## DEPARTMENT OF DEFENCE



**CLOSING DATE** : 23 June 2025 at16h00 (Applications received after the closing date and faxed

copies will not be considered).

NOTE : Applications must be submitted on the prescribed form Z83 (obtainable from

any Public Service Department office i.e effective 01 January 2021 or on the DPSA web site link: https://www.dpsa.gov.za/newsroom/psvc/. Should an application be received using incorrect application employment form Z83, it will be disqualified, which must be originally signed and dated by the applicant and which must be accompanied by a detailed CV only (with full particulars of the applicants' training, qualifications, competencies, knowledge & experience). Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview which should not be older than six months. Failure to comply with the above instructions will result in applications being disqualified. Applicants applying for more than one post must submit a separate form Z83 (as well as the documentation mentioned above) in respect of each post being applied for. If an applicant wishes to withdraw an application, it must be done in writing. Should an application be received where an applicant applies for more than one post on the same applications form, the application will only be considered for the first post indicated on the application and not for any of the other posts. Under no circumstances will Photostat copies or faxed copies of application documents be accepted. The successful candidates will be subjected to Personnel Suitability Checks (criminal record, citizenship & financial/asset record checks and qualification and employment verification). Successful candidates will also be subjected to security clearance processes. The level of appointments is dependent upon, qualifications, relevant experience and research output. The shortlisted candidates will be subjected to two (2) preentry assessments (practical and ethical exercise) which will determine the candidate's suitability. Applicants who do not receive confirmation or feedback within 3 (three) months after the closing date, please consider your application unsuccessful. Due to the large volume of responses anticipated, receipt of applications will not be acknowledged, and correspondence will be limited to short-listed candidates only. For more information on the job description(s) please contact the person indicated in the post details. Successful candidates will be appointed on probation for the period of twelve (12) months in terms of the prescribed rules.

## **OTHER POSTS**

POST 19/02 : CHIEF ENGINEER GRADE AWEAPONS SYSTEMS: SECTION HEAD REF

NO: NAVAL/18/19/25/01

**SALARY** : R1 266 450 - R1 446 921 per annum

**CENTRE** : Fleet Command HQ: Naval Engineering Services, Simon's Town

**REQUIREMENTS** : Engineering Degree (B Eng / BSC (Eng) or relevant qualification. 6 years post

qualification experience required as a Registered Professional Engineer. Valid Driver's License. Proven post graduate experience in a marine design environment will be an advantage. Special requirements (Skills needed): Verbal and written communication skills, presentation skills, interviewing skills, research skills, negotiation skills, strong interpersonal relations skills, resource management skills, personnel moderating skills and problem solving skills are essential. Knowledge of Prescripts and Policy Documents, Procedures and Processes, Compiling of EC Work Package, EC Procedure, Test and Trial procedures, Integrated Logistic Support Plans (OSBL's) and System Engineering and Quality Assurance is essential. Proven ability to compile and present technical reports in English. Demonstrated proficiency in MS Office suite would be advantageous. Project management experience. Ability to draft, read and understand technical drawings and documents. Research and development. Creating a high performance culture. Conflict Management. Financial Management. Engineering, Legal and operational compliance.

**DUTIES**: Generating of Weapons Systems Engineering instructions and advice.

Generating of concept and system designs. Providing a Weapons Systems Engineering acceptance service. Generating of Weapons Systems Engineering design standards. Ensuring of Weapons Systems Engineering equipment standardization. Providing of project/task management services.

Managing the Weapons Systems Engineering Sub-Section.

ENQUIRIES: R Adm (JG) D.E. Hollis Tel No: (021) 787 3994

APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za

NOTE : Statutory Requirements Apply: Current Compulsory Registration with ECSA as

a Professional Engineering Technician.

POST 19/03 : ASSISTANT DIRECTOR: DEFENCE STRATEGY REF NO: DPSP/16/17/25

Defence Policy, Strategy & Planning Division

Chief Directorate Strategic Management (Directorate Strategy and Plan)

**SALARY** : R582 444 – R686 091 per annum (Level 10)

<u>CENTRE</u>: Defence Headquarters, Armscor Building, Corner of Nossob and Boeing

Streets, Erasmuskloof, Pretoria.

**REQUIREMENTS** : Grade 12 (NQF Level 4) or equivalent and Bachelor's Degree/Advanced

Diploma (NQF Level 7) qualification related to management science and strategic studies. A minimum of three (3) years relevant work experience in strategic management environment. Special requirements (Skills needed): Understanding and interpretation of relevant Regulatory Frameworks and Policies. Sound understanding of strategy development, implementation, monitoring and evaluation. Excellent research, analytical, report writing (preferably Conventions of Service Writing), communication and project management skills. Excellent end user computer skills in MS Word, MS Excel, MS PowerPoint. Must be able to function under pressure and against deadlines. Must be able to comply with the security clearance processes of the

Department of Defence.

**DUTIES** : Assist in compiling the Department of Defence (DOD) Strategising policy.

Update and align DOD Strategising Functional Guidelines to National and Departmental Imperatives. Provide the Strategic DOD Mandate through evaluation of the external and internal environment of the DOD. Provide and manage DOD Business Strategy. Coordinate and attending strategising forums. Provide assistance in the internal management of the sub-directorate. Assist with the DOD Environmental Scan, which encapsulate the identification and management of strategic issues in the department. Assist with the development of departmental policies, strategies and plans which entails conducting research into best practices or benchmarking in respect of specific

strategic issues that impact the DOD.

ENQUIRIES : Mr P. Ramsing Tel No: (012) 355-5967

APPLICATIONS : Department of Defence, Defence Policy Strategy and Planning, Director

Strategy and Planning, Private Bag X910, Pretoria, 0001 or may be hand delivered to Defence Headquarters (Reception), Armscor Building, Corner of Nossob and Boeing Streets, Erasmuskloof, Pretoria 0001 or email to

Pragasen.Ramsing@dod.mil.za

NOTE : Applicants will be expected to undergo a competency test that may entail the

development of a report and presentation, as part of the interview. Candidates whose appointment will assist in achieving its Employment Equity in terms of the Division's and Directorate's Employment Equity Plan will receive preference. African Males, Coloured Females and Males are thus encouraged

to apply.

POST 19/04 : CONTROL ENGINEERING TECHNICIAN GRADE A ELECTRONIC

MAINTENANCE: IC SECTION REF NO: NAVAL/18/19/25/02

**SALARY** : R551 493 - R631 056 per annum

CENTRE : Fleet Command HQ: Naval Communications Centre CT, Silvermine, Tokai

REQUIREMENTS: National Diploma in Engineering or relevant qualification. 6 years post

qualification technical experience. Valid driver's license. Special requirements (Skills needed): Knowledge of HF Radio Telecommunications Practical and Theory, Fault finding procedures, Soldering techniques, usage of tools and general test equipment. To be able to read and understand Technical manuals

and circuit diagrams as an aid to fault finding. Ability to fault find to component level and effect repair. Leadership-, supervision-, and management skills. Planning and organising skills and be able to perform problem solving and analysis. Ability to write technical reports. Knowledge of legal compliance. Proven ability to communicate effectively (written and verbal) in English at all levels. Proficiency in MS Office packages and computer-aided engineering packages. Knowledge of Project management. Knowledge of legal compliance.

**DUTIES** : Controlling maintenance and repair work on all equipment within the

communication system, general electrics and support systems. To carry out the duties of Divisional Officer for civilian and uniform staff. Co-ordinate the installation, refurbishment and disposal of equipment and handbooks. To arrange and supervise all training aspects of technical personnel. Controlling safety and security of personnel, equipment and documentation. Annual

budgeting and stores (Internal demands and outside purchasing).

**ENQUIRIES** : WO1 A.E. Joseph Tel No: (021) 787 2441

APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to <a href="mailto:psapstaffing@sanavy.co.za">psapstaffing@sanavy.co.za</a>

NOTE: Statutory Requirements Apply: Current Compulsory Registration with ECSA as

a Professional Engineering Technician. NB: Own transport will be beneficial. Able to work in an underground location with mechanical air and lighting. Member will be required to work overtime (days, night and weekends).

POST 19/05 : CONTROL ENGINEERING TECHNICIAN GRADE A ENGINEERING:

CONTROLLER REF NO: NAVAL/18/19/25/03

**SALARY** : R551 493 - R631 056 per annum

**CENTRE** : Fleet Command HQ: Naval Engineering Services, Simon's Town

**REQUIREMENTS**: National Diploma in Engineering or relevant qualification. 6 years post

qualification technical experience. Valid driver's license. Special requirements (Skills needed): Proven experience in a Design Environment, Logistic Support Analysis or Logistic Plans development environment is essential. Experience in Logistic Plans development, experience in logistic support design, specification and verification, experience in logistic elements as contained in Support Baselines would be advantageous. Knowledge of Systems Engineering, Verbal and written communications skills, Analytical and problem solving skills and interpretation and analysis. Ability to read and understand technical drawings and documents is essential. Demonstrated proficiency in MS Office suite and computer aided engineering applications. Strong interpersonal and leadership skills. Ability to work under pressure and meet target dates. Technical consulting. Project Management. Knowledge of Legal

Compliance. Report writing. Financial Management.

**DUTIES** : Participating in Logistic Support Analysis. Participating in Logistic Plans

Development, Participating in Logistic Support design Specification and Verification, Supervising the development of Logistic support baselines for

SAN systems and Supervising Logistic Engineering personnel.

**ENQUIRIES**: R Adm (JG) D.E. Hollis Tel No: (021) 787 3994

APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za

NOTE : Statutory Requirements Apply: Current Compulsory Registration with ECSA as

a Professional Engineering Technician.

POST 19/06 : CONTROL ENGINEERING TECHNICIAN GRADE A MARINE

ENGINEERING: CONTROL DESIGN TECHNICIAN REF NO:

NAVAL/18/19/25/04

**SALARY** : R551 493 - R631 056 per annum

<u>CENTRE</u>: Fleet Command HQ: Naval Engineering Services, Simon's Town

REQUIREMENTS: National Diploma in Engineering or relevant qualification. 6 years post

qualification technical experience. Valid driver's license. Special requirements (Skills needed): Proven experience in a Commercial shipyard / marine constructive design environment. Experience in a Marine / Mechanical drawing office in a Marine Engineering / Naval Architectural discipline is essential. Knowledge of Class and IMO rules and regulations for surface vessels is essential. Knowledge of naval surface vessel rules and naval store's

procurement practices would be advantageous. Knowledge of refit procedures would be advantageous. Knowledge of Procedures and Planning in a Design environment is essential. Report writing. Ability to compile and present technical reports. Proven problem solving skills and interpretation of analysis is essential. Demonstrated proficiency in AutoCad / Caddie and MS Office suite is essential. Proven strong interpressonal and leadership skills. Proven ability to work under pressure and meet target dates. Knowledge of Legal compliance.

Financial Management. Technical design and analysis.

**DUTIES** : Supervising and leading the Constructive Section, of a Naval Design Office.

Controlling the Constructive Acceptance and Trial functions of the Naval Design Office. Controlling the Constructive element of the Support Vessel Engineering Change (EC) and upgrade service. Controlling Constructive Projects, Tasks and Functions of the Naval Design Office. Managing and

Organizing the Constructive Section of the Naval Design Office.

ENQUIRIES: R Adm (JG) D.E. Hollis Tel No: (021) 787 3994

APPLICATIONS: Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to <a href="mailto:psapstaffing@sanavy.co.za">psapstaffing@sanavy.co.za</a>

NOTE : Statutory Requirements Apply: Current Compulsory Registration with ECSA as

a Professional Engineering Technician.

POST 19/07 : CONTROL ENGINEERING TECHNICIAN GRADE A WEAPONS

ELECTRONIC ENGINEERING: CONTROL DESIGN TECHNICIAN REF NO:

NAVAL/18/19/25/05

**SALARY** : R551 493 - R631 056 per annum

<u>CENTRE</u>: Fleet Command HQ: Naval Engineering Services, Simon's Town

**REQUIREMENTS**: National Diploma in Engineering or relevant qualification. 6 years post

qualification technical experience. Valid driver's license. Special requirements (Skills needed): Proven experience in a Commercial shipyard / marine constructive design environment will be an advantage. Experience in a Marine / Mechanical drawing office in a Marine Engineering / Naval Architectural discipline is essential. Knowledge of Class and IMO rules and regulations for surface vessels is essential. Knowledge of naval surface vessel rules and naval store's procurement practices would be advantageous. Knowledge of refit procedures would be advantageous. Knowledge of Procedures and Planning in a Design environment is essential. Ability to compile and present technical reports in English is essential. Proven problem solving skills and interpretation of analysis is essential. Demonstrated proficiency in AutoCad / Caddie and MS Office suite is essential. Proven strong interpersonal and leadership skills. Proven ability to work under pressure and meet target dates. Research and development. Technical consulting. Planning and organising skills. Customer focus and responsiveness. Knowledge of Legal compliance. Financial

Management.

<u>DUTIES</u>: Supervising and leading the Constructive Section, of a Naval Design Office.

