

**PROVINCIAL ADMINISTRATION: WESTERN CAPE
DEPARTMENT EDUCATION (WCED)**

- APPLICATIONS** : Applications must be submitted by using the following URL <https://wcedonline.westerncape.gov.za/home/>, via Google Chrome or Mozilla Firefox.
- CLOSING DATE** : 30 April 2025
- NOTE** : The applicants are advised to read the foreword available on the WCED website before applying for the post/s. Applications must be made via the department's on-line E-Recruitment system. The on-line system will automatically generate a Curriculum Vitae, applicants are therefore required to ensure that their profiles are fully completed. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. All applicants must be SA Citizens/Permanent Residents or Non-SA Citizens with a valid work permit. Applicants will be expected to be available for selection interviews and competency assessments at a time, date and place as determined by Western Cape Education Department (WCED). The Department reserves the right to conduct pre-employment security screening and appointment is subject to positive security clearance outcome. Applicants must declare any/pending criminal, disciplinary or any other allegations or investigations against them. Should this be uncovered post the interview the application will not be considered for the post and in the unlikely event that the person has been appointed such appointment will be terminated. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful.

MANAGEMENT ECHELON

- POST 12/158** : **CHIEF DIRECTOR: FINANCIAL MANAGEMENT REF NO: 58**
Branch: Corporate Services
Chief Directorate: Financial Management
- SALARY** : R1 436 022 per annum. An all-inclusive salary package consists of a basic salary, and the employer's contribution to the Pension Fund. The remainder of the package may be structure according to your personal needs.
- CENTRE** : Cape Town
- REQUIREMENTS** : An appropriate Degree (NQF level 7) as recognised by SAQA in Financial or Business Management/Administration. At least 5 years of experience at a senior managerial level. Successful completion of the Certificate for entry into the Senior Management Service (SMS) (submitted prior to appointment), Valid driver's licence. Knowledge of: Advanced knowledge of public policy analysis and public policy development processes advanced knowledge of strategy development, strategy management and strategy monitoring and review processes advanced knowledge of modern systems of governance and administration advanced knowledge of public finance, people management advanced knowledge of public communication, public education, public participation and public discourse management processes knowledge of public management theory and practice knowledge of global, regional and local political, economic and social affairs impacting on the provincial government of the Western Cape knowledge of Constitutional, legal and institutional arrangements governing the South African public sector. Skills: Strong conceptual and formulation skills strong leadership skills in complex situations team building and strong interpersonal skills excellent verbal and written communication skills outstanding planning, organising and people management skills computer literacy. Personal attributes: A highly developed interpretative and conceptualisation/ formulation ability the ability to render advice and guidance in an objective and dedicated manner the ability to multi-task, deal with ambiguity and manage under rapidly changing and pressurised circumstances the ability to persuade and influence the ability to lead and direct teams of professionals and service providers.
- DUTIES** : Strategic management, guidance and advice in respect of the rendering of effective, efficient management accounting and management services. This includes the following functions: Manage the financial strategic planning

process in respect of the Medium-Term Expenditure Framework (MTEF). Analyse, monitor and project income and expenditure and identify anomalies in order to promote effective spending. Strategic management, guidance and advice in respect of the rendering of effective and efficient financial accounting management services. This includes the following functions: Ensure smooth and successful operation on the Basic Accounting System (BAS). Promote sound financial accounting practices. Provide reasonable assurance regarding the achievement of objectives (internal controls). Strategic management in terms of the chief directorate Human resource management in terms of the chief directorate Financial management in terms of the chief directorate

ENQUIRIES : Mr. LJ Ely Tel No: (021) 467 2537

DEPARTMENT OF HEALTH AND WELLNESS

In line with the Employment Equity Plan of the Department of Health it is our intention with this advertisement to achieve equity in the workplace by promoting equal opportunities and fair treatment in employment through the elimination of unfair discrimination.

NOTE : It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Kindly note that excess personnel will receive preference.
ERRATUM: Kindly note that the Post Medical Officer Grade 1 to 3 (Orthopaedics), Paarl Hospital, Chief Directorate: Rural Health Services, with reference number Post 11/157: advertised in the Public Service Vacancy dated 28 March has been cancelled.

OTHER POSTS

POST 12/159 : **MEDICAL SPECIALIST (SUB-SPECIALTY: ADULT CARDIOLOGY) GRADE 1 TO 3**

SALARY : Grade 1: R1 472 673 per annum
 Grade 2: R1 680 780 per annum
 Grade 3: R1 835 835 per annum

CENTRE REQUIREMENTS : Tygerberg Hospital
 Minimum educational qualification: Appropriate qualification that allows registration with the Health Professional Council of South Africa as Medical Specialist in Adult Cardiology. Registration with a Professional Council: Registration with the HPCSA as a Medical Specialist in Adult Cardiology. Experience: **Grade 1:** None after registration with the HPCSA as Medical Specialist in Cardiology. **Grade 2:** A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of foreign qualified employees) as Medical Specialist in Cardiology. **Grade 3:** A minimum of 10 years' appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of foreign qualified employee) as a Medical Specialist in Cardiology. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Willingness to work after hours. Competencies (knowledge/skills): Interest in Heart Failure and device therapy for heart failure. Previous research experience. Cardiology specific accredited courses attended. Planned PhD.

DUTIES : Participate fully in all activities of the division, including overtime. Strengthening and expanding the current outreach program. Training of under- and post graduate students. Initiating research into cardiac disease in South Africa.

ENQUIRIES : Prof AJK Pecoraro Tel No: (021) 938 4400/ pecoraro@sun.ac.za

NOTE : "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration as Medical Specialist in Cardiology with the relevant council (including individuals who must apply for change in registration status)".

CLOSING DATE : 22 April 2025

<u>POST 12/160</u>	:	<u>MANAGER: MEDICAL SERVICES GRADE 1</u>
<u>SALARY</u>	:	Grade 1: R1 348 635 per annum, (A portion of the package can be structured according to the individual's personal needs).
<u>CENTRE REQUIREMENTS</u>	:	Tygerberg Hospital, Parow Valley Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a Professional Council: Registration with the HPCSA as Medical Practitioner. Experience: A minimum of 3 years appropriate experience as a Medical Officer after registration with the HPCSA as Medical Practitioner. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): A post-graduate qualification in Health care Management/Public Health/Business Management. Experience in managing a hospital commissioning project. Capacity to function within senior clinical management & executive management teams. Capacity to internalize and implement shared organizational values & commitments. Strong leadership skills, strategy, quality management, problem solving, decision-making, operational and contingency planning, flow management, lean operations methodologies, general management; organizational, interpersonal, negotiation, facilitation, presentation and public speaking skills. Competency in Project Management, public sector Financial Management, including budgeting, expenditure control, revenue generation, procurement management, asset and risk management. Competency in public sector Human Resource Management and development, including appropriate staffing levels, skills mix, skills development, discipline and Employee Relations. Competency in Information usage/management to support decision-making, including managing appropriate indicators, target setting, and monitoring-and-evaluation. Knowledge and skills in dealing with relevant medicolegal matters. Competence to acquire new skills as required. Embodying the values of the Department of Health and Wellness.
<u>DUTIES</u>	:	Management of relevant general specialist and highly specialised Clinical Services. Effective and efficient financial management of relevant general specialist and highly specialised clinical services. Ensuring quality patient-centred service delivery via leadership of relevant Clinical FBUs (Functional Business Units). Effective and efficient Human Resource Management within relevant general specialist and highly specialised Clinical Services. Clinical and special/transversal portfolios and projects, as required.
<u>ENQUIRIES APPLICATIONS</u>	:	Dr M Moodley Tel No: (021) 938-5883
<u>NOTE CLOSING DATE</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications"). No payment of any kind is required when applying for the post. 22 April 2025
<u>POST 12/161</u>	:	<u>SENIOR REGISTRAR (GASTROENTEROLOGY)</u> (3-Year Contract)
<u>SALARY</u>	:	R1 271 901 per annum, A portion of the package can be structured according to the individual's personal needs.
<u>CENTRE REQUIREMENTS</u>	:	Groote Schuur Hospital Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Psychiatry. Registration with a Professional Council: Registration with the HPCSA as a Medical Specialist in Medicine. Inherent requirement of the job: Commuted overtime is compulsory. Competencies (knowledge/skills): Effective and efficient administration. Communication including report generation, letter writing, consultation. Experience in research. Knowledge appropriate for approach to investigations of common medical disorders. Clinical Skills required of a Medical Specialist Physician (e.g. Assessment, diagnosis and treatment in inpatient, outpatient, and emergency contexts). MMED and FCP (SA) qualifications.
<u>DUTIES</u>	:	Clinical Service Provision. Research. Clinical Governance and Administration. Teaching and Training/Supervision of Junior Staff.
<u>ENQUIRIES APPLICATIONS</u>	:	Dr D Levin Tel No: (021) 404 6422 or dion.levin@uct.ac.za Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Please ensure that you attach an updated CV. Groote Schuur Hospital has adopted the

department's ecosystem framing of its training platform. Accordingly, all registrar appointments may be called upon to work across this platform and may include rotations at Metro West and Rural East hospitals. This includes Red Cross War Memorial Children's Hospital, New Somerset Hospital, Mitchells Plein District Hospital, Victoria Hospital and George Provincial Hospital. Employees in service who opt to continue with their pension benefits as Senior Registrar, will be required to resign after completion of their registrarship should they not be successful for advertised Medical Sub-Specialist positions. The Department of Health is guided by the principles of Employment Equity. Candidates with disability are encouraged to apply and an indication in this regard will be appreciated. Specific Senior Registrar posts within the Department will be identified as part of the Affirmative Action programme to create a representative Specialist cadre in line with applicable procedures. Preference will be given to SA citizens/permanent residents with a valid identity document. Senior Registrars will be required to register as post-graduates with Stellenbosch University/ University of Cape Town according to the yearbook and guidelines. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration with the relevant council (including individuals who must apply for change in registration status)". Appointment as Senior Registrar will be for a maximum contract period of 3 years. Senior Registrars will function across health facilities, as per an agreed programme. Consideration will be given to existing employees who are already on higher salary packages to retain their existing salary position, as personal. As such they are entitled to receive pay progression. Appointment as Senior Registrar will be on contract.

<u>CLOSING DATE</u>	:	22 April 2025
<u>POST 12/162</u>	:	<u>MEDICAL SPECIALIST GRADE 1 TO 3 (FORENSIC PATHOLOGY)</u> Chief Directorate: Emergency and Clinical Services Support
<u>SALARY</u>	:	Grade 1: R1 271 901 per annum Grade 2: R1 451 214 per annum Grade 3: R1 680 780 per annum (A portion of the package can be structured according to the individual's personal needs).
<u>CENTRE REQUIREMENTS</u>	:	Forensic Pathology Service, Southern Cape/ Karoo Region Minimum educational qualification: Appropriate qualifications that allow registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Forensic Pathology. Registration with a Professional Council: Registration with the Health Professions Council of South Africa as a Medical Specialist in Forensic Pathology. Experience: Grade 1: None after registration with the HPCSA as Medical Specialist in Forensic Pathology. Grade 2: A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of foreign qualified employees) as Medical Specialist in Forensic Pathology. Grade 3: A minimum of 10 years' appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of foreign qualified employees) as Medical Specialist in Forensic Pathology. Inherent requirements of the job: A valid (Code B/EB) driver's licence. Will be required to perform routine service autopsies. Will be required to deliver expert testimony in court proceedings. Will be required to perform work duties outside normal working hours and away from the base of employment. Availability to travel to regional facilities to offer a service for limited periods. Competencies (knowledge/skills): Good interpersonal skills including effective service delivery within a group situation at all levels of authority. Above-average ability to communicate clearly and discreetly in person and in writing. Above-average Computer and software literacy in at least MS Word, Excel, PowerPoint presentation and Outlook. Knowledge of the functioning of a Forensic Pathology Department. Ability to teach Medical students, Forensic Pathology Officers and Medical Staff. Working knowledge of the legislation, policies and code of conduct pertaining

- to Forensic Pathology practice. Research ability. Exposure to post-mortems, autopsy work and dissection. Creativity and openness to new ideas.
- DUTIES** : Provide full-time medico-legal death investigative service within the Southern Cape/Karoo Region by performance of post-mortems of natural and unnatural deaths. Provide full-time medico-legal death investigative service within the Southern Cape/Karoo Region by compiling and completing reports, including ancillary investigations. Expert testimony in court as well as expert opinion on inquest dockets or the relevant cases as requested by the Department of Justice. Academic teaching and training, Research, Clinical governance and quality assurance. Support to the Head: Clinical Unit with all administrative functions of the Region.
- ENQUIRIES** : Dr. D Lorens Tel No: (023) 347-535
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for similar vacant posts within Forensic Pathology Service, Southern Cape/Karoo Region for a period of 3 months from date of advert.
- CLOSING DATE** : 22 April 2025
- POST 12/163** : **REGISTRAR (DERMATOLOGY)**
(4-Year Contract)
- SALARY** : R949 146 per annum, A portion of the package can be structured according to the individual's personal needs.
- CENTRE** : Groote Schuur Hospital, Observatory
- REQUIREMENTS** : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a Professional Council: Registration with the HPCSA as a Medical Practitioner. Competencies (knowledge/skills): Appropriate and sufficient clinical experience since obtaining the degree of MBChB. Knowledge, expertise and experience with regards to providing medical services in assessment, diagnosis and treatment of inpatients and outpatients. Research experience. Post community service experience in Internal Medicine on an equivalent clinical platform. Inherent requirements of the job: Commuted overtime is compulsory. A valid (Code B/EB) driver's licence.
- DUTIES** : Clinical Service Provision. Participate in the Teaching program. Research and Professional Development (incl. completion of MMED). Effective Clinical Administration in patient records and patient.
- ENQUIRIES** : Prof R Lehloeny Tel No: (021) 404 3376
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Please ensure that you attach an updated CV. Groote Schuur Hospital has adopted the department's ecosystem framing of its training platform. Accordingly, all registrar appointments may be called upon to work across this platform and may include rotations at Metro West and Rural East hospitals. This includes Red Cross War Memorial Children's Hospital, New Somerset Hospital, Mitchells Plein District Hospital, Victoria Hospital and George Provincial Hospital. Appointment as Registrar will be for a maximum contract period of 4 years. Registrars will function across health facilities, as per an agreed programme. Consideration will be given to existing employees who are already on higher salary packages to retain their existing salary position, as personal. As such they are entitled to receive pay progression. Appointment as Registrar will be on contract. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of

the interview. This concession is only applicable on health professionals who apply for the first time for registration with the relevant council (including individuals who must apply for change in registration status) Employees in service who opt to continue with their pension benefits as Registrar, will be required to resign after completion of their registrarship should they not be successful for advertised Specialist positions. The Department of Health is guided by the principles of Employment Equity. Candidates with disability are encouraged to apply and an indication in this regard will be appreciated. Specific Registrar posts within the Department will be identified as part of the Affirmative Action programme to create a representative Specialist cadre in line with applicable procedures. Preference will be given to SA citizens/permanent residents with a valid identity document. Registrars will be required to register as post-graduates with Stellenbosch University/ University of Cape Town according to the yearbook and guidelines.

<u>CLOSING DATE</u>	:	22 April 2025
<u>POST 12/164</u>	:	<u>MEDICAL OFFICER: GRADE 1 TO 3 (ORTHOPAEDICS)</u> (Chief Directorate: Rural Health Services)
<u>SALARY</u>	:	Grade 1: R949 146 per annum Grade 2: R1 082 988 per annum Grade 3: R1 253 415 per annum A portion of the package can be structured according to the individual's personal needs.
<u>CENTRE REQUIREMENTS</u>	:	Paarl Hospital Minimum educational qualification: Appropriate qualification that allows registration with the Health Professional Council of South Africa (HPCSA) as Medical Officer. Registration with a Professional Council: Registration with the HPCSA as medical practitioner. Experience: Grade 1: None after registration as a Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of who is not required to perform Community Service as required in South Africa. Grade 2: A minimum of 5 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years relevant experience after registration as a Medical Practitioner with a recognized foreign Health Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 3: A minimum of 10 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years relevant experience after registration as a Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: Participate in the after-hours call system and perform outreach in the Paarl Hospital ecosystem. Competencies (knowledge/skills): Proven experience in principles of planning, organizing, and implementation. Proven knowledge of public health policies, clinical guidelines, and related prescripts to manage resources effectively. Strong managerial and supervisory skills are needed. Proven ability to safely manage an Orthopaedic ward and Orthopaedic emergencies independently. Proven ability to perform Orthopaedic trauma & elective theatre procedures. At least 24 months prior experience working in a dedicated level two Orthopaedic unit will be an advantage. Proven ability to manage non-acute Orthopaedic patients. Basic surgical skills (BSS) or Basic and Essential Surgical skills training (BESST) certification Advanced Trauma Life Support (ATLS) certification Completion of the AO Basic principles in fracture management. Completion of the CMSA Higher Diploma in Orthopaedics. Completion of the CMSA FC (Orth) Intermediate examination.
<u>DUTIES</u>	:	Ensure a safe, efficient, and cost-effective clinical service of high quality with a patient centered focus and addressing the burden of disease in the Paarl Health Ecosystem: Performing Orthopaedic elective and trauma procedures, including reduction & splinting of fractures/dislocations, application of cones calipers and reducing cervical facet dislocations; open fracture debridement & external fixation, arthrotomy for septic arthritis; fixation of long bone fractures etc. Managing patients with long term Orthopaedic Musculo-skeletal conditions in an outpatient setting. M&M audits & presentations. Ensure compliance by

means of maintaining high quality and comprehensive clinical records. Comply with all the relevant administrative policies and prescripts of the Western Cape Department of Health and Wellness. Financial management by effective and efficient use of resources. Participate and clinical teaching and training activities. Participate in continuous professional development and improvement activities.

ENQUIRIES : Dr J van Dyk (email: Johannes.vanDyk@westerncape.gov.za, Tel No: (021) 860 2860

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a competency assessment as part of the interview process. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for similar vacant posts within Chief Directorate: Rural Health Services for a period of 3 months from date of advert.

CLOSING DATE : 22 April 2025

POST 12/165 : **REGISTRAR (ANAESTHETICS) (X4 POSTS)**
(4 Year Contract)

SALARY : R949 146 annum, A portion of the package can be structured according to the individual's personal needs.

CENTRE : Groote Schuur Hospital, Observatory

REQUIREMENTS : Minimum educational qualification: Appropriate qualification that allows registration with Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a Professional Council: Registration with the HPCSA as a Medical Practitioner. Inherent requirements of the job: Emergency and after hour call cover. Each Registrar will be appointed in a specific training complex but could be required to work across the platform on request. Commuted overtime is compulsory. A valid (Code B/EB) driver's licence. Experience: Completion of FCA Part 1. Other appropriate Post-Graduate Medical Diploma, Certificate or Degree. Current certificate of ATLS/ACLS. Experience in Internal Medicine or critical care under supervision of a Specialist. Appropriate and sufficient clinical experience since obtaining the degree of MBChB and after completion of internal rotations. Experience in Anesthesiology and Perioperative Medicine. Diploma in Anaesthesia (DA). Effective leadership & interpersonal skills. Knowledge and practical skills for safe regional and general anaesthesia. Knowledge & appropriate use of equipment.

DUTIES : Provision of safe anaesthetic care to patients. Intensive Care Therapy. Pre-op assessment of patients & advice to surgeons regarding work up. Post-operative analgesia & recovery of patients from anaesthesia. Learn the art and science of anaesthesia practice & ICU Medicine. Learn critical skills required by an anaesthetist. Attend tutorials and assist with the training of interns, medical students, nursing staff and paramedics. Supervision in theatre/ICU and management of theatre lists/staff, especially after hours Involvement in research/audits relating to anaesthesia, intensive care and pain management.

