

DEPARTMENT OF TREASURY

The KwaZulu-Natal Department of Provincial Treasury is an equal opportunity, affirmative action employer and preference will be given to previously disadvantaged groups.

<u>APPLICATIONS</u>	:	KwaZulu-Natal Provincial Treasury, P O Box 3613, Pietermaritzburg, 3200 or 145 Chief Albert Luthuli Road Pietermaritzburg, 3200. Applications can also be submitted via the e-services system, please access this site (eservices.gov.za)
<u>FOR ATTENTION</u>	:	Ms SL Ngema
<u>CLOSING DATE</u>	:	29 August 2025
<u>NOTE</u>	:	Note The new Z83 form must be used effective 1st January 2021 and can be downloaded at www.dpsa.gov.za-vacancies . The Z83 must be accompanied by a comprehensive Curriculum Vitae. Only provisionally shortlisted applicants will be contacted and requested to submit their supporting documents. The Z83 must be completed in full. The Department will also conduct reference checks with HR of current /previous employer(s) beside the references provided on CV. Candidates will be subjected security screening and a technical assessment. Under no circumstances will be faxed, emailed and late applications be accepted. The Department discourages applications that are registered and will not be held responsible for applications sent via registered mail which are not collected from the post office. It is the responsibility of the applicant to ensure that the application reaches the Department timeously. Should you not hear from the Department within 3 months of the closing date, please regard your application as unsuccessful. Regrettably, due to excessive budget cuts, the department is not in a position to meet any travel and subsistence costs relating to recruitment processes, or relocation and resettlement costs for successful candidates. Preferences: For Director posts, Females and people with disabilities who meet the requirements. For the Deputy Director post, African Females, African Males and people with disabilities who meet the requirements.

MANAGEMENT ECHELON

<u>POST 29/64</u>	:	<u>DIRECTOR: PROVINCIAL BUDGET REF NO: KZN PT25/35</u>
<u>SALARY</u>	:	R1 266 714 per annum, (all-inclusive annual package)
<u>CENTRE</u>	:	KZN Provincial Treasury, Pietermaritzburg
<u>REQUIREMENTS</u>	:	A 3 year Recognized Degree (NQF7) or higher qualification in Economics, Public Finance, Accounting or related field. SMS Pre-Entry Certificate prior to employment - please access this website for more information https://www.thensg.gov.za/trainingcourse/sms-pre-entry-programme . 5 years of experience at a middle/senior managerial level as a Budget Co-ordinator, Budget Manager or Budget Analyst in a public finance field (financial management, revenue and expenditure management and budgeting systems). A valid driver's license and people with disabilities without valid driver's licenses will be assisted by the department to meet work related travel obligations. Skills, Knowledge and Competencies: Public Finance Management Act. Treasury Regulations. Division of Revenue Act. Public Service Regulatory Framework. Public Finance Management – Best practices. National Treasury Guideline documents. South Africa's fiscal and monetary policy. Provincial policy priorities. Performance budgeting – best practices and guidelines. Vulindlela. Budget formulation. Basic Accounting System (BAS) and Standard Chart of Accounts (SCOA). In-Year Monitoring (IYM). Republic of South Africa Constitution. Public Service Act. Employee Performance and Management System. Project Management Principles. Service Delivery Framework Problem-solving, analytical and numeracy skills. Quantitative and econometric (statistical) analysis. Report writing and general (academic) writing skills. Verbal communication and presentation skills. Good interpersonal relations. Computer skills: Spreadsheets (MS Excel), word processing (MS Word). Research and analysis. Facilitating/ chairing meetings. Monitoring and forecasting. Project management. Budgeting and budgeting systems. Performance budgeting and strategic planning. Problem-solving skills. Human resource management. Strategic Planning Skill.
<u>DUTIES</u>	:	Analyse expenditure trends against budget, compile and submit consolidated expenditure reports. Oversee the process to compile the Adjustments Estimate for the province, draft the Adjustments Bill and provide input into the Adjustments Budget Speech. Oversee the processes to compile the Estimates of Provincial Revenue and Expenditure for the Province, draft the main

Appropriation bill and provide input into the speech. Manage, assess and control the implementation of the provincial budget – Compliance to the PFMA. Manage the development and implementation of policies. Manage the resources of the Directorate.