Controlling the Constructive Acceptance and Trial functions of the Naval Design Office. Controlling the Constructive element of the Support Vessel Engineering Change (EC) and upgrade service. Controlling Constructive Projects, Tasks and Functions of the Naval Design Office. Managing and

Organizing the Constructive Section of the Naval Design Office.

**ENQUIRIES** : Capt (SAN) M. Ncanana Tel No: (021) 787 4389

APPLICATIONS: Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to <a href="mailto:psapstaffing@sanavy.co.za">psapstaffing@sanavy.co.za</a>

NOTE : Statutory Requirements Apply: Current Compulsory Registration with ECSA as

a Professional Engineering Technician.

POST 19/08 : CONTROL ENGINEERING TECHNICIAN GRADE A CONSTRUCTIVE:

CONTROL DESIGN TECHNICIAN REF NO: NAVAL/18/19/25/06

**SALARY** : R551 493 - R631 056 per annum

CENTRE : Fleet Command HQ: Naval Engineering Services, Simon's Town

REQUIREMENTS: National Diploma in Engineering or relevant qualification. 6 years post

qualification technical experience. Valid driver's license. Special requirements (Skills needed): Proven experience in a Commercial shipyard / marine constructive design environment. Experience in a Marine / Mechanical drawing office in a Marine Engineering / Naval Architectural discipline is essential.

Knowledge of Class and IMO rules and regulations for surface vessels is essential. Knowledge of naval surface vessel rules and naval store's procurement practices would be advantageous. Knowledge of refit procedures would be advantageous. Knowledge of Procedures and Planning in a Design environment is essential. Ability to compile and present technical reports in English is essential. Proven problem solving skills and interpretation of analysis is essential. Demonstrated proficiency in AutoCad / Caddie and MS Office suite is essential. Proven strong interpersonal and leadership skills. Proven ability to work under pressure and meet target dates. Financial Management. Technical consulting. Knowledge of Legal Compliance. Research and Development.

<u>DUTIES</u>: Supervising and leading the Constructive Section, of a Naval Design Office.

Controlling the Constructive Acceptance and Trial functions of the Naval Design Office. Controlling the Constructive element of the Support Vessel Engineering Change (EC) and upgrade service. Controlling Constructive Projects, Tasks and Functions of the Naval Design Office. Managing and

Organizing the Constructive Section of the Naval Design Office.

**ENQUIRIES** : R Adm (JG) D.E. Hollis Tel No: (021) 787 3994

APPLICATIONS: Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za

NOTE : Statutory Requirements Apply: Current Compulsory Registration with ECSA as

a Professional Engineering Technician.

POST 19/09 : CONTROL ENGINEERING TECHNICIAN GRADE ATECHNICAL

MATERIAL SERVICES: SECTION HEAD: REF NO: NAVAL/18/19/25/07

**SALARY** : R551 493 - R631 056 per annum

CENTRE : Fleet Command HQ: Naval Engineering Services, Simon's Town

REQUIREMENTS: National Diploma in Engineering or relevant qualification. 6 years post

qualification technical experience. Valid driver's license. Special requirements (Skills needed): Proven experience in an Engineering Specification field is essential. Knowledge of planning logistic support analysis is essential. Proven experience of co-coordinating and supervising engineering activities of subordinates and contractors would be advantageous. Knowledge of Specification Practices, Engineering and Support Baselines is essential. Proven experience of naval design work and developing logistic support plans. Ability to read and understand specifications, technical drawings and documents is essential. Demonstrated proficiency in MS Office suite. Strong interpersonal and leadership skills. Ability to work under pressure and meet target dates. Financial Management. Planning and organising. Knowledge of technical design. Project Management. Knowledge of Compliance. Research

and Development. Report writing.

**DUTIES** : Providing a Technical Material Specification service. Providing an Technical

Material Specification Plans development service. Providing a Technical Material Specification and verification service. Provide specialist service in the development of Technical Material Specification. Managing Technical Material

Specification Personnel.

ENQUIRIES: R Adm (JG) D.E. Hollis Tel No: (021) 787 3994

APPLICATIONS: Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za

NOTE : Statutory Requirements Apply: Current Compulsory Registration with ECSA as

a Professional Engineering Technician.

POST 19/10 : CONTROL ENGINEERING TECHNICIAN GRADE A FACILITIES

MANAGEMENT: MANAGER REF NO: NAVAL/18/19/25/08

**SALARY** : R551 493 – R631 056 per annum

CENTRE : Naval Base Simon's Town: Facilities Division

REQUIREMENTS: National Diploma in Engineering or relevant qualification. 6 years post

qualification technical experience. Valid driver's license. Special requirements (Skills needed): Qualification in Civil Engineering field. Experience in Civil Engineering with Site and Contract Management would be an advantage. Knowledge of general building environment employment, commensurate with experience with the required above. Leadership-, supervision, and project management skills. Planning and organising skills and be able to perform problem solving and analysis. Strategic business planning facilitation skills.

Presentation skills utilizing supporting software. Ability to analyse and formulate feedback on policies. Ability to formulate strategies. Ability to translate strategic intent into operational frameworks. Ability to compile level three operational documents. Ability to apply project management principles. Ability to adapt to and manage the impact of unforeseen changes. Ability to coach and mentor subordinates. Ability to translate performance feedback into system improvement measures. Ability to present concepts and data to operational and strategic forums. Ability to compile business plans. Knowledge of Legal Compliance. Financial management. Technical report writing skills. Computer aided engineering applications. Technical consulting. Research and development skills.

**DUTIES** : Compiling and controlling Division Business Plan. To set measurement criteria

for the Division. Analyse Performance Feedback against criteria. To evaluate Performance against set objectives and intervening variables. Institute corrective action/mechanisms. Compile Annual Performance Evaluation Report. Compile and Control the Division Budget. Represent the Division at

relevant strategic forums.

**ENQUIRIES** : Lt Cdr J.R. Labuschange Tel No: (021) 787 5237 / 5242

APPLICATIONS: Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za

NOTE : Statutory Requirements Apply: Current Compulsory Registration with ECSA as

a Professional Engineering Technician.

POST 19/11 : CHIEF ARTISAN GRADE A MECHANICAL: SO1 MECHANICAL REF NO:

NAVAL/18/19/25/09

**SALARY** : R480 261 - R547 635 per annum

CENTRE : Fleet Command HQ: Technical Upkeep Section, Simon's Town

REQUIREMENTS : Appropriate Trade Test Certificate. 10 Years post qualification experience

required as an Artisan / Artisan Foreman. Valid driver's license. Special requirements (Skills needed): Project Management. Supervisor management. Contract management. Financial management. Extensive knowledge of Public Service and finance framework and relevant admin procedures, including norms and standards. Knowledge of legal compliance. Technical report writing, Technical consulting and self-management. Proficiency in MS Office packages, particularly Excel and Word. Proven advanced ability to communicate effectively (written & verbal) in English at all levels. Advanced analytical thinking, conducting research, policy interpretation problem-solving and decision-making skills. Leadership, Supervision and Management skills. Strong interpersonal skills. Production process knowledge and skills. Change

Management. Planning and organising skills.

<u>DUTIES</u>: Investigate and compile Statements of work or Specifications. Manage the

availability of repairable equipment to SAN repair facility or Contractor. Verification of quotation. Monitor repairs undertaken by the SAN repair facility or Contractor. Carry out acceptance of repaired equipment. Ensure equipment is returned to the SAN unit or vessel. Verification of authority documentation. Carry out Class management duties for refits, DEDs and AMPs. Carry out mechanical equipment management for refits, DEDs and AMPs. Verification of

Armscor Dockyard store request.

**ENQUIRIES** : Lt (SAN) T.G. Moeleso Tel No: (021) 787 4379

APLICATIONS: Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za

POST 19/12 : CHIEF ARTISAN GRADE AELECTRONIC: SO1 ELECTRONIC REF NO:

NAVAL/18/19/25/10

**SALARY** : R480 261 - R547 635 per annum

<u>CENTRE</u>: Fleet Command HQ: Technical Upkeep Section, Simon's Town

REQUIREMENTS : Appropriate Trade Test Certificate. 10 Years post qualification experience

required as an Artisan / Artisan Foreman. Valid driver's license. Special requirements (Skills needed): Project Management, Supervisor management, Contract management, financial management. Extensive knowledge of Public Service and finance framework and relevant admin procedures, including norms and standards. Knowledge of legal compliance, Technical report writing, Technical consulting and self-management. Proficiency in MS Office

packages, particularly Excel and Word. Proven advanced ability to communicate effectively (written & verbal) in English at all levels. Advanced analytical thinking, conducting research, policy interpretation problem-solving and decision-making skills. Leadership, Supervision and Management skills. Strong interpersonal skills. Production process knowledge and skills. Change

Management. Planning and organising skills.

<u>DUTIES</u>: Investigate and compile Statements of work or Specifications. Manage the

availability of repairable equipment to SAN repair facility or Contractor. Verification of quotation. Monitor repairs undertaken by the SAN repair facility or Contractor. Carry out acceptance of repaired equipment. Ensure equipment is returned to the SAN unit or vessel. Verification of authority documentation. Carry out Class management duties for refits, DEDs and AMPs. Carry out mechanical equipment management for refits, DEDs and AMPs. Verification

of Armscor Dockyard store request.

**ENQUIRIES** : Lt (SAN) T.G. Moeleso Tel No: (021) 787 4379

APLICATIONS: Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za

POST 19/13 : CHIEF ARTISAN GRADE A ISLAND MAINTENANCE SERVICES: IC ISL

MAINT SERVS REF NO: NAVAL/18/19/25/11

**SALARY** : R480 261 - R547 635 per annum

**CENTRE** : Naval Base Durban

REQUIREMENTS : Appropriate Trade Test Certificate. 10 Years post qualification experience

required as an Artisan / Artisan Foreman. Valid driver's license. Special requirements (Skills needed): Experience in a Mechanical Field. Knowledge of situations / matters that pose a safety hazards and the subsequent reporting of such to higher authority. Knowledge of the use of advanced tools which require specific detailed training and also be able to decide which tools must be used to execute a job. Knowledge of how to use advanced machinery with a higher level of complexity. Knowledge of how to plan for activities and resources needed, such as the planning and co-ordinating of own work and that of subordinate. Knowledge of basic HR Matters such as what resources and training are available, according to labour relations practices/guidelines. Assisting in general supervisory functions, maintaining discipline and motivating personnel, as well dealing with conflict, legal issues and negotiations. Basic knowledge required to operate a computer system including knowledge of word processing. Knowledge of Basic labour relations principals. Knowledge of specified torque's and settings. Ability to draw and submit computerised maintenance and technical data (OSIS). Ability to interpret technical drawings and information relating to his / her trade. Ability to apply prescripts and policy documents. Ability to motive subordinates and maintain basic discipline. Investigative and research skills. Ability to conduct interviews and compiling staff performance reports. Fault finding skills on diesel engines, refrigeration plants, pumps and associated equipment. Proficiency in spoken and written English at all levels. Technical report writing. Planning and organising. Project Management. Team work. Knowledge of Legal compliance. Computer aided technical applications. Production process knowledge and skills. Financial Management. Change Management. Problem solving and

analysis. Computer skills. Mentoring and coaching.

<u>DUTIES</u>: Allocate tasks and oversee work performance. Interpret technical drawings and

work dossiers. Order and control miscellaneous stores. Provide factual and technical data and advice, Manage the Section Island Maintenance Services.

Maintain safe working environment. Managing advisory services.

**ENQUIRIES**: WO2 S.S. Mothulega. Tel No: (031) 480 6411

**APPLICATIONS** : Cdr S.K. Sibiya, SA Navy, Naval Base Durban, Private Bag X1, Durban, 4036.

Hand Deliver: Naval Base Durban, Salisbury Island, Off Bay Head Road,

Fynlands, Durban or email to <a href="mailto:nbd.careeradmin@sanavy.co.za">nbd.careeradmin@sanavy.co.za</a>

POST 19/14 : CHIEF ARTISAN GRADE A PAINT SHOP: IC SECTION PAINT SHOP REF

NO: NAVAL/18/19/25/12

**SALARY** : R480 261 - R547 635 per annum

<u>CENTRE</u> : Naval Base Durban

REQUIREMENTS: Appropriate Trade Test Certificate. 10 Years post qualification experience

required as an Artisan / Artisan Foreman. Valid driver's license. Special requirements (Skills needed): Previous painting experience would be an advantage. Ability to communicate effectively (verbal and written) in English at all levels. Technical report writing. Basic knowledge of Health and Safety. Knowledge of specific painting processes and aids. Knowledge of basic maintenance of machinery with low level of complexity in operating it. Knowledge of basic hand tools and painting equipment. Ability to operate spray gun machines. Ability to perform routine tasks. Ability to work in a team and individually. Basic numeracy and literacy skills. Must be physically fit to perform painting duties. Planning and organising skills. Project Management. Knowledge of Legal Compliance. Computer aided technical applications and skills. Production process knowledge and skills. Finance Management.

Change Management. Problem solving. Mentoring and coaching.

