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CHIEF CHAPLAIN

Department: Public Safety
Branch: Management Support and Shared Services
Designation: Chief Chaplain: Chaplaincy Services
Remuneration: R53 022.85 pm (basic salary, excluding benefits)
Location: Martindale

Minimum Requirements:

- Grade 12/Matric Certificate at NQF level 4;
- A Degree or Advanced Diploma in Theology or Religious Studies at NQF Level 7;
- Ordained clergy person or equivalent recognition standards set by a relevant religious body;
- Valid Code EB driver's license;
- 9 years of relevant experience, including 4 years of managerial experience within Chaplaincy or Religious Higher Fraternity;
- 3 years post-ordination as a minister of religion, substantiated by an Ordination Certificate.

Primary Function:

Manage and control Employee Wellness and Chaplaincy Support Services for the Public Safety Department (PSD), which are provided through spiritual services, programs, counselling, proactive and reactive services and moral guidance to employees and their families to establish, maintain and improve spiritual strength and strong moral codes.

Key Performance Areas:

- Developing and upholding all policies and guiding staff in the delivery of Chaplaincy objectives;
- Develop and deliver spiritual, religious and pastoral care programs to the PSD;
- Guide the team to deliver the objectives effectively;
- Manage the interface and relationship with key stakeholders;
- Manage and encourage personnel to optimise their output and effectively manage relationships;
- Monitor, control and report on the Sub-Directorate's finances and assets;
- Rendering of devotions and sermons at specialised events;
- Deal with all administrative matters that involve the Chaplaincy Unit in the execution of its responsibilities.

Leading Competencies:

- Computer literacy (MS Word, Excel, PowerPoint);
- Good communication skills;
- Coordination skills;
- Professional self-conduct;
- Adapt to organizational culture



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Core Competencies:

- Basic working knowledge of Chaplaincy and a wide variety of religions.

CANDIDATES WHO APPLIED IN CIRCULAR 025/2025 ARE ENCOURAGED TO RE-APPLY

"All suitably qualified candidates are encouraged to apply and will be considered. The City of Johannesburg applies the principles of employment equity as per National legislation and policy guidelines and will consider designated groups in line with these requirements. Preference will be given to previously disadvantaged groups including those with disabilities. Appointments will be made in accordance with the approved Employment Equity Plan to promote its equitable representation in terms of race, gender and disability."

Please take note that only online applications will be considered. Please apply by using the following link below:

<https://share-eu1.hsforms.com/1WRdGKL5dSOGcW0zrldD-2Aew554>

APPLY ONLINE VIA THIS LINK: www.joburg.org.za

ENQUIRIES ONLY:

Contact Person: Jabulile Mtimkulu

Tel No: (011) 075 1580

CLOSING DATE: FRIDAY, 23 MAY 2025

Applicants are respectfully informed that, if no notification of appointment/response is received within six (6) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process. In terms of the Talent Acquisition Policy of the City of Johannesburg, you hereby consent to the following risk checks should your application be shortlisted:

- Credit Record,
- CV validation,
- Employment record verification,
- Criminal check,
- Identity validation