

		maintenance trend analysis and facility cost research. Contribute to the human resource-management.
<u>ENQUIRIES</u>	:	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Maupi MJ at 081 530 8921
<u>POST 19/176</u>	:	<u>ELECTRICAL ENGINEER GRADE A REF NO: LDOE 14/04/2025 (X1 POST)</u> Infrastructure Delivery Management
<u>SALARY</u>	:	R879 342 per annum, (inclusive package)
<u>CENTRE</u>	:	Head Office
<u>REQUIREMENTS</u>	:	A university degree in Engineering and/or equivalent qualification. Registration with ECSA as a Professional Engineer: Electrical Engineer. Minimum of Three Years' experience post qualification. Computer literacy. A valid South African driver's licence (with exception of person with disability Core and Competencies Process: Strategic Capability and Leadership skills People management and Empowerment skills Programme and Project Management skills Financial Management Skills. Computer Literacy. Knowledge: PFMA/Treasury Regulations/Practice Notes/ Instructions/Circulars. Provincial/Departmental Supply Chain Management Policies. National Building Standards Act of 1977 and Regulations. Occupational Health and Safety Act of 1993 and Regulations. Government Immovable Asset Management Act of 2007. South African Schools Act of 1996, Regulations and Guidelines. Promotion of Access to Information Act of 2000. Promotion of Administrative Justice Act of 2000.
<u>DUTIES</u>	:	Provide inputs to technical and functional norms and standards from an engineering perspective to be issued in terms of the Provincial Education Facilities Guidelines and National Education norms & standards. Monitor that infrastructure projects implemented by Implementing Agent[s] comply with approved engineering functional and technical norms and standards and that the planning and design are according to sound engineering principles code of practice. Monitor that planning and design completed through insourced engineering services is done according to sound engineering principles and according to norms and standards and code of practice. Update functional and technical norms and standards updated based on learning generated through Post Project and Post Occupancy Evaluation [POE] exercises. Maintain electrical engineering norms.
<u>ENQUIRIES</u>	:	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Maupi MJ at 081 530 8921.
<u>POST 19/177</u>	:	<u>TOWN & REGIONAL PLANNER REF NO: LDOE 13/04/2025 (X1 POST)</u> Infrastructure Delivery Management
<u>SALARY</u>	:	R866 304 per annum, (inclusive package)
<u>CENTRE</u>	:	Head Office, Polokwane
<u>REQUIREMENTS</u>	:	University B Degree in Town and Regional Planning or equivalent qualification. Registered as Built Environment Professional: Town Planner with SACPLAN. Valid Driver's Licence. Computer literate. Minimum of Six Years' experience post qualification. Core and Competencies Process: Strategic Capability and Leadership skills. People management and Empowerment skills. Programme and Project Management skills Financial Management Skills. Computer Literacy. Knowledge: South African Schools Act of 1996, Regulations and Proclamations. Guidelines issued by DBE in terms of functional and technical Norms and Standards. Construction Industry Development Board Act of 2000 and Regulations. Spatial planning systems and norms of Government. National Building Standards Act of 1977 and Regulations. Town and Regional Planner Act of 1994. PFMA, Treasury Regulations, Treasury Practice Notes and Circulars. Government Immovable Asset Management Act of 2007. Occupational Health and Safety Act of 1993 and Regulations. Public Service Act 1999 and Regulations. National Environmental Management Act of 1998. Relevant Provincial Land Administration Legislation.
<u>DUTIES</u>	:	Assist in aligning town planning infrastructure modelling to the Departmental Service Plan. Assist in preparing input for Strategic Plan, Annual Performance Plan and Annual Report. Assist in preparing inputs to the Directorate

		Infrastructure Delivery Management in terms of the implementation of Project Briefs and related requests on town planning specific information. Assist to prepare inputs to the Directorate Infrastructure Delivery Management for the procurement strategy and the Infrastructure Programme Management Plan [IPMP]. Assist in preparing inputs to Directorate Infrastructure Delivery Management for the Medium, Annual and Adjustment Budgets.
<u>ENQUIRIES</u>	:	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Maupi MJ at 081 530 8921.
<u>POST 19/178</u>	:	<u>ASSISTANT DIRECTOR: EXPENDITURE MANAGEMENT REF NO: LDOE 16/04/2025 (X1 POST)</u> ECD Conditional Grant
<u>SALARY</u>	:	R468 459per annum
<u>CENTRE</u>	:	Head Office
<u>REQUIREMENTS</u>	:	A National Diploma or degree in Finance/Accounting as recognised by SAQA.A minimum of three (3) years' experience. Experience in ECD will be an added advantage. A valid South African driver's licence (with exception of person with disability. Core And Process Competences Sound knowledge of the Public Finance Management Act and Treasury Regulations will serve as a strong recommendation. Ability to understand, interpret and correctly apply financial policies and prescripts. Must be computer literate and have knowledge of Microsoft packages, understanding of the financial and accounting processes. Well-developed reasoning, mathematical, analytical, innovative thinking and problem-solving ability. Ability to effectively compile and present reports. Must be knowledgeable with Human Resource Management (People Management Knowledge: Sound knowledge of the Public Finance Management Act and Treasury Regulations will serve as a strong recommendation. Ability to understand, interpret and correctly apply financial policies and prescripts. Must be computer literate and have knowledge of Microsoft packages, understanding of the financial and accounting processes. Well-developed reasoning, mathematical, analytical, innovative thinking and problem-solving ability. Ability to effectively compile and present reports. Must be knowledgeable with Human Resource Management (People Management) practices. Skills: Well-developed verbal, written communication skills with good interpersonal relations. Ability to effectively lease and communicate with clients. Team player, receptive to suggestions and focused on zero defect. Positive, loyal, creative and trustworthy.
<u>DUTIES</u>	:	Ensuring payments to all funded ECD centres on time. Ensure a detailed check on documentation. Execute all queries emanating from suppliers promptly and compile a prompt response to all audit queries relating to accounts payable. Reporting and rectifying any deviation found i.r.o contract/instruction and delegations prior to approval of payments. Follow up on all payment documents received late for payments and make sure that appropriate preventative action taken with respect to thereof. Preparation of journals and reconciliation of all ECD centres paid quarterly. Knowledge in respect of foreign payments. Reporting all financial misconduct as required by the prescripts. Keeping the relevant statistics for management purposes. Ensure the safe keeping of all transactions supporting documentation, files and data for audit purposes in accordance with prescripts. Evaluate and maintain security measures. Train, guide, supervise and develop finance admin clerks in the sub-directorate. Consolidate Means of Verification (MOV) of funded ECD centres. Ensure call for proposal for funding of ECD centres is conducted on time. Maintain database of funded ECD centres. Consolidate weekly, monthly, and quarterly reports. Attend National, Provincial and District meetings.
<u>ENQUIRIES</u>	:	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Maupi MJ at 081 530 8921
<u>POST 19/179</u>	:	<u>ASSISTANT DIRECTOR: QUANTITY SURVEY REF NO: LDOE 17/04/2025</u> Sub – Directorate: ECD
<u>SALARY</u>	:	R468 459 per annum
<u>CENTRE</u>	:	Head Office