ENQUIRIES : Prof M Miller, malcolm.miller@uct.ac.za

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications")

NOTE : No payment of any kind is required when applying for this post. Please ensure that you attach an updated CV. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in

registration status). Consideration will be given to existing employees who are already on higher salary packages to retain their existing salary position, as personal. As such they are entitled to receive pay progression. Appointment as a Registrar will be for a maximum contract period of 4 years. Employees in service who opt to continue with their pension benefits as Registrar, will be required to resign after completion of their registrarship should they not be successful for advertised Specialist positions. Should registration with the HEI as a student be discontinued for any reason the appointment of Registrar also discontinues. Applicants must indicate whether they have bursary obligations. Groote Schuur Hospital has adopted the department's ecosystem framing of its training platform. Accordingly, all registrar appointments may be called upon to work across this platform and may include rotations at Metro West and Rural East hospitals. This includes Red Cross War Memorial Children's Hospital, New Somerset Hospital, Mitchells Plein District Hospital, Victoria Hospital and George Provincial Hospital. The Department of Health is guided by the principles of Employment Equity. Candidates with disability are encouraged to apply and an indication in this regard will be appreciated. Specific Registrar posts within the Department will be identified as part of the Affirmative Action programme to create a representative Specialist cadre in line with applicable procedures. Preference will be given to SA citizens/permanent residents with a valid identity document. Registrars will be required to register as post-graduates with University of Cape Town according to the yearbook and guidelines."

- CLOSING DATE** : 22 April 2025
- POST 12/166** : **REGISTRAR (MEDICINE: INTERNAL)**
(4-Year Contract)
- SALARY** : R949 146 per annum, A portion of the package can be structured according to the individual's personal needs.
- CENTRE** : Groote Schuur Hospital, Observatory
- REQUIREMENTS** : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a Professional Council: Registration with the HPCSA as a Medical Practitioner. Inherent requirement of the job: Emergency and after hour call cover. Each Registrar will be appointed in a specific training complex but could be required to work across the platform on request. Commuted overtime is compulsory. A valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Knowledge, expertise and experience with regards to providing medical services in assessment, diagnosis and treatment of inpatients and outpatients. Effective leadership & interpersonal skills. Previous research experience and publication. Appropriate and sufficient clinical experience since obtaining the degree of MBChB and after completion of internal rotations. FCP (SA) Part 1. Post community service experience in Internal Medicine on an equivalent clinical platform.
- DUTIES** : Clinical Service Provision. Research and Professional Development (incl. completion of MMED). Participate in the teaching programme. Effective Clinical Administration in patient records and patient reports.
- ENQUIRIES** : Dr D Maughan Tel No: (021) 406 6422 or deborah.maughan@uct.ac.za
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Please ensure that you attach an updated CV. Groote Schuur Hospital has adopted the department's ecosystem framing of its training platform. Accordingly, all registrar appointments may be called upon to work across this platform and may include rotations at Metro West and Rural East hospitals. This includes Red Cross War Memorial Children's Hospital, New Somerset Hospital, Mitchells Plein District Hospital, Victoria Hospital and George Provincial Hospital. Consideration will be given to existing employees who are already on higher salary packages to retain their existing salary position, as personal. As such they are entitled to receive pay progression. Appointment as a Registrar will be for a maximum contract period of 5 years. Employees in service who opt to continue with their pension benefits as Registrar, will be required to resign after completion of their registrarship should they not be successful for advertised Specialist positions. Should registration with the HEI as a student be discontinued for any reason the appointment of Registrar also discontinues. Applicants must indicate whether they have bursary obligations. The

Department of Health is guided by the principles of Employment Equity. Candidates with disability are encouraged to apply and an indication in this regard will be appreciated. Specific Registrar posts within the Department will be identified as part of the Affirmative Action programme to create a representative Specialist cadre in line with applicable procedures. Preference will be given to SA citizens/permanent residents with a valid identity document. Registrars will be required to register as post-graduates with University of the Western Cape according to the yearbook and guidelines. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).

- CLOSING DATE** : 22 April 2025
- POST 12/167** : **MEDICAL OFFICER: GRADE 1 TO 3 (PAEDIATRIC) (X5 POSTS)**
- SALARY** :
 Grade 1: R949 146 per annum
 Grade 2: R1 082 988 per annum
 Grade 3: R1 253 415 per annum
 A portion of the package can be structured according to the individual's personal needs.
- CENTRE REQUIREMENTS** :
 Red Cross War Memorial Children's Hospital
 Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Practitioner. Registration with the professions Council: Registration with the HPCSA as Medical Practitioner. Experience **Grade 1:** None after registration as a Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 2:** A minimum of 5 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years relevant experience after registration as a Medical Practitioner with a recognized foreign Health Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** A minimum of 10 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years relevant experience after registration as a Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirement of the job: Applicants must have a valid APLS/ PALS certificate Must provide after-hours emergency services and participate in commuted overtime at 16-hours per week. Applicants must be South African citizens or permanent residents. Valid driver's licence. Competencies (knowledge/skills): Ability to work in a professional team. Post-internship experience in general paediatrics under onsite supervision of a registered paediatrician. Valid APLS/ PALS certificate Ability to achieve and maintain good interpersonal relations with staff, patients and their families. Must assist with the provision of a comprehensive paediatric service. Completion of /or exemption from South African Community Service Excellent report, clinical note and referral writing skills. Experience with teamwork, planning, organizing and coordination. Excellent interpersonal, administrative, communication, analytical and problem-solving skills Display empathy for patients, promote advocacy and facilitate holistic treatment. Good time management.
- DUTIES** : Provide a high-quality clinical service to patients and their families. Supervision of junior medical staff to ensure quality of care and good clinical outcomes. Interaction with (and supervision of where necessary) nursing staff, allied professionals, and students. Informal teaching and training of junior staff in the course of clinical work. Teaching (formal and informal) of undergraduate medical students. Effective and efficient administration of clinical services. Clinical leadership in the workplace. Administration of HECTIS patient

management system and other WCG health applications. Improve professional competence by regular self-learning and reflection with the application of current evidence.

ENQUIRIES : Dr M Salie Tel No: (021) 658-5430 Email: Moegamad.salie@westerncape.gov.za

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post.

CLOSING DATE : 22 April 2025

POST 12/168 : **MEDICAL OFFICER GRADE 1 TO 3 (CLINICAL SERVICES)**
Chief Directorate: Metro Health Services

SALARY : Grade 1: R949 146 per annum
Grade 2: R1 082 988 per annum
Grade 3: R1 253 415 per annum
(A portion of the package can be structured according to the individual's personal needs).

CENTRE REQUIREMENTS : Wesfleur Hospital
Minimum education qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Officer. Valid ACLS certificate. Registration with a Professional Council: Registration with the HPSCA as a Medical Practitioner. Experience: **Grade 1:** None after registration as a Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of who is not required to perform Community Service as required in South Africa. **Grade 2:** A minimum of 5 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years relevant experience after registration as a Medical Practitioner with a recognised foreign Health Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** A minimum of 10 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years relevant experience after registration as a Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: Valid Driver's License (Code B/EB) and willingness to travel. Competencies (knowledge/skills): Ability to communicate effectively (verbal and written). Experience working at a District level hospital after community service delivering comprehensive and evidence- based general medical, surgical and emergency clinical services. Ability to work in integrated multi-disciplinary teams across platforms. Computer literacy in MS Office mandatory.

DUTIES : Quality clinical, non-clinical and medico-legal patient care as required by the various programmes of the Department of Health. Supervise-, support -, transfer of knowledge to-, training- and mentoring of the clinical staff and auxiliary staff. Provide an efficient administration service regarding all clinical and non-clinical matters and medico-legal work. Participate in clinical governance activities providing guidance and leadership towards the realisation of strategic goals and objectives of the division. Ensure a cost-efficient service at clinical level with regards to laboratory services, blood, medicine, consumables and equipment.

ENQUIRIES : Dr M Lockett Tel No: (021) 816 8555, E- mail: Marshall.Lockett@westerncape.gov.za

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The

		pool of candidates will be considered for similar vacant posts within the Wesfleur Hospital for a period of 3 months.
<u>CLOSING DATE</u>	:	22 April 2025
<u>POST 12/169</u>	:	<u>MEDICAL OFFICER GRADE 1 TO 3 (ANAESTHETICS)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R949 146 per annum Grade 2: R1 082 988 per annum Grade 3: R1 253 415 per annum (A portion of the package can be structured according to the individual's personal needs).
<u>CENTRE REQUIREMENT</u>	:	Khayelitsha District Hospital, Khayelitsha Eastern Sub Structure
	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Practitioner. Experience: Grade 1: None after registration as Medical Practitioner with the HPCSA in respect of SA qualified employees. One-year relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 2: A minimum of 5 years appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 3: A minimum of 10 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: Registration with the HPCSA as a Medical Practitioner. Willingness to work after hours, including shifts, weekends, public holidays and call out work from home. Competencies (knowledge/skills): Diploma in Anaesthesia with appropriate experience and competency in General and Regional Anaesthesia. Sound general medical knowledge and skills. Professional working attitude and compassionate towards patients.
<u>DUTIES</u>	:	Provide meticulous pre-, intra- and post-operative care at the standards required of a medical officer in Anaesthesiology and Critical care. Participate in normal and after hour duties in operating theatres. Teaching and training of Anaesthesiology and Critical Care to undergraduate students, interns and peers in clinical areas. Achieve Part one FCA (SA) exam and staying abreast of latest developments in the field of Anaesthesiology and Critical Care. Complete the required CPD activities to maintain registration with the HPCSA. Maintain accurate and detailed patient records of acceptable medico-legal standard. Execute administrative duties required to maintain efficient service delivery. Interest in Research and audit required.
<u>ENQUIRIES APPLICATIONS</u>	:	Dr S Ikram Email: sarwat.ikram-hameed@westerncape.gov.za
	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". Candidates will be subjected to a written/practical and oral assessment.
<u>CLOSING DATE</u>	:	22 April 2025

<u>POST 12/170</u>	:	<u>REGISTRAR (FAMILY MEDICINE) (X8 POSTS)</u> Chief Directorate: Metro Health Services) (4-Year Contract)
<u>SALARY</u>	:	R949 146 per annum, (A portion of the package can be structured according to the individual's personal needs).
<u>CENTRE REQUIREMENTS</u>	:	Various Institutions Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a Professional Council: Registration with the HPCSA as a Medical Practitioner. Inherent requirements of the job: A valid (code B/EB) driver's license. It will be expected of the successful candidate to participate in a system of remunerated commuted overtime. Competencies (knowledge/skills): Computer literacy (i.e., MS Word, Excel, PowerPoint and internet research). Excellent verbal and written communication skills. Strong interpersonal and time-management skills. Good interpersonal and time-management skills. Ability to work effectively within a multidisciplinary team. Experience in South African District Health Services.
<u>DUTIES</u>	:	Clinical service provision. Participate in the Teaching program. Research and Professional Development (incl. completion of MMED). Effective Clinical Administration in patient records and patient reports. Support leadership and quality improvement initiatives within healthcare services.
<u>ENQUIRIES</u>	:	Metro East training complex: Dr W Viljoen. Tel. nr: 021 852 4700. -Metro West Training complex: Dr K Murie Tel No: (021) 797 8194.
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	Consideration will be given to existing employees who are already on higher salary packages to retain their existing salary position, as personal, as such they are entitled to receive pay progression. Appointment as Registrar will be for a maximum contract period of 4 years. Each registrar will be appointed in a specific training complex and will be expected to rotate through the various institutions in the complex. Employees in service who opt to continue with their pension benefits as Registrar, will be required to resign after completion of their registrarship, should they not be successful for an advertised Specialist position. Should registration with the HEI as a student be discontinued for any reason the appointment of Registrar also discontinues. Applicants must indicate whether they have bursary obligations. -The Department of Health is guided by the principles of Employment Equity. Candidates with disability are encouraged to apply and an indication in this regard will be appreciated. Specific Registrar posts within the Department will be identified as part of the Affirmative Action programme to create a representative Specialist cadre in line with applicable procedures. Preference will be given to SA citizens/permanent residents with a valid identity document. Applicants who only have a temporary residence status will not be considered. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status). ii) Other: Registrars will be required to register as post-graduates with the applicable University in the Western Cape according to the requirements for the discipline in the yearbook and guidelines."
<u>CLOSING DATE</u>	:	22 April 2025
<u>POST 12/171</u>	:	<u>REGISTRAR (PSYCHIATRY)</u> Chief Directorate: Metro Health Services (4-Year Contract)
<u>SALARY</u>	:	R949 146 per annum, (A portion of the package can be structured according to the individual's personal needs).
<u>CENTRE REQUIREMENTS</u>	:	Alexandra Hospital Minimum educational qualification: Appropriate qualification that allows registration with the Health Profession Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a Professional Council: Registration with the HPCSA as a Medical Practitioner. Inherent requirements of the job: Valid

- (Code B) driver's licence with minimum code B/EB. Competencies (knowledge/skills): Medical research capabilities.
- DUTIES** : Clinical and corporate governance duties as pertain to services provided at current placement. Contribute to the teaching and training of Health Sciences undergraduate students. Fully participate in the academic activities of the designated university as required per regulations to achieve the MMed (Psych) / FC Psych qualification. To provide psychiatric services to in-and outpatients of designated service areas where placement as well as assigned district and primary level clinical duties. To provide supervision and in-service training to junior colleagues and other staff. Appropriate clinical experience in psychiatry after registration as a medical practitioner. Academic teaching, training and research.
- ENQUIRIES** : Dr R Ori: University of Cape Town (UCT) Tel No: (021) 826-5863
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a written/practical and oral assessment. Preference will be given to SA citizens/permanent residents with a valid identity document. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. -This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status). Other: Registrars will be required to register as post-graduates with the applicable University in the Western Cape according to the requirements for the discipline in the yearbook and guidelines." Shortlisted candidates may be required to undergo a practical test. The pool of applicants will be considered for other similar vacant posts within the Chief Director Metro Health Services, for a period of 3 months from the date of advert.
- CLOSING DATE** : 22 April 2025
- POST 12/172** : **DEPUTY DIRECTOR: HEALTH TECHNOLOGY**
Directorate: Project Office PPP Tygerberg Hospital
(3-Year Contract Post, Renewable)
- SALARY** : R849 702 per annum, (A portion of the package can be structured according to the individual's personal needs)
- CENTRE** : Head Office, Cape Town – based at Bellville Health Park, Bellville
- REQUIREMENTS** : Minimum educational qualification: Appropriate bachelor's degree/national diploma in Clinical/Electrical/Mechatronics Engineering/ Clinical Technology/Nursing/Health Sciences or related fields. Experience: Appropriate experience in technical field and/or management of projects. Appropriate experience in large-scale project management and project development. Inherent requirement of the job: Working outside of normal office hours. A valid driver's license (Code B). Overnight stays away from home whilst on official business. Sufficiently physically fit and healthy to walk long distances in confines of the building and on site and carry out inspections. Competencies (knowledge/skills): Advanced computer literacy: MS Word and Excel and ability to use computerized Project Management tools. Relevant Project Management methodology. Ability to manage diverse interests and processes in the interest of government. Understanding of property development, facility management in particular in relation to health facilities and Public-Private Partnership projects (PFMA and Treasury Regulation 16). Good communication (verbal and written), organizing, problem solving and interpersonal skills. Excellent conceptualization, report writing and editing skills, research and analytical skills.
- DUTIES** : HT planning, specification and monitoring - Needs analysis Health Technology per Clinical Discipline, Health Technology & Facilities specifications. Preparation of packages of project brief in liaison with all relevant stakeholders, including analysis of clinical needs, and ensures adherence throughout development process. Linkage of TBH Redevelopment to other developments (strategic fit) - Assessment of impact of the proposed TBH redevelopment and its HT component on the service platform. Ensures strategic fit of new facilities to overall portfolio and service platform. Project budgeting and affordability (HT

Component) - Assessment of available HT and operational budget and its developments to meet demands of Redevelopment and Maintenance & Remedial Works programme. Develops and maintains the baseline budget for the project, tests and ensures affordability of project together with Transaction Advisor and Senior Manager. Assist the Senior Manager to direct and manage the Transaction Advisory team and also manage the Transaction Advisory team's interface with user groups for the development of output specifications HT Risk management - HT Risk Assessment Tool and Management. HT service in PPP - Appropriate allocation of (Health Technology Management) services to PPP partner. Develops and maintains comprehensive risk management tool, including development of mitigating strategies. Staff requirement – People Management Plan

ENQUIRIES APPLICATIONS : Ms Z Zigayi, E-mail: Ziyanda.zigayi@westerncape.gov.za
NOTE : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
CLOSING DATE : No payment of any kind is required when applying for this post.
 : 22 April 2025

POST 12/173 : **FACILITY MANAGER PHC**
 Chief Directorate: Metro Health Services

SALARY : R849 702 per annum, (A portion of the package can be structured according to the individual's personal needs.)

CENTRE : Mitchells Plain District Hospital
REQUIREMENTS : Minimum educational qualification: Appropriate health related Degree or National Diploma. Experience: Appropriate experience in a managerial position in a NGO, private organisation or the state sector. Inherent requirements of the job: Valid driver's licence. Competencies (knowledge/skills): Leadership abilities within health management experience. Good interpersonal and people management skills. Knowledge of Public Health Sector regulations, legislation and policies, Corporate services, Supply chain management, Human Resource and Labour Relations management. Computer literacy.

DUTIES : Management of a Primary Health Care service (including community- based services) and Community Orientated Primary Care (COPC) within the Mitchells Plain geographic area. Strategic, operational planning and coordination and management of the service for the designated geographic area. Sound Financial, Supply Chain and Human Resource management including Staff Performance management system and Labour relations. Quality management, Occupational Health and Safety and Infection control prevention in the primary health care service within the designated geographic area. Manage the relevant community and other appropriate stakeholder engagements, liaison and networking.

ENQUIRIES APPLICATIONS : Mrs S Patel-Abrahams Tel No: (021) 370 5008
 : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment. The pool of applicants will be considered for similar vacant posts within the Chief Directorate: Metro Health Services for a period of 3 months from date of advert.

CLOSING DATE : 22 April 2025

POST 12/174 : **PHARMACIST GRADE 1 TO 3 (X2 POSTS)**
 Garden Route District

SALARY : Grade 1: R804 609 per annum
 Grade 2: R869 796 per annum
 Grade 3: R949 146 per annum
 (A portion of the package can be structured according to the individual's personal needs). (Plus a non-pensionable rural allowance of 12% of annual basic salary)

CENTRE : Ladismith CDC
 Dysselsdorp
 CDC,Oudtshoorn
 Kannaland Sub Districts

REQUIREMENTS : Minimum educational qualification: Basic qualification accredited with the South African Pharmacy Council (SAPC) that allows registration with the SAPC as a Pharmacist. Registration with a Professional Council: Registration with the

South African Pharmacy Council (SAPC) as a Pharmacist. Experience: **Grade 1:** None after registration as a pharmacist with the SAPC in respect of SA qualified employees. 1-year relevant experience after registration as pharmacist with a recognised foreign Health Professional council in respect of foreign qualified employees, of whom it is not required to perform Community service as required in South Africa. **Grade 2:** A minimum of 5 years appropriate experience after registration as a pharmacist with the SAPC in respect of SA qualified employees. 6-years relevant experience after registration as pharmacist with a recognised foreign Health Professional council in respect of foreign qualified employees, of whom it is not required to perform Community service as required in South Africa. **Grade 3:** A minimum of 13 years appropriate experience after registration as a pharmacist with the SAPC in respect of SA qualified employees. 14-years relevant experience after registration as pharmacist with a recognised foreign Health Professional council in respect of foreign qualified employees, of whom it is not required to perform Community service as required in South Africa. Inherent requirements of the job: Valid (Code B/EB) driver's license. Good communication skills both written and oral. Willingness to perform relief, standby and after-hour duties when required. Competencies (knowledge/skills): Appropriate Knowledge of National and Provincial Health policies and Pharmaceutical Acts and laws. A sound level of clinical knowledge of pharmaceuticals listed in all the levels of the National Essential Medicine lists and Treatment guidelines. Appropriate experience in a public hospital/health environment. Computer literacy skills (including Excel, Word, Outlook and Teams, to be specified in application/CV) and dispensing /stock control programmes of which Wellsky (JAC) will be an advantage. Good interpersonal and communication skills. Ability to work accurately under pressure and maintain a high standard of professionalism. Ability and willingness to supervise, tutor and train staff.

