



KWAZULU-NATAL PROVINCE

HEALTH
REPUBLIC OF SOUTH AFRICA

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APPELSBOSCH HOSPITAL
HUMAN RESOURCE DEPARTMENT

Enquiries : Dr. EH Edwards
Date : 19 /03/2025

TO HEADS OF ALL INSTITUTIONS VACANCY CIRCULAR NO. 01 OF 2025

The contents of this circular minute must be brought to the notice of all eligible employees on the establishment of all institutions without delay. It must be ensured that all employees who meet the requirements of the posts are made aware of this circular minute even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES

- The following documents must be submitted:
 - Application for employment form (Z83) which is obtainable at any Government Department OR from the website (www.kznhealth.gov.za)
 - A detailed Curriculum Vitae (CV); and
 - Recently certified copies of identity/ passport documents; all educational qualifications; professional registration certificates and certificates of service from previous employers. **NB:** It is the applicants' responsibility to have foreign qualifications evaluated by South African Qualifications Authority (SAQA) – and not copies of certified copies.

The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC).

- Applicants applying for more than one (1) post must submit a separate form Z83 (as well as the documentation mentioned above) in respect of each post.
- The reference number and position for which you are applying (as stated in the advert) must be clearly indicated in the columns provided on the form Z83.
- All employees in the Public Service that are presently on the same salary level, but on a notch/package above as that of the advertised post are free to apply.
- The appointment is subject to positive outcome obtained from the NIA to the following checks (security clearance, credit records, qualifications, citizenship and previous experience verifications).
- Further, respective successful candidate will be required to enter into a one-year renewable employment contract with the Department of Health and a Performance Agreement with his/her immediate supervisor**
- Non-South African citizen applicants must have valid work permit and proof must be attached thereof.
- Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within two months after the closing date of the advertisement, consider your application as unsuccessful.
- Persons with disabilities are encouraged to apply for the post.
- The department reserves the right not to fill the post.

Failure to comply with the above instructions will disqualify applicants.

This post is funded through a Communicable Disease Control Grant, which was awarded to the Department of Health.

(This department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

CLOSING DATE FOR APPLICATIONS: **04 April 2025**

Chief Executive Officer
TL Gwele

POST: NHI MEDICAL OFFICER: SESSIONAL DOCTOR for CRAMOND CLINIC
REFERENCE NO. CRA/01/2025

Cramond Clinic is situated close to Albert Falls Dam on a tar road 28km from Pietermaritzburg. Cramond Clinic is situated in uMgungundlovu District and Umshwathi Subdistrict and falls under Appelsbosch Hospital.

CLUSTER: National Health Insurance

SALARY PAYMENT RATE:

- R457 per hour: Less than 5 years' experience
- R521.00 per hour: at least 5 years' experience
- R603.00 per hour: 10 years and more experience

Other Benefits: Maximum sessions of 15 hours per week

Travelling Allowance (km). The successful candidate can claim for km travelled only up to an engine size of 2000cc. If the doctor's engine is bigger, such as 2500cc, s/he can only claim up to 2000cc.

Vacation and sick leave – 1 hour leave to 17 hours worked

MINIMUM REQUIREMENTS FOR THE POST:-

- Qualifications - MBCHB.
- Registration with HPCSA as an independent practitioner and renewal for 2024/2025
- Can be a General Practitioner in private practice
- Six years (6) relevant experience after registration as Medical Practitioner with a recognized Foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED: Sound knowledge, experience and clinical skills in General Medicine, but especially in the following fields:

- Primary Health Care
- Antenatal and Postnatal care
- Child Health and IMCI
- HIV & AIDS and TB management
- Experience in MMC recommended but not essential
- Communicable and Non-Communicable Diseases
- Emergency Care
- Good communication and leadership skills
- Knowledge and understanding of National Health Insurance, Batho Pele Principles and Medical Ethics
- A passion for teaching, mentoring and coaching in the PHC field
- Fluency in the local languages
- General Practitioner within the District
- A diploma in HIV/AIDS Care or Family Medicine will be an advantage

KEY PERFORMANCE AREAS:

- The provision of promotive and preventive services as per Primary Health Care package of services taking into consideration the burden of disease of the community being served by the Facility

- Use of clinical algorithms as per APC 101 Clinical Guidelines for the management of chronic non-communicable diseases and the management of chronic communicable diseases such as HIV, AIDS and TB
- Management of other minor ailments
- Managing the health of women and children, including reproductive health services
- Provision of rehabilitative services, such as adherence to referral protocols to all relevant points of service delivery, including community based rehabilitation services, CHC, district hospital and levels above: assessments and recommendations of disability grant applications; Provision of essential consumables, including spinal packs to persons with disabilities and information to patients, families, caregivers about rehabilitation services
- Deliver services as per the service package of the relevant health facility
- Give in-service training and support to nurses employed in the health facility
- Ensure compliance with the Essential Medicine List (EML)
- Respond to emergencies, attend to victims and perpetrators of crimes, inter alia, sexual assault, rape, assault, drunken and negligent driving and any other Medico Legal Services required by the South African Police Services (SAPS)
- Complete documentation, as required by the SAPS in terms of the abovementioned Medico Legal matter, including giving testimony in court
- Compliance with clinical governance requirements, such as appropriate record keeping and referral
- At the request of and cost to the Department, attend training, orientation/ induction and meetings
- Be prepared to drive to PHC Clinics
- The incumbent will be accountable to the Clinic Operational Manager and Medical Manager

N.B: Doctors permanently employed by the KZN Department of Health will not be considered for these posts.

ENQUIRIES: Dr Eugene Edwards Tel 032 294 0022 or Cell 072 261 0714.

APPLICATIONS TO BE FORWARDED TO: OR HAND DELIVERED TO HR

The Chief Executive Officer

Appelsbosch Hospital

Private Bag X 215

OZWATHINI

3242

For attention: Human Resource Manager

CLOSING DATE: 04 April 2025