

DEPARTMENT OF HUMAN SETTLEMENTS

The Department of Human Settlements is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender & disability). The candidature of persons whose transfer/promotion/appointment will promote representativity will receive preference.

CLOSING DATE : 22 April 2025 at 16h00

NOTE : It will be expected from the selected candidates to be available for the interviews on a date, time and place as determined by the Department of Human Settlements. Applicants must note that further checks will be conducted once they are short-listed and that their appointment is subject to positive outcomes on these checks, which include security clearance, qualification verification and criminal records. If you apply for more than one position in the Department, please submit separate application forms for each post. Applications must be submitted on a new Z83 form, obtainable from the Department of Public Service and Administration's website or any Public Service department and must be accompanied by a detailed CV. Shortlisted candidates will be required to submit certified documents on or before the day of interview/s as directed by the Human Resources representative. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Failure to submit the required documents will result in your application not being considered. Correspondence will be limited to short-listed candidates only. Please note that the all-inclusive remuneration package consists of a basic salary, the state's contribution to the Government Employee's Fund and a flexible portion in terms of applicable rules. As of 1st July 2006, all new appointments in the public service must be part of the Government Employee Medical Scheme (GEMS) in order to qualify for a Government Medical Subsidy. SMS posts: All shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department: Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment: The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. Prior to appointment, a candidate would be required to complete the Nyukela Programme: Pre-entry Certificate to Senior Management Services as endorsed by DPSA which is an online course. The course is available on the NSG website under the name Certificate for entry into the SMS and the full details can be sourced by the following [link: https://www.thensg.gov.za/training-course/sms-pre-entry-programme](https://www.thensg.gov.za/training-course/sms-pre-entry-programme). If you have not been contacted within four (4) months after the closing date of this advertisement, please accept that your application was unsuccessful. The Department of Human Settlements reserves the right to cancel the filling/ not to fill a vacancy that was advertised during any stage of the recruitment process.

MANAGEMENT ECHLON

POST 12/74 : **CHIEF DIRECTOR: INFORMAL SETTLEMENTS UPGRADES IMPLEMENTATION SUPPORT, MONITORING AND REPORTING REF NO: DOHS/27/2025**

Branch: Informal Settlements Upgrading & Emergency Housing
 Chief Directorate: Informal Settlements Upgrades Implementation Support, Monitoring and Reporting
 Re-advert, candidates who previously applied are encouraged to re-apply.

SALARY : R1 436 022 per annum (Level 14), all-inclusive salary package

CENTRE : Pretoria

REQUIREMENTS : Applicants should be in possession of Grade 12/National Senior Certificate or equivalent. Relevant undergraduate qualification (NQF 7 as recognized by SAQA in any of the relevant fields such as, Town/Urban and Regional Planning or related, Construction Management, Housing, Civil Engineering, Quantity Surveying, and other relevant fields of study. A post graduate qualification (NQF 8) will be an added advantage. The incumbent requires a minimum of 5 years' experience at senior management level. Experience and good understanding of planning and implementation of infrastructure projects. Good

understanding of human settlements policies and programmes, particularly informal settlements upgrading will be advantageous. Understanding and knowledge of the human settlements sector. Good knowledge of financial and budgeting skills. Sound analytical and problem-solving skills. Good communication and a sound knowledge of Microsoft Office applications is essential. People management and empowerment. The incumbent must be assertive and self-driven, innovative and creative, client orientated and customer focused, solution orientated and able to work under stressful situations and the ability to maintain high levels of confidentiality. The candidate must be willing to travel extensively.

DUTIES : Provide leadership, manage, and support a team of professionals in the build environment. Manage and provide support in the development of business plans, upgrading plans and other plans required to direct upgrading of informal settlements. The functions include the assessment of the credibility of submitted business plans and advise branch head. Provide leadership and manage the support provided to provinces and municipalities for the implementation of informal settlements upgrading. Manage the monitoring of informal settlements upgrading and report accordingly. Management of resources allocated to Chief Directorate.

ENQUIRIES : Ms M Tshokolo Tel No: (12) 444-1473
APPLICATIONS : Applications can be forwarded to: advert1@dgenerationconsulting.co.za
NOTE : Female candidates and people with disabilities are encouraged to apply.

POST 12/75 : **DIRECTOR: LEGISLATIVE FRAMEWORKS REF NO: DOHS/26/2025**
Branch: Corporate Services
Chief Directorate: Legal Services
Directorate: Legislative Frameworks
Re-advert, candidates who previously applied are encouraged to re-apply.

SALARY : R1 216 824 per annum (Level 13)
CENTRE : Pretoria
REQUIREMENTS : Candidates should be in possession of Matric/Gr 12 or equivalent; Undergraduate qualification in Law/ LLB (NQF level 7 as recognised by SAQA). Minimum experience: 5 years' relevant experience at middle/senior management level. Advanced research and presentation skills. Knowledge and understanding of the Housing Legislative frameworks as well as Prescripts, Policies and Practices relevant to the Housing Sector. Good analytic and problem-solving skills coupled with strategic capacity, leadership, and planning. Knowledge and understanding of financial prescripts (PMFA), Practices as well as financial management skills and the application of Treasury Regulations. Planning and organising skills as well as being creative and innovative will be an added advantage.

DUTIES : The successful candidate will be expected to: Manage the conducting of research related to human settlements legislation and regulations. Manage the development and review of human settlements legislation and regulations. Facilitate parliamentary process for human settlements legislation and regulations. Facilitate parliamentary process for human settlements legislation and regulations. Provide support in the interpretation and enabling implementation of approved or existing legislations and regulations. Manage resources allocated to the Directorate.

ENQUIRIES : Mr L Manyama Tel No: (012) 444-9118
APPLICATIONS : Applications can be forwarded to: advert2@dgenerationconsulting.co.za
NOTE : Female candidates and people with disabilities are encouraged to apply.