

DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE

The Department of Public Works and Infrastructure is an equal opportunity, affirmative action employer. The intention is to promote representatively in the Public Service through the filling of these posts and with persons whose appointment will promote representatively, will receive preference. An indication by candidates in this regard will facilitate the processing of applications. If no suitable candidates from the unrepresented groups can be recruited, candidates from the represented groups will be considered. People with disabilities are encouraged to apply.



- CLOSING DATE** : 02 May 2025 at 16H00
- NOTE** : Applications must be submitted on the prescribed Z83 application form (obtainable from any Public Service Department or on the DPSA website link: <https://www.dpsa.gov.za/newsroom/psvc/>, which must be signed, initialled and dated by the applicant, and must be accompanied by a detailed curriculum vitae (CV) only. Candidates are not required to submit certified copies of qualifications and related documents on application. Only shortlisted candidates will be required to submit certified copies of qualification and other related documents on or before the date of interview, which should not be older than six months. Should an application be submitted using incorrect/old Z83 application form, such an application will be disqualified. Further take note of the following on completion of Z83 application form: PART A and PART B must be fully completed. PART C - PART G: Noting that there is a limited space provided applicants may refer to CV or indicate. This will be acceptable as long as the CV has been attached and provides the required information. Page 1 of the Z83 application form must be initialled and page 2 signed and dated by the applicant. Failure to comply with the above instructions may result in an application being disqualified. Applicants applying for more than one advertised post must submit separate Z83 application forms and CVs in respect to each post being applied for. Should an application be received where an applicant has applied for more than one posts on the same Z83 application form, the applicant will be considered for the first post indicated on the Z83 application form only. Applications will be received via post/courier services, hand deliveries or email. Late applications will not be considered. Regulation 57 (c) and 67 (9) of the Public Service Regulations 2016, as amended, requires the executive authority to ensure that he or she is fully satisfied of the claims being made and the finalisation of Personnel Suitability Checks in order to verify claims and check the candidate for purpose of being fit and proper for employment, respectively. Shortlisted candidates must be willing to undergo normal vetting and verification processes. Note: It is the responsibility of all applicants to ensure that foreign qualifications are evaluated by SAQA. Due to large volume of responses anticipated, receipt of applications will not be acknowledged, and correspondence will be limited to shortlisted candidates only. Should you not have heard from us within three months from the closing date, please regard your application as unsuccessful. Entry level requirements for SMS posts: in terms of the Directive on Human Resource Management and Development on Public Service Professionalisation Volume 1 a requirement for appointment into SMS posts is the successful completion of the Senior Management Pre-Entry programme as endorsed by the National School of Governance (NSG). The course is available at the NSG under the name Certificate for entry into SMS and the full details can be obtained by following the below link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. Note: For emailed applications, please submit a single document or one attachment per application to the email address designated for the specific position. Kindly note that the emailed applications and attachments should not exceed 15MB. It remains the candidate's responsibility to ensure that their application is successfully submitted.

OTHER POSTS

- POST 13/65** : **CHIEF QUANTITY SURVEYOR (GRADE A) REF NO: 2025/15**
- SALARY** : R1 099 488 per annum, (all-inclusive salary package), (Total package to be structured in accordance with the rules of the OSD)