DUTIES : Ensure adherence to minimum standards for dispensing as well as accessibility to medication and pharmaceutical care for patients. Promotion of rational drug use and implement policies and guidelines in keeping SAPC regulations, National Drug policy and National and Provincial treatment guidelines. Manage, assess and monitor compliance w.r.t good pharmacy practice, Ideal Hospital and National core standards. Maintaining and improving an effective acute and chronic prescription medicine supply system to clinics in the surrounding area. Maintain and improve the quality of patient care as a member of the multi-disciplinary team, which includes antimicrobial stewardship, rational medicine use reviews and Adverse Drug Reaction reporting. Do ward rounds in the hospital. Effective Dispensing and compounding of pharmaceuticals in line with statutory requirements. Placing of vaccine orders with suppliers and ensuring efficient stock levels and stock control at the hospital. Ensuring cold chain is maintained. Effective monitoring of pharmaceutical expenditure and implementation of budgetary control measures.

ENQUIRIES : Ms M Uys Tel No: (044) 203 - 7200
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. All short-listed candidates may undergo a technical competency (assessments/proficiency) test. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).

CLOSING DATE : 22 April 2025

POST 12/175 : **ASSISTANT MANAGER NURSING (AREA)**
West Coast District

SALARY : R656 964 per annum
CENTRE : West Coast TB Centre (Stationed at Sonstraal Hospital, Paarl)
REQUIREMENTS : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. Registration with a

Professional Council: Registration with the SANC as Professional Nurse. Experience: A minimum of 8 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 3 years of the period referred to above must be appropriate/recognisable experience at management level. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Frequent travelling between Sonstraal Hospital (Paarl) and ID Hospital (Malmesbury). Ability to be on call and availability for Emergency situations. Competencies (knowledge/skills): Ability to function/make decisions independently and as part of a multi-disciplinary team. Good communication, interpersonal relationships, exceptional leadership and conflict resolution skills. Computer literacy (MS Word, Excel, PowerPoint, Outlook and Internet). Extensive knowledge and understanding of the District Health System/and health implementation thereof as well as experience in office administration, human resource management, financial management, supply chain and procurement processes.

DUTIES : Strategic leadership - Provide direction and supervision for the implementation of nursing care, ethos and professionalism. Clinical/patient care - Provide professional, technical and management support for the provision of quality clinical/patient care through proper management of nursing care programs. Quality Assurance management - Ensure implementing of Quality Improvement plan Information Management - Utilize information technology and other management information systems to manage nursing information for the enhancement of service delivery. Effective management of resources - Manage and utilize resources in accordance with relevant directives and legislation.

ENQUIRIES : Ms N Liebenberg Tel No: (021) 815-8340
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post.
CLOSING DATE : 22 April 2025

POST 12/176 : **ASSISTANT MANAGER NURSING (HEAD OF NURSING SERVICES)**
 Central Karoo District

SALARY : R656 964 per annum, (Plus a non-pensionable rural allowance of 8% of basic annual salary)

CENTRE : Prince Albert Health Facility
REQUIREMENTS : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. Registration with a Professional Council: Registration with the SANC as a Professional Nurse. Experience: A minimum of 8 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 3 years of the period referred to above must be appropriate/recognizable experience at management level. Inherent requirements of the job: Work overtime, day or night duty should the need arise. Valid Driver's license (Code EB/B) and willingness to drive. Competencies (knowledge/skills): M Ability to work effectively and amicably at management level with people of diverse backgrounds and beliefs. Basic computer literacy. Knowledge of legislation relative to the Health Care Service and policies of the Department of Health and Wellness. Ability to manage own work, and that of the units which report to the post, and to ensure appropriate interventions to enhance all services at the institution. Skilled nurse clinician able to lead the nursing service within the scope of practice and accepted nursing standards. Excellent (written and verbal) communication skills.

DUTIES : Co-ordinate, supervise and delegate the provision of effective and efficient patient care through quality care within set standards and legal framework within the service framework of COPC, Primary healthcare and the acute hospital. Participate in analysis, formulation and implementation of all guidelines, practices, standards and procedures. Manage and monitor the cost-effective utilization of human, financial and physical resources. Co-ordinate the provision of effective training and research. Provide effective support to Nursing services, Administration services and Support services and maintain professional self-development. Co-ordinate, monitor and participate clinically in the COPC, Primary Health Care Clinic and the Acute Hospital.

- ENQUIRIES** : Dr AJ Muller Tel No: (023) 414-8211
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical and competency test.
- CLOSING DATE** : 22 April 2025
- POST 12/177** : **DENTIST GRADE 1 TO 3 (5/8TH POST)**
Garden Route District
(Contract from 01 April until 31 December 2025)
- SALARY** : Grade 1: R576 192 per annum
Grade 2: R676 869 per annum
Grade 3: R783 384 per annum
(A portion of the package can be structured according to the individual's personal needs).
- CENTRE** : PHC Support and Outreach George Sub District
- REQUIREMENTS** : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Dentist. Registration with a Professional Council: Registration with the Health Professions Council of South Africa (HPCSA) as a Dentist. Experience: **Grade 1:** None after registration as Dentist with the HPCSA in respect of SA-qualified employees. 1-year relevant experience after registration as Dentist with a recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform community service, as necessary in South Africa. **Grade 2:** Minimum of 7 years' appropriate experience as Dentist after registration with the HPCSA as a Dentist in respect of SA-qualified employees. Minimum of 8 years' relevant experience after registration as Dentist with a recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform community service, as necessary in South Africa. **Grade 3:** Minimum of 12 years' appropriate experience as Dentist after registration with the HPCSA as a Dentist in respect of SA-qualified employees. Minimum of 13 years' relevant experience after registration as Dentist with a recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform community service, as necessary in South Africa. Inherent requirements of the job: Valid driver's licence (Code B/EB). Willingness to travel and work in various health facilities throughout the George Sub-District, including Uniondale and Haarlem. Willingness to provide relevant relief duties within the George Sub-District. Competencies (knowledge/skills): Adhere to all departmental requirements and protocols. Excellent report writing, clinical documentation, recording keeping and referral writing skills. Sound verbal and written communication skills. Good computer skills (MS Word, Excel and PowerPoint). Comply with National Core Standards and or ideal facility/clinic requirements as applicable and good time management. Clinical therapeutic skills including assessment techniques, treatment, discharge planning and follow up as needed. Ability to be flexible and innovative in response to differing client needs.
- DUTIES** : Provide clinical primary and secondary dental treatment to inpatients and outpatients as applicable to the designated work areas. Provide dental care and support in clinics within the George Sub-District, including Uniondale and Haarlem. Provide a holistic dental service independently and as part of a team in a hospital and primary health care setting. Diagnose and appropriate management of patients. Daily collection and monthly submission of data as per departmental protocols. Effective, efficient and optimal use of resources including facilitating the repair and maintenance of dental equipment. Stock taking and ordering of consumables as required within departmental norms. Relevant in-service training and skills transfer.
- ENQUIRIES** : Dr TS Ackerman Tel No: (044) 814-1124
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only

applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for similar vacant posts within the Garden Route District for a period of 3 months from date of advert.

- CLOSING DATE** : 22 April 2025
- POST 12/178** : **CLINICAL PROGRAMME COORDINATOR (COMPREHENSIVE HEALTH)**
(Cape Winelands Health District)
- SALARY** : Grade 1: R520 560 per annum, (plus, a non-pensionable rural allowance of 8% of the basic annual salary)
- CENTRE** : Witzenberg Sub-district
- REQUIREMENTS** : Minimum educational qualification: Basic R425 qualification (i.e., Diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse and Midwife. (This dispensation is only applicable for posts of Clinical Programme Coordinator where it is an inherent requirement of the post, incumbent to maintain registration with the SANC). Registration with a Professional Council: Registration with the SANC as a Professional Nurse and Midwife. Experience: A minimum of 7 years appropriate/recognisable experience in nursing after registration as Professional Nurse with SANC in General Nursing. Inherent requirements of the job: Valid (Code B/EB) driver's licence and willingness to travel. Competencies (knowledge/skills): Good interpersonal relations, leadership and communication skills (verbal and written). Knowledge of the Maternal-Child-Women's-Health, HIV/AIDS/STI/TB, Chronic Disease Management and Community Orientated Primary Care (COPC) Computer literacy (MS Word, Excel and PowerPoint). Ability to work independently and in a multi-disciplinary team.
- DUTIES** : Provide comprehensive support for the Witzenberg Sub-district Primary Health Care management teams to enable implementation and realisation of Western Cape and Cape Winelands District Health plans. Support the implementation and integration of Community Orientated Primary Care (COPC) Link, monitor, evaluate and coordinate COPC partners including but not limited to, funded Non-Profit Organisations (NPOs) and Private Provider Partners Support Witzenberg Sub-Districts to achieve programmatic deliverables including Maternal and Child-Women-Health, First 1000 days strategies, HIV/AIDS/STI/TB, Mental Health, Chronic Disease Management, and realisation of ideal clinic status Monitor and evaluate programme goals and targets including the collection, validation, interpretation and analysis of statistical data.
- ENQUIRIES** : Mr. L Wawini Tel No: (023) 316-9600
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. The pool of applicants will be considered for similar vacant posts within the Witzenberg Sub District for a period of 3 months from date of advert
- CLOSING DATE** : 22 April 2025
- POST 12/179** : **CLINICAL NURSE PRACTITIONER GRADE 1 TO 2 (PRIMARY HEALTH CARE)**
West Coast District
- SALARY** : Grade 1: R451 533 (PN-B1) per annum
Grade 2: R553 545 (PN-B2) per annum
- CENTRE** : Bergriver Sub-district (Stationed at Piketberg CDC)
- REQUIREMENTS** : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post basic nursing qualification with duration of at least 1-year Diploma in Clinical Nursing Science: Health Assessment, Treatment and Care (R48) accredited with SANC. Registration with a Professional Council: Registration with the SANC as Professional Nurse. Experience: **Grade 1:** A minimum of 4 years' appropriate/recognisable nursing experience after registration with the SANC as Professional Nurse in General Nursing. **Grade 2:** A minimum of 14 years' appropriate/recognisable nursing experience after registration with the SANC as Professional Nurse in General Nursing. At least 10 years of the period

referred to above must be appropriate/recognisable experience after obtaining the one-year post-basic qualification in the relevant specialty. Inherent requirements of the job: Willingness to work at other clinics/satellites/mobiles within the subdistrict, when required. Valid (Code B/EB) driver's licence and willingness to travel. Ability to communicate effectively. Computer literacy (MS Word, Excel). Competencies (knowledge/skills): Good interpersonal and communication skills. Ability to work independently and in a multi-disciplinary team. Knowledge of Community Oriented Primary care.

DUTIES : Effective execution and assist with the management of relevant Curative Programs within the scope of practice and to be an advocate for the patient to ensure the provision of necessary health care. Effective execution and assist with the management of relevant Child Health within the scope of practice and to be an advocate for the patient to ensure the provision of necessary health care. Effective execution and assist with the management of relevant Women's Health within the scope of practice and to be an advocate for the patient to ensure the provision of necessary health care. Effective execution and assist with the management of relevant HAST programs within the scope of practice and to be an advocate for the patient to ensure the provision of necessary health care. The effective provision of high-quality services measured by outcomes of all of the quality assurance activities.

ENQUIRIES APPLICATIONS : Ms E Engel Tel No: (022) 913-3062
: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification: Diploma in Clinical Nursing Science, Health Assessment, Treatment Care with the South African Nursing Council. The pool of applicants will be considered for other similar vacant posts within the Bergriver Sub-district, for a period of three months from date of advert.

CLOSING DATE : 22 April 2025

POST 12/180 : **CLINICAL PROGRAMME OC-ORDINATOR GRADE 1**
Chief Directorate: Metro Health Services

SALARY : Grade 1: R520 560 per annum
Grade 2: R602 964 per annum

CENTRE : Klipfontein/Mitchells Plain Substructure Office
REQUIREMENTS : Minimum educational qualification: A Basic R425 qualification (i.e. diploma/degree in nursing) or an equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. Registration with a Professional Council: Registration with the SANC as Professional Nurse. Experience: A minimum of 7 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Inherent requirements of the job: A valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Computer literacy. Knowledge of all relevant public service regulations and policies. Understanding public/private partnerships. Understanding the District Health System. Project management skills.

DUTIES : Facilitate, co-ordinate, monitor and ensure adequate integration of all Community Based Services within the PHC Programme in the delegated Sub-district of the Klipfontein/Mitchells Plain Sub structure. Establish, maintain and participate in inter-professional and multi-disciplinary teamwork that promotes effective and efficient Health Care to the communities of the delegated Sub-district. Facilitate/support and assist in training, motivation and development of delegated staff. Facilitate effective management and utilisation of resources in accordance with relevant directives and legislation. Assist with NPO contract management.

ENQUIRIES APPLICATIONS : Mrs S Patel-Abrahams Tel No: (021) 370-5008
: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

- NOTE** : No payment of any kind is required when applying for this post.*. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status). The pool of applicants will be considered for similar posts within the Department for a period of 3 months from date of advert. Candidates will be subjected to a written/practical and oral assessment.
- CLOSING DATE** : 22 April 2025
- POST 12/181** : **ULTRASOUND RADIOGRAPHER GRADE 1 TO 3 (SONOGRAPHER)**
Chief Directorate: Central Karoo District
- SALARY** : Grade 1: R465 645 per annum
Grade 2: R545 262 per annum
Grade 3: R641 436 per annum
- CENTRE** : Beaufort-west Hospital
- REQUIREMENTS** : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) in Ultrasound Radiography. Registration with a Professional Council: - Registration with the Health Professions Council of South Africa (HPCSA) as a Radiographer in Ultrasound. Experience: **Grade 1:** None after registration with the HPCSA in Ultrasound Radiography in respect of RSA-qualified employees. One-year relevant experience after registration with the HPCSA in Radiography (Ultrasound) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Minimum of 10 years relevant experience after registration with the HPCSA in Radiography (Ultrasound) in respect of RSA-qualified employees. Minimum of 11 years relevant experience after registration with the HPCSA in Radiography (Ultrasound) in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** Minimum of 20 years' relevant experience after registration with the HPCSA in Radiography (Ultrasound) in respect of RSA-qualified employees. Minimum of 21 years relevant experience after registration with the HPCSA in Radiography (Ultrasound) in respect of foreign qualified employees. Inherent requirements of the job: A valid driver's licence (Code B/EB) and willingness to drive to district hospitals and clinics. Willingness to work overtime when necessary. Competencies (knowledge/skills): Comprehensive sonography education and extensive hands-on experience, demonstrating a strong commitment to professional growth and lifelong learning through advanced education, research, and staff training. A thorough understanding of human anatomy and physiology is required, along with knowledge of disease pathologies as they relate to sonographic findings. A commitment to ethical practice, maintaining patient confidentiality, a professional demeanor, and the capacity to manage stressful situations calmly are essential. Strong abilities to interact effectively with both patients and medical staff, clearly explaining technical information and collaborating on patient care. Understanding of basic computer programs and the use of reporting systems.
- DUTIES** : Use a variety of ultrasound equipment and perform a broad spectrum of procedures, such as abdominal, pelvic, obstetrics, gynecology, and vascular ultrasounds. Quality image analysis to accurately diagnose abnormalities. Provide quality patient-centered care to all patients. Undertake ongoing care of individual patients to ensure continuity of care. Actively participate as a member of the health service institution. Perform clinical audits in the department. Attend departmental meetings and participate in presentations. Perform other duties as allocated by the Head of Department. Maintain clinical, professional, and ethical standards. Provide support to junior medical and professional staff. Operate imaging equipment and review images to ensure they are of good quality. Report effectively. Identify normal and abnormal imaging results.
- ENQUIRIES** : Ms M Soldaat Tel No: (023) 414 - 8200
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

- NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a written practical test and oral assessment. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status. The pool of applicants will be considered for similar posts within the Central Karoo District, for a period of 3 months from date of advert.
- CLOSING DATE** : 22 April 2025
- POST 12/182** : **CHIEF ARTISAN GRADE A: TECHNICAL SERVICES**
Garden Route District
- SALARY** : Grade A: R455 223 per annum
CENTRE : Garden Route District Office, George
REQUIREMENTS : Minimum educational qualification: Appropriate Trade Test Certificate in Electrician / Electrical Fitter, Mechanical or Millwright / Fitter and Turner. Experience: Ten (10) years appropriate post qualification experience as Artisan/ Artisan Foreman, Inherent requirements of the job: Responsible for duties in the Garden Route District. Valid (Code B/EB) driver's license and willingness to travel in the entire Western Cape Province. Willingness to perform standby and overtime duties. Physically fit to perform duties and work at heights and in confined spaces. Competencies (knowledge/skills): Technical design and analysis knowledge. Technical report-writing and technical consulting skills. Production, process knowledge and skills. Knowledge of all relevant legislation, policies, and prescripts applicable to health-related Engineering. Good interpersonal relations, leadership and communication skills (verbal and written). Computer Literacy in MS Word and Excel, MS Outlook (E-mails) and Internet.
- DUTIES** : Manage maintenance and repair requirements for health facilities in the Garden Route District. Ensure maintenance and repairs to plants and medical and non-medical equipment, assets, furniture in the district. Planning and scheduling of Engineering and Own projects. Compiling of specifications for Engineering and Own projects. Management and supervision of district workshop and staff. Administrative duties related to the post. Ensure Occupational Health and Safety practices.
- ENQUIRIES** : Mr E Engle Tel No: (044) 803-2752
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a competency test.
- CLOSING DATE** : 22 April 2025
- POST 12/183** : **CLINICAL NURSE PRACTITIONER GRADE 1 TO 2 (PRIMARY HEALTH CARE) (CLINICAL NURSE TRAINING AND QUALITY ASSURANCE) (PHC AND HOSPITAL)**
Garden Route District
- SALARY** : Grade 1: R451 533 per annum
Grade 2: R553 545 per annum
CENTRE : Kannaland Sub District (Alan Blyth Hospital & PHC-Facilities)
REQUIREMENTS : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse & Midwife. A post-basic qualification with duration of at least 1-year Diploma in Clinical Nursing Science: Health Assessment, Treatment and Care, accredited with SANC (R48). Registration with a Professional Council: Registration with the SANC as a Professional Nurse & Midwife. Experience: **Grade 1:** A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable

experience after obtaining the 1-year post-basic qualification as mentioned above. Inherent requirements of the job: A valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Extensive knowledge of health service delivery systems with leadership and management skills. Sound knowledge of the principles and policies of Quality Assurance, Risk Management, Infection Prevention and Control (IPC) and Occupational Health and Safety. Teaching / presentation and assessment skills. Good verbal and written communication skills Computer skills with working knowledge of MS Office and ability to apply programs.

DUTIES : Coordinate infection prevention and control - Hospital acquired infections and Outbreak and response surveillance. Coordinate Occupational Health and safety- Staff Health and Health Care Risk Waste programs Coordinate Clinical Governance - Mortality and Morbidity meetings, Patient safety incidents, Patient Experience of Care and Compliments and Complaints Manage clinical training programs – PACK, BANK plus, IMCI, BLS coordination and ESMOE. Effective leadership, management and governance and promotion of Department values.