**<u>DUTIES</u>** : Execute duties in compliance with the Code of Conduct and the Quality

Assurance Manual. Allocate tasks to staff and ensure that they have the resources to execute their assignments. Ensure target dates are met. Bring forecasted over-runs to the attention of the Planning Section timeously. Ensure the effective and efficient management and distribution of all relevant Job Cards. Effectively monitor the proper execution of all job related tasks. Manage the effective execution of the Section's tasked work. Manage the execution of tasked Job Cards. Provide a supervised workshop facility to allow Section's personnel to carry out the repair and self-maintenance of their equipment. Manage the Paint Shop Service to maintain stores Inventory. Manage the section's administration commitments. Successful applicant can be expected to be a team player. Assist with the training of newly appointed cleaners and

the introduction and use of equipment.

**ENQUIRIES**: WO2 T.G. Januarie. Tel No: (031) 480 6411

APPLICATIONS : Cdr S.K. Sibiya, SA Navy, Naval Base Durban, Private Bag X1, Durban, 4036.

Hand Deliver: Naval Base Durban, Salisbury Island, Off Bay Head Road,

Fynlands, Durban or email to <a href="mailto:nbd.careeradmin@sanavy.co.za">nbd.careeradmin@sanavy.co.za</a>

POST 19/15 : CHIEF ARTISAN GRADE ADRAWING OFFICE: IC SECTION REF NO:

NAVAL/18/19/25/13

**SALARY** : R480 261 - R547 635 per annum

CENTRE : Naval Base Simon's Town: Facilities Division

REQUIREMENTS : Appropriate Trade Test Certificate. 10 Years post qualification experience

required as an Artisan / Artisan Foreman. Valid driver's license. Special requirements (Skills needed): Mechanical/ Constructive / Electrical Trade Test. Detailing of design drawings. Writing of Specifications / Statements of Works. Report writing and Repair of investigations. A good knowledge of computer aided design. Excellent ability with detail design drawings. Project Management experience, Technical design and analysis knowledge. Knowledge of legal compliance. Technical report writing. Technical consulting. Ability to asses work unit performance data. Ability to assess performance data from a quantitative and qualitative perspective. Ability to deal with all emergency challenges which might arise during and after working hours. Ability to adjust to unforeseen changes and requirements. Ability to adapt to the procedures of a Design environment. Ability to perform Technical Calculations accurately. Proficiency in MS Office packages, particularly Excel. Proven advanced ability to communicate effectively (written & verbal) in English at all levels. Advanced analytical thinking. Conducting research. Policy interpretation, problem-solving and decision-making skills. Leadership, Supervision, Management, Financial Management, team work and creative

skills. Strong interpersonal skills.

**<u>DUTIES</u>** : Surveying of Sites. Preparation of Working Drawings. Updating "As Built"

Drawings. Undertaking Drawing Office Duties. Undertake Team Leader duties

in respect of the Drawing Office.

**ENQUIRIES** : Lt Cdr J.R. Labuschange Tel No: (021) 787 5237 / 5242

APPLICATIONS: Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za

POST 19/16 : CHIEF ARTISAN GRADE A METALWORK: IC SECTION REF NO:

NAVAL/18/19/25/14

**SALARY** : R480 261 - R547 635 per annum

CENTRE : Naval Base Simon's Town: Facilities Division

REQUIREMENTS: Appropriate Trade Test Certificate. 10 Years post qualification experience

required as an Artisan / Artisan Foreman. Valid driver's license. Special requirements (Skills needed): Experience in a Metalwork / Plumbing Workshop environment would be an advantage. At least 3 years' experience in a supervisory capacity. Ability to communicate effectively (written and verbal) in English at all levels. Ability to compile documentation. Technical Report writing. Project Management experience. Ability to work under pressure and meet target dates. Ability to Supervise. Planning, Organising and problem solving skills in the Metalwork / Plumbing environment. Knowledge of the Public Service Act. Advanced analytical thinking, interpersonal and decision-making skills. Reasoning and ability to read and understand technical drawings. Interpreting job requirements from instructions, drawings, samples, and templates. Ability to operate equipment and applicable machinery. Knowledge of safety standards. Adhering to all safety and quality regulations. Knowledge of legal compliance. Excellent time management skills. Financial Management,

team work and creative ability skills.

<u>DUTIES</u> : Managing a variety of tasks wrt the Metalwork / Plumbing Workshop's workload

and staff. Procuring of equipment and materials. Supervising subordinates which includes training and assessments. Administering Documentation.

**ENQUIRIES**: Lt Cdr J.R. Labuschange Tel No: (021) 787 5237/5242

APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995 or

email to psapstaffing@sanavy.co.za

POST 19/17 : CHIEF ARTISAN GRADE A BUILDING MAINTENANCE: IC SECTION REF

NO: NAVAL/18/19/25/15

**SALARY** : R480 261 - R547 635 per annum

**CENTRE** : Naval Base Simon's Town: Facilities Division

REQUIREMENTS : Appropriate Trade Test Certificate. 10 Years post qualification experience

required as an Artisan / Artisan Foreman. Valid driver's license. Special requirements (Skills needed): Civil Trade Test. Ability to read design drawings. Writing of Specifications / Statements of Works. Report writing and Repair of investigations. Excellent ability to read and implement detail design drawings. Project Management experience, Technical design and analysis knowledge. Knowledge of legal compliance. Technical report writing. Technical consulting. Ability to asses work unit performance data. Ability to assess performance data from a quantitative and qualitative perspective. Ability to deal with all emergency challenges which might arise during and after working hours. Ability to adjust to unforeseen changes and requirements. Ability to adapt to the procedures of a Design environment. Ability to perform Technical Calculations accurately. Proficiency in MS Office packages, particularly Excel. Proven advanced ability to communicate effectively (written & verbal) in English at all levels. Advanced analytical thinking. Conducting research. Policy interpretation, problem-solving and decision-making skills. Leadership, Supervision, Management, Financial Management, team work and creative

skills. Strong interpersonal skills.

**DUTIES** : Surveying of Sites. Preparation and maintenance of building works / civil.

Undertaking of Building Maintenance Duties. Undertake Team Leader duties

in respect of the Building Maintenance.

**ENQUIRIES** : Lt Cdr J.R. Labuschange Tel No: (021) 787 5237 / 5242

<u>APPLICATIONS</u>: Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to <a href="mailto:psapstaffing@sanavy.co.za">psapstaffing@sanavy.co.za</a>

POST 19/18 : CHIEF ARTISAN GRADE A MAINTENANCE MANAGEMENT: IC SECTION

**REF NO: NAVAL/18/19/25/16** 

This post is being advertised internally and in the broader Public Service

**SALARY** : R480 261 – R547 635 per annum

<u>CENTRE</u>: Naval Base Simon's Town, Transport Depot, Dido Valley

**REQUIREMENTS**: Appropriate Trade Test Certificate. 10 Years post qualification experience

required as an Artisan / Artisan Foreman. Valid driver's license. Special requirements (Skills needed): Required to be qualified as a mechanical technician to conduct technical and mechanical repairs ito compliance as per the PFMA. Trade test mechanical vehicle fitter in vehicle testing and fitting. Diagnostic experience essential. Specialised knowledge of vehicle maintenance processes and procedures. Ability to assess quotation from SP ito market related costs. Ability to communicate effectively (written and verbal) in English to all levels of service providers. Ability to communicate with SAN Level 3 organizations' (Vehicle Transport Management), external Fleet stakeholders, and functional peers and subordinates. Ability to conceptualise and initiate new innovative approaches to optimize the entire vehicle maintenance and utilisation environment. Computer skills. Project Management. Knowledge of computer aided technical applications. Technical report writing. Planning and organising, an problem solving skills. Technical

consulting.

<u>DUTIES</u>: Manage the execution of vehicle maintenance, services and repairs. Manage

vehicle recovery. Manage the vehicle workshop and personnel. Management of OHS requirements ito tools and personnel. Responsible for administration

of section.

**ENQUIRIES** : Lt Cdr P.B. Rakgotho Tel No: (021) 787 3049

APPLICATIONS: Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za

POST 19/19 : CHIEF ARTISAN GRADE A ELECTRICAL: IC SECTION REF NO:

NAVAL/18/19/25/17

**SALARY** : R480 261 - R547 635 per annum

CENTRE : SA Naval Armament Depot, Simon's Town

REQUIREMENTS: Appropriate Trade Test Certificate. 10 Years post qualification experience

required as an Artisan / Artisan Foreman. Valid driver's license. Special requirements (Skills needed): Experience in an Electrical Weapons Systems environment would be preferred. Ability to communicate effectively in English at all levels. Technical report writing. Project Management. Computer aided technical applications. Knowledge of Legal Compliance. Problem solving and analysis. Decision making skills. Change Management. Planning and organising skills. Knowledge of Production process and skills. Financial

Management. Technical design and analysis knowledge.

**DUTIES** : Supervision of workshop personnel and their workload. Ensuring internal

training. Administration tasks. Assisting in budget requirements and spending of budget allocation. Assisting in budget requirements and spending of budget allocation. Control of stores and spares. Job-card admin via Computer system

(OSIS). Attend relevant meetings. Building manager duties.

**ENQUIRIES** : Cdr C. Wilbers Tel No: (021) 787 5612

APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za

POST 19/20 : CHIEF ARTISAN GRADE A GENERAL WEAPONS WORKSHOP:

WORSHOP MANAGER REF NO: NAVAL/18/19/25/18

**SALARY** : R480 261 - R547 635 per annum

CENTRE : SA Naval Armament Depot, Simon's Town

REQUIREMENTS : Appropriate Trade Test Certificate. 10 Years post qualification experience

required as an Artisan / Artisan Foreman. Valid driver's license. Special requirements (Skills needed): Proficiency in MS Office packages, particularly Excel. Computer aided technical applications. Proven advanced ability to communicate effectively (written & verbal) in English at all levels. Technical Report writing. Advanced analytical thinking, conducting research, policy interpretation problem-solving and decision-making skills. Leadership, Supervision and Management skills. Strong interpresonal skills. Project Management. Technical design and analysis knowledge. Knowledge of Legal Compliance. Production process knowledge and skills. Change Management. Planning and organising. Financial Management. Customer focus and

responsiveness.

**DUTIES** : Responsible for administration duties for the section, training of sub-ordinates

with the update and improvement of systems and equipment, managing of quality standards, supervisory duties, assisting with budget requirements, ensuring safety standards are maintained, ensuring security within the section,

environmental services.

**ENQUIRIES** : Cdr C. Wilbers Tel No: (021) 787 5612

APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za

POST 19/21 : CHIEF ARTISAN GRADE A MECHANICAL: IC SECTION REF NO:

NAVAL/18/19/25/19

**SALARY** : R480 261 - R547 635 per annum

CENTRE : SA Naval Armament Depot, Simon's Town

REQUIREMENTS: Appropriate Trade Test Certificate. 10 Years post qualification experience

required as an Artisan / Artisan Foreman. Valid driver's license. Special requirements (Skills needed): Experience in a Mechanical Weapons Systems environment would be preferred. Ability to communicate effectively in English at all levels. Technical report writing. Project Management. Computer aided technical applications. Knowledge of Legal Compliance. Problem solving and analysis. Decision making skills. Change Management. Planning and organising skills. Knowledge of Production process and skills. Financial

Management. Technical design and analysis knowledge.

**DUTIES** : Supervision of workshop personnel and their workload. Ensuring internal

training. Administration tasks. Assisting in budget requirements and spending of budget allocation. Control of stores and spares. Job-card admin via Computer system (OSIS). Attend relevant meetings. Building manager duties.

Ensure compliance of the OHAS Act.

**ENQUIRIES** : Cdr C. Wilbers Tel No: (021) 787 5612

APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za

POST 19/22 : CHIEF ARTISAN GRADE A SURFACE COATING: IC SECTION REF NO:

NAVAL/18/19/25/20

**SALARY** : R480 261 - R 547 635 per annum

CENTRE : SA Naval Armament Depot, Simon's Town

**REQUIREMENTS**: Appropriate Trade Test Certificate. 10 Years post qualification experience

required as an Artisan / Artisan Foreman. Valid driver's license. Special requirements (Skills needed): Proficiency in MS Office packages, particularly Excel. Computer aided technical applications. Proven advanced ability to communicate effectively (written & verbal) in English at all levels. Technical report writing. Advanced analytical thinking, conducting research, policy interpretation problem-solving and decision-making skills. Leadership, Supervision and Management skills. Strong interpresonal skills. Project Management. Technical design and analysis knowledge. Knowledge of Legal Compliance. Production process knowledge and skills. Change Management. Planning and organising skills. Financial Management. Customer focus and

responsiveness.

**DUTIES** : Responsible for administration duties for the section, training of sub-ordinates

with the update and improvement of systems and equipment, managing of quality standards, supervisory duties, assisting with budget requirements, ensuring safety standards are maintained, ensuring security within the section,

 $environmental\ services.$ 

**ENQUIRIES** : Cdr C. Wilbers Tel No: (021) 787 5612

<u>APPLICATIONS</u>: Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to <a href="mailto:psapstaffing@sanavy.co.za">psapstaffing@sanavy.co.za</a>

POST 19/23 : CHIEF ARTISAN GRADE A WORKSHOP: IC SECTION REF NO:

NAVAL/18/19/25/21

**SALARY** : R480 261 - R547 635 per annum

CENTRE : SA Naval Armament Depot, Simon's Town

**REQUIREMENTS**: Appropriate Trade Test Certificate. 10 Years post qualification experience

required as an Artisan / Artisan Foreman. Valid driver's license. Special

requirements (Skills needed): Proficiency in MS Office packages, particularly Excel. Computer aided technical applications. Proven advanced ability to communicate effectively (written & verbal) in English at all levels. Technical report writing. Advanced analytical thinking, conducting research, policy interpretation problem-solving and decision-making skills. Leadership, Supervision and Management skills. Strong interpresonal skills. Project Management. Technical design and analysis knowledge. Knowledge of Legal Compliance. Production process knowledge and skills. Change Management. Planning and organising. Financial Management. Customer focus and responsiveness.