<u>CENTRE REQUIREMENTS</u>	<p>: Kimberley Regional Office</p> <p>: A BSC Degree in Quantity Surveying or relevant qualification. Six years post qualification Quantity Survey experience Required. Compulsory registration with SACQSP as a professional Quantity Surveyor. Be in possession of a valid driver's license. Knowledge: Experience in conducting Feasibility Studies would be advantageous as well as knowledge of the Real Estate Industry and Asset Management. A good understanding and competence in the context of the built environment. Developed knowledge and understanding of National Government's responsibility to improve access to Government services. Legislative and legal aspects of built environment developments and informed decision-making. Knowledge of construction contract law to the extent applied in the profession is also important. The understanding and application of various facets of the quantity surveyor practice, including knowledge of construction methods, techniques and systems applied in full spectrum of the quantity survey profession. Skills: Well-developed project management, Quantity Surveying, analytical, planning, legal compliance, interpersonal, communication, executive report-writing and presentation skills as well as computer literate and capable of operating the MS Office Suite. Must be an innovative and creative thinker, resourceful, people orientated, assertive, hard-working and self-motivated, be able to use Professional judgment in decision making and be able to work under pressure. Must have the ability to conduct cost estimation on small, large and mega projects as well as to project life cycle costing in support of property and projects- related feasibility studies, capital budgeting techniques and the development of capital breakdown structures.</p>
<u>DUTIES</u>	<p>: Apply the policies, methods, practices and standards as well as ensure compliance with Departmental space and cost norms requirements and legislation. Using inputs from a multidisciplinary team, prepare cost estimates on building projects or existing and proposed built infrastructure, consultants' designs, drawings and details against best practice norms as applicable to new installations, rehabilitation, refurbishment, upgrades and/or maintenance contracts. Assess standards of installation, operations, maintenance and records in relation to costs. Determine the cost efficiency of projects and its life cycle costs and advise on optimizing building costs and time. Advise on the economic life of existing systems and built infrastructure. Provide support to inform feasibility studies in the evaluation of the effectiveness and efficiency of existing and proposed built infrastructure including cost and time implications. Visit building sites to assess and develop technical reports. Make recommendations on value-enhancing strategies for the government property portfolio. Project manages the compilation of feasibility study reports within a multidisciplinary team and according to given time frames. Make forecast on the performance of state fixed assets while considering micro and macro-economic policies and the impact thereof on state investment and the property industry. Conduct sensitivity analysis to enable the formulation of proactive strategies for optimum portfolio management. Assess the financial and socio-economic benefits for all property investment/disinvestment option. Apply policies, methods, best practices and standards well as ensure compliance with Departmental requirements and legislation. Provide inputs into the development of business processes and guidelines for making sound investment decisions. Executive report writing.</p>
<u>ENQUIRIES APPLICATIONS</u>	<p>: Mr. S Cosa Tel No: (053) 838 5356</p> <p>: Kimberley Regional Office Applications: The Regional Manager, Department of Public Works, Private Bag X5002, Kimberley, 8301. Or Hand Deliver at 21-23 Market Square, Old Magistrate Building, Kimberley, 8301 or email to: RecruitKIM25-02@dpw.gov.za</p>
<u>FOR ATTENTION NOTE</u>	<p>: Ms. V Tidikwe</p> <p>: People with disabilities are encouraged to apply.</p>
<u>POST 13/66</u>	<u>PROFESSIONAL MECHANICAL ENGINEER (GRADE A) REF NO: 2025/16</u>
<u>SALARY CENTRE REQUIREMENTS</u>	<p>: R879 342 per annum, (all-inclusive OSD salary package)</p> <p>: Kimberley Regional Office</p> <p>: Engineering degree in mechanical engineering (B Eng/ BSC (Eng) or relevant qualification. Three (03) years post qualification engineering experience required. Valid motor vehicle driving license. Compulsory registration with ECSA as a Professional Engineer. Knowledge of Mechanical Engineering best practice in the construction industry, design codes, standards and NDPWI manuals and guideline documents. Engineering design and analysis</p>

knowledge. Programme and Project Management, extensive knowledge of all mechanical engineering aspects of the building and construction environment, Public Finance Management Act, Occupational Health and Safety Act, Supply Chain Management, Contract Management. Ability to undertake critical review/analysis and provide technical advice, research and development, proficient in computer-aided engineering applications, ability to maintain integrity of confidential information, financial administration, effective verbal communication, advanced technical report writing, numeracy, computer literacy, planning and organising, relationship management, programme and project management, interpersonal and diplomacy skills, problem solving, decision making, motivational skills, conflict resolution, negotiation skills, analytical thinking, innovative, creative, solution orientated, ability to work under stressful situations, ability to communicate at all levels, people oriented trustworthy, assertive, hard-working, ability to work independently, prepared to travel. Willing to adapt to working schedule in accordance with office requirements.