ENQUIRIES : Ms S Labuschagne Tel No: (028) 551-1010
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification in: Curative Skills in Clinical Nursing Science: Health Assessment, Treatment and Care accredited with the SANC (R48). The pool of applicants will be considered for similar vacant posts within Garden Route for a period of 3 months from date of advert.

CLOSING DATE : 22 April 2025

POST 12/184 : **CLINICAL NURSE PRACTITIONER GRADE 1 TO 2 (PRIMARY HEALTH CARE)**
 Garden Route District

SALARY : Grade 1: R451 533 per annum
 Grade 2: R553 545 per annum

CENTRE : Knysna CDC, Knysna/Bitou Sub-district
REQUIREMENTS : Minimum educational qualification: Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. A post-basic nursing qualification with a duration of at least 1 year in Clinical Nursing Science, Health Assessment, Treatment and Care accredited with the SANC (R48). Registration with a Professional Council: Registration with the SANC as a Professional Nurse and Midwife. Experience: **Grade 1:** A minimum of 4 years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. **Grade 2:** A minimum of 14 years appropriate/ recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific speciality after obtaining the 1-year post-basic qualification as mentioned above. Inherent requirements of the job: Valid (Code B/EB) driver's licence and willingness to travel. Must be able to operate mobile clinic vehicle. Willingness to assist at PHC Clinics in Sub-district. Competencies (knowledge/skills): NIMART training or experience. Problem-solving, report writing, liaison and facilitation skills. Basic computer skills (i.e MS Word, Excel, Outlook).

DUTIES : Assist with Management of the Burden of Disease according to the Comprehensive Health programme. Quality of service Plan and implement Health Promotion and Prevention activities in facility and community. Link with the community structures and NPO's. Collect data and submit reports on or before time. Manage human resources under supervision. Assist with Financial, SCM, Strategy and Health Support, Infrastructure and Equipment Management.

ENQUIRIES : Ms PM Peters Tel No: (044) 302 - 8400

- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification in: Curative Skills in Clinical Nursing Science: Health Assessment, Treatment and Care accredited with the SANC (R48). The pool of applicants will be considered for similar vacant posts within Garden Route for a period of 3 months from date of advert. Candidates will be subjected to a practical/ oral assessment.
- CLOSING DATE** : 22 April 2025
- POST 12/185** : **CLINICAL NURSE PRACTITIONER GRADE 1 TO 2 (PRIMARY HEALTH CARE) (CLINICAL NURSE TRAINING) (PHC AND HOSPITAL)**
Garden Route District
- SALARY** : Grade 1: R451 533 per annum
Grade 2: R553 545 per annum
- CENTRE** : Oudtshoorn Sub District
- REQUIREMENTS** : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse & Midwife. A post-basic qualification with duration of at least 1-year Diploma in Clinical Nursing Science: Health Assessment, Treatment and Care, accredited with SANC (R48). Registration with a Professional Council: Registration with the SANC as a Professional Nurse & Midwife. Experience: **Grade 1:** A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1-year post-basic qualification as mentioned above. Inherent requirements of the job: A valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Extensive knowledge and experience in the Primary Health Care and acute services field of practice. Good communication skills both verbal and non-verbal. Basic computer skills in MS Word, Excel, Outlook and Teams. Relevant knowledge, skills and experience in training and practical mentorship.
- DUTIES** : Analyzing training needs and resources of clinical personnel at Oudtshoorn Sub district level. Planning and coordination clinical training, skills development and maintenance of competence interventions in the Oudtshoorn Sub district. Presentation facilitation and co-ordination of clinical service related to training programs at sub district level. Monitoring, evaluation and reporting of clinical training and clinical skills development interventions at Sub district level. Support the Internal and external Interface strengthening with the focus on the COPC Model. Support the Operational Managers to obtain and maintain Ideal Clinic Status.
- ENQUIRIES** : Ms NC Jackson Tel No: (044) 203-7205
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification in: Curative Skills in Clinical Nursing Science: Health Assessment, Treatment and Care accredited with the SANC (R48). The pool of applicants will be considered for similar vacant posts within Garden Route for a period of 3 months from date of advert.
- CLOSING DATE** : 22 April 2025

- POST 12/186** : **PROFESSIONAL NURSE GRADE 1 TO 2: SPECIALTY (X6 POSTS)**
Chief Directorate: Metro Health Services
- SALARY** : Grade 1: R451 533 (PN-B1) per annum
Grade 2: R553 545 (PN-B2) per annum
- CENTRE** : Lentegeur Hospital
- REQUIREMENTS** : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse with Psychiatry. A post-basic nursing qualification with a duration of at least 1 year accredited with the SANC in Advanced Psychiatry Nursing Science. Registration with a Professional Council: Registration with the SANC as Professional Nurse in Psychiatry. Experience: **Grade 1:** A minimum of 4 years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific speciality after obtaining the 1-year post-basic qualification as mentioned above. Inherent requirement of the job: Willingness to work shifts, day and night duty, weekends and public holidays to meet operational requirements. It will be required of the incumbent to rotate within the hospital.
- DUTIES** : Provide optimal, holistic specialized psychiatric nursing care within set standards and professional/legal framework. Effective utilization of human, financial and physical resources (equipment and consumables). Participation in appropriate personal /professional development activities: Self, students, other categories of staff. Ensure efficient and accurate documentation, statistical data collection capturing and participation in research activities. Assist with the development and the implementation of nursing quality improvement plans, policies and standard operating procedures.
- ENQUIRIES** : Mr NM Banzi Tel No: (021) 370 1248
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification in: Advanced Psychiatric Nursing Science with the South African Nursing Council. The pool of applicants will be considered for similar vacant posts within the Chief Director: Metro Health Services, for a period of 3 months from date of advert.
- CLOSING DATE** : 22 April 2025
- POST 12/187** : **PROFESSIONAL NURSE: SPECIALTY (MATERNITY) (X3 POSTS)**
Chief Directorate: Metro Health Services
- SALARY** : Grade 1: R451 533 (PN-B1) per annum
Grade 2: R553 545 (PN-B2) per annum
- CENTRE** : Hanover Park Community Health Centre (X2 Posts)
Ugulethu Community Health Centre (X1 Post)
- REQUIREMENTS** : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. A post-basic nursing qualification, with duration of at least 1 year, accredited with SANC in Advanced Midwifery and Neonatal Nursing Sciences. Registration with a Professional Council: Registration with the South African Nursing Council as Professional Nurse and Midwife. Experience: **Grade 1:** A minimum of 4 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience after obtaining the one year post-basic qualification in the relevant speciality as mentioned above. Inherent requirements of the job: Willing to work

- shifts, day- night duty and public holidays. Competencies (knowledge/skills): Good interpersonal, planning and organisational skills. Computer literacy (MS Office).
- DUTIES** : Render an effective and comprehensive nursing treatment and care to patients. Provide continuous holistic and comprehensive nursing care. Work as part of the multi-disciplinary team to ensure good nursing care. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Perform clinical nursing practice and promote quality nursing care in accordance with scope of practice and nursing standards as determined by the relevant health facility/ Adheres to policy and procedures as laid down by professional governing body. Assist with management of human resources and finance
- ENQUIRIES** : Mrs S Patel-Abrahams Tel No: (021) 370-5008
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). Candidates will be subjected to a written/practical and oral assessment. The pool of applicants will be considered for similar vacant posts within the Chief Directorate: Metro Health Services for a period of 3 months from date of advert.
- CLOSING DATE** : 22 April 2025
- POST 12/188** : **PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY: OPERATING THEATRE)**
Chief Directorate: Metro Health Services
- SALARY** : Grade 1: R451 533 (PN-B1) per annum
Grade 2: R553 545 (PN-B2) per annum
- CENTRE** : Wesfleur Hospital
- REQUIREMENTS** : Minimum educational qualification: Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse. Post-basic nursing qualification, with duration of at least 1 year, accredited with SANC in Medical and Surgical Nursing Science: Operating Theatre. Registration with a Professional Council: Registration with the SANC as Professional Nurse. Experience: **Grade 1:** A minimum of 4 years appropriate / recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing and a minimum of one year experience after obtaining the additional qualification and registration with SANC in Medical and Surgical Nursing Science: Operating Theatre. **Grade 2:** A minimum of 14 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience in the specific specialty after obtaining the 1-year post-basic qualification as mentioned above. Inherent requirements of the job: Required to work shifts and after hours (weekend, public holidays, and night duty). Willingness to rotate within the institution. Computer literacy. Competencies (knowledge/skills): Ability to function/make decisions independently and as part of a multi-disciplinary team. Good communication, interpersonal relationships, exceptional leadership and conflict resolution skills. Basic computer skills in MS Word, Excel, Outlook. Knowledge of relevant legislation and policies of the Department of Health Western Cape.
- DUTIES** : Responsible for the rendering and coordination of a high-quality comprehensive patient care service and the management of all resources in the Operating Theatre. Assist with management of people management services within the Department. Effective utilization of financial resources within the department. Ensure the promotion of Quality Assurance, Infection Control and Prevention & Occupational Health & Safety within the Department. Deliver a support service to the Operational Manager and ensure effective coordination of the Nursing Division after hours.

- ENQUIRIES** : Ms LA Abrahams Tel No: (021) 816 500, Email: Lee-Anne.Abrahams@westerncape.gov.za
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : Candidates who are not in possession of the required qualification will be appointed into the general stream, and they will be required to obtain the necessary qualification within a predetermined period. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification in: Medical and Surgical Nursing Science: Operating Theatre. The pool of applicants will be considered for similar vacant posts within Wesfleur Hospital for a period of 3 months from date of advert.
- CLOSING DATE** : 22 April 2025
- POST 12/189** : **PROJECT MANAGER: CLINICAL WORKFLOW**
Directorate: Information Management
- SALARY** : R444 036 per annum
- CENTRE** : Head Office, Cape Town
- REQUIREMENTS** : Minimum educational qualification: Appropriate 3-year National diploma or Degree in Healthcare or Information technology Experience: Appropriate experience in implementation of Health Information Systems and workflows in WCG. Appropriate experience in Project management. Appropriate experience in Healthcare Information technology. Inherent requirement of the job: Valid (Code B/EB) driver's licence and willingness to travel. Competencies (knowledge/skills): In depth knowledge in Information Management. Advance knowledge in Project Management processes and methodologies. Advance Computer literacy (MS office suite) including MS Project. Advanced Knowledge of information technology relating to healthcare environments. In Depth Knowledge of system implementations in healthcare. In Depth knowledge and familiar with health information systems like PHCIS, Clinicom, NMIS, PACS, RIS, ICCA, Telehealth, Pharmacy systems. In Depth knowledge and familiar with international Healthcare normative standards for interoperability Experience in compiling training material and systems training to individual and large groups. Knowledge of health services in the Western Cape. Excellent leadership skills, report writing skills, Teamwork, time management and budget management skills. Excellent communication skills, in order to manage the change management process within the facility and to achieve full acceptance of the system after clinical go-live, with all users and relative parties. Good people management skills and a positive attitude towards working co-operatively with colleagues and stakeholders at all levels of authority. Ability to work independently and as part of a team. Manage, monitor and evaluate vendor performance against contracts and Service Level Agreements Oversee user support and maintenance of systems implemented.
- DUTIES** : Project manage small medium and large facilities from initiation planning, implementation, controlling, monitoring and closure. Manage and coordinate all deliverables of the project including work breakdown activities. Manage and coordinate all aspects of implementation of the project from pre-initiation to post closure. Manage, monitor and evaluate cross functional teams assigned to the project. Create and maintain comprehensive project documentation. Perform risk management to minimize project risks. Adhering to policies and procedures. Conduct and participate in meetings with facilities and other stakeholders. Manage clinical programmes for the province in its central, regional, large district hospitals, primary Healthcare facilities; this includes standardised design parameters, implementation, monitoring and evaluation. Document the workflow/ business processes applicable to clinical systems in designated healthcare facilities including re-engineering processes. Ensure the seamless integration and implementation of equipment and modalities with clinical information systems and the HIS, (Hospital Information System) making use international healthcare normative standards. Prepare the sites (including server rooms and technical ICT infrastructure), hardware rollout to facilities. Manage, monitor and evaluate vendor performance against contracts and Service Level Agreements

ENQUIRIES : Ms DJ Purdy at (082) 3736-049
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
NOTE : No payment of any kind is required when applying for this post.
CLOSING DATE : 22 April 2025

POST 12/190 : **SOCIAL WORKER: GRADE 1 TO 4**

SALARY : Grade 1: R308 247 per annum
 Grade 2: R376 416 per annum
 Grade 3: R452 667 per annum
 Grade 4: R554 919 per annum

CENTRE : Groote Schuur Hospital
REQUIREMENTS : Minimum educational qualification: Appropriate qualification as a Social Worker that allows for registration with the South African Council for Social Service Professionals (SACSSP). Registration with a Professional Council: Registration with the SACSSP as a Social Worker. Experience: **Grade 1:** None after registration. **Grade 2:** A minimum of 10 years appropriate experience in social work after registration as a Social Worker with the SACSSP. **Grade 3:** A minimum of 20 years appropriate experience in social work after registration as a Social Worker with the SACSSP. **Grade 4:** A minimum of 30 years appropriate experience in social work after registration as Social Worker with the SACSSP. Competencies (knowledge/skills): Ability to render a clinical social work practise as a member of a multi-disciplinary team in a Specialist Acute Health Care setting. Sound knowledge and skills in neonatology, assessment skills, family and individual counselling skills. Knowledge of statutory processes with regards the Child Care Act. Computer literacy. Good verbal and written communication skills.

DUTIES : Provide social work services to in-patients and their families. Provide specialist knowledge and skills to services in neonatology. Provide psychosocial assessments, counselling to individuals and families. Appropriate referrals to step down facilities. Undertake telephonic patient follow up. Provide appropriate follow up to Multidisciplinary team. Undertake training as required. Provide future careplans for patients, maintain all administration functions on work undertaken.

ENQUIRIES : Mr L Naidoo, Lionel.Naidoo@westerncape.gov.za
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status".
CLOSING DATE : 22 April 2025

POST 12/191 : **PROFESSIONAL NURSE: GRADE 1 TO 3 (GENERAL)**
 Chief Directorate: Metro Health Services

SALARY : Grade 1: R307 473 per annum
 Grade 2: R375 480 per annum
 Grade 3: R451 533 per annum

CENTRE : Stikland Hospital (Stationed at New Beginnings House)
REQUIREMENTS : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse and Psychiatry. Registration with a Professional Council: Registration with the SANC as Professional Nurse and Psychiatry. Experience: **Grade1:** None **Grade2:** A minimum of 10 years recognisable experience in nursing after registration with the SANC as a Professional Nurse in General Nursing. **Grade 3:** A minimum of 20 years recognisable experience in nursing after registration with the SANC as a Professional Nurse in General Nursing. Competencies (knowledge/skills): Knowledge and understanding of nursing care processes, procedures, statuses, and other relevant legal and ethical practices. Computer literacy: MS

- Office, MS Outlook. Good Communication Skills. Report Writing. Appropriate experience in comprehensive nursing treatment and care to patients in a Mental Health Facility.
- DUTIES** : Provision of optimal, holistic nursing care to mental users with set standards within a professional/legal framework. Effective utilisation of resources. Maintain professional growth/ethical standards and self-development. Provision of Support to Nursing Services. Participation in training and research.
- ENQUIRIES** : Ms S Fredericks Tel No: (021) 940 4416
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). Candidates will be subjected to a written/practical and oral assessment. The pool of applicants will be considered for similar vacant posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert
- CLOSING DATE** : 22 April 2025
- POST 12/192** : **PROFESSIONAL NURSE GRADE 1 to 2 (SPECIALTY: OPHTHALMOLOGY)**
Garden Route District
- SALARY** : Grade 1: R451 533 (PN-B1) per annum
Grade 2: R553 545 (PN-B2) per annum
- CENTRE** : PHC Support & Outreach Knysna/ Bitou Sub District
- REQUIREMENTS** : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post-basic nursing qualification with duration of at least 1 year, accredited with the SANC in Ophthalmic Nursing Science. Registration with a Professional Council: Registration with the SANC a Professional Nurse. Experience: **Grade 1:** A minimum of 4 years appropriate/recognizable experience in nursing after registration with the SANC as a Professional Nurse in General Nursing. **Grade 2:** A minimum of 14 years' appropriate/recognizable experience in nursing after registration with the SANC as a Professional Nurse in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience in Ophthalmic Nursing Science. Inherent requirements of the job: A valid (Code B/EB) driver's licence and willingness to travel. Competencies (knowledge/skills): Ability to communicate effectively (both written and verbal). Computer literacy (MS Office). Ability to function independently, as well as in a multi-disciplinary team to ensure good patient care. Proficiency in Ophthalmic Clinical practice.
- DUTIES** : Responsible for operational management of Sub-district Ophthalmic Health Services, (i.e. Hospital; CDC's, clinics, mobiles and satellites). Ensure that all prescribed health policies are implemented. Ensure efficient planning, control and the effective use of all resources. Liaise with all role-players within the Knysna/Bitou sub-district to ensure appropriate service delivery.
- ENQUIRIES** : Ms PM Peters Tel No: (044) 302 - 8400
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the required qualification will be appointed into the general stream, and they will be required to obtain the necessary qualification within a predetermined period of time. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification in: Ophthalmic Nursing Science with the South African

		Nursing Council. The pool of applicants will be considered for similar vacant posts within Garden Route District for a period of 3 months from date of advert. 22 April 2025
<u>CLOSING DATE</u>	:	
<u>POST 12/193</u>	:	<u>QUALITY ASSURANCE MANAGER (QUALITY ASSURANCE SERVICES)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R444 036 per annum
<u>CENTRE</u>	:	Stikland Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate 4-year Health related National Diploma/Degree or equivalent registrable with a South African Statutory Health Professions Council or South African Nursing Council. Experience: Appropriate work experience in a hospital or health service environment. Competencies (knowledge/skills): Knowledge of the Quality Assurance framework as well as the Occupational Health and Safety Act. Clinical document auditing. Understand patient information systems and the ability to interpret report and recommend changes to improve data collection systems. Ability to understand and apply the patient safety incident management framework of existing legislation. Excellent report writing skills. A working and current knowledge of strategic planning, project management and Ideal Hospital Framework standard. Computer literacy in the full Microsoft Office Package. Inherent requirements of the job: Valid driver's licence.
<u>DUTIES</u>	:	Manage, evaluate and report on all aspects of the quality assurance program. Manage, evaluate, report on and respond to client input. Monitor and assist stakeholders to ensure an effective Infection Control and Occupational Health and Safety program. Conduct team and individual inspections to ensure that Quality Assurance plans are implemented and that practices are according to Ideal Hospital Quality Framework. Monitor Quality Assurance indicators and report thereon to assist in the improvement of service delivery. Identify best practice and help units to implement to advance Quality Assurance standards. Work with internal and external stakeholders as appropriate to the institution. Perform quality improvement audits and submit to senior management on deadlines. Ensure that all units conduct Patients Experience of Care and Waiting Times Surveys. Co-ordinate all aspects of Ideal Hospital Framework, including assessments and activities to accreditations. Participate in and or lead peer review assessments. Ensure clinical and nursing audits are conducted to evaluate patient care. Co-ordinate adverse events, complaints and various other related committees to improve quality of care and service user's satisfaction.
<u>ENQUIRIES</u>	:	Ms E Silence Tel No: (021) 940 4402
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical/written and oral assessment. The pool of applicants will be considered for other similar posts within the Chief Directorate: Metro Health Services for a period of 3 months from date of advert. 22 April 2025
<u>CLOSING DATE</u>	:	22 April 2025
<u>POST 12/194</u>	:	<u>ASSISTANT DIRECTOR: HUMAN RESOURCE MANAGEMENT</u> (Chief Directorate: Metro Health Services)
<u>SALARY</u>	:	R444 036 per annum
<u>CENTRE</u>	:	Valkenberg Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate 3-year National Diploma or Degree. Experience: Appropriate experience in all aspects of Human Resource Management. Appropriate supervisory experience. Appropriate PERSAL experience. Inherent requirements of the job: Valid (Code B/EB) drivers' licence. Competencies (knowledge/skills): Sound knowledge of Human Resource policies, procedures, prescripts, HR audit compliance prescripts, management of the Approved Post Lists (APL), establishment control, Human Resource Development and Labour Relations. Strong managerial and supervisory skills. Computer skills (MS Word, Excel and PowerPoint). Good communication skills (written and verbal).
<u>DUTIES</u>	:	Facilitate, co-ordinate and manage HR Planning, Recruitment and Selection, Establishment Control, Staff Performance Management System and Human Resource Administration. Implement systems and strategies to ensure effective and efficient Quality and Risk Management in the Human Resource

Department. Facilitate compliance with the Auditor-General's requirements and HR audit reports and ensure that sample testing is performed and reported on that is in line with the HR Compliance Monitoring Instrument (HR CMI) HR Audit Action Plan (HR AAP). Administer and ensure that audit investigations, follow-up and feedback of audit findings are done timeously. Manage Human Resource Development and the implementation of HRD policies, prescripts and Institutional Work Skills Plans, and oversee the training of staff. Manage sound Labour Relations and effective participation in IMLC and labour relations matters.

