

**PROVINCIAL ADMINISTRATION: KWAZULU NATAL
DEPARTMENT OF HEALTH**

<u>APPLICATIONS</u>	:	All applications to be posted to: The Chief Executive Officer, Harry Gwala Regional Hospital, Private Bag X509, Plessislaer, 3216. or hand delivered to the box main gate behind the security office. Applicants can send their Z83s and CVs using the following email address: HGRH.Recruitment@kznhealth.gov.za
<u>FOR ATTENTION</u>	:	Mr. T.C. Manyoni
<u>CLOSING DATE</u>	:	30 June 2025
<u>NOTE</u>	:	The following documents must be submitted: Application for Employment Form (Form Z.83), which is obtainable at any Government Department OR from the website - www.kznhealth.gov.za. Comprehensive CV (with detailed experience) with full record of service, stating duties performed/performing and years of experience written in full e.g. 01/01/2025. Copies of Qualifications, Registration Certificates and drivers licence must not be submitted when applying for employment. Only shortlisted candidates will be requested to bring certified copies on or before the day of the interview. Reference Number must be indicated in the column provided on the form Z.83. NB: Failure to comply with the above instructions will disqualify applicants. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Please note that applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of advertisement, please accept that your application was unsuccessful. Harry Gwala Regional Hospital is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within three months of the closing date of this advertisement, please accept that your application was unsuccessful. NB: Please ensure that your application reaches this office not later than 16h00 on weekdays.
OTHER POST		
<u>POST 20/63</u>	:	<u>OPERATIONAL MANAGER NURSING (PRIMARY HEALTH CARE) – TAYLORS, NXAMALALA AND NTEMBENI PHCs REF NO: PHC 01/2025 (X3 POSTS)</u>
<u>SALARY</u>	:	R695 096 – R789 861 per annum. Other Benefits: 13th Cheque, Plus 8% Inhospitable Area Allowance, and Medical Aid: Optional (Employee must meet Prescribed Requirements)
<u>CENTRE REQUIREMENTS</u>	:	Harry Gwala Regional Hospital
	:	Senior Certificate /Grade 12, Diploma/Degree in General Nursing and Midwifery (obtainable from University/ College). Registration certificate with SANC as a General Nurse and Midwife, Post basic qualification with a duration of at least 1 year in Curative Skills in Primary Health Care accredited with the SANC, Computer literacy with a proficiency in MS Office Software applications, Code B drivers' licence unendorsed. Experience: A minimum of Nine Years' recognisable nursing experience after registration as Professional Nurse with the SANC in General Nursing, atleast Five Years of that period must be recognisable experience after obtaining one year post basic qualification in Primary Health Care. Financial Management, Leadership, organizational, decision making, problem solving and conflict management, Knowledge of public service policies and other Health Related prescripts, Sound knowledge of code of conduct, Good interpersonal skills, Human Resources Management and Labour Relations Act.
<u>DUTIES</u>	:	Manage, facilitate and supervise provision of comprehensive core package of Service at PHC level including priority programs and quality improvement programs, in conjunction with professional and legal framework. Provide Quality Comprehensive Primary Health Care through conducting supervision to teams working within the facility and Outreach Program. Supervise the

implementation of Integrated Multi Stakeholder Health Promotion and Well-being Strategy through maintenance of inter-sectoral collaboration with other government structures of Operation Sukuma Sakhe. Assist and facilitate development of the Operational plan, monitor the implementation and submit progress reports. Conduct clinical audits and ensure implementation of quality improvement plans supported by strong work ethics. Display a concern for patients, promoting and advocating proper treatment and care including willingness to respond to client's needs, requirements and work as part of a multi-disciplinary team to ensure good nursing care that is cost effective, equitable and efficient. Ensure effective allocation, utilization and monitoring of resources in line with cost containment plan. Manage and co-ordinate smooth running and integration of the HAST program with facility. Ensure implementation, monitoring and evaluation of EPMDS in the operational area. Manage and support education, in-service training, and practice development initiatives in the facility, professional growth, ethical standards and participation in training and research. Deal with disciplinary and grievance matters including monitoring and managing absenteeism. Implement consequence management for non-compliance. Ensure Batho Pele Principles, National Core Standards and Ideal Clinic priorities are implemented. Monitor Clinic performances through capturing of complaints, compliments, suggestions, PSI's, PEC, waiting times etc. Provide safe and therapeutic environment that allows for practice of safe nursing care as laid down by the Nursing Act, Occupational Health and Safety Act. Ensure completion of accident/incident reports as they occur and timeous reporting. Coordinate special projects and health promotion in line with program goals of health calendar. Ensure accurate collation, analysis and verification of data within your jurisdiction prior to submission. Maintain constructive working relationship with all stakeholders i.e. inter-professional and multi-disciplinary team. Advocate and promote nursing ethos and professionalism in the facilities. Administer an evidence result-based monitoring system in the facilities. Supervise and support implementation of Community Oriented Primary Health Care. Report clinic performances to Assistant Manager Nursing. Participate in Primary Health Care Sub-District Meetings. Deputize Assistant Manager Nursing and take over his/her responsibilities in his/her absence.

ENQUIRIES
NOTE

- : MRS. N.M. Ngubane Tel No: (033) 395-4790
- : Employment Equity: Preference will be given to the following candidates as per Employment Equity target: All appointments will be made in accordance with the Employment Equity targets of the Hospital. People with disabilities are encouraged to apply