

DEPARTMENT OF WATER AND SANITATION

<u>APPLICATIONS</u>	:	All applications to be submitted online on the following link: https://erecruitment.dws.gov.za/
<u>CLOSING DATE</u>	:	22 August 2025
<u>NOTE</u>	:	Interested applicants must submit their applications via the online link https://erecruitment.dws.gov.za/ Other related documentation such as copies of qualifications, identity document, driver's license etc need not to accompany the application when applying for a post as such documentation must only be produced by shortlisted candidates during the interview date in line with DPSS circular 19 of 2022. With reference to applicants bearing professional or occupational registration, fields provided in Part B on the online Z83 must be completed as these fields are regarded as compulsory. Failure to complete or disclose all required information will automatically disqualify the applicant. No late applications will be accepted. Shortlisted candidates will be subjected to suitability checks (SAQA verification, reference checks criminal and credit checks). SAQA evaluation certificate must accompany foreign qualifications (only when shortlisted). Applications that do not comply with the above-mentioned requirements will not be considered. All shortlisted candidates pertaining to Senior Management Services (SMS) posts will be subjected to a technical and competency assessment and a pre-entry certificate obtained from the National School of government is required prior to the appointment. Candidates will be required to complete a financial disclosure form and undergo security clearance. Foreigners or dual citizenship holders must provide a police clearance certificate from country of origin (only when shortlisted). The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996) the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within three (3) months of this advertisement, please accept that your application has been unsuccessful. Faxed applications will not be considered. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets.

OTHER POSTS

<u>POST 28/142</u>	:	<u>DEPUTY DIRECTOR: WATER USE ASSOCIATION PRICING REF NO: 220825/01</u> Branch: Regulation Compliance and Enforcement CD: Economic And Social Regulation Dir: Raw Water Pricing Regulation
<u>SALARY</u>	:	R1 059 105 per annum (Level 12), (all-inclusive salary package)
<u>CENTRE</u>	:	Pretoria Head Office
<u>REQUIREMENTS</u>	:	A relevant NQF level 6 qualification. At least three (3) to (5) five years Assistant Director's or Principal / Chief Development Expert's experience in economics, accounting and / or financial management. Knowledge of the Water Service Act, National Water Act and the relevant water policies. Knowledge of Raw Water Pricing Strategy in terms of Section 56 of the National Water Act. Understanding of the PFMA and relevant regulations/circulars. Knowledge of project and programme management. Knowledge of Public Service Act, Public Service Regulations and Financial Management. Knowledge of inter-governmental relation. Report writing. Computer literacy. Problem solving and analysis. People management and empowerment. Client orientation and customer focus. Good communication skills both (verbal and written). Accountability and ethical conduct.
<u>DUTIES</u>	:	Manage review process of the tariffs determined by water user associations. Monitor the tariff consultation process between the WUA's and members and review the consultation reports. Manage the assessments for the performance of water user associations. Research the development of industry best practices through benchmarking. Provision of support to the review of water related contracts. The development of a model contract framework to facilitate

		the contractual agreements between the WUA and its members, the department and / or water management institutions. Manage the development and implementation of pricing regulatory models. Monitor the compliance with the rules on regular intervals and develop assessment reports. Manage the project on the review of the raw water use pricing strategy as and when required. Provide business planning, general management of the sub-directorate. Coordinate the compilation of the sub-directorate's monthly and quarterly reports on regular intervals.
<u>ENQUIRIES</u>	:	Mr M Lidzhade, Tel No: (012) 336 7392
<u>POST 28/143</u>	:	<u>DEPUTY DIRECTOR: INTERMEDIARY WATER PRICING REF NO: 220825/02</u> Branch: Regulation Compliance and Enforcement CD: Economic And Social Regulation Dir: Bulk Portable Water Price Regulation
<u>SALARY</u>	:	R1 059 105 per annum (Level 12), (all-inclusive salary package)
<u>CENTRE</u>	:	Pretoria Head Office
<u>REQUIREMENTS</u>	:	A relevant NQF level 6 qualification. At least three (3) to (5) five years Assistant Director's or Principal / Chief Development Expert's experience in Economics, Accounting and / or Financial Management (tariff of pricing) environment. Exposure to a tariff or pricing environment. Knowledge of the Water Service Act, National Water Act and the relevant water policies. Understanding of the MFMA and the relevant circulars. Knowledge of norms and standards for tariffs in terms of section 10 of the Water Services Act. Knowledge of financial management, financial planning and modelling. Knowledge of Public Service Act and Public Service Regulations. Understanding of intergovernmental sector (IGR), and local government sector in South Africa. Negotiation skills. Ability to write reports and submissions. Ability to compile presentations. Knowledge of project and programme management, and Financial Management. Computer literacy. Problem solving and analysis. People management and empowerment. Client orientation and customer focus. Good communication skills both (verbal and written). Accountability and ethical conduct.
<u>DUTIES</u>	:	Develop tariff determination standards and regulatory guidelines in relation to water pricing by bulk water providers. Analysis of tariffs input cost factors and all projections. Analysis of the interrelationship between economic and financial variables. Reconcile the implications of both economic and financial variables. Conduct performance assessment by bulk water institutions. Compile reports on the performance on annually basis at minimum. Manage the tariff consultation process. Oversee tariff consultation processes to ensure all affected parties are consulted. Management of human and financial resources. Prepare organisational plan, performance agreements and performance assessments.
<u>ENQUIRIES</u>	:	Ms T Nkomo Tel No: (012) 336 8444
<u>POST 28/144</u>	:	<u>SENIOR ADMINISTRATION OFFICER (HYDROLOGICAL DATA ARCHIVE) REF NO: 220825/03</u> Branch: Water Resource Management Dir: National Hydrological Services
<u>SALARY</u>	:	R397 116 per annum (Level 08)
<u>CENTRE</u>	:	Pretoria (Head Office)
<u>REQUIREMENTS</u>	:	An appropriate recognized National Diploma (NQF Level 6) in Public Administration /Public Management /Administrative Management/ Office Administration or Management. Three (3) to (5) years' experience in general administration related activities. Knowledge of Financial Administration and Records Management. The disclosure of a valid unexpired driver's license. Knowledge of Public Service Act and Regulations, Financial Procedures and Treasury Regulations, other relevant Prescripts governing Public Service and Batho Pele principles. Computer literacy, Communication skills (both verbal and written), Interpersonal relations, Organisational skills, Presentation skills, technical and interpersonal skills. People management, report writing, drafting of submissions and memoranda, good problem solving and analytical skills.
<u>DUTIES</u>	:	Responsible for the collection, organization, preservation, and retrieval of Hydrological Gauging weir's records and surface water flow gauging weir calibration reports. Ensure the maintenance of accurate and accessible

archives, supporting efficient information management and regulatory compliance. Co-ordinate the development of administrative documentation for projects including attendance registers, Codes of Conduct, Confidentiality Agreements and claim forms. Maintain an electronic database of appointees for different projects, coordinate and maintain office and logistical activities such as subsistence and travel claims, filing and scanning of documents, requisition of stationery, printing, document binding, e-mail, deliveries and other requests. Provide effective records management services to the Business Unit. Maintain records of all Files, correspondences, and Registers. Organizing, classifying, and maintaining physical and digital records in a systematic manner. Ensuring the long-term preservation and conservation of documents and other archival materials. Maintaining and updating archive databases, ensuring accuracy and accessibility of information. Scanning documents and managing the filing system, both physical and electronic. Maintenance of the hydrological gauging weir records filling room. Supervise subordinates.

ENQUIRIES

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Mr Z Maswuma Tel No: (012) 336 8784