<u>DUTIES</u> : Responsible for administration duties for the section, training of sub-ordinates

with the update and improvement of systems and equipment, managing of quality standards, supervisory duties, assisting with budget requirements, ensuring safety standards are maintained, ensuring security within the section,

environmental services.

**ENQUIRIES** : Cdr C. Wilbers Tel No: (021) 787 5612

APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za

POST 19/24 : ENGINEERING TECHNICIAN (PRODUCTION) GRADE A ELECTRONIC

MAINTENANCE: TECHNICIAN REF NO: NAVAL/18/19/25/22

**SALARY** : R391 671 – R418 332 per annum

**CENTRE** : Fleet Command HQ, Naval Communications Centre CT, Silvermine, Tokai REQUIREMENTS : National Diploma in Engineering or relevant qualification. 3 years post

qualification technical experience. Valid driver's license. Special requirements
(Skills needed): Own transport required. Able to work in an underground

(Skills needed): Own transport required. Able to work in an underground location with mechanical air and lighting. Member will be required to work overtime (days, night and weekends). Exposure to High Power Transmitters / RF will be an advantage. Ability to fault find to component level and effect repairs. Leadership-, supervision-, and management skills. Ability to write technical reports. Knowledge of legal compliance. Proven ability to communicate effectively (written and verbal) in English at all levels. Proficiency in MS Office packages. Knowledge of legal compliance. Financial

Management, Research and Development.

<u>DUTIES</u> : Maintain and repairing of all communications equipment. Supervising and

training of personnel. Assisting with new projects appertaining to the Communications system. Working knowledge of main support systems and equipment. Ensuring logistic support of the communications system is always maintained to a level whereby all requirements from naval stores and outside contractors are timeously met. Assisting in the planning of the department's budget for the fourth coming financial year. Supervising the implementation of all documents required for the procurement of all naval stores and petty cash

purchases.

**ENQUIRIES** : WO1 A.E. Joseph Tel No: (021) 787 2441

APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za

NOTE : Statutory Requirements Apply: Current Compulsory Registration with ECSA as

a Professional Engineering Technician.

POST 19/25 : ENGINEERING TECHNICIAN (PRODUCTION) GRADE A ELECTRONIC

MAINTENANCE: TECHNICIAN REF NO: NAVAL/18/19/25/23 (X2 POSTS)

**SALARY** : R391 671 – R418 332 per annum

**CENTRE** : Fleet Command HQ: Radio Station Goedverwacht, Durbanville

**REQUIREMENTS**: National Diploma in Engineering or relevant qualification. 3 years post

qualification technical experience. Valid driver's license. Special requirements (Skills needed): Own transport required. Able to work in an underground location with mechanical air and lighting. Member will be required to perform shift work and overtime (days, night and weekends) in an Underground Facility. Exposure to High Power Transmitters / RF will be an advantage. Ability to fault find to electronic component level and effect repair. Knowledge of Thermionic Emission principles. Technical skills: Programme and Project Management, use of electronic test equipment, interpreting technical drawings and effect repairs to faulty equipment. Generic skills: Supervision / management, time

management, conflict management, presentation, analytical thinking, problem solving and project planning and organising. Ability to write technical reports. Knowledge of legal compliance and OHS Act. Proven ability to communicate effectively (written and verbal) in English at all levels. Change management. Computer skills: Proficiency in MS Office packages and computer aided

engineering applications.

**DUTIES** Maintain and repair High Power communications equipment and their

peripherals. Ensure Radio Frequency (RF) transmission quality. Supervise subordinate's work. Implement corrective action to essential equipment when required (Diesel generators, power distribution, air cooling systems, etc).

Perform administrative and related functions

**ENQUIRIES** Mr R.J. Cameron Tel No: (021) 787 2480/3/4

Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1, **APPLICATIONS** 

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za

Statutory Requirements Apply: Current Compulsory Registration with ECSA as **NOTE** 

a Professional Engineering Technician.

ENGINEERING TECHNICIAN (PRODUCTION) GRADE A LO ENGINEERING: TECHNICIAN REF NO: NAVAL/18/19/25/24 (X2 POSTS) **POST 19/26** 

**SALARY** R391 671 - R418 332 per annum

**CENTRE** Fleet Command HQ: Naval Engineering Services, Simon's Town

REQUIREMENTS National Diploma in Engineering or relevant qualification. 3 years post

qualification technical experience. Valid driver's license. Special requirements (Skills needed): Proven experience in a maintenance engineering field is essential. Proven ability to compile and present technical reports in English. Knowledge of computer aided engineering applications. Demonstrated proficiency in MS Office suite. Knowledge of Class and IMO rules and regulations would be advantageous. Planning, organising and problem solving skills in a technical environment. Reasoning and mathematical skills. Strong interpersonal relations skills. Ability to read and understand technical drawings and documents is essential. Knowledge of Legal Compliance. Project

Management. Research and development.

Participating in Logistic Support Analysis and Logistic Plans development **DUTIES** 

service. Participating in Logistic support design, specification and verification. Participating in the development of Logistic support baselines for SAN

systems.

**ENQUIRIES** R Adm (JG) D.E. Hollis Tel No: (021) 787 3994

Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1, **APPLICATIONS** 

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za

Statutory Requirements Apply: Current Compulsory Registration with ECSA as **NOTE** 

a Professional Engineering Technician.

ENGINEERING TECHNICIAN (PRODUCTION) GRADE A LOGISTIC ELEMENTS: TECHNICIAN REF NO: NAVAL/18/19/25/25 **POST 19/27** 

**SALARY** R391 671 - R418 332 per annum

**CENTRE** Fleet Command HQ: Naval Engineering Services, Simon's Town

REQUIREMENTS National Diploma in Engineering or relevant qualification. 3 years post

qualification technical experience. Valid driver's license. Special requirements (Skills needed): Experience in a Design Environment / Logistic Support or Logistic Elements field would be advantageous. Knowledge of maintenance planning is essential. Knowledge of Integrated Logistic Support Systems, Engineering and Support Baselines is essential. Ability to participate in maintaining Support Baselines for all current systems in the SA Navy. Ability to compile and present technical reports in English is essential. Ability to identify existing Support Infrastructure within the SA Navy Knowledge of computer aided engineering applications. Demonstrated proficiency in MS Office suite. Strong interpersonal and leadership skills. Ability to work under pressure and meet target dates. Decision making skills. Planning and organising. Knowledge of Legal Compliance. Project Management. Research

and development.

Participating in the establishment of Support Baselines for all current systems **DUTIES** 

in the SA Navy. Participating in maintaining of Support Baselines for all current

systems in the SA Navy. Identification of existing support infrastructure within

the SA Navy.

**ENQUIRIES** : R Adm (JG) D.E. Hollis Tel No: (021) 787 3994

APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za

NOTE : Statutory Requirements Apply: Current Compulsory Registration with ECSA as

a Professional Engineering Technician

POST 19/28 : ENGINEERING TECHNICIAN (PRODUCTION) GRADE A CONSTRUCTIVE:

**DESIGN TECHNICIAN REF NO: NAVAL/18/19/25/26** 

**SALARY** : R391 671 – R418 332 per annum

**CENTRE** : Fleet Command HQ: Naval Engineering Services, Simon's Town

REQUIREMENTS: National Diploma in Engineering or relevant qualification. 3 years post

qualification technical experience. Valid driver's license. Special requirements (Skills needed): Proven experience in a Constructive / Mechanical engineering field is essential. Knowledge of ship structures would be advantageous. Proven ability to compile and present technical reports in English. Proven ability to produce original, creative design work. Demonstrated proficiency in MS Office suite, CAD/Caddie and other software used in design environment. Design and implementation knowledge essential. Knowledge of Class and IMO rules and regulations would be advantageous. Knowledge of writing specifications and statements of work would be advantageous. Planning, organising and problem solving skills in an engineering environment are essential. Strong interpersonal relations skills. Ability to read, understand and draft Engineering drawings. Ability to work under pressure and meet target dates. Decision making skills. Knowledge of Legal Compliance. Project Management. Research and

development.

<u>DUTIES</u> : Executing system and subsystem advice and defects analysis service.

Executing integrated concepts and detail designs. Executing acceptance and

trials service. Executing project/task management services.

ENQUIRIES: R Adm (JG) D.E. Hollis Tel No: (021) 787 3994

APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za

**NOTE** : Statutory Requirements Apply: Current Compulsory Registration with ECSA as

a Professional Engineering Technician.

POST 19/29 : ENGINEERING TECHNICIAN (PRODUCTION) GRADE A CONSTRUCTIVE:

DESIGN TECHNICIAN: REF NO: NAVAL/18/19/25/27

**SALARY** : R391 671 – R418 332 per annum

CENTRE : Fleet Command HQ: Naval Engineering Services, Simon's Town

**REQUIREMENTS**: National Diploma in Engineering or relevant qualification. 3 years post

qualification technical experience. Valid driver's license. Special requirements (Skills needed): Proven experience in a Constructive / Mechanical engineering field is essential. Knowledge of ship structures would be advantageous. Proven ability to compile and present technical reports in English. Proven ability to produce original, creative design work. Demonstrated proficiency in MS Office suite, CAD/Caddie and other software used in design environment. Design and implementation knowledge essential. Knowledge of Class and IMO rules and regulations would be advantageous. Knowledge of writing specifications and statements of work would be advantageous. Planning, organising and problem solving skills in an engineering environment are essential. Strong interpersonal relations skills. Ability to read, understand and draft Engineering drawings. Ability to work under pressure and meet target dates. Decision making skills.

Knowledge of Legal Compliance. Research and development.

**DUTIES** : Executing system and subsystem advice and defects analysis service.

Executing integrated concepts and detail designs. Executing acceptance and

trials service. Executing project/task management services.

**ENQUIRIES**: R Adm (JG) D.E. Hollis Tel No: (021) 787 3994

APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za

NOTE : Statutory Requirements Apply: Current Compulsory Registration with ECSA as

a Professional Engineering Technician

POST 19/30 : ENGINEERING TECHNICIAN (PRODUCTION) GRADE A WEAPONS ELEC

**ENGINEERING: DESIGN TECHNICIAN REF NO: NAVAL/18/19/25/28** 

**SALARY** : R391 671 – R418 332 per annum

CENTRE : Fleet Command HQ: Naval Engineering Services, Simon's Town

REQUIREMENTS: National Diploma in Engineering or relevant qualification. 3 years post

qualification technical experience. Valid driver's license. Special requirements (Skills needed): Proven experience in a Constructive / Mechanical engineering field is essential. Knowledge of ship structures would be advantageous. Proven ability to compile and present technical reports in English. Proven ability to produce original, creative design work. Demonstrated proficiency in MS Office suite, CAD/Caddie and other software used in design environment. Design and implementation knowledge essential. Knowledge of Class and IMO rules and regulations would be advantageous. Knowledge of writing specifications and statements of work would be advantageous. Planning, organising and problem solving skills in an engineering environment are essential. Strong interpersonal relations skills. Ability to read, understand and draft Engineering drawings. Ability to work under pressure and meet target dates. Decision making skills.

Knowledge of Legal Compliance. Research and development.

**<u>DUTIES</u>** : Executing system and subsystem advice and defects analysis service.

Executing integrated concepts and detail designs. Executing acceptance and

trials service. Executing project / task management services.

**ENQUIRIES** : R Adm (JG) D.E. Hollis Tel No: (021) 787 3994

APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za

NOTE : Statutory Requirements Apply: Current Compulsory Registration with ECSA as

a Professional Engineering Technician

POST 19/31 : ENGINEERING TECHNICIAN (PRODUCTION) GRADE A

SPECIFICATIONS: DESIGN TECHNICIAN REF NO: NAVAL/18/19/25/29

**SALARY** : R391 671 – R418 332 per annum

**CENTRE** : Fleet Command HQ: Naval Engineering Services, Simon's Town

REQUIREMENTS: National Diploma in Engineering or relevant qualification. 3 years post

qualification technical experience. Valid driver's license. Special requirements (Skills needed): Proven experience in an engineering drawing office is essential. Knowledge of computer programs used in Design environment is essential. Knowledge of specifications and standards is essential. Proven ability to compile and present technical reports in English. Knowledge of manufacturing processes is essential. Strong interpersonal skills. Ability to work under pressure and meet target dates. Decision making skills. Knowledge

of Legal Compliance. Research and development.

**<u>DUTIES</u>** : Providing an item specification/drawing service. Providing an item specification

technical investigation service. Providing an item specification information

support service.

**ENQUIRIES** : R Adm (JG) D.E. Hollis Tel No: (021) 787 3994

APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za.

