Pharmacist. Experience: **Grade 1:** None after registration as a pharmacist with the SAPC in respect of SA qualified employees. 1-year relevant experience after registration as pharmacist with a recognised foreign Health Professional council in respect of foreign qualified employees, of whom it is not required to perform Community service as required in South Africa. **Grade 2:** A minimum of 5 years appropriate experience after registration as a pharmacist with the SAPC in respect of SA qualified employees. 6-years relevant experience after registration as pharmacist with a recognised foreign Health Professional council in respect of foreign qualified employees, of whom it is not required to perform Community service as required in South Africa. **Grade 3:** A minimum of 13 years appropriate experience after registration as a pharmacist with the SAPC in respect of SA qualified employees. 14-years relevant experience after registration as pharmacist with a recognised foreign Health Professional council in respect of foreign qualified employees, of whom it is not required to perform Community service as required in South Africa. Inherent requirements of the job: Valid (Code B/EB) driver's license. To be registered as Responsible Pharmacist with the SAPC when appointed. Ability to work with and within a diverse multi-disciplinary team. A willingness to work to do relief work in pharmacies/dispensaries within the Central Karoo District. Competencies (knowledge/skills): Appropriate knowledge of National and Provincial Health Policies and Pharmaceutical acts and laws. Ability to work accurately under pressure and maintain a high standard of professionalism. Sound Management, communication, and conflict handling skills. Computer literacy including Pharmacy Dispensing and Stock Systems, Microsoft Excel, Microsoft Word, Microsoft PowerPoint (To be specified in application/CV).

DUTIES : (key result areas/outputs): Maintaining a value driven culture in line with national and provincial treatment guidelines and the Western Cape Code List of approved medicines. Effective monitoring of pharmaceutical expenditure, implementation, and evaluation of budgetary control measures. Ensure accessibility to medication and pharmaceutical care for patients. Maintain and improve the quality of patient care as a member of the multi-disciplinary team within the rural primary health care setting, which includes but is not limited to Antimicrobial Stewardship, Palliative Care, and rational medicine use prescription reviews. Effective Dispensing, compounding, and mixing of pharmaceuticals in line with statutory requirements. Ordering and maintaining stock levels. Assist supervisor with placing of orders from depot and ensuring stock levels is maintained. Stock control. Ensure that the hospital and PHC have sufficient stock without overstocking to prevent expiring of medicine. Record keeping for statistical feedback, support supervisor to keep statistical records and processing it monthly. Ensure that all operations adhere to Pharmacy Act.

ENQUIRIES : Mr D Ekar, tel.no. (028) 414-8200
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).

CLOSING DATE : 02 August 2024

POST 25/37 : **PHARMACIST: GRADE 1 TO 3**
 West Coast District

SALARY : Grade 1: R804 609 per annum
 Grade 2: R869 796 per annum
 Grade 3: R949 146 per annum (A portion of the package can be structured according to the individual's personal needs).

