

<u>REQUIREMENTS</u>	:	Appropriate Trade Test Certificate. 10 Years post qualification experience required as an Artisan / Artisan Foreman. Valid driver's license. Special requirements (Skills needed): Previous painting experience would be an advantage. Ability to communicate effectively (verbal and written) in English at all levels. Technical report writing. Basic knowledge of Health and Safety. Knowledge of specific painting processes and aids. Knowledge of basic maintenance of machinery with low level of complexity in operating it. Knowledge of basic hand tools and painting equipment. Ability to operate spray gun machines. Ability to perform routine tasks. Ability to work in a team and individually. Basic numeracy and literacy skills. Must be physically fit to perform painting duties. Planning and organising skills. Project Management. Knowledge of Legal Compliance. Computer aided technical applications and skills. Production process knowledge and skills. Finance Management. Change Management. Problem solving. Mentoring and coaching.
<u>DUTIES</u>	:	Execute duties in compliance with the Code of Conduct and the Quality Assurance Manual. Allocate tasks to staff and ensure that they have the resources to execute their assignments. Ensure target dates are met. Bring forecasted over-runs to the attention of the Planning Section timeously. Ensure the effective and efficient management and distribution of all relevant Job Cards. Effectively monitor the proper execution of all job related tasks. Manage the effective execution of the Section's tasked work. Manage the execution of tasked Job Cards. Provide a supervised workshop facility to allow Section's personnel to carry out the repair and self-maintenance of their equipment. Manage the Paint Shop Service to maintain stores Inventory. Manage the section's administration commitments. Successful applicant can be expected to be a team player. Assist with the training of newly appointed cleaners and the introduction and use of equipment.
<u>ENQUIRIES</u>	:	WO2 T.G. Januarie. Tel No: (031) 480 6411
<u>APPLICATIONS</u>	:	Cdr S.K. Sibiya, SA Navy, Naval Base Durban, Private Bag X1, Durban, 4036. Hand Deliver: Naval Base Durban, Salisbury Island, Off Bay Head Road, Fynlands, Durban or email to nbd.careeradmin@sanavy.co.za
<u>POST 19/15</u>	:	<u>CHIEF ARTISAN GRADE ADRAWING OFFICE: IC SECTION REF NO: NAVAL/18/19/25/13</u>
<u>SALARY</u>	:	R480 261 - R547 635 per annum
<u>CENTRE</u>	:	Naval Base Simon's Town: Facilities Division
<u>REQUIREMENTS</u>	:	Appropriate Trade Test Certificate. 10 Years post qualification experience required as an Artisan / Artisan Foreman. Valid driver's license. Special requirements (Skills needed): Mechanical/ Constructive / Electrical Trade Test. Detailing of design drawings. Writing of Specifications / Statements of Works. Report writing and Repair of investigations. A good knowledge of computer aided design. Excellent ability with detail design drawings. Project Management experience, Technical design and analysis knowledge. Knowledge of legal compliance. Technical report writing. Technical consulting. Ability to asses work unit performance data. Ability to assess performance data from a quantitative and qualitative perspective. Ability to deal with all emergency challenges which might arise during and after working hours. Ability to adjust to unforeseen changes and requirements. Ability to adapt to the procedures of a Design environment. Ability to perform Technical Calculations accurately. Proficiency in MS Office packages, particularly Excel. Proven advanced ability to communicate effectively (written & verbal) in English at all levels. Advanced analytical thinking. Conducting research. Policy interpretation, problem-solving and decision-making skills. Leadership, Supervision, Management, Financial Management, team work and creative skills. Strong interpersonal skills.
<u>DUTIES</u>	:	Surveying of Sites. Preparation of Working Drawings. Updating "As Built" Drawings. Undertaking Drawing Office Duties. Undertake Team Leader duties in respect of the Drawing Office.
<u>ENQUIRIES</u>	:	Lt Cdr J.R. Labuschagne Tel No: (021) 787 5237 / 5242
<u>APPLICATIONS</u>	:	Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1, Simon's Town, 7995 or email to psapstaffing@sanavy.co.za