NOTE : Statutory Requirements Apply: Current Compulsory Registration with ECSA as

a Professional Engineering Technician

POST 19/32 : ENGINEERING TECHNICIAN (PRODUCTION) GRADE A RADIO RADAR:

SNR ELECTRONICIAN) REF NO: NAVAL/18/19/25/30

**SALARY** : R391 671 – R418 332 per annum

**CENTRE** : Naval Base Durban

REQUIREMENTS: National Diploma in Engineering or relevant qualification. 3 years post

qualification technical experience. Valid driver's license. Special requirements (Skills needed): Electronic technician experience would be an advantage. Proficiency in spoken and written English. Technical report writing. Conduct planned maintenance of electronic systems. Repair electronic systems and equipment. Conduct testing of electronic systems and equipment. Ability to interpret technical drawings and information relating to electronic systems. Computer aided technical applications. Knowledge of electronic maintenance and repair procedures. Knowledge of electronic test equipment and calibration

procedure standards. Project Management. Decision making, problem solving and analysis skills. Knowledge of technical design and analysis. Knowledge of

and analysis skills. Knowledge of technical design and analysis. Knowledge of technical design and analysis.

<u>DUTIES</u> : Conduct planned Maintenance on Electronic Systems. Operate Test

Equipment and diagnose faults. Use software driven Test Instruments for

testing and analysis of data for the quality of electronic equipment.

**ENQUIRIES**: CPO T.A. Makeleng Tel No: (031) 460 6368

APPLICATIONS : Cdr S.K. Sibiya, SA Navy, Naval Base Durban, Private Bag X1, Durban, 4036.

Hand Deliver: Naval Base Durban, Salisbury Island, Off Bay Head Road,

Fynlands, Durban or email to <a href="mailto:nbd.careeradmin@sanavy.co.za">nbd.careeradmin@sanavy.co.za</a>

NOTE : Statutory Requirements Apply: Current Compulsory Registration with ECSA as

a Professional Engineering Technician

POST 19/33 : ENGINEERING TECHNICIAN (PRODUCTION) GRADE A FIRE CONTROL

SYSTEMS: ELECTRONICIAN REF NO: NAVAL/18/19/25/31 (X3 POSTS)

**SALARY** : R391 671 – R418 332 per annum

**CENTRE** : Naval Base Durban

REQUIREMENTS: National Diploma in Engineering or relevant qualification. 3 Years post

qualification technical experience. Valid driver's license. Special requirements (Skills needed): Electronic technician experience would be an advantage. Proficiency in spoken and written English. Technical report writing. Conduct planned maintenance of electronic systems. Repair electronic systems and equipment. Conduct testing of electronic systems and equipment. Ability to interpret technical drawings and information relating to electronic systems. Computer aided technical applications. Knowledge of electronic maintenance and repair procedures. Knowledge of electronic test equipment and calibration procedure standards. Project Management. Decision making, problem solving and analysis skills. Knowledge of technical design and analysis. Knowledge of Legal Compliance. Research and development. Mentoring and coaching.

**DUTIES** : Execute duties in according with time frames as per allocated job cards.

Execute maintenance and repair tasks in accordance with laid-down standards and procedures. Interpret Technical Drawings and Work Dossiers. Record keeping of electronic equipment failures, order available spares and service record. Knowledge of Occupational Safety Act and safe operating procedure.

**ENQUIRIES** : Lt R.V. Shabalala Tel No: (031) 460 6289

APPLICATIONS : Cdr S.K. Sibiya, SA Navy, Naval Base Durban, Private Bag X1, Durban, 4036.

Hand Deliver: Naval Base Durban, Salisbury Island, Off Bay Head Road,

Fynlands, Durban or email to <a href="mailto:nbd.careeradmin@sanavy.co.za">nbd.careeradmin@sanavy.co.za</a>

NOTE : Statutory Requirements Apply: Current Compulsory Registration with ECSA as

a Professional Engineering Technician

POST 19/34 : ENGINEERING TECHNICIAN (PRODUCTION) GRADE A SPEC ARMOUR

SERVICES: INDUSTRIAL TECHNICIAN REF NO: NAVAL/18/19/25/32

**SALARY** : R391 671 – R418 332 per annum

CENTRE : SA Naval Armament Depot, Simon's Town

**REQUIREMENTS**: National Diploma in Engineering or relevant qualification. 3 years post

qualification technical experience. Valid driver's license. Special requirements (Skills needed): Experience in at least two other Armament workshops relating to guided weapons maintenance would be an advantage. Weapon Systems management experience. Technical design and analysis knowledge. Ability to communicate effectively (written and verbal) in English at all levels. Technical report writing. Problem solving, planning and organising, and decision making skills. Knowledge of Legal Compliance. Computer aided technical applications.

<u>DUTIES</u> : Provide the Technical Support group activities. Assist the workshops in division with Technical interventions. Perform System Management Tasks. Perform

Research and development tasks. Perform Calibration of all Test and Measuring Tools and Equipment. Ensure compliance of the OHAS Act.

**ENQUIRIES**: Cdr C. Wilbers Tel No: (021) 787 5612

APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za

NOTE : Statutory Requirements Apply: Current Compulsory Registration with ECSA as

a Professional Engineering Technician

POST 19/35 : GISC TECHNICIAN (PRODUCTION) GRADE APAPER NAUTICAL

CHARTS: CARTOGRAPHER REF NO: NAVAL/18/19/25/33 (X3 POSTS)

**SALARY** : R391 671 – R418 332 per annum

**CENTRE** : Fleet Command HQ, SA Navy Hydrographic Office, Silvermine, Tokai

**REQUIREMENTS**: National Diploma in Geomatics (GISc), Cartography or Relevant Qualification.

3 years post qualification GISc Technician experience. Valid driver's license. Special requirements (Skills needed): Experience in the Marine Cartography environment would be an advantage. Working knowledge on Geo-database implementation. Knowledge of GIS software applications and spatial data. Working knowledge on theory, standards, principles and practices of GIS and cartography. Planning and organising skills. Inter-personal skills. Problem solving and decision making skills. Ability to communicate effectively (written and verbal) in English, at all levels. Ability to utilise MS Office Suite and operate basic office equipment. Required to travel nationally and internationally when

necessary.

**DUTIES** : Produce a Paper Nautical Chart. Maintain Nautical Chart Reproduction

Material. Reproduce a Paper Nautical Chart. Undertake Print-on-Demand

(POD) Requirements.

**ENQUIRIES**: Mr A. van Craeynest Tel No: (021) 787 2276

APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za

**NOTE** : Compulsory Registration with PLATO.

POST 19/36 : ARTISAN FOREMAN GRADE A ISLAND MAINTENANCE SERVICES: SNR

ELECTRICIAN REF NO: NAVAL/18/19/25/34

**SALARY** : R382 047 – R433 176 per annum

CENTRE : Naval Base Durban

REQUIREMENTS: Appropriate Trade Test Certificate. 5 years post qualification experience as an

Artisan. Valid driver's license. Special requirements (Skills needed): Experience in the Electrical field. Knowledge of the use of advanced tools which require specific detailed training and also be able to decide which tools must be used to execute a job. Knowledge of how to plan for activities and resources needed, such as the planning and co-ordinating of own work and that of subordinate. Knowledge of how to use advanced machinery with a higher level of complexity. Ability to manufacture precision components (as used in the Naval environment) by using machinery of a higher complexity. Ability to interpret technical drawings and information relating to his / her trade. Problem solving and analysis. Decision making. Computer aided technical applications and skills. Knowledge of Legal Compliance. Ability to communicate effectively (written and verbal) in English at all levels. Technical report writing. Technical consulting. Change Management. Financial

Management. Mentoring and coaching.

<u>DUTIES</u>: Perform Complex Electrical Maintenance and Repair Tasks. Interpret

Technical Drawings and Work Dossiers. Use and Order Miscellaneous Stores. Provide Technical Advice. Supervise and Train Subordinates and Trainees.

Maintain a Safe Working Environment.

**ENQUIRIES** : WO2 S.S. Mothulega Tel No: (031) 480 6411

APPLICATIONS : Cdr S.K. Sibiya, SA Navy, Naval Base Durban, Private Bag X1, Durban, 4036.

Hand Deliver: Naval Base Durban, Salisbury Island, Off Bay Head Road,

Fynlands, Durban or email to <a href="mailto:nbd.careeradmin@sanavy.co.za">nbd.careeradmin@sanavy.co.za</a>

POST 19/37 : ARTISAN FOREMAN GRADE A VOICE TECH SERVICES: VOICE TECH

FOREMAN REF NO: NAVAL/18/19/25/35

**SALARY** : R382 047 - R433 176 per annum

<u>CENTRE</u>: Naval Base Simon's Town, Telephone Exchange

REQUIREMENTS: Appropriate Trade Test Certificate. 5 years post qualification experience as an

Artisan. Valid driver's license. Special requirements (Skills needed): Experience in telephone network installation, maintenance and repairs of telephone lines and instruments will be an advantage. Applicant must be able to use power tools and technical instruments. Applicant must have good interpersonal skills and a sound knowledge of Main Distribution Frames, Cable jointing, Digital (EG VoIP) and analogue telephone systems and good

communication skills. Knowledge of Health and Safety Regulations. Ability to compile Technical reports. Knowledge of legal compliance. Ability to supervise staff. Management skills, good verbal and written communication skills, budgeting, workflow control, and team leadership. Planning and organisation

skills.

**DUTIES** : Execution of voice technical service provision operations, conduct voice

technical support services, execute voice technical service provisions operations, monitor SAN ICT telephone network operations. Provide Telephone Network cable reticulation services, provide telephone instrument technical services, provide fixed line (Telkom) connectivity services and provide fixed line connectivity for foreign and local vessels. Distribution account holder for the technical section. Maintain accurate cable reticulation records. Execution and control of job card system. Communicating with Contractors, performing tasks not included in the job description. Ordering and managing

stores. Supervise Contractors' work.

ENQUIRIES : Lt L.C. Letshabo Tel No: (021) 787 5869 / WO1 N.P. Keeme Tel No: (021) 787

5790

APPLICATIONS: Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za

POST 19/38 : ARTISAN FOREMAN GRADE AELECTRONIC MAINTENANCE:

ELECTRONICIAN REF NO: NAVAL/18/19/25/36 (X2 POSTS)

**SALARY** : R382 047 - R433 176 per annum

**CENTRE**: Fleet Command HQ: Radio Station Goedverwacht, Durbanville

**REQUIREMENTS**: Appropriate Trade Test Certificate. 5 years post qualification experience as an

Artisan. Valid driver's license. Special requirements (Skills needed): Diagnostic ability (fault find to modular / component level and effect repair). Knowledge of Thermionic Emission principles. Ability to read and understand circuit diagrams. Proven ability to communicate effectively (written and verbal) in English at all levels. Teamwork skills. Computer skills: Proficiency in MS Office packages and computer aided technical applications. Supervision and management skills. Knowledge of Legal compliance. Ability to write Technical reports. Knowledge and skills of Conflict Management and OHS Act. Planning

and organizing skills.

<u>DUTIES</u> : Maintain and repair communications equipment and their peripherals.

Implement corrective action to essential equipment when required (diesel generators, power distribution, air cooling systems, etc). Supervise contractor's

work. Perform tasks delegated by superiors.

**ENQUIRIES** : Mr R.J. Cameron Tel No: (021) 787 2480/3/4

APLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za

NOTE : Own transport required. Must be able to work in an underground location with

mechanical air and lightning. Member will be required to perform shift work and

overtime (days, night and weekends) in an Underground Facility.

POST 19/39 : ARTISAN FOREMAN GRADE A REFRIGERATION: IC SECTION REF NO:

NAVAL/18/19/25/37

SALARY : R382 047 - R433 176 per annum CENTRE : Fleet Maintenance Unit, Simon's Town

**REQUIREMENTS** : Appropriate Trade Test Certificate. 5 years post qualification experience as an

Artisan. Valid driver's license. Special requirements (Skills needed): Previous maritime experience will be of an advantage. Knowledge of Refrigeration test equipment. Knowledge of applicable machinery with regard to refrigeration and air conditioning systems. Knowledge of safety standards. Ability to conduct technical training. Ability to compile documentation. Proven ability to communicate (written and verbal) in English, at all levels. Ability to read technical drawings. Proficiency in MS Office packages and other computer-aided technical applications. Knowledge of Legal Compliance. Ability to write Technical reports. Knowledge and skills of Conflict Managements and OHS

Act. Planning and Organising skills.

**<u>DUTIES</u>** : Rendering advice and guidance and in-house training to junior artisans and

apprentices. Operating of machining equipment. Conducting gas and electronic leak detection. Interpreting job requirements from instructions,

drawings, samples and templates. Adhering to all safety and quality

regulations. Must be medically fit and be able to work on ships and submarines.