DUTIES : Design new systems to solve practical engineering challenges and improve efficiency and enhance safety: Plan, design, operate and maintain engineering projects, develop cost effective solutions according to standards, evaluate existing technical manuals, standard drawings and procedures to incorporate new technology, develop tender specifications, ensure through evaluation that planning and design by others is done according to sound engineering principles and according to norms and standards and code of practice, approve engineering works according to prescribed norms and standards. Human capital development: Developing solutions and to provide recommendations and costs. Ensure training and development of technicians, technologists and candidate engineers to promote skills/knowledge transfer, adherence to sound engineering principles and code of practice. Creating high performance culture. Supervise the engineering work and processes, administer performance management and development. Conduct Office administration which includes budget planning, management of resources. Prepare and consolidate inputs for the facilitation of resource utilisation. Ensure adherence to regulations and procedures for the procurement of goods and services. Research and development: Continuous professional development to keep up with new technologies and procedures, research/literature studies on engineering technology to improve expertise. Liaise with relevant bodies/councils on engineering-related matters.

ENQUIRIES : Mr. S Cosa Tel No: (053) 838 5356
APPLICATIONS : Kimberley Regional Office Applications: The Regional Manager, Department of Public Works, Private Bag X5002, Kimberley, 8301 or Hand Deliver at 21-23 Market Square, Old Magistrate Building Kimberley 8301 or email to: RecruitKIM25-03@dpw.gov.za

FOR ATTENTION : Ms. V Tidikwe

POST 13/67 : **CONSTRUCTION PROJECT MANAGER PRODUCTION GRADE A REF NO: 2025/17**

SALARY : R879 342 per annum, (all-inclusive OSD salary package)
CENTRE : Pretoria Regional Office
REQUIREMENTS : National higher diploma (Built Environment field) with a minimum of 4 years and six months certified experience. BTech (Built Environment field) with a minimum of 4 years certified managerial experience. Honours degree in any Built Environment field with a minimum of 3 years' experience. Valid driver's license. Compulsory registration with the SACPCMP as a Professional Construction Project Manager on appointment. Computer literacy, Knowledge and understanding of the following Acts: Public Finance Management Act, Occupational Health and Safety Act as well as Building Regulations and Environmental Conservation Act, Knowledge and understanding of the Government Procurement System, Good planning, financial and budget skills, Sound analytical and good written and verbal communication skills; Knowledge and understanding of the JBCC and GCC form of contract.

DUTIES : Contribute to project initiation, scope definition and scope change control for envisaged projects. Full project management function, cost, quality and time control. Manage project cost estimates and control changes in line with allocated budgets. Plan and attend project meetings during the project phases. Assist with the compilation of projects documentation to support project processes. Implement project administration processes according to

Government requirements. Ensure implementation of procurement activities and adherence thereof to Government policies. Provide assistance in implementing and assuring that project execution is in accordance with the approved project norms and time schedules. Support the project environment and activities to ensure that project objectives are delivered timeously. Manage and engage in multi-disciplinary construction teams regarding the construction/maintenance of facilities; Ensure that construction projects are implemented and executed as envisaged in the acquisition/procurement plan and that high quality projects are delivered within time, cost and quality framework.

ENQUIRIES : Mr D Sewada Tel No: (012) 310 5030
APPLICATIONS : The Regional Manager, Department of Public Works Private Bag X229, Pretoria, 0001 or 251 Nana Sita AVN Building, Cnr Thabo Sehume and Nana Sita Streets Pretoria or email to: RecruitPTA25-01@dpw.gov.za
FOR ATTENTION : Ms K. Tlhapane/ Ms MC. Lekganyane

POST 13/68 : **CHIEF ARTISAN: CARPENTRY WORKSHOP REF NO: 2025/18**

SALARY : R480 261 per annum, (OSD Salary)
CENTRE : Pretoria Regional Office
REQUIREMENTS : Appropriate Trade Test Certificate. Ten years post qualification experience required as an Artisan/Artisan Foreman in Carpentry. Knowledge of the PFMA and the OHSA. Knowledge of Project Management, Technical design and analysis. Knowledge: Computer-aided technical applications, knowledge of legal compliance, technical report writing, technical consulting, Production, process knowledge and skills. A valid driver's License.