<u>CENTRE</u>	:	Citrusdal Hospital, Cederberg Sub-district
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic qualification accredited with the South African Pharmacy Council (SAPC) that allows registration with the SAPC as a Pharmacist. Registration with professional council: Registration with the South African Pharmacy Council (SAPC) as a Pharmacist. Experience: Grade 1: None after registration as a pharmacist with the SAPC in respect of SA qualified employees. One-year of relevant experience after registration as a Pharmacist with the recognised foreign health profession council in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. Grade 2: A minimum of 5 years' appropriate experience after registration as a Pharmacist with SAPC in respect of SA qualified employees. 6 years' relevant experience after registration as Pharmacist with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in SA. Grade 3: A minimum of 13 years' appropriate experience after registration as a Pharmacist with SAPC in respect of SA-qualified employees. 14 years' relevant experience after registration as Pharmacist with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in SA. Inherent requirements of the job: Have a valid driver's licence. Ability to travel in the Sub District. Work after hours as needed. Competencies (knowledge/skills): Strategic capabilities and leadership, Program and project Management, Financial Management, Change Management, People Management and Empowerment, Service Delivery Innovation, Knowledge Management, Problem Solving and analysis, Communication, Client Orientation and Customer focus.
<u>DUTIES</u>	:	(key result areas/outputs): Drug supply management. Alternative methods of Medicine distribution in the Sub District. Dispensing of medicine. Clinical interventions. Implementation and monitoring of policies. Data collection. Administrative duties. Supervision for Post Basic Pharmacy Assistants in the facilities.
<u>ENQUIRIES</u>	:	Mr S Cupido, tel. no. (022) 921-2153
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications")
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).
<u>CLOSING DATE</u>	:	02 August 2024
<u>POST 25/38</u>	:	<u>ASSISTANT MANAGER NURSING (SPECIALTY): NIGHT DUTY</u>
<u>SALARY</u>	:	R715 977 per annum
<u>CENTRE</u>	:	Groote Schuur Hospital, Observatory
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse and Midwife. Post-basic nursing qualification with a duration of at least 1 year accredited with the SANC in one of the specialties: Medical and Surgical Nursing Science: Operating Theatre Nursing, Oncology, Critical Care Nursing: General, Critical Care Nursing: Trauma and Emergency, Orthopaedic Nursing, Ophthalmological Nursing, Nephrology, Advanced Psychiatric Nursing Science or Advanced Midwifery and Neonatal Nursing Science. Registration With a Professional Council: Current registration with the SANC as Professional Nurse and Midwife. Experience: A minimum of 10 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the

1-year post-basic qualification in the relevant specialty. At least 3 years of the period referred to above must be appropriate/recognisable experience at management level. Competencies (knowledge/skills): In-depth knowledge and understanding of nursing legislation, related legal and ethical practices and guidelines, relevant public sector legislation, People Management and Finance policies and procedures. Excellent problem solving, conflict resolution and leadership skills. Ability to work independently and under pressure.

DUTIES : (key result areas/outputs): Provide innovative leadership, management and guidance in the provision of Services on Night Duty. Coordinate the provision of person-centred care by setting standards, as well as involvement in policy and guideline development. Monitor the standard of nursing care, as well as guidance and participation in improvement projects with regards to quality of care. Effective management of human and financial resources on Night Duty. Coordinate the provision of effective training and research to ensure professional growth and adhere to ethical standards.

ENQUIRIES : Ms R Sutcliffe, tel.no. (021) 4042-092

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications")

NOTE : No payment of any kind is required when applying for this post.

CLOSING DATE : 02 August 2024

POST 25/39 : **OPERATIONAL MANAGER: NURSING (PHC)**
West Coast District

SALARY : R656 964 per annum

CENTRE : Piketberg CDC

REQUIREMENTS : Minimum educational qualification: Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. A post basic nursing qualification with duration of at least 1-year Diploma in Clinical Nursing Science: Health Assessment, Treatment and Care accredited with SANC (R48). Registration with a professional council: Registration with the SANC as Professional Nurse and Midwife. Experience: A minimum of 9 years appropriate/recognisable nursing experience after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1-year post-basic qualification (R48). Inherent requirements of the job: Valid (Code B/EB) driver's licence. Willingness to travel in the sub-district/ district to consult clients, attend and conduct meetings and training sessions. Ability to communicate in at least two of the three official languages of the Western Cape. Availability to work after hours, when required. Competencies (knowledge/skills): Good interpersonal-, leadership and communication skills, strong sense of responsibility. Computer literacy (MS Word, Excel, and PowerPoint). Demonstrate an in-depth knowledge of nursing and public service legislation, regulations, and Departmental Policies. Knowledge of Human resource and financial guidelines, policies, and protocols. In depth knowledge and application of Ideal clinic and National Core Standards. Knowledge of Community Oriented Primary care.

DUTIES : (key result areas/outputs): Effective integrated execution and management of all clinical programmes (i.e., Acute, Chronic, Woman- and Child Health and TB/HIV/AIDS/STI) to ensure provision of quality comprehensive health care within the facility. Effective management of support services which includes Information management w.r.t data collection, verification, report writing and submission of data, Human resources, i.e., supervision of staff, development and performance management, finance, and supply chain management to ensure effective budgeting and control, Control over infrastructure, maintenance, and security. Liaise with relevant stakeholders. Effective communication with all levels of service delivery.