ENQUIRIES : Ms P Kana Tel No: (021) 826 5789
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
NOTE : No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment. The pool of applicants will be considered for other similar vacant posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert.
CLOSING DATE : 22 April 2025
POST 12/195 : **ASSISTANT DIRECTOR: HEALTH SUPPORT (COMMUNICABLE DISEASE CONTROL, SURVEILLANCE AND OUTBREAK RESPONSE)**
 Chief Directorate: Emergency & Clinical Services Support

SALARY : R444 036 per annum
CENTRE : Service Priorities Coordination (SPC), Communicable Disease Control (CDC)
REQUIREMENTS : Minimum educational qualification: An appropriate 3-year Degree/ diploma in a health-related field (or equivalent). Experience: Appropriate experience in disease outbreak and response, epidemiology, and data management. Appropriate Managerial and operational experience in health programmes. Inherent requirements of the job: Willingness to travel. Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Technical knowledge and expertise in disease surveillance and/or public health. Ability and willingness to work flexibly as part of a team. Project management skills. Computer literacy (MS Office: Word, Excel and PowerPoint). Knowledge of the Notifiable Medical Conditions, health legislation, disease surveillance and outbreak response policies.

DUTIES : Produce situational analysis reports, plans, guidelines, and SOPs on Notifiable Medical Conditions (NMCs) and disease outbreaks. To investigation, document, and follow-up NMCs and coordinate responses to incidents/clusters / outbreaks. Assist in managing disease outbreak databases (collection, collation, analysis, interpretation, and reporting). Conduct training to improve the capacity of healthcare workers to detect notifiable medical conditions, priority vaccine preventable diseases and outbreak investigations. Conduct site visits at hospitals and record reviews. Maintain provincial databases on outbreak response teams', stakeholders and Incidents/ clusters/ outbreaks. Fulfil secretariat functions for the Provincial CDC Stakeholders Committee. Monitoring and Evaluation of the programme.

ENQUIRIES : Ms. C Lawrence Tel No: (021) 830-3727
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
NOTE : No payment of any kind is required when applying for this post. Candidates may undergo a Competency Based Assessment. The pool of applicants will be considered for other vacant Assistant Director: Health Support posts within the Chief Director Emergency & Clinical Support Services, for a period of 3 months from date of advert. Candidates will be subjected to a written/practical and oral assessment.
CLOSING DATE : 22 April 2025

POST 12/196 : **OCCUPATIONAL THERAPIST GRADE 1 TO 3**
 (Chief Directorate: Metro Health Services)

SALARY : Grade 1: R376 524 per annum
 Grade 2: R439 755 per annum
 Grade 3: R514 785 per annum
CENTRE : Lentegour Hospital
REQUIREMENTS : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as an Occupational Therapist. Registration with a Professional Council:

Registration with the HPCSA as an Occupational Therapist. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Experience: **Grade 1:** None after registration with the Health Professions Council of South Africa (HPCSA) as an Occupational Therapist. One-year relevant experience after registration with the HPCSA as an Occupational Therapist in respect of foreign-qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** A minimum of 10 years relevant experience after registration with the Health Professions Council of South Africa (HPCSA) as an Occupational Therapist. A minimum of 11 years relevant experience after registration with the Health Professions Council of South Africa as an Occupational Therapist in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. **Grade 3:** A Minimum of 20 years relevant experience after registration with the Health Professions Council of South Africa (HPCSA) as an Occupational Therapist. A minimum of 21 years relevant experience after registration with the HPCSA as an Occupational Therapist in respect of foreign-qualified employees, of whom it is not required to perform community service, as required in South Africa. Competencies (knowledge/skills): Knowledge of applicable health legislation, relevant acts and public service policies and procedures. Appropriate Mental Health experience. Understanding of evidence-based practice and knowledge of PSR model in a Mental health environment. Good communication, organizational and planning abilities. Computer literacy.

DUTIES : Conducting assessment of patients; planning, implementation & evaluation of treatment. Performing school & home visits. Attending of ward rounds, team meetings & team assessments. Development of resources to support interventions. Liaising with the multidisciplinary team, sending referrals to various stakeholders and following up with these persons/organizations. Report writing, file entries and capturing of daily stats. Participate in Outreach initiatives. Management of material and equipment and ordering of stock. Participate in academics and departmental training.

ENQUIRIES : Ms Charmaine Matthee Tel No: (021) 370 1402
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical assessment. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status". The pool of applicants will be considered for other similar posts within the Chief Directorate: Metro Health Services for a period of 3 months from date of advert.

CLOSING DATE : 22 April 2025

POST 12/197 : **CHIEF PERSONNEL OFFICER**
 Directorate: People Management Planning and Practices

SALARY : R376 413 per annum
CENTRE : Head Office, Cape Town

REQUIREMENTS : Minimum Educational Qualification: Appropriate three-year undergraduate qualification. Experience: Appropriate experience in People Management Administration. Appropriate PERSAL experience. Appropriate Supervisory Experience. Inherent requirement of the job: Valid code (B/EB) driver's licence. Competencies (knowledge/skills): Knowledge of relevant Legislation and human resources practices and prescripts. In-depth knowledge and experience in all aspects of people management administration. Good interpersonal and conflict resolution skills. Good written and verbal communication skills. Computer literacy (MS Word, Excel, PowerPoint, Outlook and PERSAL). Leadership, organization, creative, problem-solving and decision-making skills. Ability to function independently and within a team context. Ability to function under pressure and handle high work volume with strict deadlines.

DUTIES : Co-ordinate and supervise the human resources component, responsible for all HR and related matters of the Directorates Engineering and Technical Support Services, Health Technology and Facilities Management. Adhere and correct application to all transversal personnel practices, policies, and procedures, including all employment practices, Conditions of Service and Terminations, Appointments, Pensions, PILIR, structuring of packages, SPMS, Establishment Administration, RWOEE, and Recruitment and Selection. Responsible for the implementation approval and authorisation of all transactions on PERSAL. Ensure audit compliance in terms of AG requirements and perform sample audits. Provide guidance and assistance to employees, supervisors and management on all aspects of People (HR) Administration. Provide advice and support regarding Labour Relations matters to Institutional Management. Investigate grievances and assist with disputes at Institutions. Facilitate training at Institutions on HR matters.

ENQUIRIES : Ms A Swarts Tel No: (021) 918-1572

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for the post.

CLOSING DATE : 22 April 2025

POST 12/198 : **ADMINISTRATIVE OFFICER: SUPPLY CHAIN MANAGEMENT**
Garden Route District

SALARY : R308 154 per annum
CENTRE : Oudtshoorn Hospital, Oudtshoorn and Kannaland Sub-district
REQUIREMENTS : Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as a passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KPA's) of the post. Experience: Proven experience in Supply Chain Management. Appropriate working experience in LOGIS system & EPS. Appropriate experience in Inventory management, procurement processes, systems and LOGIS in a hospital environment. Inherent requirements of the job: A Valid (Code B/EB) drivers' licence. Willingness to work after hours when required. Competencies (knowledge/skills): Organisational, leadership skills and an aptitude for working with financial figures. Computer literacy (MS Word, Excel and Microsoft Office) with knowledge of LOGIS. Sound Knowledge of applicable policies (PFMA, AO System, Departmental SCM Delegations and applicable Treasury regulations). Ability to work independently in a high-pressure environment, and with multiple projects at once, while complying to due dates.

DUTIES : Oversee compliance within the Supply Chain Management (SCM) department and ensure the effective and efficient application of procurement policies, processes including management of acquisition, contracts, assets, demand and the institutionalisation of proper SCM practices. Inventory control and warehouse management. Perform LOGIS system controller functions. Responsible for timely and accurate reporting of Annual Financial Statements (including Interim) including submission of inventory, assets, gifts and donations, commitments and accrual information to District office and/or Head Office. Manage staff in component in all aspects of People Management (leave, performance, conflict management, training and development etc.).

ENQUIRIES : Mr R Mars Tel No: (044) 203 - 7247

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post.

CLOSING DATE : 22 April 2025

POST 12/199 : **ADMINISTRATIVE OFFICER: FINANCE/ADMIN HOSPITAL FEES**
Chief Directorate Rural Health Services

SALARY : R308 154 per annum
CENTRE : Paarl Hospital
REQUIREMENTS : Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as a passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KRA's) of the post. Experience: Appropriate supervisory experience within a hospital Revenue environment. Inherent requirements of the job: Excellent, written and verbal communication skills. Competencies

		(knowledge/skills): Competencies (knowledge/skills): Microsoft office excellence. Working knowledge of and ability to interpreted and apply PFMA (Public Financial Management Act), treasury regulations and instructions and departmental financial and revenue related prescripts. Working knowledge of computerised financial systems, (Basic Accounting System, Logis, Accounts Receivable, Clinicom) related to Revenue, payments, debts and standards charts of accounts. Planning and organising skills and attitude for accurate Mathematical calculations to compile reports and submission.
<u>DUTIES</u>	:	Revenue management including receipting, safekeeping and banking of state monies Financial management which includes, Capturing on Accounts Receivable and Basic Accounting System. Debt management inclusive of Clearing of inter- response and Medscheme accounts including interpreting of reports, compiling FIN448 and processing of journals. Raising and releasing of invoices according to Uniform Patient Fees Schedule and Chapter 18. Monthly reconciliation of income, BAS and Billing. Operational management of Hospital fees department.
<u>ENQUIRIES</u>	:	Ms ML Frieslaar or Milicent.Frieslaar@westerncape.gov.za Tel No: (021) 860 2759
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	22 April 2025
<u>POST 12/200</u>	:	<u>ADMINISTRATIVE OFFICER: FINANCE ADMINISTRATION (ADMISSIONS)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R308 154 per annum
<u>CENTRE</u>	:	Khayelitsha District Hospital, Khayelitsha Eastern Sub Structure
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as a passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KRA's) of the post. Experience: Appropriate experience in Admissions and Patient Administration. Appropriate Clinicom and Accounts Receivable (AR) System experience in a Patient Admissions environment. Inherent requirements of the job: Prepared to work 12-hour shifts (which include night duty, weekends, public holidays and overtime). Competencies (knowledge/skills): Good verbal and written communications skills. Ability to plan, organize and prioritize responsibilities with analytical reasoning. Knowledge of patient administration related policies, procedures and practices (Chapter 18, UPFS,) Computer literacy (MS Word, Excel, Outlook). Ability to work under pressure.
<u>DUTIES</u>	:	Supervise the Patient Administration/Admissions Department. Responsible for financial transactions (Cash Collection, Handover Certificates and Collectors Reports). Responsible for all administration functions pertaining to attendances and admissions of patients and handling of receipts on Clinicom. Responsible for the safeguard of state monies and follow policy regulations. Responsible for Human Resources within the section. Provide an effective support service to supervisor and management.
<u>ENQUIRIES</u>	:	Ms E van Tonder Tel No: (021) 360-4281
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. The pool of applicants will be considered for similar vacant posts within the Chief Directorate: Metro Health Services, for a period of 3 months from the date of advert. Candidates will be subjected to a written/practical and oral assessment.
<u>CLOSING DATE</u>	:	22 April 2025
<u>POST 12/201</u>	:	<u>PERSONAL ASSISTANT</u> Chief Directorate: Rural Health Services (1 year contract post)
<u>SALARY</u>	:	R308 154 per annum, (plus 37% of basic salary in lieu of service benefits)
<u>CENTRE</u>	:	Office of Chief Director Rural Health Services (based in Worcester)
<u>REQUIREMENTS</u>	:	Minimum educational qualification: An accredited secretarial diploma and/or administrative qualification on the level of NQF level 5 (a certificate of completion should be provided). Qualifications on a higher NQF level may also be accepted on condition that the subjects of the qualification align to the

functions as per the attached job description. Experience: Appropriate experience in rendering a support service to senior management. Inherent requirements of the job: Valid SA driver's licence (Code B/EB). Competencies (knowledge/skills): Computer literacy (MS Office Package). Good planning and organisational skills, including office management.

DUTIES : Render a secretarial support service to the Chief Director i.e., diary management, administrative support and records management. Render administrative support services to the Chief Director including procurement of goods and services. Provide support to the Chief Director regarding meetings including minute taking and presentation. Support the Chief Director with the administration of the budget. Support the Chief Director with the administration of all People Management/Human Resource aspects. Render an administrative support service to staff within the office of the Chief Director.

ENQUIRIES : Ms A Loliwe Tel No: (044) 695 0047
APPLICATIONS : Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")

NOTE : No payment of any kind is required when applying for this post. Short-listed candidates may be requested to undertake practical and/or a competency test.

CLOSING DATE : 22 April 2025

POST 12/202 : **PROFESSIONAL NURSE GRADE 1 TO 3 (GENERAL) (X2 POSTS)**
 West Coast District

SALARY : Grade 1: R307 473 per annum
 Grade 2: R375 480 per annum
 Grade 3: R451 533 per annum

CENTRE : Graafwater CC (X1 Post)
 Clanwilliam Clinics, Cederberg Sub-district (X1 Post)

REQUIREMENTS : Minimum educational qualification: Basic R425 qualification (i.e., degree/diploma in nursing) that allows registration with the South African Council (SANC) as a Professional Nurse and Midwife. Registration with a Professional Council: Registration with the SANC as Professional Nurse and Midwife. Experience: **Grade 1:** None **Grade 2:** A minimum of 10 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing **Grade 3:** A minimum of 20 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Inherent requirements of the job: Willingness to work after hours and travel if necessary, to meet operational requirements. Valid (Code B/EB) driver's licence and willingness to travel. Ability to work in a team across the service platforms. Competencies (knowledge/skills): Excellent communication with community and other stakeholders' engagement and facilitation skills, Knowledge of relevant legislation and policies. Excellent planning and organisational skills in Community Health Care, programs and services. Computer literate in Microsoft office programs. Verbal and written communication skills.

DUTIES : Assist with the effective management and execution of relevant Curative programmes. Assist with the effective management and execution of relevant Child Health. Assist with the effective management and execution of relevant Woman's Health services. Assist with the effective management and execution of relevant HAST programmes. Administration.

ENQUIRIES : Sr M Sandt Tel No: (027) 482 1484
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for other similar vacant posts within the Cederberg Sub-district, for a period of three months from date of advert.

CLOSING DATE : 22 April 2025

<u>POST 12/203</u>	:	<u>EMS LECTURER (PARAMEDIC) GRADE 1 TO 4 (X3 POSTS)</u> Chief Directorate: Emergency and Clinical Support Services
<u>SALARY</u>	:	Grade 1: R304 617 per annum Grade 2: R376 596 per annum Grade 3: R461 625 per annum Grade 4: R540 537 per annum
<u>CENTRE REQUIREMENTS</u>	:	Emergency Medical Services, College of Emergency Care
	:	Minimum educational qualification: Grade 1: Successful completion of the Critical Care Assistant (CCA) qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Paramedic. Grade 2: Successful completion of the Critical Care Assistant (CCA) qualification or a recognised National Diploma that allows registration with the HPCSA as a Paramedic. Grade 3: Successful completion of the Critical Care Assistant (CCA) qualification or a recognised National Diploma that allows registration with the HPCSA as a Paramedic or B-Tech degree that allows registration with the HPCSA as an Emergency Care Practitioner (ECP). Grade 4: Successful completion of the Critical Care Assistant (CCA) qualification or a recognised National Diploma that allows registration with the HPCSA as a Paramedic or B-Tech degree that allows registration with the HPCSA as an Emergency Care Practitioner (ECP). Registration with a professional council: Grade 1: Registration with the HPCSA as Paramedic (CCA). Grade 2: Registration with the HPCSA as Paramedic with CCA or National Diploma. Grade 3: Registration with the HPCSA as Paramedic with CCA or National Diploma or ECP Grade 4: Registration with the HPCSA as Paramedic with CCA or National Diploma or ECP. Experience: Grade 1: None after registration with the HPCSA as Paramedic (CCA). Grade 2: 7 years after registration with the HPCSA as Paramedic (CCA). None after registration with the HPCSA as Paramedic with National Diploma. Grade 3: Registered Paramedic (CCA) - 14 years after registration with the HPCSA as Paramedic. Registered Paramedic (NDIP) - 7 years after registration with the HPCSA as a Paramedic. None after registration with the HPCSA as an ECP. Grade 4: Registered Paramedic (CCA) - 24 years after registration with the HPCSA as Paramedic. Registered Paramedic (NDIP) - 17 years after registration with the HPCSA as Paramedic. Registered ECP's -10 years after registration with the HPCSA as an ECP. Inherent requirement of the job: Valid professional driver's permit (PrDP). Physical and mental fitness. Valid code B driver's licence. Competencies (knowledge/skills): Proficient computer literacy. Ability to work under pressure in a stressful environment. Excellent verbal and written communication skills. Ability to provide mentorship and coaching. Ability to work in a team in Higher Education.
<u>DUTIES</u>	:	Provide effective and efficient teaching on NQF 5 and above EMC programmes. Ensure Adherence of students to College policies. Perform front-line vehicle duties with students and other clinical duties. Provide teaching assistance with other Clinical training programmes where required.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms C. Mabaleka Tel No: (021) 938-6270
	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates are subjects to a practical. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). Successful candidates are expected to obtain Code C1 driver's license within six months after appointment. It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department.
<u>CLOSING DATE</u>	:	22 April 2025
<u>POST 12/204</u>	:	<u>ADMINISTRATION CLERK: ADMISSIONS (FEES)</u> Cape Winelands Health Services
<u>SALARY</u>	:	R216 417 per annum

CENTRE REQUIREMENTS : Stellenbosch Hospital
 : Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate experience in patient administration on Clinicom or any other patient registration systems. Appropriate experience in fees. Competencies (knowledge/skills): Computer literacy (Outlook, Ms Word, Excel, Clinicom, BAS, AR). Knowledge of Hospital Fees Memorandum 18, UPFS, HIS, Clinicom, Billing and Finance instructions. Inherent requirements of the job: Valid (Code B/EB) driver's license. Willing to work weekends and overtime during week, as needed.

DUTIES : Render an effective patient registration service, ensure audit compliance and maintain accurate data recording within Admissions. Admit, register, assess patients, open folders and raise invoices as per WCG Hospital Fees policies and procedures. Medical records functions - keep record, file and retrieve folders. Handle and receive public money, issue receipts and safe keeping of state money. Handle all cashier and petty cash duties. Compile and capture all journals on BAS/AR. Effective assistance and support to supervisor, colleagues and other departments.

