



**The University of Zululand subscribes to the principles of the Employment Equity Act**

**CAMPUS DIRECTOR: RICHARDS BAY CAMPUS**

**REF: RB2025/08/BA40**

The purpose of the University Campus Director position is to provide strategic leadership, oversight, and management of the university's physical campus environment. The Campus Director will ensure that the campus is safe, functional, aesthetically pleasing, and remains a sustainable environment that supports the academic and social activities of the university community.

This position will report to the Vice Chancellor and will work collaboratively with other university departments to achieve institutional goals.

### **KEY ACTIVITIES**

This position will focus on the following key areas:

- Effective management of all facilities and infrastructure on campus.
- Mediating between students and staff
- Networking and collaboration with key stakeholders
- Managing custodial services: landscaping, and grounds maintenance to ensure a clean, safe, and attractive campus environment.
- Developing and implementing policies and procedures related to campus operations and security.
- Identifying and assessing potential risks to campus operations, safety, and infrastructure.
- Crisis management during emergencies and academic disruptions
- Promote effective communication and collaboration across campus departments.

## **MINIMUM REQUIREMENTS**

The University is looking for a Director who meets the following minimum requirements:

- A Bachelor's Degree in Business Management or Social Sciences.
- Five (5) years' experience in a managerial role.
- At least 2 of these years must have been served in the higher education environment.
- Ability to set a vision for the campus that is aligned with student wellbeing.
- Ability to work under pressure and
- Organisational and management skills.

## **Knowledge**

Knowledge of

- Higher Education environment.
- Principles and processes for providing customer and personal services. Strategic and financial planning activities.
- Project Management principles.
- Public health policies/ practices.
- Safety, Risk Management and Occupational Safety.

**Closing date of applications: 31 August 2025**

**Applications must include the following which are critical to evaluate all applications received:**

- A brief motivation why you should be the preferred candidate.
- A detailed Curriculum Vitae.
- Certified copy of ID.
- Certified copies of all degrees/diplomas.
- Names and contact details of at least three references (one must be from a current or recent superior)

For the application form, please log on to the University website and click on vacancies (<http://www.unizulu.ac.za/vacancies/>).

To apply for this position please email the application form and the required documentation to Mr. ES Ferreira at [FerreiraE@unizulu.ac.za](mailto:FerreiraE@unizulu.ac.za) by no later than **12:00** on the closing date stated above.

The University reserves the right not to make an appointment in the position as advertised.

**No hand delivered or postal applications will be accepted. Please clearly indicate the reference number for the respective application.**

**By applying for this vacancy, you accept the recruitment and selection process of UNIZULU. The University reserves the right not to make an appointment in the position as advertised.**

**Communication will be entered into with shortlisted candidates only.**

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