**ENQUIRIES** : WO1 C.J. Pestana Tel No: (021) 787 9878

APLICATIONS: Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za

POST 19/40 : ARTISAN FOREMAN GRADE A SHIPWRIGHTS: SHIPWRIGHT REF NO:

NAVAL/18/19/25/38

**SALARY** : R382 047 – R433 176 per annum

**CENTRE** : Naval Base Durban

REQUIREMENTS: Appropriate Trade Test Certificate. 5 years post qualification experience as an

Artisan. Valid driver's license. Special requirements (Skills needed): Previous experience as an Artisan in the marine environment and as a Joiner would be an advantage. Ability to communicate effectively (written and verbal) in English, at all levels. Technical report writing. Basic knowledge of Health and Safety. Knowledge of specific Joiner processes and aids. Knowledge of basic maintenance of machinery with high level of complexity in operating it. Knowledge of basic hand tools and Joiner equipment. Ability to operate Joiner machines. Ability to perform routine tasks. Ability to work in a team and individually. Basic numeracy and literacy skills. Must be physically fit to perform Joiner duties. Problem solving and analysis. Decision making skills. Computer aided technical applications and skills. Knowledge of Legal Compliance. Technical consulting. Planning and organising. Change Management.

Financial Management. Mentoring and coaching.

**DUTIES** : Execute duties in compliance with the Code of Conduct and the Quality

Assurance Manual. Execute duties in compliance with set standards associated with that of a qualified Artisan. Execute duties iaw time frames as per allocated job cards. Effect maintenance and repair tasks law laid down standards and procedures. Implement appropriate repair solutions. Execute duties in compliance with the Occupational Health and Safety Act (OHASA). Successful applicant can be expected to be a team player. Assist with the training of newly appointed Shipwrights and the introduction and use of

equipment.

**ENQUIRIES** : WO2 T.G. Januarie Tel No: (031) 460 6379

**APPLICATIONS** : Cdr S.K. Sibiya, SA Navy, Naval Base Durban, Private Bag X1, Durban, 4036.

Hand Deliver: Naval Base Durban, Salisbury Island, Off Bay Head Road,

Fynlands, Durban or email to <a href="mailto:nbd.careeradmin@sanavy.co.za">nbd.careeradmin@sanavy.co.za</a>

POST 19/41 : ARTISAN FOREMAN GRADE A PAINT SHOP: PAINTER REF NO:

NAVAL/18/19/25/39 (X2 POSTS)

**SALARY** : R382 047 – R433 176 per annum

CENTRE : Naval Base Durban

REQUIREMENTS: Appropriate Trade Test Certificate. 5 years post qualification experience as an

Artisan. Valid driver's license. Special requirements (Skills needed): Previous Artisan experience in a painting environment would be an advantage. Ability to communicate effectively (verbal and written) in English, at all levels. Technical report writing. Basic knowledge of Health and Safety. Knowledge of specific painting processes and aids. Knowledge of basic maintenance of machinery with low level of complexity in operating it. Knowledge of basic hand tools and painting equipment. Ability to operate spray gun machines Ability to perform routine tasks. Ability to work in a team and individually. Basic numeracy and literacy skills. Must be physically fit to perform painting duties. Problem solving and analysis. Decision making skills. Computer aided technical applications and skills. Knowledge of Legal Compliance. Technical consulting. Planning and organising. Change Management. Financial Management. Mentoring and

coaching.

<u>DUTIES</u>: Execute duties in compliance with the Code of Conduct and the Quality

Assurance Manual. Execute duties in compliance with set standards associated with that of a qualified Artisan. Execute duties in accordance with time frames as per allocated job cards. Effect maintenance and repair tasks in accordance with laid down standards and procedures. Implement appropriate repair solutions. Successful applicant can be expected to be a team player.

Assist with the training of newly appointed cleaners and the introduction and

use of equipment.

**ENQUIRIES**: WO2 T.G. Januarie Tel No: (031) 460 6379

APPLICATIONS : Cdr S.K. Sibiya, SA Navy, Naval Base Durban, Private Bag X1, Durban, 4036.

Hand Deliver: Naval Base Durban, Salisbury Island, Off Bay Head Road,

Fynlands, Durban or email to nbd.careeradmin@sanavy.co.za

POST 19/42 : ARTISAN FOREMAN GRADE A MARINE FACILITIES: DIVER REF NO:

NAVAL/18/19/25/40

**SALARY** : R382 047 – R433 176 per annum

CENTRE : Naval Base Simon's Town: Facilities Division

REQUIREMENTS: Appropriate Trade Test Certificate. 5 years post qualification experience as an

Artisan. Valid driver's license. Special requirements (Skills needed): Welding / Civil related trades. Experience in the marine / diving environment would be an advantage. Ability to work under water +/- 39m. Knowledge of repairing maintaining and upgrading of harbour facilities. Knowledge of safe keeping of job sites and materials. At least 3 years' experience in a supervisory capacity. Ability to communicate effectively (written and verbal) in English at all levels and compile documentation. Project Management experience. Ability to work under pressure and meet target dates. Ability to supervise, planning, organising and problem solving skills in the marine/diving environment. Knowledge of the Public Service Act. Advanced analytical thinking, interpersonal and decision-making skills. Reasoning and ability to read and understand technical drawings. Interpreting job requirements from instructions, drawings, samples, and templates. Ability to operate equipment and applicable machinery. Knowledge of safety. Adhering to all safety and quality regulations.

Knowledge of legal compliance. Excellent time management skills.

**DUTIES** : Repairing, maintaining and up-grading of harbors and facilities. Managing a

variety of tasks with regard to the Marine / Diving Workshops workload, staff and procuring of equipment and materials. Supervising subordinates which

includes training and assessments. Administering Documentation.

**ENQUIRIES** : Lt Cdr J.R. Labuschange Tel No: (021) 787 5237 / 5242

APPLICATIONS: Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to <a href="mailto:psapstaffing@sanavy.co.za">psapstaffing@sanavy.co.za</a>

POST 19/43 : ARTISAN FOREMAN GRADE A PAINTING: PAINTER REF NO:

NAVAL/18/19/25/41

**SALARY** : R382 047 – R433 176 per annum

**CENTRE** : Naval Base Simon's Town: Facilities Division

**REQUIREMENTS** : Appropriate Trade Test Certificate. 5 years post qualification experience as an

Artisan. Valid driver's license. Special requirements (Skills needed): Experience in a Painting Workshop would be an advantage. At least 3 years' experience in a supervisory capacity. Ability to communicate effectively (written and verbal) in English at all levels and compile documentation. Project Management experience. Ability to work under pressure and meet target dates. Ability to supervise, planning, organising and problem solving skills in the marine/diving environment. Knowledge of the Public Service Act. Advanced analytical thinking, interpersonal and decision-making skills. Reasoning and ability to read and understand technical drawings. Interpreting job requirements from instructions, drawings, samples, and templates. Ability to operate equipment and applicable machinery. Knowledge of safety. Adhering to all safety and quality regulations. Knowledge of legal compliance. Excellent

time management skills.

<u>DUTIES</u> : Repairing, maintaining and up-grading of harbors and facilities. Managing a

variety of tasks with regard to the Marine / Diving Workshops workload, staff and procuring of equipment and materials. Supervising subordinates which

includes training and assessments. Administering Documentation.

**ENQUIRIES** : Lt Cdr J.R. Labuschange Tel No: (021) 787 5237 / 5242

APPLICATIONS: Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to <a href="mailto:psapstaffing@sanavy.co.za">psapstaffing@sanavy.co.za</a>

POST 19/44 : ARTISAN FOREMAN GRADE A TAILOR: TAILOR REF NO:

NAVAL/18/19/25/42

**SALARY** : R382 047 - R433 176 per annum

CENTRE : Naval Base Simon's Town, Detail Clothing Store, Simon's Town

REQUIREMENTS : Appropriate Trade Test Certificate. 5 years post qualification experience as an

Artisan. Valid driver's license. Special requirements (Skills needed): Ability to make and grade patterns. Ability to adjust machines. Ability to unpick, hemming and shortening of garments. Ability to re-size garments. Ability to undertake the measurement of personnel. Ability to utilise various types of sewing machines. Ability to apply badges and braiding. Ability to understand basic machine maintenance and fault finding. Ability to perform basic record keeping. Proven ability to communicate effectively (written and verbal) in English at all levels. Leadership, supervision and management competency skills. General knowledge of clothing and textile / fabrics. Knowledge of OHS Act. Basic knowledge of administration. Team work skills. Problem solving skills. Planning and organising skills. Knowledge of Legal Compliance. Knowledge of computer

aided technical applications. Knowledge of technical report writing.

**DUTIES** : Alterations of clothing. Sewing on rank badges. Assembling medals and

ribbons. Budget for stores and equipment. Maintain equipment. Safety and

security (OHASA).

**ENQUIRIES** : WO1 C.M. Nkuna Tel No: (021) 787 3228

APLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za

POST 19/45 : ARTISAN FOREMAN GRADE A MAINTENANCE MANAGEMENT: IC

SECTION REF NO: NAVAL/18/19/25/43

**SALARY** : R382 047 - R433 176 per annum

CENTRE : Naval Base Simon's Town, Transport Depot, Dido Valley

REQUIREMENTS : Appropriate Trade Test Certificate. 5 years Post Qualification Experience as

an Artisan. Valid driver's license. Special requirements (Skills needed): Required to be qualified as a mechanical technician to conduct technical and mechanical repairs ito compliance as per the PFMA. Trade test mechanical vehicle fitter in vehicle testing and fitting. Diagnostic experience essential. Specialised knowledge of vehicle maintenance processes and procedures. Ability to assess quotation from SP ito market related costs. Ability to communicate effectively (written and verbal) in English to all levels. Ability to conceptualise and initiate new innovative approaches to optimize the entire vehicle maintenance and utilisation environment. Problem solving and decision making skills. Knowledge of Legal Compliance. Technical report writing. Knowledge of computer aided technical applications. Planning and organising.

Conflict management. Production knowledge and skills.

<u>DUTIES</u>: Controlling the execution of minor vehicle repairs. Undertake vehicle

recoveries. Managing the sub-section, personnel and general requirements. Management of OHS iro safety of personnel. General administration of

workshop.

ENQUIRIES: Lt Cdr P.B. Rakgotho Tel No: (021) 787 3049

APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to <a href="mailto:psapstaffing@sanavy.co.za">psapstaffing@sanavy.co.za</a>

POST 19/46 : ARTISAN FOREMAN GRADE A QUALITY ASSURANCE: AUTO

**ELECTRICIAN REF NO: NAVAL/18/19/25/44** 

**SALARY** : R382 047 - R 433 176 per annum

<u>CENTRE</u>: Naval Base Simon's Town, Transport Depot, Dido Valley

REQUIREMENTS: Appropriate Trade Test Certificate. 5 years post qualification experience as an

Artisan. Valid driver's license. Special requirements (Skills needed): Required to be qualified as an auto electrician to conduct technical inspections and quality assurance ito compliance as per the PFMA. Trade test auto electrical in vehicle testing and fitting. Diagnostic experience essential. Specialised knowledge of vehicle maintenance processes and procedures. Ability to assess quotation from SP ito market related costs. Ability to communicate effectively (written and verbal) in English to all levels of service providers. Ability to communicate with SAN Level 3 organizations' (Vehicle Transport

Management), external Fleet stakeholders, and functional peers and subordinates. Ability to conceptualise and initiate new innovative approaches to optimize the entire vehicle maintenance and utilisation environment. Planning and organising. Problem solving and decision making skills. Knowledge of Legal Compliance. Technical report writing. Knowledge of computer aided technical applications. Production knowledge and skills.

**DUTIES** Obtaining quotations iro vehicle services. Maintenance of outsourcing

requirements. Monitor and finalise outsourced vehicle and repairs. Management of OHS in respect of safety and personnel. General

administration of electrical workshop.

Lt Cdr P.B. Rakgotho Tel No: (021) 787 3049 **ENQUIRIES** 

<u>APPLICATIONS</u> Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za

ARTISAN FOREMAN GRADE A MAINTENANCE MANAGEMENT: **POST 19/47** 

MECHANICAL REF NO: NAVAL/18/19/25/45

**SALARY** R382 047 - R433 176 per annum

Naval Base Simon's Town, Transport Depot, Dido Valley **CENTRE** 

**REQUIREMENTS** Appropriate Trade Test Certificate. 5 years post qualification experience as an

Artisan. Valid driver's license. Special requirements (Skills needed): Required to be qualified as a mechanical technician to conduct technical and mechanical repairs ito compliance as per the PFMA. Trade test mechanical vehicle fitterl in vehicle testing and fitting. Diagnostic experience essential. Specialised knowledge of vehicle maintenance processes and procedures. Ability to assess quotation from SP ito market related costs. Ability to communicate effectively (written and verbal) in English to all levels. Ability to conceptualise and initiate new innovative approaches to optimize the entire vehicle maintenance and utilisation environment. Planning and organising. Problem solving and decision making skills. Knowledge of Legal Compliance. Technical report writing. Knowledge of computer aided technical applications. Production

knowledge and skills.

**DUTIES** Obtaining quotations iro vehicle services. Maintenance of outsourcing

requirements. Monitor and finalise outsourced vehicle and repairs.

Management of OHS in respect of safety and personnel. General

administration of mechanical workshop.

