

and participate in clinical records audits. Provide safe and therapeutic environment as laid down by the Nursing, Occupational Health and Safety Act and all other applicable prescripts. Manage human resources, finances and assets.

**ENQUIRIES**

: **Eastern Cape region:**  
Ms Myataza Z Tel No: (043) 706 7866/  
Ms Mgugudo N Tel No: (043) 706 7882  
Mr Ndonyela N Tel No: (043) 706 7883  
**Gauteng region:**  
Mr Masango SS Tel No: (012) 420 0173  
Ms Feni SAP Tel No: (012) 420 0173/ (012) 420 0179  
**KwaZulu Natal region:**  
Ms Mchunu GJ Tel No: (033) 355 7386  
Ms Mkhize AL Tel No: (033) 355 7370  
Mr Khumalo SB Tel No: (033) 033 355 7368  
**Limpopo, Mpumalanga and North West region:**  
Mr Ziqubu Z Tel No: (012) 306 2025  
Ms Nomvela PM Tel No: (012) 306 2033  
Ms Lekhuleni TD Tel No: (012) 306 2034  
**Western Cape region:**  
Ms NA Mdladlamba Tel No: (021) 550 6014  
Ms A Reddy Tel No: (021) 559 7929  
Mr S Sikisazane Tel No: (021) 558 0108  
Ms NC Sotyibi Tel No: (021) 558 0518

**NOTE**

: Appointment under the Public Service Act.

**POST 12/17**

: **SECTION HEAD: EDUCATIONIST**

**SALARY CENTRE**

: R413 316 per annum  
: **Eastern Cape region:**  
Cradock Ref: EC 2025/04/29 (X2 Posts)  
**Western Cape region:**  
Allandale (Hawequa) Ref No: WC 2025/04/84  
Brandvlei Medium B Ref No: WC 2025/04/85  
Breede River (Males) Ref No: WC 2025/04/86  
Drakenstein Maximum Ref No: WC 2025/04/87  
Overberg Medium Ref No: WC 2025/04/88  
Overberg Maximum Ref No: WC 025/04/89  
Pollsmoor Medium A Ref No: WC 2025/04/90  
West Coast Medium Ref No: WC 2025/04/91

**REQUIREMENTS**

: Recognised National Diploma/ Degree or equivalent qualification in Education and registration with the South African Council for Educators (SACE). Six (6) years relevant experience gained after registration with SACE. Computer literate. Valid driver's licence. competencies and attributes: Plan, organise, lead and control. Client orientation and communication, policy interpretation, report writing, diversity management, training and development, service delivery innovation and creativity. Project management, conflict management, financial management, facilitation management, change management, integrity and honesty. Coaching and mentoring, confidentiality, interpersonal relations, openness and transparency, networking, influence and impact, presentation, conceptual and conflict management skills.

**DUTIES**

: Quality assessment of education services. Monitor performance in education services. Evaluate and ensure service levels. Undertake educational research. Investigate learner related complaints. Plan educational activities. Manage human resources, finances and assets. Manage training requirements. Arrange training workshops.

**ENQUIRIES**

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**NOTE**

: Appointment under the Correctional Services Act.