ENQUIRIES : Ms ME Ramokgadi, tel no. (022) 913-3062

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

CLOSING DATE : 02 August 2024

<u>POST 24/40</u>	:	<u>OPERATIONAL MANAGER: NURSING (SPECIALTY: OCCUPATIONAL HEALTH AND SAFETY)</u>
<u>SALARY</u>	:	R656 964 per annum
<u>CENTRE</u>	:	Groote Schuur Hospital, Observatory
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post-basic nursing qualification with a duration of at least 1 year accredited with the SANC in Occupational Health Nursing Science. Registration with a professional council: Registration with the SANC as a Professional Nurse. Experience: A minimum of 9 years of appropriate/recognisable experience in Nursing after registration as a Professional Nurse with SANC in General Nursing. At least 5 years of the period above must be appropriate recognisable experience in the specific specialty after obtaining the 1-year post-basic qualification in Occupational Health Nursing Science. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Ability to work shifts, day and night duty, weekends, and public holidays. Competencies (knowledge/skills): Practice knowledge of Occupational Health and Risk Management. Practical knowledge of research methodology and Quality Management. Computer skills.
<u>DUTIES</u>	:	(key result areas/outputs): Manage staff wellness clinic, Provide occupational Health clinical services and a safe and healthy workplace. Conduct risk assessment, and audits. Provide advisory services on OHS matters. Ensure an effective and efficient administrative system and control of the occupational health clinic.
<u>ENQUIRIES</u>	:	Mr N Benting, tel. no. (021) 404-6367
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates may be subjected to a practical assessment.
<u>CLOSING DATE</u>	:	02 August 2024
<u>POST 25/41</u>	:	<u>CLINICAL NURSE PRACTITIONER GRADE 1 (PRIMARY HEALTH CARE)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R479 244 per annum
<u>CENTRE</u>	:	Heideveld CDC
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. A post-basic nursing qualification with a duration of at least a 1-year Diploma in Clinical Nursing Science: Health Assessment, Treatment and Care (R48) accredited with SANC. Registration with a professional council: Registration with the South African Nursing Council as a Professional Nurse and Midwife. Experience: Grade 1: A Minimum of 4 years of appropriate/recognisable nursing experience after registration with the SANC as a Professional Nurse in General Nursing. Grade 2: A minimum of 14 years of appropriate/ recognisable nursing experience after registration with the SANC as a Professional Nurse in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience after obtaining the one-year post-basic Diploma in Clinical Nursing Science: Health Assessment, Treatment and Care (R48). Inherent requirements of the job: A valid (Code B/EB) driver's licence and willingness to travel. Competencies (knowledge/skills): NIMART training or experience. Basic computer skills in MS Word, Excel, and Outlook. Knowledge of relevant legislation and policies of the Department of Health and Wellness in the Western Cape.
<u>DUTIES</u>	:	(key result areas/outputs): Manage and provide clinical comprehensive PHC service. Plan and implement Health Promotion and Prevention activities in the facility and community. Link with the community structures and the NPOs. Collect data and submit reports on or before time. Assist with managing human resources.