ENQUIRIES APPLICATIONS : Ms G de Kock Tel No: (021) 808-6115
 : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates may be required to do a practical test. The pool of applicants will be considered for similar vacant posts within Stellenbosch Sub District for a period of 3 months from date of advert.

CLOSING DATE : 22 April 2025

POST 12/205 : **ADMINISTRATION CLERK SUPPORT (THERAPEUTIC SERVICES)**
 Chief Directorate: Metro Health Services

SALARY CENTRE REQUIREMENTS : R216 417 per annum
 : Western Cape Rehabilitation Centre
 : Minimum educational qualification: Senior Certificate or equivalent certificate. Experience: Appropriate administrative experience in a health environment. Inherent requirements of the job: Willingness to rotate and assist in other areas as required. Competencies (knowledge/skills): Computer literacy (MS Excel and MS Word). Good interpersonal skills. Proactive and able to work under pressure. Ability to coordinate, organise and meet deadlines. Ability to work within a multidisciplinary team and have good communication skills.

DUTIES : Provide and coordinate administrative support services to the Therapy Unit Chief and therapeutic team, including record keeping, filing, data capturing and monthly file audits. Coordinate logistical arrangements for staff engagements, meetings/training sessions and/or other related requirements for the unit. Ensure discharge forms and UPFS charge sheets are completed timeously with the correct ICD10 codes. Manage all resources (consumables and assets) according to the supply chain and the private-public partnership procedures. Manage and perform other administrative support duties as delegated by the supervisor.

ENQUIRIES APPLICATIONS : Ms Leandré Stroebe Tel No: (021) 370 2472
 : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment. The pool of applicants will be considered for other vacant similar posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert.

CLOSING DATE : 22 April 2025

POST 12/206 : **ADMINISTRATION CLERK: HUMAN RESOURCE MANAGEMENT**
 Garden Route District

SALARY CENTRE REQUIREMENTS : R216 417 per annum
 : Garden Route District Office, George
 : Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate experience in Human Resources (i.e. Salary Administration, Service Conditions). Appropriate experience in Recruitment and Selection. Appropriate PERSAL experience. Inherent requirements of the job: Valid Driver's license and willingness to drive a GG Vehicle. Prepare to work overtime when required. Competencies (knowledge/skills): Good verbal

and written communication skills. Sound Knowledge of HRM Policies and Practices, Public Service Act, Public Service Regulations, Collective Agreements regarding personnel- and salary administration. Computer Literate (i.e. MS office package, e-mail and internet). Ability to meet deadlines and to maintain confidentiality.

DUTIES : Assist with Recruitment and Selection, Advertising of posts, DOTS Verifications, E-Recruitment, Pay Progressions, Grade Progressions, Salary Determination in respect of different OSD and non-OSD categories. Responsible for capturing transactions on PERSAL. Handle all personnel enquiries and correspondence (written and verbal). Filing of personnel data, policies, regulations and circulars and maintain registers. Assist staff, supervisor, management and members of the Public regarding Human Resource and Personnel matters. Render a general support service to supervisor and colleagues.

ENQUIRIES : Ms S Pienaar Tel No: (044) 803-2703

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a competency test.

CLOSING DATE : 22 April 2025

POST 12/207 : **ADMINISTRATION CLERK: SUPPLY CHAIN MANAGEMENT (ASSETS)**
Chief Directorate: Emergency & Clinical Services Support

SALARY : R216 417 per annum

CENTRE : Emergency Medical Services

REQUIREMENTS : Minimum educational qualification: Senior Certificate with Mathematics and/or Accountancy as a passed subject and/or Senior Certificate with experience/competencies that focus on the Key Performance Areas (KPA's) of the post. Experience: Appropriate experience in Supply Chain or Asset Management. Inherent requirements of the job: Valid Driver's Licence. Willingness to travel. Computer literacy. Competencies (knowledge/skills): Ability to communicate effectively (verbal and written). Knowledge and exposure to the Public Finance Management Act (PFMA) and Regulations and SCM instructions. Knowledge of LOGIS (Logistical Information System) would be advantageous. Computer literacy (MS Office package).

DUTIES : Responsible for supply chain management at the district office, focusing on Asset. Management and Warehouse Management. Ensure Audit Compliance and file source documents. Handle telephonic and written enquiries from user departments. Assist with asset disposal and acquisition planning. Report on asset findings to relevant components. Assist with maintaining registers and repairs.

ENQUIRIES : Mr J Stuart Tel No: (021) 938 6768

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post.

CLOSING DATE : 22 April 2025

POST 12/208 : **ADMINISTRATION CLERK: REGISTRY (MEDICAL RECORDS) (X2 POSTS)**
Chief Directorate: Metro Health Services

SALARY : R216 417 per annum

CENTRE : Khayelitsha District Hospital, Khayelitsha Eastern Sub Structure

REQUIREMENTS : Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate medical records experience in the duties of this post in a medical records registry in a health environment. Inherent requirements of the job: Willingness to work irregular hours (i.e. shifts/weekends), when required. High ethical standards as incumbent will have access to confidential files. Ability to lift loads, be on your feet and concentrate for long periods. Competencies knowledge/skills): Knowledge of the HIS Clinicom Tracking system, proven knowledge of medical records processes and procedures. Knowledge of National/Provincial Archiving Act. Ability to work independently with the minimum supervision and effectively within a team. Ability to work with a high degree of accuracy and care under pressure.

DUTIES : Render an effective and efficient medical records service and folder management. Complete relevant Clinicom Case Note Tracking system transactions. Create and maintain an effective filing system. Accurately and

- timeously file and retrieve all requested patient folders or case notes. Maintain filing banks and patient folder covers.
- ENQUIRIES** : Ms S Fiekies Tel No: (021) 360-4291
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. The pool of applicants will be considered for other similar vacant post within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert. Candidates will be subjected to a practical/written and oral assessment.
- CLOSING DATE** : 22 April 2025
- POST 12/209** : **ADMINISTRATION CLERK: ADMISSIONS**
Chief Directorate: Metro Health Services
- SALARY** : R216 417 per annum
- CENTRE** : Khayelitsha District Hospital, Khayelitsha Eastern Sub Structure
- REQUIREMENTS** : Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate experience of Patient Admissions, including the Clinicom System. Appropriate medical records experience in a health environment. Inherent requirements of the job: Prepared to work 12-hour shifts (including night duty, weekends, public holidays and overtime). Competencies (knowledge/skills): Good interpersonal and communication skills. Computer literacy. Ability to accept accountability, responsibility, work independently. Ability to function and participate actively in a group.
- DUTIES** : Assess patients in accordance with Hospital Memorandum 18 and UPFS manual. Assess Debtor of patients and capture data of patient information on Clinicom System. Report all MVA's and WCA's to Batsumi Hotline. Admit patients. Responsible for revenue control which includes receipt of money, issue of accounts and safekeeping of patient's valuables. Accurately and timeously file all patient folders and other clinical notes and drawing of folders and any ad-hoc admin duties. Maintain an effective filing system. Maintain and repair patient files and prepare case notes for archiving. Responsible for handling telephonic and personal enquiries with regard to patients. Relieve in other departments as operationally required.
- ENQUIRIES** : Mr G Arendse Tel No: (021) 360-4280
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. The pool of applicants will be considered for other vacant Administration Clerk: Admissions posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert. Candidates will be subjected to a written/practical and oral assessment.
- CLOSING DATE** : 22 April 2025
- POST 12/210** : **ADMINISTRATION CLERK: FINANCE (FEES)**
Garden Route District
- SALARY** : R216 417 per annum
- CENTRE** : Knysna Hospital
- REQUIREMENTS** : Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as a passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KRA's) of the post. Experience: Appropriate experience in a hospital and patient fees environment. Appropriate BAS and Accounts Receivable system experience. Inherent requirements of the job: Valid driver's licence Code B/EB Willingness to work at Reception/Admissions when needed. Competencies (knowledge/skills): Ability to perform Medical Aid/EDI (Electronic Data Interchange) related transactions in the billing systems and billing related transactions for state departments. Appropriate knowledge of patient billing and ICD 10 coding. Appropriate knowledge of systems i.e. Clinicom or other similar hospital admission system, Accounts Receivable (AR) and BAS. Appropriate knowledge of applicable policies - Hospital Fees memorandum Chapter 18 and the Uniform Patient Fee Schedule (UPFS). Computer Literacy (MS Word and Excel). Ability to communicate effectively (both written and verbal).
- DUTIES** : Liaise with debtors and private companies (i.e. Medical Aids, State departments, etc) and others telephonically, in person and in writing. Clinicom,

Billing and other PGWC system computer duties, Hospital Fees policies and procedures including attending to patient queries (verbal and written). Debit charge entries to invoices as per UPFS and PGWC billing procedures, including ICD10 coding capturing. Handle and receive public money, cash collection and banking of State money.

ENQUIRIES : Mr O Nondala Tel No: (044) 302-8408
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Short listed candidates may be subject to competency testing.

CLOSING DATE : 22 April 2025

POST 12/211 : **ADMINISTRATION CLERK: SUPPORT (TECHNICAL SERVICES)**
 Garden Route District

SALARY : R216 417 per annum
CENTRE : Oudtshoorn Hospital
REQUIREMENTS : Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate Basic knowledge and experience in office administration, financial and procurement administration. Appropriate clerical experience. Inherent requirements of the job: Valid (Code B/EB) driver's license and willingness to drive. Competencies (knowledge/skills): Good verbal, written and interpersonal communication skills. Computer literacy in Microsoft Package (MS Windows, Word and Excel, Outlook) proof must be attached. Good communication skills (verbal and written).

DUTIES : Administrative support to all technical support staff members of the workshop located at Oudtshoorn Hospital. Job Requisitions. Create and maintain a database, both electronic and hard copies, of all documents related to Technical Support Service. Finance and Supply Chain Support. Support to Supervisor.

ENQUIRIES : Mr A Roets Tel No: (044) 203 - 7267
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Short-listed candidates may be subject to competency testing.

CLOSING DATE : 22 April 2025

POST 12/212 : **ADMINISTRATION CLERK: ADMISSIONS**
 Garden Route District

SALARY : R216 417 per annum
CENTRE : Alan Blyth Hospital, Ladismith
REQUIREMENTS : Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as a passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KRA's) of the post. Experience: Appropriate experience in operating Clinicom systems. Inherent requirements of the job: Willingness to work shifts (including night duty, weekends and public holidays). Willingness to work overtime on short notice to meet operational requirements. Competencies (knowledge/skills): Computer literacy (MS Windows, Word and Excel). Appropriate knowledge of record keeping and the UPFS policy and procedures. Excellent communication skills (verbal and written). Ability to accept accountability and responsibility and to work independently.

DUTIES : Admit patients, update patient information, maintain patient appointments and schedule appointments for patients. Keep record, file and retrieve folders, trace old folders and compile new folders, archive and destruct folders. Effective support to supervisor and colleagues and relief duties. Cashier duties, accurate collection, safekeeping of state money, control, which includes receipt of money, issue of receipt and account to patient.

ENQUIRIES : Ms C Roman Tel No: (044) 203-7264
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying this post. Candidates may be subjected to a practical test.

CLOSING DATE : 22 April 2025

- POST 12/213** : **ADMINISTRATION CLERK: SUPPORT (NURSING)**
- SALARY CENTRE REQUIREMENTS** : R216 417 per annum
 : Tygerberg Hospital, Parow Valley
 : Minimum educational qualification: Senior Certificate (or equivalent).
 : Experience: Appropriate experience in the provision of administrative duties.
 : Competencies (knowledge/skills): Computer literacy in MS Word and Excel.
 : Good organisational skills and the ability to function under pressure and as part
 : of a team. Good interpersonal and communication skills. Knowledge of human
 : resource management, labour legislation and the nursing agency tender
 : process.
- DUTIES** : The candidate will be responsible for providing an effective nursing
 : administrative service. Effective utilization of Human and financial resources to
 : assist in achieving the objectives of the unit. Delivering effective support to the
 : Nursing Department as well as the other departments/ modules on a relief
 : basis.
- ENQUIRIES APPLICATIONS** : Ms F Baartman Tel No: (021) 938-4055
 : Applications are submitted online via www.westerncape.gov.za/health-jobs
 : (click "online applications").
- NOTE** : No payment of any kind is required when applying for the post. Shortlisted
 : candidates will be subjected to a practical assessment.
- CLOSING DATE** : 22 April 2025
- POST 12/214** : **ADMINISTRATION CLERK: HUMAN RESOURCE MANAGEMENT**
 : Garden Route District
- SALARY CENTRE REQUIREMENTS** : R216 417 per annum
 : Garden Route District Office, George
 : Minimum educational qualification: Senior Certificate (or equivalent).
 : Experience: Appropriate experience in Human Resources (i.e. Salary
 : Administration, Service Conditions). Appropriate experience in Recruitment
 : and Selection. Appropriate PERSAL experience. Inherent requirements of the
 : job: Valid Driver's license and willingness to drive a GG Vehicle. Prepare to
 : work overtime when required. Competencies (knowledge/skills): Good verbal
 : and written communication skills. Sound Knowledge of HRM Policies and
 : Practices, Public Service Act, Public Service Regulations, Collective
 : Agreements regarding personnel- and salary administration. Computer Literate
 : (i.e. MS Office package, e-mail and internet). Ability to meet deadlines and to
 : maintain confidentiality.
- DUTIES** : Assist with Recruitment and Selection, Advertising of posts, DOTS
 : Verifications, E-Recruitment, Pay Progressions, Grade Progressions, Salary
 : Determination in respect of different OSD and non-OSD categories.
 : Responsible for capturing transactions on PERSAL. Handle all personnel
 : enquiries and correspondence (written and verbal). Filing of personnel data,
 : policies, regulations and circulars and maintain registers. Assist staff,
 : supervisor, management and members of the Public regarding Human
 : Resource and Personnel matters. Render a general support service to
 : supervisor and colleagues.
- ENQUIRIES APPLICATIONS** : Ms S Pienaar Tel No: (044) 803-2703
 : Applications are submitted online via www.westerncape.gov.za/health-jobs
 : (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Shortlisted
 : candidates may be subjected to a competency test.
- CLOSING DATE** : 22 April 2025
- POST 12/215** : **ADMINISTRATION CLERK: REGISTRY**
 : Chief Directorate: Emergency and Clinical Services Support
- SALARY CENTRE REQUIREMENTS** : R216 417 per annum
 : Forensic Pathology Service, Head Office
 : Minimum educational qualification: Senior Certificate (or Equivalent).
 : Experience: Appropriate records management and registry experience.
 : Appropriate experience on Electronic Content Management (ECM) System.
 : Inherent requirements of the job: Valid Code B/EB driver's license.
 : Competencies (knowledge/skills): Computer and software literacy in at least
 : MS Word and Excel. Ability to communicate clearly and discreetly in person
 : and in writing. Ability to achieve and maintain good interpersonal and working

relations with staff and clients, with knowledge of Batho Pele. Good organizational and reporting skills. Knowledge of registry functions. Ability to effectively multi-task, function independently and under pressure. Ability to work with confidential information. Knowledge and understanding of the Protection of Personal Information Act, (Act 4 of 2013). Knowledge of the Provincial Archives and Records Service of the Western Cape Act, 2005 (Act 3 of 2005). Receptive to ideas and suggestions.

DUTIES : Effective and efficient daily operations of record keeping. Effective and efficient filing support to People Management, Supply Chain Management and Finance Offices. Effective and efficient culling, destruction and opening of new folders and documents. Effective and efficient management of the Electronic Content Management (ECM) System. Provide effective support to supervisor and personnel.

ENQUIRIES : Mr J Stuart Tel No: (021) 938 6768

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates will be subjected to a practical test. Shortlisted candidates will have to undergo a security clearance prior to appointment.

CLOSING DATE : 22 April 2025

POST 12/216 : **STAFF NURSE GRADE 1 TO 3 (X4 POSTS)**
West Coast District

SALARY : Grade 1: R209 112 per annum
Grade 2: R248 613 per annum
Grade 3: R290 805 per annum

CENTRE : Piketberg CDC (X3 Posts)
Porterville CC (X1 Post)
Bergriver Sub-District

REQUIREMENTS : Minimum educational qualification: Appropriate qualification that allows for the required registration with South Africa Nursing Council (SANC) as Staff Nurse. Registration with a Professional Council: Registration with (SANC) as Staff Nurse. Experience: **Grade 1:** None. **Grade 2:** A minimum of 10 years' appropriate/recognisable experience in nursing after registration as Staff Nurse with the SANC. **Grade 3:** A minimum of 20 years' appropriate/recognisable experience in nursing after registration as Staff Nurse with the SANC. Inherent requirements of the job: Valid (Code B/EB) driver's license. Willingness to work at the mobile clinic, Satellites clinics and do outreach services to the creches within Bergrivier Sub district. Competencies (knowledge/skills): Good Computer (MS Word, Excel, Outlook). Good interpersonal and organisational skills and the ability to function under pressure. Ability to work independently and in a multi-disciplinary team.

DUTIES : Development and implementation of basic patient care. Provide basic clinical nursing care. Effective utilization of physical and financial resources. Maintain professional growth/ethical standards and self-development. Effective functioning within multi-disciplinary team.

ENQUIRIES : Ms E Engel Tel No: (022) 913-3062

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for similar vacant posts within Bergriver Sub-District for a period of 3 months from date of advert.

