



Enquiries : Mrs. N.J. Garib
Circular Minute No. : KE 17/2024
Date : 11/12/2024

TO HEADS OF INSTITUTIONS

VACANCY-DEPARTMENT OF HEALTH: VICTORIA MXENGE HOSPITAL, DURBAN

LECTURER: NURSING SPECIALITY (POST GRADUATE DIPLOMA IN PERIOPERATIVE NURSING) X 01 POST

LECTURER: NURSING SPECIALITY (ORTHOPAEDIC NURSING SCIENCE) X 02 POSTS

CLINICAL LECTURER (ADVANCED DIPLOMA IN MIDWIFERY) X 01 POST

CLOSING DATE: 24 JANUARY 2025

The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment without delay, including those in district offices. Public and private Institutions must notify all candidates who qualify for the post in this circular minute even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES:

1. The following documents must be submitted:

- (a) Application for Employment Form (Form Z83), which is obtainable at any Government Department OR from the website – www.kznhealth.gov.za
- (b) Applicants must utilize the **most recent Z83** application form for employment.
- (c) Applicants must submit fully completed Z83 form and detailed CV together with proof of current and previous work experience endorsed and stamped by Human Resource Department and certificate of service from previous and current employer. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates.
- (d) The Z83 form must be completed in full in a manner that allows a selection committee to assess the quality of a candidate based on the information provided on the form.
- (e) Applicants for employment are not required to submit copies of qualifications and other relevant documents on application.
- (f) Persons in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA)

2. The reference number must be indicated in the column provided on the form Z83, eg. HRM 29 /2024

3. Please note that due to the large number of applications we envisage to receive, applications will not be acknowledged. **Should you not have been contacted within 90 days of the outcome, kindly consider yourself as being unsuccessful.**

4. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship) verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company intellectual Property Commission (CIPC).

5. For those with internet access, the online e-Recruitment system is accessible through a computer or mobile device ie. Phone or Tablet. The system has the following functionality:-

- (a) All adverts are available for viewing by the public through the address www.kznonline.gov.za/kznjobs
- (b) Applicants are also encouraged to register on e-Recruitment online system which is accessible Via www.kznonline.gov.za/kznjobs order to make an application and please email applications to Kingedwardhospital.HRJobapplication@kznhealth.gov.za
- (c) Applicants will be required to register on the system by providing a username and password.

Applicants require a mobile phone number and a valid email address to register and will be guided through the registration process by the system.

- (d) Applicants must update their profile on the system, which is in line with the approved Z83 application form
- (e) Applicants will be able to upload a copy of their Curriculum Vitae (CV), and the system makes provision for the uploading of other documents such as Identify Documents, Driver's License, and Qualifications etc.

6. Please note that due to financial constrains no S&T and resettlement claims will be considered for payments to candidates that are invited for the interview.

NB: Failure to comply with the above instructions will disqualify applicants.

(We are an equal opportunity, affirmative action institution, whose aim is to promote Representatively in all levels of all our occupational categories. Persons with disabilities and African Males are encouraged to apply. Please note that other race groups are also not restricted from applying)

Original signed by CEO

2024.12.11

CHIEF EXECUTIVE OFFICER

DATE

POST : LECTURER: NURSING SPECIALITY (POST GRADUATE DIPLOMA IN PERIOPERATIVE NURSING)
NO. OF POSTS : 01
REFERENCE NO. : HRM 29/2024
CENTRE : VICTORIA MXENGE HOSPITAL NURSING CAMPUS
SALARY NOTCH : GR 1: R 451 533.00 - R 530 376.00 per annum
GR 2: R 553 545 .00 - R 686 211.00 per annum
OTHER BENEFITS : 13TH CHEQUE, MEDICAL AID (OPTIONAL), HOME OWNER ALLOWANCE ON APPLICATION-EMPLOYEE MUST MEET PRESCRIBED REQUIREMENTS

MINIMUM REQUIREMENTS:

- A National Senior certificate/ Grade 12 **PLUS**
- Degree/ National Diploma in General Nursing & Midwifery that allows registration with the South African Nursing Council (SANC) as a Professional nurse **PLUS**
- A Post Basic qualification in Nursing Education registered with SANC **PLUS**
- A Post Basic qualification in Operating Theatre Nursing Science registered with SANC **PLUS**
- Proof of current registration (**2024**) with South African Nursing Council : **PLUS**
- In possession of an unendorsed valid RSA Driver's License (Code EB): **PLUS**
- A minimum of four (4) years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing (**in the case of grade 1 PND 1**)
OR
- A minimum of fourteen (14) years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing and Midwifery of which ten (10) years of the period referred to above must be appropriate / recognizable experience in Nursing Education (**in the case of grade 2 PND 2**)
- Persons in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA)