<u>ENQUIRIES</u>	:	Ms R Bantam, tel. no. (021) 833-0661
<u>APPLICATIONS</u>	:	Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post-basic qualification: Diploma in Clinical Nursing Science, Health Assessment, and Treatment Care.
<u>CLOSING DATE</u>	:	02 August 2024
<u>POST 25/42</u>	:	<u>RADIOGRAPHER (ULTRASOUND): GRADE 1 TO 3</u> Central Karoo District
<u>SALARY</u>	:	Grade 1: R465 645 per annum Grade 2: R545 262 per annum Grade 3: R641 436 per annum
<u>CENTRE</u>	:	Beaufort West Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) in Ultrasound Radiography. Registration with a professional council: Registration with the HPCSA as a Radiographer in Ultrasound. Experience: Grade 1: None after registration with the HPCSA in Ultrasound Radiography in respect of RSA-qualified employees. One year of relevant experience after registration with the HPCSA in Radiography (Ultrasound) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: Minimum of 10 years relevant experience after registration with the HPCSA in Radiography (Ultrasound) in respect of RSA-qualified employees. Minimum of 11 years relevant experience after registration with the HPCSA in Radiography (Ultrasound) in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. Grade 3: Minimum of 20 years relevant experience after registration with the HPCSA in Radiography (Ultrasound) in respect of RSA-qualified employees. Minimum of 21 years relevant experience after registration with the HPCSA in Radiography (Ultrasound) in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: A valid (Code B/EB) driver's licence and willingness to drive to district hospitals and clinics. Willingness to work overtime when necessary. Competencies (knowledge/skills): Comprehensive sonography education and extensive hands-on experience, demonstrating a strong commitment to professional growth and lifelong learning through advanced education, research, and staff training. A thorough understanding of human anatomy and physiology is required, along with knowledge of disease pathologies as they relate to sonographic findings. A commitment to ethical practice, maintaining patient confidentiality, a professional demeanor, and the capacity to manage stressful situations calmly is essential. Strong abilities to interact effectively with both patients and medical staff, clearly explaining technical information and collaborating on patient care. Understanding of basic computer programs and the use of reporting systems.
<u>DUTIES</u>	:	(key result areas/outputs): Use a variety of ultrasound equipment and perform a broad spectrum of procedures, such as abdominal, pelvic, obstetrics, gynaecology, and vascular ultrasounds. Quality image analysis to accurately diagnose abnormalities. Provide quality patient-centred care to all patients. Undertake ongoing care of individual patients to ensure continuity of care. Actively participate as a member of the health service institution. Perform clinical audits in the department. Attend departmental meetings and participate in presentations. Perform other duties as allocated by the Head of Department. Maintain clinical, professional, and ethical standards. Provide support to junior

		medical and professional staff. Operate imaging equipment and review images to ensure they are of good quality.
<u>ENQUIRIES</u>	:	Dr A van Rooy, tel.no. (023) 414-8200
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview." This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status)".
<u>CLOSING DATE</u>	:	02 August 2024
<u>POST 25/43</u>	:	<u>ASSISTANT DIRECTOR: FINANCE (UPFS AUDIT AND COMPLIANCE TRAINING)</u> Directorate: Management Accounting Sub-Directorate: Billing System Support, Compliance Auditing and Training
<u>SALARY</u>	:	R444 036 per annum
<u>CENTRE</u>	:	(Based at Western Cape College of Nursing, Stikland)
<u>REQUIREMENTS</u>	:	Minimum educational qualification: An appropriate 4-year Diploma/Degree in a health-related field (or equivalent), registerable with the Health Professionals Council of South Africa (HPCSA) or South African Nursing Council (SANC). Experience: Appropriate knowledge of clinical/diagnostic procedures, clinical diagnoses, and treatment plans and the application thereof. Appropriate experience in managed care in the private and public sectors. Appropriate experience with using the Uniform Patient Fee Schedule (UPFS) or equivalent. Inherent requirements of the job: A valid Code B/EB driver's licence. Willingness to travel between Health institutions. Competencies (knowledge/skills): Computer literacy skills in MS Office. Skills in Research and analytical thinking, the ability to analyse information, solve problems, and prepare complex reports. Understanding of Hospital Fees Structure, PFMA, Hospital Fees Policies and Procedures. Excellent interpersonal relations & conflict resolution. The ability to work cooperatively with colleagues and stakeholders at all levels of authority but also to work independently and unsupervised. Ability to analyse information and work with figures.
<u>DUTIES</u>	:	(key result areas/outputs): To ensure effective and efficient training in the Hospital Fees, Policies and Procedures, UPFS tariffs, and Managed Care protocols. To manage the execution of Compliance Audits regarding the implementation, compliance, executions, and application of the Hospital Fees, UPFS policy, procedures, and Managed Care. Protocols at all Health institutions in order to measure the impact of training as well as the application of said policies on staff and in the workplace. To manage and ensure completion of reports. Develop and facilitate the implementation of UPFS, Hospital Fees policies and procedures, and provide support. The effective and efficient supervision, planning and coordination of activities in the sub-directorate.
<u>ENQUIRIES</u>	:	Ms S Daniels, tel. no. (021) 940-4456
<u>APPLICATIONS</u>	:	Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Short-listed candidates must be prepared to do a test as part of the evaluation process.
<u>CLOSING DATE</u>	:	02 August 2024
<u>POST 25/44</u>	:	<u>SENIOR ADMINISTRATIVE OFFICER: SUPPLY CHAIN MANAGEMENT</u> Chief Directorate: Rural Health Services
<u>SALARY</u>	:	R376 413 per annum
<u>CENTRE</u>	:	Worcester Regional Hospital

