

level policy implementation skills. Insight into the South African Judiciary and applicable legislation. Deep knowledge of relevant Government legislation, policies and priorities. Be conversant with the structure and operations of the Public Sector. Good interpersonal, problem-solving, teamwork and networking skills. A compulsory pre-entry into the Senior Management Service Certificate from the National School of Government will be required before assumption of duty (<https://thensg.gov.za/training-course/sms-pre-entry-programme>). Knowledge and Experience: Knowledge of the Constitution, Superior Courts Act, 2013, Public Service Act, 1994, Public Administration Management Act, 2014, Public Finance Management Act, 1999, and related legislation as well as the National Development Plan. Experience in executive management and strong leadership and strategic management capabilities. Experience in monitoring and evaluation of government policies as well as a thorough understanding of Government's policy development and administrative processes. Have strong organizational abilities, good writing skills, good interpersonal skills, and be computer literate.

DUTIES	:	Serve as the Accounting Officer of the National Government Department: Office of the Chief Justice (OCJ) in ensuring that the resources allocated to the Department are optimally deployed and utilised to achieve the strategic objectives of the Department in supporting the Judiciary. Coordinate and organise the resources of the OCJ to implement the National Development Plan (NDP) and Medium-Term Strategic Framework (MTSF) and priorities pertaining to the OCJ. Provide strategic direction to and management of the Department through coordinating the implementation of the strategic vision and direction, leading the formulation, development of support and enabling tools to ensure execution, monitoring and evaluation and reporting of the OCJ strategy and plans internally and to all applicable oversight bodies. Strengthen the OCJ's governance, compliance and organizational capacity to deliver on its mandate. Provide strategic advisory and support services to the Chief Justice as the Head of the Judiciary and Head of the Constitutional Court. Direct the development and maintenance systems for the administration of the Superior Courts with a view to improve access to justice and the efficiency of such systems. Establish relevant organisational structures and systems. Direct the provisioning of secretariat and advisory support to the Chief Justice on inter-judicial relations and government matters.
ENQUIRIES NOTE	:	Technical/HR related enquiries: Ms Puni Mpe Tel No: (010) 493 -2597/2524
	:	Applications can be via email to: SGrecruitment@judiciary.org.za by quoting the the relevant reference number provided on the subject line. Acceptable formats for submission of documents are limited to MS Word, PDF.
POST	:	CHIEF DIRECTOR: INTERNAL AUDIT AND RISK MANAGEMENT REF NO: 2025/63/OCJ
SALARY	:	R1 436 022 - R1 716 933 per annum (Level 14), (all-inclusive package), consisting of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules. The successful candidate will be required to sign a performance agreement.
CENTRE	:	National Office: Midrand
REQUIREMENTS	:	Grade 12, Degree in Internal Audit/ Finance/ Accounting/ Risk Management equivalent relevant qualification at (NQF level 7), Must have minimum of five (5) years' proven experience at senior management level in internal audit environment. A driver's license. Knowledge: Knowledge of Global Internal Audit Standards by the Institute Internal Auditors, Knowledge and understanding

of the Public Finance Management Act of 1999, Treasury Regulation, Public Sector Risk Management Framework, King Report on Corporate Governance, Knowledge of Auditing and Accounting principles and practices. Skills: Advanced Computer skills, communication (verbal & written) Skills, Financial management, Project Management Skills, Strategic Planning and Organising Skills, Analytical and Decision-Making Skills. Personal attributes: People Management and Empowerment, Strategic Capability and leadership, Problem Solving and Analysis, Able to work under pressure, Assertive, Meticulous, Emotional intelligent. All shortlisted candidates shall undertake a pre-entry practical exercise as part of the assessment method to determine the candidate's suitability based on the post's technical and generic requirements

DUTIES : Manage governance, compliance, performance audits and Information Technology audits. Oversee the risk management, anti-corruption and integrity services. Monitor the facilitation of forensic audits and investigations, Oversee the provision of technical advisory and secretariat support services to Audit and Risk Committees, Manage and control the Chief Directorate

ENQUIRIES : Technical related enquiries: Ms LP Mpe Tel No: (010) 493 2500
HR related enquiries: Mr SW Mekoa Tel No: (010) 493 2500

APPLICATIONS NOTE : Applications can be sent via email at 2025/57/OCJ@judiciary.org.za
The Organisation will give preference to candidates in line with the Employment Equity goals.

POST **CHIEF REGISTRAR REF NO: 2025/66/OCJ Re-advertisement, candidates who previously applied need not re-apply.**

SALARY : R586 956 – R1 386 972 per annum (MR6). The successful candidates will be required to sign a performance agreement. Salary will be in accordance with the Occupational Specific Dispensation Determination. Shortlisted candidates will be required to submit a Service Certificate for determination of their experience. (The successful candidate will be required to sign a performance agreement

CENTRE : **Gauteng Division of the High Court: Johannesburg**

REQUIREMENTS : Grade 12 and LLB degree or equivalent qualification, 8 years' appropriate post qualification legal experience, Leadership and Managerial experience; A valid driver's license, Computer literacy. Knowledge of Case Flow Management. Understanding of Facilities and Security Management. Leadership capabilities. Behavioural Competencies: Effective communications skills. Good interpersonal skills. Problem solving skills. Conflict management skills. Time management and ability to work under pressure. Skills and Competencies: Written Communication; Verbal and Non-verbal communication, Numerical Skills, Technical Expertise, Information technology; Attention to detail, Planning, Organizing and Control; Problem Solving and decision-making skills, Customer services, Interpersonal skills, Conflict Management, Work ethic and motivation; Professional appearance and conduct Self-management. All shortlisted candidates shall undertake a pre-entry practical exercise as part of the assessment method to determine the candidate's suitability based on the post's technical and generic requirements.

DUTIES : Mentor and advice on the tracking and management of the progression of all cases filed in court and management of time and events necessary to move cases from initiation through to disposition and reporting to the Judge President; Make input or amendments of Court rules and Practice Directives to improve efficiency at the High Court, implement directives issued by the Judge President, manage implementation of the Departmental strategic objectives relating to the processing of cases within the Case flow management framework at the High Court, Compile training manuals and provide training to Registrar and support staff. Stakeholder Management, Human Resources Management; Court and Case Flow Management/Quasi-Judicial Function, Manage service