RECOMMENDATIONS: Masters' Degree in Nursing, Computer Literacy,

KNOWLEDGE, SKILLS, TRAINING, AND COMPETENCIES REQUIRED:

- Possess knowledge of Public Service Administration Acts and Legislation such as Health Act, Higher Education Act, SAQA Act, NQF, Nursing Act, Rules and Regulations, Council on Higher Education Policies, College Policies, PSR, Disciplinary Code and Procedure, Labor Relations Act, etc.
- Possess sound knowledge and understanding of nursing code of ethics and professional practice of the South African Nursing Council.
- Thorough knowledge and understanding of Nursing Standard of Practice and Scope of Practice.
- Possess knowledge of curriculum development and review.
- Knowledge of procedures and processes related to co-ordination of Post graduate diploma in Perioperative Nursing.
- Possess proficiency in teaching and assessment in Nursing Education.
- Possess sound knowledge of planning, scheduling, implementation of Post Graduate Diploma in Perioperative Nursing training programs.
- Possess sound conflict and decision-making/problem solving skills.
- Have good research and analytical skills.
- Have excellent communication and presentation skills (both verbal and written).
- Computer literacy with proficiency in MS Office package, Excel, Power Point and Outlook.
- Good interpersonal relations.
- Ability to work within set deadlines.
- Proficiency in teaching and assessment of Post Graduate Diploma in Perioperative Nursing evaluation approaches.
- Possess good communication (written & verbal) and presentation skills.

KEY PERFORMANCE AREAS:

- Provide education and training to students.
- Coordinate clinical learning exposure to students between college and clinical areas.
- Support the mission and promote the image of the college.
- Implement assessment strategies to determine learner's competencies
- Exercise control over students.
- Participate in quality assurance programs
- Implement the new nursing programs in line with SANC and CHE regulations
- Participate in the provisioning of continuous Professional Development activities at the Campus
- Participate in all government structures of the College
- Participate in policy analysis, development and implementation and review of nursing curricula for Post Graduate Diploma in Peri-Operative Nursing

ENQUIRIES: Mrs. E.S. Biyela

TEL: 031 360 3110

CLOSING DATE: 24 JANUARY 2025

HAND DELIVERED APPLICATIONS SHOULD BE POSTED INTO THE RED BOX, NEXT TO THE ATM IN THE ADMIN. BUILDING

ATTENTION: Mrs. N.J. Garib (HR DEPARTMENT)

Please forward emailed applications to

kingedwardhospital.HRJobapplication@kznhealth.gov.za

AND

twiggy.garib@kznhealth.gov.za

POST : LECTURER: NURSING SPECIALITY (ORTHOPAEDIC NURSING SCIENCE)
NO. OF POSTS : 02
REFERENCE NO. : HRM 30/2024
CENTRE : VICTORIA MXENGE HOSPITAL NURSING CAMPUS
SALARY NOTCH : GR 1: R 451 533.00 - R 530 376.00 per annum
GR 2: R 553 545.00 – R 686 211.00 per annum
OTHER BENEFITS : 13TH CHEQUE, MEDICAL AID (OPTIONAL), HOME OWNER ALLOWANCE ON APPLICATION-EMPLOYEE MUST MEET PRESCRIBED REQUIREMENTS

MINIMUM REQUIREMENTS:

- A National Senior certificate/ Grade 12 **PLUS**
 - A Diploma / Degree in Nursing and Midwifery **PLUS**
 - Post Basic qualification in Nursing Education registered with SANC **PLUS**
 - Post Basic qualification in Orthopaedic Nursing Science registered with SANC **PLUS**
 - Proof of current registration (2024) with South African Nursing Council : **PLUS**
 - In possession of an unendorsed valid RSA Drivers License (Code EB): **PLUS**
 - A minimum of four (4) years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing (**in the case of grade 1 PND 1**)
- OR**
- A minimum of fourteen (14) years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing of which ten (10) years of the period referred to above must be appropriate / recognizable experience in Nursing Education (**in the case of grade 2 PND 2**)
 - Persons in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA)

RECOMMENDATIONS: Computer Literacy, Masters' Degree in Nursing.