- REQUIREMENTS** : Minimum educational qualification: Appropriate 3-year National Diploma or Degree. Experience: Appropriate experience in the procurement of goods and services and/or warehouse management and/or asset management. Appropriate supervisory experience. Inherent requirement of the job: A valid driver's license. Competencies (knowledge/skills): Extensive knowledge of relevant financial prescripts, departmental policies, delegations, and procedures. An aptitude for working with financial figures and good organisational, managerial, and leadership skills. Extensive knowledge and practical experience in LOGIS and Integrated Procurement Solutions (ePS) and Microsoft Office.
- DUTIES** : (key result areas/outputs): Responsible for the overall management of all Supply Chain Management functions and ensuring the effective and efficient application of procurement policies and processes, Demand, Acquisition, Contract, Logistics, Asset, and Disposal Management. Inventory control and warehouse management. Responsible for Asset Management processes. Ensure Audit compliance of Warehouse, Asset Management, and Procurement Processes. System Management (ensure system controller functions are carried out as well as the maintenance of the system) and approver duties on EPS. Accurate and timeous preparation of reports and assist with the compilation of the Annual and Interim Financial statements. Manage all Human Resource Management related functions within the component.
- ENQUIRIES** : Mrs J Smith, tel. no. (023) 348-1210
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Short-listed candidates will be subjected to a practical test and may be requested to do a competency test.
- CLOSING DATE** : 02 August 2024
- POST 25/45** : **SENIOR ADMINISTRATIVE OFFICER: SUPPLY CHAIN MANAGEMENT**
Chief Directorate: Rural Health Services
- SALARY** : R376 413 per annum
- CENTRE** : Worcester Regional Hospital
- REQUIREMENTS** : Minimum educational qualification: Appropriate 3-year Diploma/Degree. Experience: Appropriate experience in the procurement of goods and services and/or warehouse management and/or asset management. Appropriate supervisory experience. Inherent requirements of the job: A valid driver's licence. Competencies (knowledge/skills): Extensive knowledge of relevant financial prescripts, departmental policies, delegations, and procedures. An aptitude for working with financial figures and good organisational, managerial and leadership skills. Extensive knowledge and practical experience in LOGIS and Integrated Procurement Solutions (ePS) and Microsoft Office.
- ENQUIRIES** : Ms J Smith, tel. no. (023) 348-1210
- APPLICATIONS** : Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")
- NOTE** : Short-listed candidates will be subjected to a practical test and may be requested to do a competency test. No payment of any kind is required when applying for this post. DUTIES (key result areas/outputs): Responsible for overall management for all Supply Chain Management functions and ensure the effective and efficient application of procurement policies and processes, Demand, Acquisition, Contract, Logistics, Asset and Disposal Management. Inventory control and warehouse management. Responsible for Asset Management processes. Ensure Audit compliance of Warehouse, Asset Management and Procurement Processes. System Management (ensure system controller functions are carried out as well as the maintenance of the system) and approver duties on EPS. Accurate and timeous preparation of reports and assist with the compilation of the Annual and Interim Financial statements. Manage all Human Resource Management related functions within the component.
- CLOSING DATE** : 02 August 2024

