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| <u>ENQUIRIES APPLICATIONS</u> | : | Mr Y Naidoo Tel No: (012) 307 2079 or Ms TP Ngobeni Tel No: (012) 305 8589 |
| | : | National Head Office: Department of Correctional Services, Post Advertisement Section, Private Bag X136, Pretoria, 0001 or hand deliver at: 124 WF Nkomo Street, Poyntons Building, Cnr WF Nkomo and Sophie De Bruyn Street, Pretoria, 0001 (Previous: Cnr Church and Schubart Street) or you can email your application to NationalOfficeHRM@dcs.gov.za . |
| <u>NOTE</u> | : | Appointment under the Correctional Service Act |
| <u>POST 16/24</u> | : | <u>HEAD OF CORRECTIONAL CENTRE (CB 6)</u> |
| <u>SALARY CENTRE</u> | : | R1 042 434 per annum, (all-inclusive package) |
| | : | Eastern Cape Region: St Albans Ref No: EC 2025/05/01 (X2 Posts) |
| | : | Free State and Northern Cape Region: Tswelepele Ref No: FSNC 2025/05/01 |
| | : | Kimberley Ref No: FSNC 2025/05/02 |
| | : | Vereeniging Ref No: FSNC 2025/05/03 |
| | : | Gauteng Region: Bavianspoort (Maximum) Ref No: GP 2025/05/01 |
| | : | Boksburg Ref No: GP 2025/05/02 (X2 Posts) |
| | : | Krugersdorp Ref No: GP 2025/05/03 |
| | : | Leeuwkop (Medium C) Ref No: GP 2025/05/04 |
| | : | Zonderwater (Medium A) Ref No: GP 2025/05/05 |
| | : | KwaZulu Natal Region: Ncome (Medium A) Ref No: KZN 2025/05/01 |
| | : | Waterval (Medium A) Ref No: KZN 2025/05/02 |
| | : | Waterval (Medium B) Ref No: KZN 2025/05/03 |
| | : | Limpopo, Mpumalanga and North West Region: Rustenburg Ref No: LMN 2025/05/01 |
| | : | Polokwane Ref No: LMN 2025/05/02 |
| | : | Thohoyandou Ref No: LMN 2025/05/03 |
| | : | Rooigrond Ref No: LMN 2025/05/04 |
| | : | Losperfontein Ref No: LMN 2025/05/05 |
| | : | Klerksdorp Ref No: LMN 2025/05/06 |
| | : | Western Cape Region: Allandale Ref No: WC 2025/05/01 |
| | : | Brandvlei Ref No: WC 2025/05/02 |
| | : | Drakenstein (Youth) Ref No: WC 2025/05/03 |
| | : | Voorberg (Medium B) Ref No: WC 2025/05/04 |
| <u>REQUIREMENTS</u> | : | Relevant degree or national diploma in Behavioural Sciences and successful completion of Corrections Science Learnership. Seven (7) years relevant experience in a supervisory post. Valid driver's licence. Computer literate. Competencies And Attributes: Firearm skills and the use of relevant security technology. Strategic capability and leadership, policy development and good communication skills. Sound project and programme management skills. Transformation, change and conflict management abilities. Stakeholder management skills. Problem solving, analysis and decision-making skills. Service delivery innovation. People management and empowerment. In depth understanding of safety and security within a correctional environment. Integrity and honesty. Good interpersonal relations. Knowledge of the Correctional Services Act, Act 111 of 1998. |
| <u>DUTIES</u> | : | Management of all aspects of the Correctional Centre on a day to day basis through the implementation of the Correctional Services Act, Act 111 of 1998. Manage the implementation of the imperatives of the White Paper on Corrections. Management of case management administration, security, development and care, unit management and case management committees. Foster a working relationship with the Justice Cluster and the community. Monitor, evaluate and take appropriate action in relation to outcomes on the risk trends. Management of performance information. Manage human resources, finances and assets. |
| <u>ENQUIRIES</u> | : | Eastern Cape region: Ms Myataza Z Tel No: (043) 706 7866/ Ms Mgugudo N (043) 706 7882/ Mr Ndonyela N (043) 706 7883. |
| | : | Free State and Northern Cape Region: Ms Mkuni NJ Tel No: (051) 404 0268/ Ms Molutsane N/ Ms. Moreki-Rathaba MP/ Ms. Ramncwana B (051) 404 0283. |
| | : | Gauteng Region: Mr Masango SS Tel No: (012) 420 0173/ Ms Feni SAP (012) 420 0173/ (012) 420 0179. |
| | : | KwaZulu Natal Region: Ms Mchunu GJ Tel No: (033) 355 7386/ Ms Mkhize AL (033) 355 7370/ Mr Khumalo SB (033) 033 355 7368. |
| | : | Limpopo, Mpumalanga and North West Region: Mr Ziqubu Z Tel No: (012) 306 2025/ Ms Nomvela PM (012) 306 2033/ Ms Lekhuleni TD (012) 306 2034. |

