



Manager: Legal Services (Ref 1)

Permanent

Salary: R1 350 000 to R1 624 714.82 per annum

Purpose: • To plan and manage the key performance areas of the Legal and Labour Relations Service functionality through the provision of a legal service to the municipality on all legal matters, estates matters, mitigating legal risks in line with relevant legislations, regulations, guidelines, policies and procedures, legal advice on pro-active and re-active basis by applying knowledge of relevant legislation, statutes, ordinances, and by-laws, common law and case law.

Key Performance Areas: • Legal and labour relations management functions • Development and revision of Standard Operation Procedures (SOP) • Legal awareness: By-law formulation & agreements • Legal advice • Legal compliance functions • Management of disciplinary cases • Management of grievance processes • Management of disciplinary appeal • Management of conciliations • Facilitation and monitoring of the attendance to the memorial services • Administration of agreements • Development and management of strike and contingency plan • Stakeholder Relations • Change Management • Leadership • Controlling and organising • Performance management of the Sub-Division • Human resource management • Financial Management and Continuous improvement on service delivery.

Qualifications and Experience:

Essential: • A Bachelor's Degree in Law/NQF Level 7 (360 credits) (LLB advantageous) • Computer literacy: MS Office • A valid driver's license • 8 years of relevant legal experience • 5 years at management level.

Preferred: • An Honours Degree in Law (LLM advantageous) • Computer literacy: MS Office • A valid driver's license • 9 years or more relevant experience in covering a broad range of legal services function • Admission as Attorney will be an added advantage.

Manager: Energy Services (Ref 2)

Permanent

Salary: R1 350 000 to R1 624 714.82 per annum

Purpose: • To manage the implementation, monitoring, evaluation and reporting sequences of outcomes associated with distribution of electricity, maintenance of distribution systems, line construction, and high mast and street light maintenance.

Key Performance Areas: • Planning and implementation • Monitoring and evaluation of policy development review and implementation • High voltage electrical network and Low voltage electrical network • Electricity infrastructure maintenance • Change management • Stakeholder management • Reporting and administration • Performance management and human resource management • Financial management.

Qualifications and Experience

Essential: • A relevant BSc or B Eng or BTech Degree in Electrical or Mechanical Engineering and eligibility for registration with the Engineering Council of South Africa (ECSA) plus, in the case of electrical or mechanical disciplines, depending on size of installations, a Government Certificate of Competence (GCC) or Pr Cert Eng • Computer literacy: MS Office • 7 years or more relevant experience post professional registration.

Preferred: • A Master's Degree (Electrical or Mechanical Engineering) and registration with the Engineering Council of South Africa • Government Certificate of Competence (GCC) will be an advantage • Computer literacy including MS Office • 8 years working experience in electricity distribution or utility services • 5 years at management level.

To apply, submit a completed and signed application form available on our website: www.mogalecity.gov.za together with a comprehensive Curriculum Vitae and certified copies of ID, driver's license and relevant qualifications. All copies should be recently (no more than three months) certified from originals.

Ref.1 – samueln@pinpointone.co.za

Ref.2 – pennym@pinpointone.co.za

Enquiries: Alicia Barbeau, tel. (011) 325 5101

Closing date: Sunday, 01 June 2025.

Applicants who have not received any correspondence from us within three months from the closing date can consider their application unsuccessful.

Security vetting will be conducted on all prospective employees.

It is the applicants' responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation. Successful candidates will be expected to sign an employment contract, a performance agreement and a disclosure of financial interests' form.