DUTIES : Effective supervision of day-to-day activities of the workshop, conduct regular site inspections and ensure that all sites comply with the relevant statutory regulations. Receive, attend to and follow up on outstanding job cards, supervise the maintenance of government properties, safeguard and oversee the maintenance of workshop equipment and vehicles, monitor the removal of refuse and office furniture at state buildings, attend maintenance related meetings with client departments. Assist with financial and procurement administration process of workshops. Manage staff according to the PMDS. Compile reports on Workshop activities

ENQUIRIES : Mr S. Kutu Tel No: (012) 310 5993
APPLICATIONS : The Regional Manager, Department of Public Works Private BagX229, Pretoria, 0001 or 251 Skinner AVN Building, Cnr Andries and Skinner Street Pretoria or email to: RecruitPTA25-02@dpw.gov.za
FOR ATTENTION : Ms K Tlhapane/ Ms MC. Lekganyane

POST 13/69 : **ARTISAN FOREMAN: CARPENTRY WORKSHOP REF NO: 2025/19**

SALARY : R382 047 per annum, (OSD Salary)
CENTRE : Pretoria Regional Office
REQUIREMENTS : Appropriate Trade Test Certificate. Five years post qualification experience as an Artisan. Valid driver's license. Knowledge of OHSA Act. A valid driver's license. Installation Rules.

DUTIES : Spot check technical faults for repairs or maintenance required. Oversee and ensure that quotations are received and purchase required equipment and materials. Oversee and ensure that the maintenance and faults repair registers updated. Report writing. Repairs of faults.

ENQUIRIES : Mr S. Kutu Tel No: (012) 310 5993
APPLICATIONS : The Regional Manager, Department of Public Works Private BagX229, Pretoria, 0001 or 251 Skinner AVN Building, Cnr Andries and Skinner Street Pretoria or email to: RecruitPTA25-03@dpw.gov.za
FOR ATTENTION : Ms K Tlhapane/ Ms MC. Lekganyane

POST 13/70 : **ARTISAN: MECHANICAL (FITTER/ FITTER AND TURNER) WORKSHOP REF NO: 2025/20**

SALARY : R243 597 per annum, (OSD Salary)
CENTRE : Pretoria Regional Office
REQUIREMENTS : Appropriate Trade Test Certificate. Knowledge of OHSA Act. Knowledge of operation of equipment, tools and materials. Knowledge of general built environment. A valid driver's license.

DUTIES : Maintain and repair technical faults related to carpentry according to standards. Test repair equipment and/or facilities against specifications. Service equipment and/or facilities according to schedule. Quality assures serviced and maintained equipment and/or facilities. Keep and maintain job record/register of maintained and repaired faults. Report writing.

ENQUIRIES : Mr S. Kutu Tel No: (012) 310 5993

APPLICATIONS : The Regional Manager, Department of Public Works Private Bag X229, Pretoria, 0001 or 251 Nana Sita AVN Building, Cnr Thabo Sehume and Nana Sita Streets Pretoria or email to: RecruitPTA25-04@dpw.gov.za

FOR ATTENTION : Ms K. Tihapane/ Ms C. Lekganyane

POST 13/71 : **ARTISAN: CARPENTRY WORKSHOP REF NO: 2025/21**

SALARY : R243 597 per annum, (OSD Salary)

CENTRE : Pretoria Regional Office

REQUIREMENTS : Appropriate Trade Test Certificate. Knowledge of OHSA Act. Knowledge of operation of equipment, tools and materials. Knowledge of general built environment. A valid driver`s license.

DUTIES : Maintain and repair technical faults related to carpentry according to standards. Test repair equipment and/or facilities against specifications. Service equipment and/or facilities according to schedule. Quality assure serviced and maintained equipment and/or facilities. Keep and maintain job record/register of maintained and repaired faults. Report writing.

ENQUIRIES : Mr S. Kutu Tel No: (012) 310 5993

APPLICATIONS : The Regional Manager, Department of Public Works Private Bag X229, Pretoria, 0001 or 251 Nana Sita AVN Building, Cnr Thabo Sehume and Nana Sita Streets Pretoria or email to: RecruitPTA25-05@dpw.gov.za

FOR ATTENTION : Ms K. Tihapane/ Ms C. Lekganyane