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DEPUTY DIRECTOR: COMPLIANCE SERVICES

DEPARTMENT: Public Safety
BRANCH: Policy and Strategy – Stakeholder Management
DESIGNATION: Deputy Director: Compliance Services
REMUNERATION: R64 033.65 pm (basic salary, excluding benefits)
LOCATION: 195 Main Road, Martindale

Minimum Requirements:

- Grade 12/ Matric Certificate.
- Degree in either Governance or Risk Management, Internal Audit, Public Management or Public Administration (NQF level 7);
- 8 years or more experience in the related field with 3 years at middle management level;
- Valid driver's license.

Primary Function:

To assist the Public Safety Department (the Department) in developing guidelines, processes and procedures required by law, rules, regulations, industry standards and internal policies to manage risk and demonstrate commitment to ethics, compliance, and improve efficiency and transparency.

Key Performance Areas:

- Establish uniform compliance aligned with the City's Compliance Framework;
- Develop uniformity and synergy between compliance processes and management;
- Lead stakeholder engagement and management;
- To manage all aspects of the finance in the control of the compliance services;
- Manage and coach staff in the unit to ensure all staff meet the department's objectives in line with broader organisational objectives and requirements;
- To control, consolidate, analyse and submit various reliable reports;
- Practice Good Governance and management of Risk;
- The ability to identify and deal with ethical issues and conflicts of interest.

Leading Competencies:

- Computer Literacy (Microsoft Word and Excel);
- Coordination skills;
- Time management Skills;
- People Management;
- Demonstrated skills in quantitative data analysis, data management and the presentation of results for the identification of best practices and informed decision making;
- Excellent written and oral communication skills in English, and must be able to communicate and coordinate effectively with stakeholders.



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Core Competencies:

- Knowledge of local, provincial and national political and legislative framework and dynamics;
- Knowledge of Corporate Governance Principles (King Report VI);
- Knowledge of Public Policy;
- Knowledge of the City's Council Rules and Procedures;
- Knowledge of Batho-Pele philosophy, principle and intent (culture and citizenship).

“All suitably qualified candidates are encouraged to apply and will be considered. The City of Johannesburg applies the principles of employment equity as per National legislation and policy guidelines and will consider designated groups in line with these requirements. Preference will be given to previously disadvantaged groups, including those with disabilities. Appointments will be made in accordance with the approved Employment Equity Plan to promote its equitable representation in terms of race, gender and disability.”

Please take note that only online applications will be considered. Please apply by using the link below:

<https://share-eu1.hsforms.com/12R2lO9oXTZa3AeP7vgrhLwew554>

ENQUIRIES ONLY:

Contact Person: Ramagodi Dikotla

Tel No: 011 064 0985

CLOSING DATE: THURSDAY, 02 OCTOBER 2025

Applicants are respectfully informed that, if no notification of appointment/response is received within six (6) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process. In terms of the Talent Acquisition Policy of the City of Johannesburg, you hereby consent to the following risk checks should your application be shortlisted:

- Credit Record,
- CV validation,
- Employment record verification,
- Criminal check, and
- Identity validation.