**ENQUIRIES** Lt Cdr P.B. Rakgotho Tel No: (021) 787 3049

Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1, **APPLICATIONS** 

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za

**POST 19/48** ARTISAN FOREMAN GRADE A HIGH PRESSURE WORKSHOP: FITTER

AND TURNER REF NO: NAVAL/18/19/25/46

R382 047 - R433 176 per annum **SALARY** 

Naval Stores Depot Wingfield, Goodwood **CENTRE** 

Appropriate Trade Test Certificate. 5 years post qualification experience as an **REQUIREMENTS** 

Artisan. Valid driver's license. Special requirements (Skills needed): Ability to read and understand technical drawings. Proven ability to communicate effectively (written and verbal) in English at all levels. Teamwork skills. Computer skills: Proficiency in MS Office packages and computer aided technical applications. Supervision and management skills. Knowledge of Legal compliance. Ability to write Technical reports. Knowledge and skills of Conflict Management and OHS Act. Planning, organizing, problem solving and

decision making skills.

Maintaining cylinders according to maintenance schedules and the relevant **DUTIES** 

SANS documentation. Servicing High Pressure air equipment and life support systems according to the relevant SANS documentation. Repairing all defected equipment and life support systems. Testing of all life support equipment and air storage vessels and entering all required specifications and inspection detail on the cylinder inspection report (C.I.R.). Ensuring that all policies and procedures regarding HP equipment is done according to all the relevant SANS documentation. Charging of all air and CO2 cylinders. Pre-delivering of all life

support equipment.

**ENQUIRIES** WO2 G.Tekwane Tel No: (021) 597 5316 APLICATIONS: Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za

POST 19/49 : ARTISAN FOREMAN GRADE A SURVIVAL EQUIPMENT WORKSHOP:

SURV EQUIP FITTER REF NO: NAVAL/18/19/25/47

**SALARY** : R382 047 - R433 176 per annum

CENTRE : Naval Stores Depot Wingfield, Goodwood

REQUIREMENTS: Appropriate Trade Test Certificate. 5 years post qualification experience as an

Artisan. Valid driver's license. Special requirements (Skills needed): Ability to communicate effectively (written and verbal) in English. Problem solving and decision making skills. Planning and organising skills. Technical analysis and report writing. Knowledge of Legal Compliance. Conflict management.

Knowledge of computer aided technical applications.

<u>DUTIES</u>: Inspect, service, repair, test, replace, install and pack where necessary,

specific inflatable life rafts and associated emergency packs and equipment that you are certified to do. Inspect, service, repair and test life jackets that you are certified to do. Manufacture, as required, items which relate to this mustering from fabric, canvas, leather, plastic, rubber and other job related materials. Maintain specific records. Ensure that all policies and procedures regarding survival equipment are adhered to at all times. Ensure that you are conversant with the safety codes. Pre-delivering of all lifesaving equipment. ie ensure the lifesaving equipment is serviceable before it leaves the Depot to the

end user.

**ENQUIRIES** : WO2 G.Tekwane Tel No: (021) 597 5316

APLICATIONS: Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za

POST 19/50 : ARTISAN FOREMAN GRADE A ELECTRICAL: ELECTRONICIAN REF NO:

NAVAL/18/19/25/48 (X3 POSTS)

**SALARY** : R382 047 – R433 176 per annum

<u>CENTRE</u> : SA Naval Armament Depot, Simon's Town

REQUIREMENTS: Appropriate Trade Test Certificate. 5 years post qualification experience as an

Artisan. Valid driver's license. Special requirements (Skills needed): Experienced in Electrical Weapons Systems would be preferred. Ability to communicate effectively (written and verbal) in English at all levels. Technical analysis knowledge and report writing skills. Computer aided technical applications. Knowledge of Legal Compliance. Planning and organising skills. Conflict Management. Team work. Customer focus and responsiveness.

**DUTIES**: Maintaining and repairing SUT Torpedoes. Preparing exercise torpedoes for

issue. Preparing combat torpedoes for issue or for Ready to Use Magazine. Preparing and maintaining torpedo Counter Measure launchers. Purging and pressure checks of EXOCET missile tube. Carry out 2-yearly functional test on UMKHONTO Missile and monthly purge of the pure air system. Ensuring

security within the section. Ensure compliance of the OHAS Act.

**ENQUIRIES** : Cdr C. Wilbers Tel No: (021) 787 5612

APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za

POST 19/51 : ARTISAN FOREMAN GRADE A SURFACE COATING: ARTISAN REF NO:

NAVAL/18/19/25/49

**SALARY** : R382 047 – R433 176 per annum

**CENTRE** : SA Naval Armament Depot, Simon's Town

**REQUIREMENTS**: Appropriate Trade Test Certificate. 5 Years Post Qualification Experience as

an Artisan. Valid Driver's License. Special requirements (Skills needed): Proficiency in MS Office packages, particularly Excel. Proven advanced ability to communicate effectively (written & verbal) in English at all levels. Advanced analytical thinking, conducting research, policy interpretation problem-solving and decision-making skills. Leadership, Supervision and Management skills. Strong interpersonal skills. Technical analysis knowledge and report writing skills. Computer aided technical applications. Knowledge of Legal Compliance. Planning and organising skills. Production process knowledge. Project

Management. Conflict Management. Team work. Customer focus and

responsiveness.

<u>DUTIES</u>: Perform Administration duties for the section, training sub-ordinates, managing

of quality standards in the workspace, supervisory duties, assisting with budget requirements, ensuring safety standards are maintained, ensuring security

within the section, environmental services.

**ENQUIRIES** : Cdr C. Wilbers Tel No: (021) 787 5612

APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za

POST 19/52 : ARTISAN FOREMAN GRADE A MECHANICAL: MECHANICIAN REF NO:

NAVAL/18/19/25/50

**SALARY** : R382 047 – R433 176 per annum

**CENTRE** : SA Naval Armament Depot, Simon's Town

**REQUIREMENTS**: Appropriate Trade Test Certificate. 5 years post qualification experience as an

Artisan. Valid driver's license. Special requirements (Skills needed): Experienced in a Mechanical Weapons Systems would be preferred. Ability to communicate effectively (written and verbal) in English at all levels. Technical analysis knowledge and report writing skills. Computer aided technical applications. Knowledge of Legal Compliance. Planning and organising skills. Conflict Management. Team work. Customer focus and responsiveness.

<u>DUTIES</u>: Maintaining and repairing SUT Torpedoes. Preparing exercise torpedoes for

issue. Preparing combat torpedoes for issue or for Ready to Use Magazine. Preparing and maintaining torpedo Counter Measure launchers. Carry out 2-yearly functional test on UMKHONTO Missile and monthly purge of the pure air system. Ensuring security within the section. Ensure compliance of the

OHAS Act

**ENQUIRIES** : Cdr C. Wilbers Tel No: (021) 787 5612

APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za

POST 19/53 : CANDIDATE ENGINEERING TECHNICIAN SUB & LAND BASED

ENGINEERING DESIGN: CANDIDATE ENGINEERING TECHNICIAN) REF

NO: NAVAL/18/19/25/51

**SALARY** : R338 748 - R359 604 per annum

**CENTRE** : Fleet Command HQ: Naval Engineering Services, Simon's Town

**REQUIREMENTS**: National Diploma in Engineering or relevant qualification. Valid driver's license.

Special requirements (Skills needed): No previous experience required. Render Technical Services under supervision to assist Engineers, Technologists and Associates in field, workshop and technical office activities in a Naval Marine environment. Project Management. Engineering design and analysis. Computer aided engineering applications. Knowledge of Legal

Compliance. Planning, organising, and problem solving skills.

<u>DUTIES</u>: To render technical services and support in engineering research, design,

manufacturing, operations and maintenance under supervision. Candidate Engineering Technician is responsible for preparing and keeping documentation that is necessary to manage the training process by means of a Portfolio of Learning. Undertaking Research and Development. Perform

administrative and related functions. Adherence to OHS regulations.

**ENQUIRIES** : Capt (SAN) M. Ncanana Tel No: (021) 787 4389

APPLICATIONS: Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to <a href="mailto:psapstaffing@sanavy.co.za">psapstaffing@sanavy.co.za</a>

NOTE : Statutory Requirements Apply: Current /Compulsory Registration with ECSA

as a Candidate Engineering Technician.

POST 19/54 : CANDIDATE ENGINEERING TECHNICIAN COMBAT VESSEL DESIGN:

CANDIDATE ENGINEERING TECHNICIAN) REF NO: NAVAL/18/19/25/52

**SALARY** : R338 748 - R359 604 per annum

CENTRE : Fleet Command HQ: Naval Engineering Services, Simon's Town

**REQUIREMENTS**: National Diploma in Engineering or relevant qualification. Valid driver's license.

Special requirements (Skills needed): No previous experience required. Render Technical Services under supervision to assist Engineers,

Technologists and Associates in field, workshop and technical office activities in a Naval Marine environment. Project Management. Engineering design and analysis. Computer aided engineering applications. Knowledge of Legal

Compliance. Planning, organising, and problem solving skills.

<u>DUTIES</u>: To render technical services and support in engineering research, design,

manufacturing, operations and maintenance under supervision. Candidate Engineering Technician is responsible for preparing and keeping documentation that is necessary to manage the training process by means of a Portfolio of Learning. Undertaking Research and Development. Perform

administrative and related functions. Adherence to OHS regulations.

**ENQUIRIES** : Capt (SAN) M. Ncanana Tel No: (021) 787 4389

APPLICATIONS: Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to <a href="mailto:psapstaffing@sanavy.co.za">psapstaffing@sanavy.co.za</a>

NOTE : Statutory Requirements Apply: Current /Compulsory Registration with ECSA

as a Candidate Engineering Technician

POST 19/55 : ARTISAN (PRODUCTION) GRADE A VOICE TECH SERVICES: VOICE

TECH ARTISAN REF NO: NAVAL/18/19/25/53 (X2 POSTS)

**SALARY** : R243 597 – R270 357 per annum

CENTRE : Naval Base Simon's Town Telephone Exchange

**REQUIREMENTS**: Appropriate Trade Test Certificate. Valid driver's license Special requirements

(Skills needed): Knowledge of installation and maintenance of digital and analogue telephone networks would be an advantage. Ability to communicate effectively (written and verbal) in English, at all levels. Ability to compile Technical reports. Computer skills. Ability to read and understand technical drawings and schematics. Basic knowledge of Health and Safety. Knowledge of basic hand tools and equipment. Problem solving, knowledge of VoIP technology will be an advantage. Knowledge of Legal compliance. Knowledge

of Health and Safety regulations. Planning and organising skills.

<u>DUTIES</u>: Execute Voice Technical Service provision operations. Conduct Voice Tech

Support Services. Maintain equipment's and facilities according to schedule. Keep and maintain job records on the register. Maintain and adhere to agreed

developmental plan or requirement.

**ENQUIRIES** : Lt L.C. Letshabo Tel No: (021) 787 5869 / WO1 N.P. Keeme Tel No: (021) 787

5790

APPLICATIONS: Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to <a href="mailto:psapstaffing@sanavy.co.za">psapstaffing@sanavy.co.za</a>

POST 19/56 : ARTISAN (PRODUCTION) GRADE A BOAT MAINTENANCE: SHIPWRIGHT

REF NO: NAVAL/18/19/25/54

SALARY : R243 597 – R270 357 per annum CENTRE : Naval College Gordon's Bay

**REQUIREMENTS**: Appropriate Trade Test Certificate. Valid driver's license. Special requirements

(Skills needed): Experience in Shipwright / Joinery environment would be an advantage. Must be able to work with wood and must have the ability to design furniture. Ability to communicate verbally, read and write in English. Ability to work independently and also as part of a team. Ability to multi-task and perform general handyman tasks. Must have knowledge and skills in carpentry and metalwork. Knowledge of hand tools, machinery, painting and spray painting is required. Good organising and interpersonal skills. The identification of relevant machinery, tools and equipment is required. Knowledge of Occupational Health and Safety Act. Knowledge of legal compliance. Knowledge of Technical analysis. Report writing skills. Problem solving skills.

Maintain and repair all Shipwright/Joinery related jobs on boats in the unit.

Maintain and repairing all Shipwright related equipment in the unit. Manufacture of all Carpentry items required for the unit. Must be available to conduct emergency repairs in the unit. Must be able to conduct administrative duties such as assisting with stocktaking, the procurement of spares and materials within required timeframes. Must be able to complete documentation for Petty cash purchases. Must be able to conduct supervisory duties such as being responsible for neatness of workshop, responsible to control equipment and stores, report negligence and unsafe situations, responsible for tools used inside and outside the workshop and the adherence to work hours. Comply

with order and instructions from superiors. Conforming to OHASA safety

standards.

**ENQUIRIES**: Chief Petty Officer T.A. Ramugumo Tel No: (021) 787 4949

APPLICATIONS: Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to psapstaffing@sanavy.co.za

POST 19/57 : ARTISAN (PRODUCTION) GRADE A BOAT MAINTENANCE:

**ELECTRONICIAN REF NO: NAVAL/18/19/25/55** 

SALARY:R243 597 - R270 357 per annumCENTRE:Naval College Gordon's Bay

REQUIREMENTS : Appropriate Trade Test Certificate. Valid driver's license. Special requirements

(Skills needed): Experience in an Electrical Engineering environment would be an advantage. Must be able to read and design electrical drawings/circuits. Ability to communicate verbally, read and write in English. Ability to work independently and also as part of a team. Ability to multi-task and perform general handyman tasks. Must have knowledge and skills in electrical field. Knowledge of hand tools, machinery and is required. Good organising and interpersonal skills. The identification of relevant machinery, tools and equipment is required. Knowledge of Occupational Health and Safety Act. Knowledge of legal compliance. Knowledge of Technical analysis. Report

writing skills. Problem solving skills.