<u>POST 25/46</u>	:	<u>PROFESSIONAL NURSE GRADE 1 TO 3 (GENERAL NURSING)</u> Garden Route District
<u>SALARY</u>	:	Grade 1: R307 473 per annum Grade 2: R375 480 per annum (PN-A3) Grade 3: R451 533 per annum (PN-A4)
<u>CENTRE</u>	:	Kranshoek Clinic, Knysna/ Plettenberg Sub-district
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. Registration with a professional council: Registration with the SANC as a Professional Nurse. Experience: Grade1: None. Grade 2: A minimum of 10 years of appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. Grade 3: A minimum of 20 years of appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. Inherent requirements of the job: Valid (Code B/EB/C1) driver's licence. Competencies: (knowledge/skills: Ability to function/make decisions independently and as part of a multi-disciplinary team. Basic computer skills in MS Word, Excel, and Outlook. Knowledge of relevant legislation and policies of the Department of Health Western Cape. Good communication skills.
<u>DUTIES</u>	:	(key result areas/outputs): Provide optimal, holistic nursing care. Provision of effective control and management of equipment and stock. Administrative responsibilities and information management. Effective utilization of resources. Participate in training and research. Provide support to Nursing Services. Maintain professional growth/ethical standards and self-development.
<u>ENQUIRIES</u>	:	Ms PM Peters, tel. no. (044) 302-8400
<u>APPLICATIONS</u>	:	Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview." This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status)"
<u>CLOSING DATE</u>	:	02 August 2024
<u>POST 25/47</u>	:	<u>ADMINISTRATION CLERK: SUPPLY CHAIN MANAGEMENT</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R216 417 per annum
<u>CENTRE</u>	:	Wesfleur Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Grade 12/Senior Certificate with Mathematics/Mathematics literacy or Accountancy as a passed subject. Experience: Appropriate experience. Inherent requirement of the job: Computer literacy and proficiency. Competencies (knowledge/skills): Knowledge in electronic procurement systems (ePS), LOGIS, Warehouse management practices, and General Supply Chain Management policies and practices. Good interpersonal and communication skills. Be able to work accurately and under pressure.
<u>DUTIES</u>	:	(key result areas/outputs): Processing of Log 1's for store items received from end users and Procurement advice (PA) for store items. Procurement of store items and assist with non-store item procurement and ensure all transactions comply with the legislative requirements. Issue and receive goods at the Warehouse, ensuring that the correct goods are received and delivered to end users. Conduct monthly stock take. Ensure that only authorized personnel are allowed in the Warehouse. Provide general administrative support to line managers including Transit of goods, asset management, and payment functions.

ENQUIRIES : Mr. D Pick, tel.no. (021) 816-8558

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : Shortlisted candidates will be subjected to a practical and competency assessment. The pool of applicants will be considered for other vacant Admin Clerks (SCM) posts within the Chief Directorate: Metro Health Services for a period of 3 months from the date of the advert. No payment of any kind is required when applying for this post.

CLOSING DATE : 02 August 2024

POST 25/48 : **EMERGENCY CARE OFFICER: GRADE 1 AND 3 (BAA/AEA)**
 Chef Directorate: Emergency and Clinical Services Support

SALARY : Grade 1: R177 714 per annum
 Grade 3: R206 619 per annum

CENTRE : Emergency Medical Services, Oudtshoorn

REQUIREMENTS : Minimum educational qualifications: **Grade 1:** Successful completion of an appropriate Basic Life Support (BLS) course that allows registration with the HPCSA as a Basic Ambulance Assistant (BAA). **Grade 3:** Successful completion of an appropriate Intermediate Life Support (ILS) course that allows registration with the HPCSA as an Ambulance Emergency Assistant (AEA). Registration with a professional council: **Grade 1:** Registration with the Health Professions Council of South Africa as a BAA. **Grade 3:** Registration with the Health Professions Council of South Africa as an AEA. Experience: None after registration with the Health Professions Council of South Africa (HPCSA) as a BAA or AEA. Inherent requirements of the job: Valid code C1 driver's license. Valid professional driver's permit (PrDP). Physical and mental fitness. Competencies (knowledge/skills): Good communication and interpersonal skills. Excellent knowledge of all levels of emergency care protocols within the scope of the registration category. Computer literacy and skills.

