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WE HAVE AN EXCITING CAREER OPPORTUNITY FOR:

PERMANENT POSITION:
DEPUTY DIRECTOR: COMPLIANCE SERVICES

APPLICATION REQUIREMENTS

- Complete the online job application form and attach all relevant and updated documents (Certified Qualification/s/Certificates, ID, and CV).
- Applicants should take note that they can be required to provide proof of original documents during the selection process.
- You will be requested to provide a brief description of your work experience relating to the vacancy.
- Applicants with membership in professional bodies need to provide a membership number and expiry date.
- If you are an internal applicant, your employee number will be required.
- Applicants are advised to use Google Chrome when applying for CoJ positions.

DISCLAIMER

- The City of Johannesburg is currently recruiting and will not demand payment in any form for any job placement. All vacancies are advertised in newspapers and on the CoJ website.
- The City of Johannesburg applies the principles of employment equity as per the National legislation and policy guidelines and will consider designated groups in line with these requirements. We are an equal-opportunity employer.
- By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process.
- However, registering your CV and/or receipt and acknowledgement of any kind shall not be an indication that your application will be successful and/or lead to employment.
- The City of Johannesburg shall not be liable for any damage, loss, or liability of whatsoever nature arising from your use of the job opportunity section of this website.
- The City of Johannesburg reserves the right not to make an appointment.
- Any misrepresentation or failure to disclose material information on the application form or CV will automatically disqualify your application.



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DEPUTY DIRECTOR: COMPLIANCE SERVICES

DEPARTMENT:	Public Safety
BRANCH:	Policy and Strategy – Stakeholder Management
DESIGNATION:	Deputy Director: Compliance Services
REMUNERATION:	R64 033.65 pm (basic salary, excluding benefits)
LOCATION:	Martindale

Minimum Requirements:

- Grade 12/ Matric Certificate.
- Degree in Law, Commerce, Corporate Governance or Risk Management (NQF level 7);
- 10 years' experience in compliance, including 4 years at in middle management;
- Valid driver's license.

Primary Function:

To assist the Public Safety department (the Department) in developing guidelines, processes and procedures required by law, rules, regulations, industry standard and internal policies to manage risk and demonstrate commitment to ethics, compliance and improve efficiency and transparency.

Key Performance Areas:

- Establish uniform compliance aligned with the city's compliance Framework;
- Develop uniformity and synergy between compliance processes and management;
- Lead stakeholder engagement and management;
- To manage all aspect of the finance in the control of the compliance services;
- Manage a coach staff in the unit to ensure all staff meet the departments objectives in line with borders organisational objectives and requirements;
- To control, consolidate analyse and submit various reliable reports;
- Practices good governance and management of Risk;
- The ability to identify and deal with ethical issues and conflicts pf interest;

Leading Competencies:

- Computer Literacy (Microsoft Word and Excel);
- Coordination skills;
- Time management Skills;
- People Management;
- Demonstrated skills in quantitative data analysis, data management and the presentation of results for the identification of best practices and informed decision making;
- Excellent written and oral communication skills in English land must be able to communicate and coordinate effectively with stakeholders.

Core Competencies:

- Knowledge of local, provincial and national political and legislative framework and dynamics;



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- Knowledge of Corporate Governance Principles (King Report VI);
- Knowledge of public Policy;
- Knowledge of the City's Council rules and procedures;
- Knowledge of Batho-p Pele philosophy, principle and intent (culture and citizenship).

“All suitably qualified candidates are encouraged to apply and will be considered. The City of Johannesburg applies the principles of employment equity as per National legislation and policy guidelines and will consider designated groups in line with these requirements. Preference will be given to previously disadvantaged groups, including those with disabilities. Appointments will be made in accordance with the approved Employment Equity Plan to promote its equitable representation in terms of race, gender and disability.”

Please take note that only online applications will be considered. Please apply by using the link below:

<https://share-eu1.hsforms.com/1mYc4TOffTXqbEc5L-p3dygew554>

APPLY ONLINE VIA THIS LINK: www.joburg.org.za

ENQUIRIES ONLY:

Contact Person: Jabulile Mtimkhulu

Tel No: 011 075 1580

CLOSING DATE: FRIDAY, 22 AUGUST 2025

Applicants are respectfully informed that, if no notification of appointment/response is received within six (6) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process. In terms of the Talent Acquisition Policy of the City of Johannesburg, you hereby consent to the following risk checks should your application be shortlisted:

- Credit Record,
- CV validation,
- Employment record verification,
- Criminal check, and
- Identity validation.