ENQUIRIES : Ms T Stielau Tel No: (033) 897 4308

POST 29/65 : **DIRECTOR: PUBLIC FINANCE REF NO: KZNPT 25/36**

SALARY : R1 266 714 per annum, (all-inclusive annual package)
CENTRE : KZN Provincial Treasury, Pietermaritzburg
REQUIREMENTS : A 3 year Recognized NQF level 7 qualification or higher qualification in Economics/Public Finance/Revenue or related field. SMS Pre-Entry certificate prior to employment- please access this website <https://www.thensg.gov.za/trainingcourse/sms-pre-entry-programme>. 5 years of experience at a middle/senior managerial level as a revenue co-ordinator, budget analyst in a public finance field/economic analysis environment. A valid driver's license and people with disabilities without valid driver's licenses will be assisted by the department to meet work related travel obligations. Skills, Knowledge and Competencies: Public Finance Management Act and Treasury Regulations. Division of Revenue Act. Public Service Regulatory Framework. Public Finance Management – Best practices. National Treasury Guideline documents. South Africa's fiscal and monetary policy. Provincial policy priorities. Performance budgeting – best practices and guidelines. Vulindlela. Budget formulation. Basic Accounting System (BAS) and Standard Chart of Accounts (SCOA). In Year Monitoring (IYM).

DUTIES : Research into revenue enhancement strategies, implementation of revenue enhancement strategies and provide management of revenue generation. Monitor and evaluate own revenue generation and collection by provincial departments and public entities. Research, develop, oversee the implementation and review of the KZN Provincial Equitable Share. Consolidate inputs and recommendations in terms of the revision and maintenance of Division of Revenue Act (DORA). Manage resources of the Sub-directorate.

ENQUIRIES : Ms T Stielau Tel No: (033) 897 4308

OTHER POST

POST 29/66 : **DEPUTY DIRECTOR: STRATEGIC PLANNING REF NO: KZNPT 25/37**

SALARY : R896 436 per annum, (all-inclusive package)
CENTRE : KZN Provincial Treasury, Pietermaritzburg
REQUIREMENTS : A Recognized 3-year (NQF Level 6) or higher qualification in Social Science (Policy Development Studied, M&E), Business Management, Public Administration. A minimum of 3 years junior management experience in a strategic planning management field. A valid Driver's License. People with disabilities without valid driver's licenses will be assisted by the department to meet work related travel obligations. Skills, Knowledge, And Competencies: Planning Frameworks Relevant legislation and plans, Public Service Regulation, 2016, MTEF and the budget Process, PFMA, Treasury Regulations, Public Service Act 1994, Strategic Plan Framework, Annual Performance Plan, Monitoring & Evaluation, National Treasury Strategic Planning, Advanced MS Office Applications, Service Delivery Framework, Employee performance and management system, Project management Act, Analytical skill, Leader skills, Planning skills, Organizational skill, Management skill, Computer Literacy skill, Policy Analysis/Development skill, Interpersonal relations skill, Presentation skill, Problem Solving Skill, Communication (verbal & written), Report writing skill, Negotiation skill, Risk management skill, Strategic planning skill, Research skill, Facilitation skill, Project Management skill, conflict management skill, Financial Management skill.

DUTIES : Manage the coordination of the department strategic and operational planning process. Develop and maintain strategic planning and reporting guidelines in the department (Strategic plans, Annual Performance Plan, Annual Operational Plan, Service Delivery Improvement Plan). Coordinate the submission and analysis of quarterly, bi-annual and annual report documents. Provide guidance & support to the line manager. Manage the resources of the sub-directorate.

ENQUIRIES : Ms. T Mgujulwa Tel No: (033) 897 4211