<u>DUTIES</u>: Maintain, assemble and install electrical equipment of boats. Maintain,

assemble and install electrical and communications equipment in/on buildings. Must be able to maintain and install mechanical parts of laundry in the unit. Must be able to maintain install and repair all galley machinery. Must be available to conduct emergency electrical repairs in the unit. Must be able to conduct administrative duties such as assisting with stocktaking, the procurement of spares and materials within required timeframes. Must be able to complete documentation for Petty cash purchases. Must be able to conduct supervisory duties such as being responsible for neatness of workshop, responsible to control equipment and stores, report negligence and unsafe situations, responsible for tools used inside and outside the workshop and the adherence to work hours. Comply with order and instructions from superiors.

Conforming to OHASA safety standards.

**ENQUIRIES**: Chief Petty Officer T.A. Ramugumo Tel No: (021) 787 4949

APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HG, Private Bag X1,

Simon's Town, 7995 or email to <a href="mailto:psapstaffing@sanavy.co.za">psapstaffing@sanavy.co.za</a>

POST 19/58 : ARTISAN (PRODUCTION) GRADE A VOICE TECH SERVICES: VOICE

**TECH ARTISAN REF NO: NAVAL/18/19/25/56** 

**SALARY** : R243 597 – R270 357 per annum

CENTRE : Naval Base Durban

REQUIREMENTS: Appropriate Trade Test Certificate. Valid driver's license. Special requirements

(Skills needed): Knowledge of telephone line and instrument repair procedures. Knowledge of cabling repair procedures. Knowledge of cabling reticulation and procedures. Knowledge of connectivity and procedures. Ability to undertake Technical Analysis. Ability to identify technical faults. Ability to utilise appropriate tools and equipment. Proficiency in verbal and written English. Ability to communicate with clients and service providers. Ability to compile standards memos, letters and reports. Planning and organising. Team work. Problem solving skills. Knowledge of Legal Compliance. Production

process knowledge and skills. Customer focus and responsiveness.

<u>DUTIES</u>: Execute voice tech service provision operations. Provide telephone cable

reticulation services. Provide telephone instrument technical services. Provide fixed line (Telkom) connectivity services. Provide fixed line connectivity for

foreign vessels

ENQUIRIES: WO1 S. Ntshinga Tel No: (031) 460 6148

APPLICATIONS : Cdr S.K. Sibiya, SA Navy, Naval Base Durban, Private Bag X1, Durban, 4036.

Hand Deliver: Naval Base Durban, Salisbury Island, Off Bay Head Road,

Fynlands, Durban or email to <a href="mailto:nbd.careeradmin@sanavy.co.za">nbd.careeradmin@sanavy.co.za</a>

POST 19/59 : ARTISAN (PRODUCTION) GRADE A ISLAND MAINTENANCE SERVICES:

MECHANICAL FITTER REF NO: NAVAL/18/19/25/57

**SALARY** : R243 597 – R270 357 per annum

**CENTRE** : Naval Base Durban

REQUIREMENTS: Appropriate Trade Test Certificate. Valid driver's license. Special requirements

(Skills needed): Experience in a mechanical fitting environment would be an advantage. Proficiency in spoken and written English. Ability to communicate with clients and service provider. Ability to compile routine memos, letters and reports. Knowledge of tools which require specific detailed training and also be able to decide which tools must be used to do a job. Knowledge of how to use machinery. Basic knowledge required to operate a computer system including knowledge of word processing. Knowledge of situations / matters that pose a safety hazard and the subsequent reporting of such to higher authority. Ability to perform specific tasks such as maintenance / installations complying to standards normally associated with that done by a qualified artisan. Ability to interpret technical drawings and information relating to his / her trade. Planning and organising skills. Knowledge of Legal Compliance. Production process

knowledge and skills. Problem solving skills.

**DUTIES** : Perform standard mechanical maintenance and repair task. Executes duties in

compliance with the Code of Conduct and Quality Assurance Manual. Execute duties in compliance with set standards associated with that of a qualified Artisan. Execute duties iaw time frames as per allocated job cards. Finalise tasks as per work dossiers. Effect maintenance and repair tasks aw laid down standards and procedures. Implement appropriate repair solutions. Interpret Technical Drawings and Work Dossiers. Comply with the standards set out in the relative work dossiers, drawings and repairs and maintenance manuals. Obtain written authority before deviating from set standards. Use and Order Miscellaneous Stores. Ensure that stores items being ordered to execute assignments are justifiable. Ensure the safekeeping of stores items issued for assignments. Ensures stores items used on assignments are reflected on the

Job card. Return all excess stores items to the divisional storekeeper.

**ENQUIRIES** : Lt R.V. Shabalala Tel No: (031) 460 6289

APPLICATIONS: Cdr S.K. Sibiya, SA Navy, Naval Base Durban, Private Bag X1, Durban, 4036.

Hand Deliver: Naval Base Durban, Salisbury Island, Off Bay Head Road,

Fynlands, Durban or email to <a href="mailto:nbd.careeradmin@sanavy.co.za">nbd.careeradmin@sanavy.co.za</a>

POST 19/60 : ARTISAN (PRODUCTION) GRADE A BINDERY: CUTTER & BINDER REF

NO: NAVAL/18/19/25/58

SALARY:R243 597 - R270 357 per annumCENTRE:SAN Publications Unit, Simon's Town

**REQUIREMENTS**: Appropriate Trade Test Certificate. Valid driver's license. Special requirements

(Skills needed): Previous experience in Cutting and Binding (Printing) environment would be an advantage. Basic knowledge of Health and Safety regulations. Ability to communicate effectively (written and verbal) in English at all levels. Ability to compile documents. Computer literacy in MS Office suite. Basic knowledge of hand tools and equipment. Problem solving and decision making skills. Knowledge of safety standards. Ability and willingness to conduct technical training to learners. Communication skills (written and verbal. Able to use proper PPE's. Must be medically fit and be able to work standing for long hours in printing factory. Knowledge of Legal Compliance. Team work.

Technical knowledge analysis.

<u>DUTIES</u>: Assist with the ordering of paper. Cutting paper for printing purposes.

Maintaining and cleaning of machinery, equipment, factory floor and

surroundings. Assisting on all Bindery machinery and equipment.

**ENQUIRIES** : WO2 M.C.L. Deane Tel No: (021) 787 4134 / 3303

APPLICATIONS: Ms A.M. Kau-Tsoanyane, SA Navy, Fleet Command HQ, Private Bag X1,

Simon's Town, 7995 or email to <a href="mailto:psapstaffing@sanavy.co.za">psapstaffing@sanavy.co.za</a>

POST 19/61 : ADMINISTRATION CLERK: PRODUCTION REF NO: DEFRES/15/19/25/01

**SALARY** : R228 321 – R268 950 per annum (Level 05)

<u>CENTRE</u>: Defence Reserves Division, Armscor Building, Erasmuskloof, Pretoria.

REQUIREMENTS: Grade 12 (NQF Level 4) or equivalent. Background on the Reserves will be an

advantage. Special requirements (skills needed): Computer literacy; Knowledge of programmes like Dreamweaver, Fireworks, Photoshop, Word, Excel and PowerPoint). Ability to communicate effectively (written and verbal). Analytical, Problem solving skills, Co-ordination, Planning and Organising

skills. Good interpersonal skills and able to work independently.

**DUTIES** : A successful candidate will be responsible to perform the following core

functions: Render general clerical support services such as: record, organize. store, capture and retrieve correspondence and data. Handle routine enquiries. photocopies and receive or send facsimiles. documents/packages to various stakeholders as required. Execute all the website responsibility. Manage and update the internet and intranet of the Def Res Div. Provide supply chain clerical support services; liaise with internal and external stakeholders in relation to procurement of goods and services with regards to catering. Obtain quotations and complete procurement forms to purchase office supplies. Keep and maintain asset register of the office. Provide Secretarial duties; type letters and/or other correspondence when required. Keep and maintain incoming and outgoing document register of the office. Arrange travelling and accommodation for Chief Defence Reserves (CDR) and Director Defence Reserves (DDR). Manage the diary of CDR and DDR. Assist with catering arrangements of the official meetings. Host Guests

of CDR and DDR.

ENQUIRIES : Ms J. Mahlangu Tel No: (012) 355 5332

APPLICATIONS : Defence Reserves Division, Private Bag X161, Pretoria, 0001 or may be hand

delivered to Armscor Building, Cnr Boeing & Nossob Street, Erasmuskloof,

Pretoria or emailed to defres@telkomsa.net

POST 19/62 : ADMINISTRATION CLERK: PRODUCTION REF NO: DEFRES/15/19/25/02

Defence Reserves Division

SALARY:R228 321 - R268 950 per annum (Level 05)CENTRE:Regional Office Northern Cape (Kimberley).

**REQUIREMENTS**: Grade 12 (NQF Level 4) or equivalent. Background on the Reserves will be an

advantage. Special requirements (skills needed): Computer literate (MS Word, Excel and Power point). Ability to communicate effectively (written and verbal). Analytical, Problem solving skills, Co-ordination, Planning and Organising

skills. Good interpersonal skills and able to work independently.

<u>DUTIES</u>: A successful candidate will be responsible to perform the following core

functions: Render general clerical support services such as; record, organize, store, capture and retrieve correspondence and data (line function). Update registers and statistics. Handle routine enquiries. Make photocopies and receive or send facsimiles. Distribute documents/packages to various stakeholders as required. Keep and maintain filing system of the office. Type letters and/or other correspondence when required. Keep and maintain incoming and outgoing document register of the office. Provide supply chain clerical support services; liaise with internal and external stakeholders in relation to procurement of goods and services. Obtain quotations and complete procurement forms to purchase office supplies. Control office stationery stock. Keep and maintain asset register of the office. Provide personnel administration clerical support service; maintain leave register. Keep and maintain personnel records and attendance register. Arrange travelling and accommodation. Provide financial administration support service; capture and update expenditure. Check correctness of subsistence and travel claims of officials and submit to Head Quarter (HQ) for approval. Handle telephone accounts and petty cash. Assist with external promotion; assist at Reserves Force event. Handle visitors of Provincial Office. Liaise with external public in

order to promote the Reserves. Market and promote the Reserves.

**ENQUIRIES** : Lt Col J.S. Titus Tel No: (053) 830 3025 or 076 253 3526

APPLICATIONS : Defence Reserves Division, Provincial Office Northern Cape, Private Bag

X5056, Kimberley, 8300 or may be hand delivered to Army Support Base Provincial Office Northern Cape, Gen Ken van der Spur Avenue, Diskobolos,

Kimberley or emailed to juliustitus1312@gmail.com

POST 19/63 : SENIOR SECRETARY GRADE II: REF NO: DETDSI /17/19/25

Chief Directorate: Human Resource Development

Directorate: Training Systems Integrity

SALARY:R228 321 - R268 950 per annum (Level 05)CENTRE:Armscor Building, Erasmuskloof, Pretoria

REQUIREMENTS: A minimum of Grade 12(NQF Level 4) or equivalent. Experience in the

Administration/Secretarial and an appropriate academic qualifications in the field will be an advantage. Special requirements (skills needed): Language skills and the ability to communicate well with people from different levels. Knowledge of MS Word, Excel, Power point and Lotus note. Typing skills. Ability to operate office equipment (fax, scanner, photocopies and internet). Good interpersonal skills and organising skills. Higher levels of professionalism and reliability. Ability to act with tact and discretion. Good telephone etiquette. Self-motivated and flexible. The successful candidate will be required to obtain

a Security Clearance within a year of employment.

**DUTIES** : A successful candidate will be required to perform the following duties: Provide

secretarial and clerical support to the Directorate. Receive telephone calls and refers the calls to the correct role players. Operate office equipment like fax machines and photocopiers. Coordinate all travel and related logistical arrangements for the Director. Compile and submit subsistence and travel (S&T) claim. Arrange meetings and events for the Director. Identify venues, invites role player, organises refreshments and sets up schedules for meetings and events. Record basic minutes of the meetings of the Director. Draft routine correspondence and reports. Establish and maintain filing system in the Directorate. Manage incoming and outgoing documents. Handle the procurement of standard items like stationary, refreshments etc. Remain abreast with the procedures and processes that apply in the DOD to ensure

efficient and effective support to the Directorate.

**ENQUIRIES** : WO1 N. Oosthuizen Tel No: (012) 355 5259.

APPLICATIONS : Department of Defence, Human Resource Division, Chief Directorate HR

Development, Directorate Training Systems Integrity, Private Bag X159, Pretoria, 0001 or hand deliver at Department of Defence, HR Division, Chief Directorate HR Development, Directorate Training Systems Integrity, Armscor Building, 370 Nossob Street, Erasmuskloof, Pretoria or emailed to

ncediwe.ledwaba@dod.mil.za