

		Delivery Innovation (SDI); Problem Solving and Analysis; People Management and Empowerment; Client Orientation and Customer Focus; Communication; Research; Computer Utilisation; Policy Formulation; Vetting; Investigation.
<u>DUTIES</u>	:	Implementation of MISS/PISP within the department and Municipalities; Implement and monitor access control system within the department and the municipalities; Implement security screening (vetting) procedures; Conduct information and physical security awareness workshops and on-job training; Supervising of private security service providers; Facilitate physical security support to the MEC's visits to municipalities; Conduct physical and information security audit.
<u>ENQUIRIES</u>	:	Ms. Malahlela Nora Tel No: (015) 294 2224
<u>POST 37/142</u>	:	<u>SYSTEM CONTROLLER: INSTITUTIONAL CAPACITY & INFOMATION SERVICES REF NO: CoGHSTA 38/25</u> Branch: Cooperative Governance
<u>SALARY</u>	:	R397 116.per annum (Level 8).
<u>CENTRE</u>	:	Polokwane
<u>REQUIREMENTS</u>	:	Matric plus an undergraduate qualification in Information Technology (NQF 6) or related as recognized by SAQA; Minimum of 2 years ICT experience. Valid South African driver's license (with exception of person with disability). Core And Process Competencies: Sound and in-depth knowledge of relevant prescripts, application of the legislative framework governing the public service e.g. Disaster Management Act, Disaster Management Framework, Public Service Act, Occupational Health and Safety ACT, PFMA. Skills & Knowledge: Research, Communication, Report writing, Computer Literacy, Information Technology, Financial Management.
<u>DUTIES</u>	:	Maintain the installed disaster management information management and communication systems; Capacitate the end-users on the usage of the current and the new information management in the municipalities; Identification of information management and communication modes (Data acquisition systems); Facilitate timely dissemination of early warning, public awareness and preparedness; Capture and update disaster management projects into the integrated disaster risk management database and Departmental GIS.
<u>ENQUIRIES</u>	:	Ms. Masha Raesibe Tel No: (015) 294 2068
<u>POST 37/143</u>	:	<u>DISASTER PRACTITIONER: RISK ASSESSMENT & REDUCTION POSTS REF NO: CoGHSTA 39/25</u> Branch: Cooperative Governance
<u>SALARY</u>	:	R397 116.per annum (Level 8).
<u>CENTRE</u>	:	Polokwane
<u>REQUIREMENTS</u>	:	Matric plus an undergraduate qualification Disaster Management (NQF 6) or related as recognized by SAQA; Minimum of 2 years relevant experience. Valid South African driver's license (with exception of person with disability). Core And Process Competencies: Sound and in-depth knowledge of relevant prescripts, application of the legislative framework governing the public service e.g. Batho Pele principles; public service act; Dynamics, culture and language of the target Community, Disaster Management Act, National Disaster Management Framework. Skills & Knowledge: Negotiation skills, Presentation skills, People management skills, Time management, Communication, Computer skill, Numeracy skill, Presentation skills, People management skills, Financial management skills.
<u>DUTIES</u>	:	Conduct risk assessment; Develop integrated disaster risk management plans; Develop and implement disaster risk reduction programmes; Develop and implement contingency plans for national and provincial events
<u>ENQUIRIES</u>	:	Ms. Masha Raesibe Tel No: (015) 294 2068
<u>POST 37/144</u>	:	<u>COMMUNITY DEVELOPMENT WORKER REF NO: CoGHSTA 40/25(10 POSTS)</u> Branch: Cooperative Governance
<u>SALARY</u>	:	R325 101.per annum (Level 7)
<u>CENTRE</u>	:	Blouberg Ward 06 Lepelle-Nkumi Ward 19 Mogalakwena Ward 01 & 09 Greater Giyani Ward 19

	Greater Letaba Ward 11 Makhuduthamaga Ward 09 & 20 Collins Chabane Ward 32 Makhado Ward 03
<u>REQUIREMENTS</u>	: Matric plus an undergraduate qualification in Public Administration/Public Management (NQF 6) or related as recognized by SAQA. National Certificate in Community Development will be an added advantage. Minimum of 1-year relevant experience and valid driver's license (with exception of person with disability). Core And Process Competencies: Sound and in-depth knowledge of relevant prescripts, Batho Pele principles; public service act; computer literacy; Dynamics, culture and language of the target Community Skills & Knowledge: Negotiation skills; Presentation skills; People management skills; Time management; Communication; Computer skills; Numeracy skill.
<u>DUTIES</u>	: Compile ward profiling; Identification of service delivery cases; Identification of community concerns; Conduct household visits.
<u>ENQUIRIES</u>	: Ms. Masha Raesibe Tel No: (015) 294 2068/Ms. Malahlela Nora (015) 294 2224
<u>POST 37/145</u>	: <u>SURVEY TECHNICIAN ASSISTANT REF NO: CoGHSTA 41/25</u> Branch: Cooperative Governance
<u>SALARY</u>	: R325 101.per annum (Level 7)
<u>CENTRE</u>	: Sekhukhune
<u>REQUIREMENTS</u>	: Matric plus an undergraduate qualification in Land Surveying (NQF 6) or related as recognized by SAQA. Minimum of 1-year relevant experience. Core And Process Competencies: Sound and in-depth knowledge of relevant prescripts, application of the legislative framework governing the public service e.g., Public Service Act, Labour Relation Act, PFMA, etc. Skills & Knowledge: Negotiation skills, Presentation skills, People management skills, Time management, Communication, both formal, and informal.
<u>DUTIES</u>	: Provision of logistical support for the spatial planner; Mapping of areas for Land Development planning; Maintaining survey plan room and ensure safe keeping of diagrams; Identification and confirmation of boundary and beacons; Confirmation of sites for deeds office.
<u>ENQUIRIES</u>	: Ms. Mabina Reneilwe Tel No: (015) 294 2046
<u>POST 37/146</u>	: <u>PERSONNEL OFFICER: PERFORMANCE MANAGEMENT & DEVELOPMENT SYSTEMS REF NO: CoGHSTA 48/25</u> Branch: Corporate Services
<u>SALARY</u>	: R269 499.per annum (Level 6)
<u>CENTRE</u>	: Polokwane
<u>REQUIREMENTS</u>	: Matric plus an undergraduate qualification in Human Resource Management (NQF 6) or related as recognized by SAQA. Core And Process Competencies: Sound and in-depth knowledge of relevant prescripts, application of the legislative framework governing the public service e.g., Public Service Act, Labour Relation Act, PFMA, etc. Skills & Knowledge: Negotiation skills; Presentation skills; People management skills; Time management; Communication, both formal and informal.
<u>DUTIES</u>	: Arrange e-permis user training support; Profiling the submitted performance agreements/instruments; Profiling the submitted semester review reports; Facilitate the processing of performance evidence; Process performance management system incentives
<u>ENQUIRIES</u>	: Ms. Mabina Reneilwe Tel No: (015) 294 2046