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DEPUTY DIRECTOR: PROGRAMME AND PORTFOLIO MANAGEMENT

DEPARTMENT: Group Information Communication and Technology Management
BRANCH: **Programme and Portfolio Management**
DESIGNATION: **Deputy Director: Programme and Portfolio Management**
REMUNERATION: R64 033.65 pm (basic salary, excluding benefits)
LOCATION: 27 Stiemens, JD House Building, Braamfontein

Minimum Requirements:
- Grade 12 / Matric Certificate; plus, a B Degree and or B tech in any field at NQF level 7 or Advanced Diploma in Project Management;
- 7 – 9 years' experience of IT and business / industry work experience with at least 4 years of leadership experience and 3 years of managing projects and /or project portfolios;
- Valid driver's license.

Primary Function:
Lead and manage multiple related IT projects and programmes as an integrated portfolio to deliver strategic business objectives for the municipality. The role ensures alignment initiatives with the municipality digital transformation strategy, driving benefits realization, cross project coordination, and stakeholder engagement across departments. Provide strategic oversight, risk and compliance management and ensures that governance standards are maintained across all programmes under their control.

Key Performance Areas:
- Standardization of project management framework, standard operating procedures (SOP) and governance alignment;
- Integrated benefits realization;
- Programme Budgeting and financial oversight;
- Enterprise risk and compliance Management;
- Stakeholder and Executive engagement;
- Digital transformation leadership;
- Leadership and PMO integration;
- Performance management.

Leading Competencies:
- Microsoft and program delivery (Experience in Waterfall, Hybrid and Agile methodologies;
- Leadership skills;
- Risk management skills;
- Good communication skills;
- Report writing skills.

VACANCY CIRCULAR

117/2025

City of Johannesburg

Publication Date:
Wednesday, 17 September 2025

Closing Date:
Wednesday, 01 October 2025

This Vacancy is open to Employees of the City of Johannesburg and External Candidates

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Core Competencies:

- Knowledge of PMBOK principle;
- Knowledge of Agile Principles of Prince II;
- Knowledge of Microsoft Projects (MSP) or DevOps;
- Risk management.

"All suitably qualified candidates are encouraged to apply and will be considered. The City of Johannesburg applies the principles of employment equity as per National legislation and policy guidelines and will consider designated groups in line with these requirements. Preference will be given to previously disadvantaged groups, including those with disabilities. Appointments will be made in accordance with the approved Employment Equity Plan to promote its equitable representation in terms of race, gender and disability."

Please take note that only online applications will be considered. Please apply by using the link below:

https://share-eu1.hsforms.com/15xZTlT-HR3-29rFH6SbXXgew554

APPLY ONLINE VIA THIS LINK: www.joburg.org.za

ENQUIRIES ONLY:
Contact Person: Vuyo Mazamisa
Tel No: 011 407 6698

CLOSING DATE: WEDNESDAY, 01 OCTOBER 2025

Applicants are respectfully informed that, if no notification of appointment/response is received within six (6) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process. In terms of the Talent Acquisition Policy of the City of Johannesburg, you hereby consent to the following risk checks should your application be shortlisted:

- Credit Record,
- CV validation,
- Employment record verification,
- Criminal check, and
- Identity validation.

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