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| | | Western Cape Region: Ms NA Mdladlamba Tel No: (021) 550 6014 / Ms A Reddy (021) 559 7929 / Mr S Sikisazane (021) 558 0108 / Ms NC Sotyibi (021) 558 0518. |
| <u>NOTE</u> | : | Appointment under the Correctional Services Act. |
| <u>POST 16/25</u> | : | <u>HEAD OF COMMUNITY CORRECTIONS (CB 6)</u> |
| <u>SALARY CENTRE</u> | : | R1 042 434 per annum, (all-inclusive package) |
| | : | Gauteng Region: Modderbee (Comcor) Ref No: GP 2025/05/06) |
| | : | Limpopo, Mpumalanga and North West Region: Bethal Ref No: LMN 2025/05/07 |
| | : | Rustenburg Ref No: LMN 2025/05/08 |
| <u>REQUIREMENTS</u> | : | Relevant degree or national diploma in Behavioural Sciences and successful completion of Corrections Science Learnership. Seven (7) years relevant experience in a supervisory post. Valid driver's licence. Computer literate. Competencies And Attributes: Firearm skills and the use of relevant security technology. Strategic capability and leadership, policy development and good communication skills. Sound project and programme management skills. Transformation, change and conflict management abilities. Stakeholder management skills. Problem solving, analysis and decision-making skills. Service delivery innovation. People management and empowerment. In depth understanding of safety and security within a correctional environment. Integrity and honesty. Good interpersonal relations. Knowledge of the Correctional Services Act, Act 111 of 1998. |
| <u>DUTIES</u> | : | Manage monitoring services. Determine conditions of house arrest and supervision for persons serving sentence in the community. Participate in case review team for community corrections. Manage programs. Identify community service programs. Responsible for the facilities and equipment of the section. Implement disciplinary steps against offending staff. Management of performance information. Manage human resources, finances and assets. |
| <u>ENQUIRIES</u> | : | Gauteng Region: Mr Masango SS Tel No: (012) 420 0173/ Ms Feni SAP (012) 420 0173/ (012) 420 0179. |
| | : | Limpopo, Mpumalanga and North West Region: Mr Ziqubu Z Tel No: (012) 306 2025/ Ms Nomvela PM (012) 306 2033/ Ms Lekhuleni TD (012) 306 2034. |
| <u>NOTE</u> | : | Appointment under the Correctional Services Act. |
| <u>POST 16/26</u> | : | <u>HEAD SATELLITE SOCIAL REINTERGRATION (CB 6) REF NO: WC 2025/05/05</u> |
| <u>SALARY CENTRE</u> | : | R1 042 434 per annum, (all-inclusive package) |
| | : | Western Cape Region: Pollsmoor |
| <u>REQUIREMENTS</u> | : | Relevant degree or national diploma in Behavioural Sciences and successful completion of Corrections Science Learnership. Seven (7) years relevant experience in a supervisory post. Valid driver's licence. Computer literate. Competencies And Attributes: Firearm skills and the use of relevant security technology. Communication skills. Project and programme management. Transformation, change and stakeholder management. Problem solving and analysis. Service delivery innovation. Decision making. People management and empowerment. In depth understanding of safety and security in a correctional environment. Integrity and honesty, confidentiality, good inter-personal relations and knowledge of the Correctional Services Act, Act 111 of 1998, as amended. Assertiveness. Ability to network and diplomacy. |
| <u>DUTIES</u> | : | Implement and monitor correctional, security and facility policies and procedures. Coordinate the collation and dissemination of security and correction information. Coordinate activities relating to critical DCS support structures such as the Parole Boards and Office of the Inspecting Judge within the management area. Promote corrections and security awareness. Manage the emergency support systems. Provision of early warning intelligence and security risks. Manage human resources, finance and assets. Management of performance information. |
| <u>ENQUIRIES</u> | : | Western Cape Region: Ms NA Mdladlamba Tel No: (021) 550 6014 / Ms A Reddy (021) 559 7929 / Mr S Sikisazane (021) 558 0108 / Ms NC Sotyibi (021) 558 0518. |
| <u>NOTE</u> | : | Appointment under the Correctional Services Act. |