DUTIES : (key result areas/outputs): Provide quality and efficient roadside-to-bedside definitive emergency care within defined emergency time frames within and across geographic and clinical service platforms. Make use of all communication tools as provided by the Employer to facilitate safe communication in relation to patient care protocols. Effectively maintaining Admin Function: complete manual and electronic patient care reports and trip authority log sheets. Maintenance of Emergency Vehicles and Equipment. Ensure effective communication with regard to patients, colleagues, other services, and members of the Public. Provide effective support to the supervisor and participate in own well-being.

ENQUIRIES : Mr J Jansen (District Manager – Garden Route), tel.no. (044) 802-2500, Ms L Jacobs, tel.no. (044) 802-2521

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates will be expected to undergo a practical assessment.

CLOSING DATE : 02 August 2024

POST 25/49 : **EMERGENCY CARE OFFICER: GRADE 1 AND 3 (BAA/AEA)**
 Chef Directorate: Emergency and Clinical Services Support

SALARY : Grade 1: R177 714 per annum
 Grade 3: R206 619 per annum

CENTRE : Emergency Medical Services, Piketberg

REQUIREMENTS : Minimum educational qualifications: **Grade 1:** Successful completion of an appropriate Basic Life Support (BLS) course that allows registration with the HPCSA as a Basic Ambulance Assistant (BAA). **Grade 3:** Successful completion of an appropriate Intermediate Life Support (ILS) course that allows registration with the HPCSA as an Ambulance Emergency Assistant (AEA). Registration with a professional council: **Grade 1:** Registration with the Health Professions Council of South Africa as a BAA. **Grade 3:** Registration with the Health Professions Council of South Africa as an AEA. Experience: None after registration with the Health Professions Council of South Africa (HPCSA) as a BAA or AEA. Inherent

- requirements of the job: Valid code C1 driver's license. Valid professional driver's permit (PrDP). Physical and mental fitness. Competencies (knowledge/skills): Good communication and interpersonal skills. Excellent knowledge of all levels of emergency care protocols within the scope of the registration category. Computer literacy and skills.
- DUTIES** : (key result areas/outputs): Provide quality and efficient roadside-to-bedside definitive emergency care within defined emergency time frames within and across geographic and clinical service platforms. Make use of all communication tools as provided by the Employer to facilitate safe communication in relation to patient care protocols. Effectively maintaining Admin Function: complete manual and electronic patient care reports and trip authority log sheets. Maintenance of Emergency Vehicles and Equipment. Ensure effective communication with regard to patients, colleagues, other services, and members of the Public. Provide effective support to the supervisor and participate in own well-being.
- ENQUIRIES** : Mr EW Pedro (District Manager – West Coast), tel.no. (022) 433-8853, Ms S Andrew, tel.no. (022) 433-8853
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”).
- NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates will be expected to undergo a practical assessment.
- CLOSING DATE** : 02 August 2024
- POST 25/50** : **EMS EMERGENCY CARE OFFICER GRADE 1 AND 3 (BAA/AEA)**
Chief Directorate: Emergency and Clinical Support Services
- SALARY** : Grade 1: R177 714 per annum
Grade 3: R206 619 per annum
- CENTRE** : Emergency Medical Services, Metropole (Northern, Southern, Eastern & Western District)
- REQUIREMENTS** : Minimum educational qualifications: **Grade 1:** Successful completion of an appropriate Basic Life Support (BLS) course that allows registration with the HPCSA as a Basic Ambulance Assistant (BAA). **Grade 3:** Successful completion of an appropriate Intermediate Life Support (ILS) course that allows registration with the HPCSA as an Ambulance Emergency Assistant (AEA). Registration with a professional council: **Grade 1:** Registration with the Health Professions Council of South Africa as a BAA. **Grade 3:** Registration with the Health Professions Council of South Africa as an AEA. Experience: None after registration with the Health Professions Council of South Africa (HPCSA) as a BAA or AEA. Inherent requirements of the job: Valid code C1 driver's licence. Valid professional driver's permit (PrDP). Physical and mental fitness. Competencies (knowledge/skills): Good communication and interpersonal skills. Excellent knowledge of all levels of emergency care protocols within the scope of the registration category. Computer literacy and skills.
- DUTIES** : (key result areas/outputs): Provide quality and efficient roadside-to-bedside definitive emergency care within defined emergency time frames within and across geographic and clinical service platforms. Make use of all communication tools as provided by the Employer to facilitate safe communication in relation to patient care protocols. Effectively maintaining Admin Function: complete manual and electronic patient care reports and trip authority log sheets. Maintenance of Emergency Vehicles and Equipment. Ensure effective communication with regard to patients, colleagues, other services, and members of the Public. Provide effective support to the supervisor and participate in own well-being.
- ENQUIRIES** : Mr. A Hickey (District Manager - Northern) – 021 508 4508, Mr M Solomons, Tel: 021 830 1149, Ms K Ndiki, Tel: 021 374 2316, Mr. M Petersen (District Manager - Eastern) – 021 816 8806, Mr. LM Mdzeke (District Manager - Southern) – 021 374 2316, Ms N Mlatsha, Tel: 021 816 8807, Mr. A Lund (District Manager - Western) – 021 508 4508, Mr J Calvert, Tel: 021 508 4507.
- APPLICATIONS** : Applicants apply online: www.westerncape.gov.za/health-jobs (click “online applications”)
- NOTE** : Shortlisted candidates will be expected to undergo a practical assessment.
- CLOSING DATE** : 02 August 2024