CLOSING DATE : 22 April 2025

<u>POST 12/217</u>	:	<u>STAFF NURSE GRADE 1 TO 3 (NEW BEGINNINGS HOUSE)</u> (Chief Directorate: Metro Health Services)
<u>SALARY</u>	:	Grade 1: R209 112 per annum Grade 2: R248 613 per annum Grade 3: R290 805 per annum
<u>CENTRE REQUIREMENTS</u>	:	Stikland Hospital (Stationed at New Beginnings House) Minimum educational qualification: Qualification that allows registration with the SANC as a Staff Nurse. Registration with a Professional Council: Registration with the SANC as a Staff Nurse with the SANC. Experience: Grade 1: None Grade 2: A minimum of 10 years appropriate/recognizable experience in nursing after registration with the SANC as an Enrolled Nurse. Grade 3: A minimum of 20 years appropriate/recognizable experience in nursing after registration with the SANC as an Enrolled Nurse. Inherent requirements of the job: Willingness to work shifts, day and night duty, weekends, and public holidays to meet the operational requirements. Must be prepared to rotate and assist in all departments according to operational requirements. Competencies (knowledge/skills): Good communication and interpersonal relationships. Basic computer skills in MS Office. Knowledge of relevant legislation and policies of the Department of Health Western Cape.
<u>DUTIES</u>	:	Provide basic clinical nursing care. Development and implementation of basic patient care plans. Facilitate the provision of health care and education according to individual needs of patients, family and community. Effective utilization of resources. Maintain professional growth/ethical standards and self-development. Reporting on patient safety and adverse incidents. Effective record keeping.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms S Fredericks Tel No: (021) 940-4416 Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates will be subjected to written/practical and oral assessment. "Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview." This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status)". The pool of applicants will be considered for other similar posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert.
<u>CLOSING DATE</u>	:	22 April 2025
<u>POST 12/218</u>	:	<u>STAFF NURSE GRADE 1 TO 3 (X2 POSTS)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R209 112 per annum Grade 2: R248 613 per annum Grade 3: R290 805 per annum
<u>CENTRE REQUIREMENTS</u>	:	Khayelitsha District Hospital, Khayelitsha Eastern Sub Structure Minimum educational qualification: Qualification that allows registration with the SANC as a Staff Nurse. Registration with a Professional Council: Registration with the SANC as Enrolled Nurse. Experience: Grade 1: None Grade 2: A minimum of 10 years appropriate/recognisable experience in nursing after registration as Staff Nurse with the SANC. Grade 3: A minimum of 20 years appropriate/recognisable experience in nursing after registration as Staff Nurse with the SANC. Inherent requirements of the job: Annual receipt and licence to practice. Willingness to work overtime, shifts and do night duties. Willingness to rotate within the Hospital as per operational requirements. Competencies (knowledge/skills): Basic communication skills (both written and verbal). Ability to function as part of a team. Good human relations. The ability to render nursing care of an acceptable and safe standard.
<u>DUTIES</u>	:	Develop and implementation of basic patient care plans. Provide basic clinical nursing care. Effective health promotion and information to patient/client and community. Effective utilization of physical and financial resources. Maintain professional growth/ethical standards and self- development.
<u>ENQUIRIES</u>	:	Ms N Sozele Tel No: (021) 360-4569

<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration with the SANC (including individuals who must apply for change of registration status). The pool of applicants will be considered for similar vacant posts within Chief Directorate: Metro Health Services for a period of 3 months from date of advert. Candidates will be subjected to a written/practical and oral assessment.
<u>CLOSING DATE</u>	:	22 April 2025
<u>POST 12/219</u>	:	<u>STAFF NURSE GRADE 1 TO 3</u> Garden Route District
<u>SALARY</u>	:	Grade 1: R209 112 per annum Grade 2: R248 613 per annum Grade 3: R290 805 per annum
<u>CENTRE</u>	:	Alan Blyth Hospital, Ladismith
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Qualification that allows registration with the SANC as a Staff Nurse. Registration with a Professional Council: Registration with the SANC as a Staff Nurse. Experience: Grade 1: None. Grade 3: A minimum of 20 years appropriate/recognisable experience in nursing after registration as Staff Nurse with the SANC. Grade 2: A minimum of 10 years appropriate/recognisable experience in nursing after registration as Staff Nurse with the SANC. Competencies (knowledge/skills): Self-discipline and motivation. Ability to interpret basic clinical signs and symptoms. Effective verbal and written communication skills. Computer literacy in Microsoft office programs (Excel and Word). Knowledge of Nursing Practices and IPC, control measures and practices.
<u>DUTIES</u>	:	Development and implementation of basic patient care plans. Provide basic clinical nursing care. Effective utilization of resources. Maintain professional growth/ethical standards and self-development. Participate in infection prevention and control.
<u>ENQUIRIES</u>	:	Ms A Laubscher Tel No: (028) 551-1010
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates may be requested to undertake practical test. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for similar vacant posts within Garden Route District for a period of 3 months from date of advert.
<u>CLOSING DATE</u>	:	22 April 2025
<u>POST 12/220</u>	:	<u>STAFF NURSE GRADE 1 TO 3 (X15 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R209 112 per annum Grade 2: R248 613 per annum Grade 3: R290 805 per annum
<u>CENTRE</u>	:	Tygerberg Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the South African Nursing Council (SANC) as a Staff Nurse. Registration with a Professional Council: Registration with the SANC as a Staff Nurse. Experience: Grade 1: None. Grade 2: A minimum of 10 years appropriate/recognisable experience in nursing after registration with the SANC as Staff Nurse. Grade 3: A minimum of 20 years appropriate/recognisable experience in nursing after registration with the

SANC as Staff Nurse. Inherent requirements of the job: Willingness to work shifts, public holidays, after-hours, night duty and weekend cover. Competencies (knowledge/skills): Ability to work independently and under pressure.

DUTIES : Provide quality basic nursing care according to procedures and policy. Provide basic nursing care under the direct and indirect supervision of the Registered Professional Nurse. Create a safe and therapeutic environment for patients and the public. Participate in learning opportunities and research projects. Accurate recordkeeping and effective utilization of resources.

ENQUIRIES : Mrs F Baartman Tel No: (021) 938-4055

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the South African Nursing Council (including individuals who must apply for change in registration status).

CLOSING DATE : 22 April 2025

POST 12/221 : **FORENSIC PATHOLOGY OFFICER GRADE 1 TO 2**
Chief Directorate: Emergency And Clinical Services Support

SALARY : Grade 1: R205 733 per annum
Grade 2: R239 658 per annum

CENTRE : Forensic Pathology Service, George Laboratory

REQUIREMENTS : Minimum educational qualification: Senior Certificate with having achieved Mathematics, Life Science and/ or Biology as passed subjects. Experience: **Grade 1:** None. **Grade 2:** 10 year's appropriate experience. Inherent requirements of the job: Valid Code B/EB driver's license. Ability to work with and lift corpses, (mutilated, decomposed, infectious viruses, obese). Be willing on travelling long distances and working standby duties/overtime. Will be required to deliver expert testimony in court proceedings. Competencies (knowledge/skills): Ability to interpret and apply policies. Computer and software literacy. Ability to be trained in photography. Ability to be trained in 4X4 Vehicle handling. Willingness to assist with duties in an X-ray room. Willingness to be trained in Forensic Investigation and Dissection. Appropriate Forensic Pathology Service experience. Ability to achieve and maintain good interpersonal and working relations with staff and clients. Ability to work under pressure. Ability to communicate clearly and discreetly in person and in writing.

DUTIES : Effective and efficient recovery, storage and processing of deceased. An effective Forensic autopsy process rendered in accordance with set standards and guidelines. Optimal control of reports, specimens and photographs during and after the Forensic Mortuary process. An effective and efficient Management of Unknown corpses. An efficient support service to the Manager with regard to Corporate and Clinical Governance functions of the Forensic Pathology Laboratory.

ENQUIRIES : Mr. FG Herwels Tel No: (044) 873-4370.

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test. Candidates will have to undergo a security clearance prior to appointment.

CLOSING DATE : 22 April 2025

POST 12/222 : **HOUSEKEEPING SUPERVISOR**
Chief Directorate: Metro Health Services

SALARY : R183 279 per annum

CENTRE : Khayelitsha District Hospital, Khayelitsha Eastern Sub Structure

REQUIREMENTS : Minimum educational qualification: General Education and Training Certificate (GETC)/Grade 9 (Std 7). Experience: Appropriate housekeeping experience in a hospital environment. Inherent requirements of the job: Willingness to work overtime when required, and 12-hour shifts (including night duty, weekends and public holidays). Competencies (knowledge/skills): Ability to adhere to

- safety and hygienic standards. Ability to effectively communicate. Knowledge of linen and stock control. Knowledge of infection control.
- DUTIES** : Responsible for overall control, performing and co-ordinating of tasks related to hygiene, cleaning, and linen services within the ward. Ensure the effective use, maintenance and safe keeping of supplies and equipment. Supervision of household aid/ cleaners in the ward. Responsible for all administrative duties associated with supervision. Attend in-service training appropriate to service delivery.
- ENQUIRIES** : Ms A Gonya Tel No: (021) 360 4412
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. The pool of applicants will be considered for similar vacant posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of the advert. Candidates will be subjected to a written/practical and oral assessment.
- CLOSING DATE** : 22 April 2025
- POST 12/223** : **ARTISAN ASSISTANT**
West Coast District
- SALARY** : R183 279 per annum
- CENTRE** : West Coast TB Complex (Based at Sonstraal Hospital, Paarl)
- REQUIREMENTS** : Minimum educational qualification: Grade 10 (or equivalent). Experience: Appropriate experience in workshop related tasks. Competencies (knowledge/skills): Appropriate experience in repairs and maintenance of hospital equipment, infrastructure, painting, air-conditioning, refrigeration, plumbing, electrical, carpentry. Inherent requirements of the job: Valid (Code B/EB/C) driver's license. Physically fit to perform duties, work at heights and in confined spaces. Must be prepared to work overtime and perform standby duties after hours, including weekends and Public Holidays, and be willing to travel and do outreach at ID Hospital, Malmesbury.
- DUTIES** : Carry out minor ad-hoc maintenance and repair requests, perform or arrange preventative maintenance on plant and equipment, follow emergency maintenance protocols, at the hospital and health facilities within the sub-district. Carry out daily checks on generator, oxygen, and other machinery, adhere to the maintenance schedule for all facilities, and do regular facility inspections. Provide specifications for service provider jobs, attend site meetings, manage contractors. Ensure an organised and neat workshop, efficient and effective management and control of stock, tools and equipment, and perform administrative duties and ensure excellent record keeping. Responsible for the management and supervision of the maintenance team reporting to the Artisan Assistant. Provide assistance and support to managers, supervisor and colleagues.
- ENQUIRIES** : Mr. HL Siegelaar Tel No: (021) 815-8097
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Candidates may be subjected to a competency test. As directed by the Department of Public Service and Administration, applicants must note that further checks will be conducted once they are shortlisted and that their appointment is subject to positive outcomes on these checks, which include security clearance, qualification verification, criminal records, and previous employment.
- CLOSING DATE** : 22 April 2025
- POST 12/224** : **ARTISAN ASSISTANT (CARPENTRY)**
Directorate: Engineering and Technical Services
- SALARY** : R183 279 per annum
- CENTRE** : Head Office, Cape Town (Metro West, Zwaanswyk)
- REQUIREMENTS** : Minimum requirement: Grade 10 or equivalent. Experience: Appropriate experience of maintenance and repairs of Carpentry components. Inherent requirements of the job: Ability to operate and use required tools and equipment skilfully and safely. Ability to perform heavy physical labour. A valid (Code B) driver's licence. Competencies (knowledge/skills): Conversant with the requirements of the Machinery and Occupational Health and Safety Acts.
- DUTIES** : Perform standby duties. Carry out minor maintenance and repairs of carpentry fixtures and components. Assist with repairs and emergency breakdowns

(including after-hours repairs). Assist with the control and requisitioning of material and parts. Clean areas where work has been carried out. Ensure that all tools and materials are available before commencing any tasks. Assist the artisan Cadre in the execution of their respective duties.

ENQUIRIES : Mr Kurt Matthews Tel No: (021) 715-5940

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical test.

CLOSING DATE : 22 April 2025

POST 12/225 : **TELKOM OPERATOR (TELEPHONE SERVICES)**
Garden Route District

SALARY : R183 279 per annum

CENTRE : Mossel Bay Hospital

REQUIREMENTS : Minimum educational qualification: General Education and Training Certificate (GETC)/Grade 9 (Std 7). Experience: Appropriate experience in the operating of a high-volume switchboard and a messaging system. Inherent requirements of the job: Willingness to work overtime when required by operational needs. Physically ability to hear and speak clearly. Competencies (knowledge/skills): Good Communication skills. Excellent telephone etiquette and listening skills. Computer literacy (MS Office: Word and Excel). The ability to operate Switchboard equipment effectively and efficiently. Appropriate knowledge of handling alarm systems.

DUTIES : Manage switchboard, answer telephonic queries and deliver messages. Ensure that switchboard and telephone equipment is in working order. Monitor telephone accounts and distribute monthly to departments. Report all faults and problems with switchboard. Maintain internal telephone directory. Provide relief for admission department, clerical and administrative support to the supervisor.

ENQUIRIES : Mr B Meiring Tel No: (044) 604 - 6114

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Short listed candidates may be subject to competency testing.

CLOSING DATE : 22 April 2025

POST 12/226 : **NURSING ASSISTANT GRADE 1 TO 3 (X9 POSTS)**
(Chief Directorate: Metro Health Services)

SALARY : Grade 1: R165 177 per annum
Grade 2: R192 675 per annum
Grade 3: R227 070 per annum

CENTRE : Lentegour Hospital

REQUIREMENTS : Minimum educational qualification: Appropriate qualification that allows registration with the South African Nursing Council (SANC) as a Nursing Assistant. Registration with a Professional Council: Registration with the SANC as a Nursing Assistant. Experience: **Grade 1:** None **Grade 2:** A minimum of 10 years appropriate/recognizable nursing experience after registration with the SANC as Nursing Assistant. **Grade 3:** A minimum of 20 years appropriate/recognizable nursing experience after registration with the SANC as Nursing Assistant. Competencies (knowledge/skills): Effective communication skills and interpersonal skills. Knowledge of nursing processes & procedures as outlined in Nursing, Health related & Public service legislation, regulations & policies. Function within the team and facilitate on the level of the post. Inherent requirements of the job: Willingness to work shifts, day and night duty, weekends, and public holidays to meet the operational requirements. Must be prepared to assist in all departments according to operational requirements.

DUTIES : Assist patients with activities of daily living which includes patient hygiene, provide nutrition, assist with mobility, and elimination processes. Provide elementary clinical nursing care. Maintain documentation and communication. Effective utilization of resources. Maintain professional growth/ethical standards and self-development. Actively participating in in-service training interventions.

ENQUIRIES : Sr Jessica King Tel No: (021) 370 1144

<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applicants will be considered for other similar vacant posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert.
<u>CLOSING DATE</u>	:	22 April 2025
<u>POST 12/227</u>	:	<u>NURSING ASSISTANT GRADE 1 TO 3</u> Cape Winelands Health District
<u>SALARY</u>	:	Grade 1: R165 177 per annum Grade 2: R192 675 per annum Grade 3: R227 070 per annum
<u>CENTRE</u>	:	Ceres Hospital, Witzenberg Sub-district
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Qualification that allows registration with the SANC as a Nursing assistant. Registration with a Professional Council: Registration with the SANC as a Nurse Assistant. Inherent requirements of the job: Willingness to work overtime when necessary. Will be required to work shifts, weekends, and public holidays. Must be prepared to assist in all departments according to operational needs. Ability to work under pressure. Experience: Grade 1: None Grade 2: A minimum of 10 years appropriate/recognisable nursing experience after registration with the SANC as a Nursing Assistant. Grade 3: A minimum of 20 years appropriate/recognisable nursing experience after registration with SANC as a Nursing Assistant. Competencies (knowledge/skills): Good communication, planning and interpersonal skills. Ability to work in the multidisciplinary team. Enhance patient care through the implementation of SOP's, policies and guidelines.
<u>DUTIES</u>	:	Provide quality basic care by assisting with activities of daily living. Provide elementary clinical nursing care. Effective utilization of physical and financial resources within the limited budget constraints. Maintaining professional growth, ethical standards and self-development. Record keeping.
<u>ENQUIRIES</u>	:	Mr WB Smeda Tel No: (023) 316-9600
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for similar vacant posts within the Ceres Hospital for a period of 3 months from date of advert.
<u>CLOSING DATE</u>	:	22 April 2025
<u>POST 12/228</u>	:	<u>NURSING ASSISTANT GRADE 1 TO 3</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R165 177 per annum Grade 2: R192 675 per annum Grade 3: R277 070 per annum
<u>CENTRE</u>	:	Victoria Hospital
<u>REQUIREMENTS</u>	:	Minimum educational requirements: Appropriate qualification that allows registration with the South African Nursing Council (SANC) as a Nursing Assistant. Registration with a Professional Council: Current registration with

the South African Nursing Council (SANC) as a Nursing Assistant. Experience: **Grade 1:** None. **Grade 2:** A minimum of 10 years appropriate/recognizable experience in nursing after registration with the SANC as a Nursing Assistant. **Grade 3:** A minimum of 20 years appropriate/recognizable experience in nursing after registration with the SANC as a Nursing Assistant. Inherent requirement of the job: Willingness to work shifts and night duty. Competencies (knowledge/skills): Provision of Quality Nursing Care to health care users.

DUTIES : Perform relevant nursing duties pertaining basic nursing care to health care users. Provide clinical nursing care and assist in clinical procedures. Ensure that all documentation and reports adhere to legislation. Support to supervisor and colleagues by team participation. Maintain a degree of professionalism in the execution of duties.

ENQUIRIES APPLICATIONS : Ms MA Dubru-Shunmugam Tel No: (021) 799-1125
: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE CLOSING DATE : No payment of any kind is required when applying for this post.
: 22 April 2025

POST 12/229 : **NURSING ASSISTANT GRADE 1 TO 3 (X25 POSTS)**
(Various Components)

SALARY : Grade 1: R165 177 per annum
: Grade 2: R192 675 per annum
: Grade 3: R277 070 per annum

CENTRE REQUIREMENTS : Tygerberg Hospital, Parow Valley
: Minimum educational qualification: Appropriate qualification that allows registration with the South African Nursing Council (SANC) as a Nursing Assistant. Registration with a Professional Council: Registration with the SANC as Nursing Assistant. Experience: **Grade 1:** None. **Grade 2:** A minimum of 10 years appropriate/recognisable nursing experience after registration with the SANC as Nursing Assistant. **Grade 3:** A minimum of 20 years appropriate/recognisable nursing experience after registration with the SANC as Nursing Assistant. Inherent requirements of the job: Willingness to work shifts, public holidays, after-hours, night duty and weekend cover. Competencies (knowledge/skills): Ability to work independently and under pressure. Good communication skills.

DUTIES : Provide quality basic nursing care according to procedures and policy. Assist patients with activities of daily living which includes patient hygiene, nutritional status, mobility and elimination needs. Escort patient to and from x-rays, sonar, etc. Assist professional nurses with clinical procedures and preparation of patients for diagnostic and surgical procedures. Accurate recordkeeping and effective utilization of resources.

ENQUIRIES APPLICATIONS : Mrs F Baartman Tel No: (021) 938-4055
: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the South African Nursing Council (including individuals who must apply for change in registration status).

CLOSING DATE : 22 April 2025

POST 12/230 : **FOOD SERVICE AID**
West Coast District

SALARY : R131 265 per annum
CENTRE : West Coast TB Complex (Sonstraal Hospital, Paarl)
REQUIREMENTS : Minimum educational qualification: Basic numeracy and literacy. Experience: Appropriate experience in a large food service unit. Inherent requirements of the job: Willingness to work shifts, overtime, weekends and public holidays. Physically fit to lift heavy objects and be on their feet the entire day. Competencies (knowledge/skills): Knowledge of hygiene, Occupational Health, HACCP and safety principals. Ability to communicate (verbal & written).

DUTIES : Assist in receipt, store of all provisions and stock in the food service unit. Prepare; produce all normal and therapeutic diets. Weigh, dish and distribute foods to the wards. Clean all areas, utensils and equipment in the Food Service Department. Adhere to Health and Safety prescripts, elementary control measures and standard operating procedures.

ENQUIRIES : Mr HL Siegelaar Tel No: (021) 837-8097

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates may be subjected to a competency test. As directed by the Department of Public Service and Administration, applicants must note that further checks will be conducted once they are shortlisted and that their appointment is subject to positive outcomes on these checks, which include security clearance, qualification verification, criminal records, and previous employment.

CLOSING DATE : 22 April 2025

POST 12/231 : **GENERAL WORKER (CSSD)**

SALARY : R131 265 per annum

CENTRE : Groote Schuur Hospital, Observatory

REQUIREMENTS : Minimum educational qualification: Basic literacy and numeracy skills. Experience: Appropriate experience Competencies (knowledge/skills): Physically able to handle stock.

DUTIES : Assist the Admin Clerk with the handling of stock. Receive and issue goods. Deliver store stock to end-users and Rotate store stock (first in, first out). Clean various stores and non-storage areas within the main stores. Answer telephone and handle internal queries. Assist in other CSSD areas and Theatre stores when required.

ENQUIRIES : Ms. S. Omar Tel No: (021) 404-4049/ 4051

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post.

CLOSING DATE : 22 April 2025

POST 12/232 : **PORTER**
Chief Directorate: Metro Health Services

SALARY : R131 265 per annum

CENTRE : Helderberg Hospital, Khayelitsha Eastern Sub Structure

REQUIREMENTS : Minimum educational qualification: -Basic reading, writing and numerical skills. Inherent requirement of the job: -Willingness to work overtime, shifts including nightshift, weekends and on public holidays. Must be prepared to handle corpses. Must be of sober habits. Competencies (knowledge/skills): Good interpersonal and communication skills. Ability to work under pressure. Willing to work in a team. Ability to perform tasks such as lifting patients from/onto beds trolleys and wheelchairs.