KNOWLEDGE, SKILLS, TRAINING, AND COMPETENCIES REQUIRED:

- Possess knowledge of Public Service Administration Acts and Legislation such as Health Act, Higher Education Act, SAQA Act, NQF, Nursing Act, Rules and Regulations, Council on Higher Education Policies, College Policies, PSR, Disciplinary Code and Procedure, Labor Relations Act, etc.
- Possess sound knowledge and understanding of nursing code of ethics and professional practice of the South African Nursing Council.
- Thorough knowledge and understanding of Nursing Standard of Practice and Scope of Practice.
- Possess knowledge of curriculum development and review.
- Knowledge of procedures and processes related to co-ordination of Post graduate diploma in Orthopedic Nursing.
- Possess proficiency in teaching and assessment in Nursing Education.
- Possess sound knowledge of planning, scheduling, implementation of Orthopedic nursing training programs.
- Possess sound conflict and decision-making/problem solving skills.
- Have good research and analytical skills.
- Have excellent communication and presentation skills (both verbal and written).
- Computer literacy with proficiency in MS Office package, Excel, Power Point and Outlook.
- Good interpersonal relations.
- Ability to work within set deadlines.
- Proficiency in teaching and assessment of Post Graduate Diploma in Orthopedic Nursing evaluation approaches
- Possess good communication (written & verbal) and presentation skills.

KEY PERFORMANCE AREAS:

- Provide education and training to students.
- Coordinate clinical learning exposure to students between college and clinical areas.

- Support the mission and promote the image of the college.
- Implement assessment strategies to determine learner's competencies
- Exercise control over students.
- Participate in quality assurance programs
- Participate in policy analysis, development and implementation.
- Development and review of curriculum for Orthopedic Nursing
- Implement the new nursing programs in line with SANC and CHE regulations
- Participates in the provisioning of continuous Professional Development activities at the Campus
- Participates in all government structures of the College

ENQUIRIES: Mrs. E.S. Biyela

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POST : CLINICAL LECTURER: ADVANCED DIPLOMA IN MIDWIFERY
NO. OF POSTS : 01
REFERENCE NO. : HRM 31/2024
CENTRE : VICTORIA MXENGE HOSPITAL NURSING CAMPUS
SALARY NOTCH : GRADE 1 R 451 533.00 - R 530 376.00 per annum
GRADE 2 R 553 545.00 – R 686 211.00 per annum
OTHER BENEFITS : 13TH CHEQUE, MEDICAL AID (OPTIONAL), HOME OWNER ALLOWANCE ON APPLICATION-EMPLOYEE MUST MEET PRESCRIBED REQUIREMENTS

MINIMUM REQUIREMENTS:

- Senior Certificate/Grade 12 **PLUS**
 - A Diploma /Degree in Nursing and Midwifery or equivalent qualification registered with the South African Nursing Council (SANC) as a Professional Nurse **PLUS**
 - A post registration qualification in Nursing Education registered with the South African Nursing Council (SANC) **PLUS**
 - Post Basic qualification in Midwifery and Neonatal Nursing Science registered with SANC **PLUS**
 - Proof of current registration (2024) with South African Nursing Council **PLUS**
 - In possession of an unendorsed valid RSA Driver's License (Code EB) **PLUS**
 - A minimum of 4 years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council. **(In the case of grade 1 PND 1)**
- OR**
- A minimum of fourteen (14) years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing and Midwifery of which ten (10) years of the period referred to above must be appropriate / recognizable experience in Nursing Education **(In the case of grade 2 PND 2)**

RECOMMENDATIONS: Masters' Degree in Nursing, Basic Computer Literacy.

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED:

The incumbent of this post will report to the Principal of the Campus and will be responsible to co-ordinate, implement and monitor and effective Clinical Training system, and as such, the ideal candidate must:

- Possess knowledge of relevant Legislation, Acts, Prescripts and Policy frameworks informing the area of operation.
- Have in-depth knowledge of procedures and process related to nursing and nursing education.
- Possess sound knowledge and understanding of nursing code of ethics and professional practice.
- Possess in depth knowledge of teaching and clinical approaches.
- Have good research and analytical skills.
- Competence in conflict management.
- Possess good communication and interpersonal skills.
- Willingness to travel.

RESPONSIBILITIES / KEY PERFORMANCE AREAS:

- Provide effective and efficient clinical training of student midwives.
- Coordinate clinical learning exposure of student midwives between the campus and clinical area.
- Implement assessment strategies to determine student midwives' competencies.
- Develop/design, review and evaluate clinical evaluation tools.
- Implement the quality management system for the Nursing Education Institution.
- Implement the new nursing programs in line with SANC and CHE regulations.
- Participate in the provisioning of Continuous Professional Development (CPD) activities at the Campus
- Support the mission and promote the image of the college.
- Exercise control over student midwives

ENQUIRIES: Mrs. E.S. Biyela

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