POST 25/51 : **EMS EMERGENCY CARE OFFICER GRADE 1 AND GRADE 3 (BAA/AEA)**
Emergency Medical Services

SALARY : Grade 1: R177 714 per annum
Grade 3: R206 619 per annum

CENTRE : Overberg District

REQUIREMENTS : Minimum educational requirements: **Grade 1:** Successful completion of an appropriate Basic Life Support (BLS) course that allows registration with the HPCSA as a Basic Ambulance Assistant (BAA). **Grade 3:** Successful completion of an appropriate Intermediate Life Support (ILS) course that allows registration with the HPCSA as an Ambulance Emergency Assistant (AEA). -A Senior (or equivalent) Certificate, in addition to the above requirements, will be advantageous. Registration with a professional council: **Grade 1:** Registration with the Health Professions Council of South Africa as a BAA. **Grade 3:** Registration with the Health Professions Council of South Africa as an AEA. Experience: None after registration with the Health Professions Council of South Africa (HPCSA) as a BAA or AEA. Inherent requirements of the job: Valid code C1 driver's licence. Valid professional driver's permit (PrDP). Physical and mental fitness. Competencies (knowledge/skills): Good communication and interpersonal skills. Excellent knowledge of all levels of emergency care protocols within the scope of the registration category. Computer literacy and skills.

DUTIES : (key result areas/outputs): Provide quality and efficient roadside-to-bedside definitive emergency care within defined emergency time frames within and across geographic and clinical service platforms. Make use of all communication tools as provided by the Employer to facilitate safe communication in relation to patient care protocols. Effectively maintaining Admin Function: complete manual and electronic patient care reports and trip authority log sheets. Maintenance of Emergency Vehicles and Equipment. Ensure effective communication with regard to patients, colleagues, other services, and members of the Public. Provide effective support to the supervisor and participate in own well-being.

ENQUIRIES : Ms H Esterhuizen (Sub-District Manager – Overberg) - (028) 312 1063 / Mr D Geiger (Sub-District Manager – Overberg) – (028) 284 1900

APPLICATIONS : Applicants apply online: www.westerncape.gov.za/health-jobs (click “online applications”)

NOTE : Shortlisted candidates will be expected to undergo a practical assessment.

CLOSING DATE : 02 August 2024