DUTIES : Accompany/assist and transport of patients via beds/trolley/wheelchairs between treatment areas. Assist with the loading of patients in/out of ambulances/vehicles. Carry medical and other documentation (patient files, reports, etc.) to wards/ treatment areas. Check, report and replace gas cylinders in wards/treatment areas and assist with shifting of medical equipment to and from rooms. Responsible for the maintenance of trolleys and wheelchairs (this includes cleaning and repairs). Assist with the transportation of corpses from wards and complete mortuary registers.

ENQUIRIES : Mr H Williams Tel No: (021) 850-4755

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. The pool of applicants will be considered for other vacant Porter post within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert. Candidates will be subjected to a practical/written assessment.

CLOSING DATE : 22 April 2025

- POST 12/233** : **HOUSEHOLD AID (POST NATAL & GYNAECOLOGY AND B4 OBSTETRICS 8) (X2 POSTS)**
(Chief Directorate: Metro Health Services)
- SALARY** : R131 265 per annum
CENTRE : New Somerset Hospital
REQUIREMENTS : Minimum educational qualification: Basic literacy and numeracy. Experience: Appropriate experience in a hospital environment. Inherent requirements of the job: Willing to work shifts, including weekends and public holidays and to rotate in different departments according to operational needs and requirements. Ability to lift/move heavy equipment and supplies. Competencies (knowledge/skills): Ability to adhere to safety and hygienic standards. Knowledge of infection control. Ability to operate machinery and equipment.
- DUTIES** : Render an effective, efficient and safe hygiene and domestic service within the institution. Render support services to the Household Supervisor. Contribute to the effective utilization and functioning of apparatus and equipment. Contribute to the effective management of domestic responsibilities. Adhere to loyal service ethics.
- ENQUIRIES** : Mr JM Roberts Tel No: (021) 402 6461
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a written/practical and oral assessment. The pool of applicants will be considered for similar vacant posts within the Chief Director: Metro Health Services, for a period of 3 months from date of advert.
- CLOSING DATE** : 22 April 2025
- POST 12/234** : **MESSENGER (ADMIN SERVICES)**
Chief Directorate: Metro Health Services
- SALARY** : R131 265 per annum
CENTRE : Office of the CD: Metro Health Services
REQUIREMENTS : Minimum educational qualification: Basic literacy and numeracy skills. Experience: Appropriate experience in registry or related environments. Inherent requirements of the job: Valid (Code B/EB) drivers' licence. Ability to pick up heavy bags. Relieve registry clerk on request. Competencies (knowledge/skills): Must be dedicated, a team player, innovative and self-motivated. Planning, organising and client orientation skills.
- DUTIES** : Collecting, delivery and distribution of all files, post and correspondence to and from various Directorates in Bellville Health Park. Collecting and delivery of postal items from and to Post Office. Collecting and distributing of posters to respective officials within the Bellville Health Park. Preparing of file covers and letters for franking. Assist registry personnel and all other officials within Bellville Health Park upon request. Ensure that documents for photocopying and binding are handled.
- ENQUIRIES** : Mr L Moolman Tel No: (021) 815 8724
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a written/practical and oral assessment. The pool of applicants will be considered for similar vacant posts within the Chief Director: Metro Health Services, for a period of 3 months from date of advert.
- CLOSING DATE** : 22 April 2025
- POST 12/235** : **HOUSEHOLD AID**
Garden Route District
- SALARY** : R131 265 per annum
CENTRE : Oudtshoorn Hospital, Oudtshoorn & Kannaland Sub Districts
REQUIREMENTS : Minimum educational qualification: Basic numeracy and literacy skills. Inherent requirements of the job: -Physically able to lift/move heavy objects and working at heights requiring the use of a step ladder. Willing to work shifts, public holidays, weekend, overtime, and night duty. Ability to operate machinery and equipment. Good interpersonal skills. Willingness to perform relief duties in other departments when necessary. Competencies (knowledge/skills): Knowledge of the correct methods of handling and disposal of refuse/waste products and adherence to policy and cleaning practices. Basic knowledge of

- cleaning of cleaning procedures and the uses of cleaning equipment. Excellent communication skills.
- DUTIES** : Provide a clean, safe, and hygienic environment in terms of standards and procedures to prevent injuries and spread of infection which includes sweeping, scrubbing, mopping floors, dusting polishing floors and furniture, emptying bins daily, cleaning windows, light shades walls and all toilets, sluices, and drains. Ensure that cleaning equipment's, e.g., polishing and scrubbing machines, mops, brooms, and buckets are clean after uses and securely stored. Effectively use cleaning agents and stock as well as stock control. Ensure cost-effective management of cleaning supplies. Attend in-service training appropriate to service delivery and give effective support to supervisor and colleagues. Assist with serving meals and beverages. Correct handling and disposal of waste and medical waste.
- ENQUIRIES** : Mr CB Olivier Tel No: (044) 203 - 7203
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Candidates will be subjected to a practical/ oral assessment.
- CLOSING DATE** : 22 April 2025
- POST 12/236** : **CLEANER 5/8TH POST**
Garden Route District
- SALARY** : R82 041 per annum
- CENTRE** : George Weg CC, Mossel Bay Sub-district
- REQUIREMENTS** : Minimum educational qualification: Basic numeracy and literacy. Experience: Appropriate cleaning experience in a health environment. Inherent requirement of the job: Physical able to lift and/ or move heavy objects and supplies. Ability to operate machinery and equipment used in domestic and clinic cleaning services. Willingness to rotate to other clinics in the Sub District. Competencies (knowledge/skills): Good interpersonal and communication skills (written and verbal). Appropriate knowledge of the correct methods of handling and disposal of refuse/ waste products and to adhere to policies and cleaning procedures. Appropriate knowledge of legislation and policies of the Department of Health and Wellness relevant to cleaning practise.
- DUTIES** : General cleaning, housekeeping and maintenance (i.e dust/ sweep/ polish/ scrub/ mop/ clean windows/ walls/ equipment/ machinery and refuse removal). Ensure effective Waste management, Linen Management etc. Effective and efficient utilization and storage of cleaning materials and equipment. Provide optimal support to the supervisor and colleagues with general housekeeping duties and services. Adhere to general hygienic and safe environment in terms of standards and procedures.
- ENQUIRIES** : Ms A Lamprecht Tel No: (044) 604-6106
- APPLICATION** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical/ written assessment.
- CLOSING DATE** : 22 April 2025
- POST 12/237** : **MEDICAL SPECIALIST GRADE 1 TO 3 (OBSTETRICS AND GYNAECOLOGY)**
(24 Sessions) (1 Year Contract)
- SALARY** : Grade 1: R612 per hour
Grade 2: R698 per hour
Grade 3: R809 per hour
- CENTRE** : Tygerberg Hospital
- REQUIREMENTS** : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa as Medical Specialist in Obstetrics and Gynaecology. Registration with a Professional Council: Registration with the HPCSA as Medical Specialist in Obstetrics and Gynaecology. Experience: **Grade 1:** None after registration with the HPCSA as a Medical Specialist in Obstetrics and Gynaecology. **Grade 2:** A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognized foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Obstetrics and Gynaecology. **Grade 3:** A minimum of 10 years' appropriate experience as

		Medical Specialist after registration with the HPCSA (or a recognized foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Obstetrics and Gynaecology. Competencies (knowledge/skills): Clinical experience with high-risk obstetrics, general gynaecology and basic ultrasound. Ability to achieve and maintain good interpersonal relations with staff, patients, and their families. Excellent clinical notes and referral writing skills. Sound verbal and written communication skills as well as analytical and problem-solving skills. The candidate must have sufficient clinical and academic skills to handle a large clinical workload.
<u>DUTIES</u>	:	Outpatient clinics (high risk obstetrics, diabetic clinic, special care clinic, general gynaecology clinic, oncology follow up clinics) and labour ward. General gynaecology theatre lists and emergency and elective caesarean section lists. Teaching and training of under- and postgraduate students, Reports to the Head of General O&G services for service delivery and governance.
<u>ENQUIRIES</u>	:	Prof S Gebhardt, email gsgeb@sun.ac.za , Tel No: (021) 938-4638
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration as Medical Specialist in Obstetrics and Gynaecology with the relevant council (including individuals who must apply for change in registration status).
<u>CLOSING DATE</u>	:	22 April 2025
<u>POST 12/238</u>	:	<u>MEDICAL SPECIALIST GRADE 1 TO 3 (DEVELOPMENTAL PAEDIATRICS)</u> (4 Sessions) (1 Year Contract)
<u>SALARY</u>	:	Grade 1: R612 per hour Grade 2: R698 per hour Grade 3: R809 per hour
<u>CENTRE</u>	:	Tygerberg Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Paediatrics. Registration with a Professional Council: - Registration with the HPCSA as Medical Specialist in Paediatrics. Experience: Grade 1: None after registration with the HPCSA as a Medical Specialist in Paediatrics. Grade 2: A minimum of 5 years appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Paediatrics. Grade 3: A minimum of 10 years appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Paediatrics. Inherent requirements of the job: A valid driver's license. Good communication skills. Competencies (knowledge/skills): Experience in Developmental Paediatrics. Ability to function independently at a level of medical specialist in paediatrics. Demonstrated interest in Developmental Paediatrics, including research. Working with multi-disciplinary teams. PANDA membership.
<u>DUTIES</u>	:	To render a clinical outpatient service in Developmental Paediatrics. To provide outpatient care, including clinical teaching. Participation in academic teaching. Research. Administration and management.
<u>ENQUIRIES</u>	:	Dr A. Thomas Tel No: (021) 938-9888
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	"Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first

- time for registration as Medical Specialist in Paediatrics with the relevant council (including individuals who must apply for change in registration status)".
- CLOSING DATE** : 22 April 2025
- POST 12/239** : **DENTIST GRADE 1 TO 3**
(5 Sessions Per Week)
(12 Month Contract)
Central Karoo District
- SALARY** : Grade 1: R444 per hour
Grade 2: R521 per hour
Grade 3: R603 per hour
- CENTRE REQUIREMENTS** : Beaufort West PHC Support & Outreach (Stationed at Laingsburg Hospital)
: Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Dentist. Registration with a Professional Council: Registration with the Health Professions Council of South Africa (HPCSA) as a Dentist. Experience: **Grade 1:** None after registration as Dentist with the HPCSA in respect of SA-qualified employees 1-year relevant experience after registration as Dentist with a recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform community service, as necessary in South Africa. **Grade 2:** Minimum of 7 years' appropriate experience as Dentist after registration with the HPCSA as a Dentist in respect of SA-qualified employees Minimum of 8 years' relevant experience after registration as Dentist with a recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform community service, as necessary in South Africa. **Grade 3:** Minimum of 12 years' appropriate experience as Dentist after registration with the HPCSA as a Dentist in respect of SA-qualified employees. Minimum of 13 years' relevant experience after registration as Dentist with a recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform community service, as necessary in South Africa. Inherent requirements of the job: Valid Code B/EB driver's license, preferably Code C. Willingness to travel throughout Central Karoo District (up to 400km per day). Competencies (knowledge/skills): Excellent report writing, clinical documentation, recording keeping and referral writing skills. Sound verbal and written communication skills. Ability to be flexible and innovative in response to differing client needs. Ability to lead a small dynamic team. Good computer skills (MS Word, Excel and PowerPoint). Management experience at a health facility.
- DUTIES** : Quality clinical and no-clinical patient care – able to implement effective dental health programs in a cost-effective manner. Preventative planning and carrying out of dental health programs. Able to successfully lead the dentistry component – implement weekly meetings, facilitate training initiatives, give feedback to direct supervisor, take responsibility for orders and stock, establish equipment needs. Responsible for supervision of dental assistants and oral hygienist. Provide an efficient administrative service regarding all clinical and non-clinical matters: Maintain appropriate data bases of work done, complete SPMS documents of all employees in the component, take responsibility for any medico-legal matters with the component, manage referrals appropriately. Provide guidance and leadership towards the design and implementation of policies and SOPs within the component, and work towards the realisation of strategic goals and objectives.
- ENQUIRIES APPLICATIONS** : Dr EM Human Tel No: (023) 414 - 8200
: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for similar vacant posts within the Central Karoo District for a period of 3 months from date of advert.

CLOSING DATE : 22 April 2025

POST 12/240 : **SESSIONAL MEDICAL OFFICER: GRADE 1 TO 3 (RHEUMATOLOGY)**
(10 Hours Per Week)

SALARY : Grade 1: R457 per hour
Grade 2: R521 per hour
Grade 3: R603 per hour

CENTRE : Groote Schuur Hospital, Observatory

REQUIREMENTS : Minimum educational qualification: Appropriate qualification that allows registration with Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a Professional Council: Registration with the HPCSA as a Medical Practitioner. Experience: **Grade 1:** None after registration as a Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of who is not required to perform Community Service as required in South Africa. **Grade 2:** A minimum of 5 years' appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** A minimum of 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Competencies (knowledge/skills): Effective and efficient administration. Facilitation of management system. Clinical Skills required of a Medical Officer (e.g. Assessment, diagnosis and treatment in inpatient, outpatient, and emergency contexts). Technical skills appropriate for investigation. Completion of ATLS within last 5 years. Experience in General Medicine in a secondary or tertiary level hospital.

DUTIES : Clinical Governance and Administration. Teaching and Training/Supervision of Junior Staff. Clinical Service Provision.

ENQUIRIES : Prof B Hodkinson Tel No: (021) 404 2131 or Bridget.hodkinson@uct.ac.za

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a written/practical and oral assessment. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". Please ensure that you attach an updated CV.

CLOSING DATE : 22 April 2025

POST 12/241 : **SESSIONAL MEDICAL SPECIALIST: GRADE 1 TO 3 (NEUROSURGERY)**
(7.5 Hours Per Week)
(Contract until 31 March 2026)

SALARY : Grade 1: R612 per hour
Grade 2: R698 per hour
Grade 3: R809 per hour

CENTRE : Groote Schuur Hospital, Observatory

REQUIREMENTS : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Specialist in Neurosurgery. Registration with a Professional Council: Registration with the HPCSA as Medical Specialist in Neurosurgery. Experience: **Grade 1:** None after registration with the HPCSA as Medical Specialist in Neurosurgery. **Grade 2:** A minimum of 5 years appropriate

experience as a Medical Specialist after registration with the HPCSA (or recognised foreign Health Professions Council in respect to foreign qualified employee) as Medical Specialist in Neurosurgery. **Grade 3:** A minimum of 10 years appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professions Council with respect to foreign qualified employee) as Medical Specialist in Neurosurgery. Competencies (knowledge/skills): Proven experience of dealing with patients that has neurosurgical disorders of the spine.

DUTIES : Provide support for the Neurosurgical spine Firm at Groote Schuur Hospital, responsible for clinical service provision and registrar training in Spinal Surgery. Participate in integrated care of patients in the Acute Spinal Cord Injury (ASCI) Unit with the Division of Orthopaedic Surgery. Supervise and train medical staff in neurosurgery with particular responsibility for spinal surgery. Participate in Divisional under-graduate and post graduate activities.

ENQUIRIES : Prof G Fieggen Tel No: (021) 406 6213 or Vuyiwe.bathaka@uct.ac.za

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Please ensure that you attach an updated CV. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).

CLOSING DATE : 22 April 2025

POST 12/242 : **SESSIONAL MEDICAL OFFICER: GRADE 1 TO 3 (RHEUMATOLOGY)**
(10 Hours Per Week)

SALARY : Grade 1: R457 per hour
Grade 2: R521 per hour
Grade 3: R603 per hour

CENTRE : Groote Schuur Hospital, Observatory

REQUIREMENTS : Minimum educational qualification: Appropriate qualification that allows registration with Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a Professional Council: Registration with the HPCSA as a Medical Practitioner. Experience: **Grade 1:** None after registration as a Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of who is not required to perform Community Service as required in South Africa. **Grade 2:** A minimum of 5 years' appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** A minimum of 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Competencies (knowledge/skills): Effective and efficient administration. Facilitation of management system. Clinical Skills required of a Medical Officer (e.g. Assessment, diagnosis and treatment in inpatient, outpatient, and emergency contexts). Technical skills appropriate for investigation. Completion of ATLS within last 5 years. Experience in General Medicine in a secondary or tertiary level hospital.

DUTIES : Clinical Governance and Administration. Teaching and Training/Supervision of Junior Staff. Clinical Service Provision.

ENQUIRIES : Prof B Hodkinson Tel No: (021) 404 2131 or Bridget.hodkinson@uct.ac.za

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

- NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a written/practical and oral assessment. “Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)”. Please ensure that you attach an updated CV.
- CLOSING DATE** : 22 April 2025
- POST 12/243** : **MEDICAL OFFICER GRADE 1 TO 3 (18 SESSIONS)**
(Contract until 31 March 2026)
West Coast District
- SALARY** : Grade 1: R457 per hour
Grade 2: R521 per hour
Grade 3: R603 per hour
- CENTRE REQUIREMENTS** : Radie Kotze Hospital, Bergriver Sub-District
: Minimum educational qualification: Appropriate qualification that allows registration with the Health Professionals Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a Professional Council: Registration with the HPCSA as Medical Practitioner. Inherent requirements of the job: Valid (Code B/EB/C1) driver’s licence and willingness to travel. Experience: **Grade 1:** None after registration as Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of who is not required to perform Community Service as required in South Africa. **Grade 2:** A minimum of 5 years’ appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years’ relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** A minimum of 10 years’ appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years’ relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Competencies (knowledge/skills): Knowledge of general medical and surgical conditions on hospital and PHC level and Knowledge applicable to South African TB and HIV care guidelines and including Pediatrics HIV and Drug-resistant TB. Comprehensive evidence-based, direct patient-centred Clinical Service Provision in the District Health Service and good interpersonal, organizational and teamwork skills. Primary healthcare experience. Ability and willingness to do after hours sessions in the Emergency Centre and outreach services to clinics throughout the Bergriver Sub-district. Computer Literacy (MS Word, Excel, PowerPoint, Teams and Outlook).
- DUTIES** : Clinical service provision. Forensic service provision. Service management. Training, Development and Research.
- ENQUIRIES APPLICATIONS** : Dr C Prins Tel No: (022) 931-2140
: Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”).
- NOTE** : No payment of any kind is required when applying for this post. Candidates may be subjected to a competency test. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in

	:	registration status). The pool of applicants will be considered for similar vacant posts within Bergriver Sub-District for a period of 3 months from date of advert. 22 April 2025
<u>CLOSING DATE</u>	:	
<u>POST 12/244</u>	:	<u>SESSIONAL CLINICAL PSYCHOLOGIST: GRADE 1 TO 3 PSYCHIATRY (7 HOURS PER WEEK)</u>
<u>SALARY</u>	:	Grade 1: R398 per hour Grade 2: R463 per hour Grade 3: R536 per hour
<u>CENTRE REQUIREMENTS</u>	:	Groote Schuur Hospital Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Clinical Psychologist. Registration with a Professional Council: Registration with the HPCSA as a Clinical Psychologist. Experience: Grade 1: None after registration as with the HPCSA as a Psychologist in respect of RSA qualified employees. 1 Year relevant experience after registration with the HPCSA as a Psychologist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: A minimum of 8 years relevant experience after registration with the HPCSA as Psychologist in respect of RSA qualified employees. Minimum of 9 years relevant experience after registration with the HPCSA as Psychologist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 3: A minimum of 16 years relevant experience after registration with the HPCSA as Psychologist in respect of RSA qualified employees. A minimum of 17 years relevant experience after registration with the HPCSA as Psychologist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Competencies (knowledge/skills): Ability to apply highly developed clinical, interpersonal and reflexive capacities in diverse settings in the workplace. Good communication skills. Clinical psychology in the context of a tertiary hospital in-patient setting, in relation to different medical and allied health disciplines. Experience of working with adolescents.
<u>DUTIES</u>	:	Provide optimal psychological treatment of patients with complicated clinical conditions. Provide consultation to other health professionals.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms E Benjamin, ereshia.benjamin@uct.ac.za Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).
<u>CLOSING DATE</u>	:	22 April 2025