

Application Box, First Floor, Reception, East Tower, Momentum Building, 329 Pretorius Building, Pretoria, 0001 or <https://forms.office.com/r/X2XaVPasWu>

<b><u>POST 31/44</u></b>	:	<b><u>SENIOR AUDITOR: COMPUTER AUDIT AND DECISION SUPPORT REF NO: 25/76/DG</u></b>
<b><u>SALARY</u></b>	:	R468 459 - R551 823 per annum. The successful candidate will be required to sign a performance agreement.
<b><u>CENTRE REQUIREMENTS</u></b>	:	National Office: Pretoria
	:	An undergraduate qualification (NQF level 6) Degree in Auditing/Accounting or equivalent; A minimum of 1 year experience in Auditing; Knowledge and understanding of Public Finance Management Act, relevant governance prescripts, including Treasury Regulations and interpretation of statutes. Skills and Competencies: Good communication skills (verbal and written); Creative thinking; Customer service orientation; Problem solving and analysis; Self-management; Financial management; Computer literacy; Planning and organizing; Interpersonal skills; Ability to work in a team.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Control the adequacy and effectiveness of internal controls in the IT environment; Identify application controls (input processing and output controls); Evaluate integrity, availability and security of management information; Render operational administrative support.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Mr R Chauke Tel No: (012) 315 1329
	:	Quoting the relevant reference number, direct your application to: Postal address: The Human Resources: Department of Justice and Constitutional Development, Private Bag X81, Pretoria, 0001.or Physical address: Application Box, First Floor Reception, East Tower, Momentum Building, 329 Pretorius Street, Pretoria or <a href="https://forms.office.com/r/X2XaVPasWu">https://forms.office.com/r/X2XaVPasWu</a>
<b><u>POST 31/45</u></b>	:	<b><u>PROVISIONING ADMINISTRATIVE OFFICER REF NO: 25/VA32/NW</u></b>
<b><u>SALARY</u></b>	:	R325 101 – R382 959 per annum. The successful candidate will be required to sign a performance agreement.
<b><u>CENTRE REQUIREMENTS</u></b>	:	Provincial Office: Mahikeng
	:	An NQF level 6 qualification as recognized by SAQA in Financial Management/Public Management/Administration/Auditing/Cost Management/Supply Chain Management/Logistics/Purchasing Management/Business Management/Financial Accounting; A minimum of 3 years' experience in Supply Chain Management; Knowledge and understanding of Financial Management and regulatory framework/guidelines, prescripts, the Public Service Act, the Public Service Regulations, Treasury Regulation, Departmental Financial Instructions, the Public Finance Management Act, Supply Chain Management, Interpretation and application of policies, prescripts and procedures; Knowledge of assets management framework and policies, Basic Accounting System (BAS).Skills and competencies: Good communication skills; Creative thinking; Citizen Service Orientation; Decision making; Diversity citizenship; Problem analysis; Planning and organizing skills; Ability to work in a team; Technical Proficiency, Computer literacy.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Administer and implement the Supply Chain demand management framework and policies; Render contract administration services; Administer asset disposal; Update the asset register; Render general clerical support services; Provide effective people management.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Ms. PM Seletedi Tel No: (018) 397 7088/7106
	:	Quoting the relevant reference number, direct your application to: The Provincial Head, Private Bag X2033, Mmabatho, 2735 or hand deliver it at 22 Molopo Road, Ayob Gardens, Mafikeng or <a href="https://forms.office.com/r/X2XaVPasWu">https://forms.office.com/r/X2XaVPasWu</a>
<b><u>POST 31/46</u></b>	:	<b><u>SENIOR HUMAN RESOURCE OFFICER REF NO: 25/VA30/NW</u></b>
<b><u>SALARY</u></b>	:	R325 101 – R382 959 per annum. The successful candidate will be required to sign a performance agreement.
<b><u>CENTRE REQUIREMENTS</u></b>	:	Provincial Office: Mahikeng
	:	Grade12/ NQF level 4 qualification as recognized by SAQA, A minimum of 3 years working experience in a Human Resource Management environment at a clerical level, Knowledge of PERSAL System, Human Resource Management Directives/Policies, Knowledge and understanding of the Human