

**PROVINCIAL ADMINISTRATION: WESTERN CAPE
DEPARTMENT OF HEALTH AND WELLNESS**

In line with the Employment Equity Plan of the Department of Health it is our intention with this advertisement to achieve equity in the workplace by promoting equal opportunities and fair treatment in employment through the elimination of unfair discrimination.

NOTE : It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Kindly note that excess personnel will receive preference.

MANAGEMENT ECHELON

POST 39/322 : **DIRECTOR: INFRASTRUCTURE PLANNING**
Directorate: Infrastructure Planning

SALARY : R1 266 714 per annum, (A portion of the package can be structured according to the individual's personal needs)

CENTRE : Head Office, Cape Town

REQUIREMENTS : Minimum educational qualification: An appropriate undergraduate qualification (NQF level 7) in Engineering, Architecture, Urban and Regional Planning, or Quantity Surveying as recognised by SAQA, with at least 5 years' experience at a middle/senior managerial level. Post-graduate management qualification and registration as a Built Environment Professional with the relevant Council are desirable. The Pre-entry Certificate for the Senior Management Services is a requirement. Candidates not possessing this entry requirement can still apply but are requested to register for the course and complete it, as no appointment can be made in its absence. The course is available at the National School of Governance (NSG) under the name "Certificate for entry into the SMS", and full details can be sourced from the following link: <https://www.thensg.gov.za/trainingcourse/sms-pre-entry-programme/>. All costs associated here with are the responsibility of the applicant. Experience: Public sector management and/or related management experience in the planning and delivery of infrastructure programmes in the Health sector. Inherent requirement of the job: Valid driver's license. Competencies (knowledge/skills): In-depth knowledge of management and administrative processes in the Public Service. Proven knowledge and management experience in the planning and delivery of infrastructure programmes for the health sector. Knowledge of the built environment professions. Strong leadership, communication, stakeholder engagement, and project management skills.

DUTIES : Lead the strategic planning and alignment of infrastructure with integrated service delivery models. Develop, review, and manage infrastructure planning frameworks, norms and standards. Oversee the preparation of the User Asset Management Plan (U-AMP), Business Cases, and Project Briefs. Strengthen interdepartmental and intergovernmental collaboration. Lead infrastructure modelling and spatial planning for the health sector. Coordinate infrastructure inputs to the Department's Strategic Plan, Annual Performance Plan, and Infrastructure Programme Management Plan. Manage policy development and technical inputs to infrastructure prioritisation models. Implement systems for monitoring, evaluation, and post-occupancy assessments. Build internal capacity, lead high-performing teams, and foster stakeholder trust and engagement. Contribute to ethical governance by implementing risk management, aligning spending with PFMA/DORA, and fostering performance-based grant strategies.

ENQUIRIES : Dr L Angeletti-Du Toit at (071) 7947771

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

CLOSING DATE : 14 November 2025

NOTE : No payment of any kind is required when applying for this post. Candidates who have previously applied need not to apply again.

OTHER POSTS

<u>POST 39/323</u>	:	<u>PHARMACEUTICAL POLICY SPECIALIST GRADE 1 TO 2</u> Chief Directorate: Emergency & Clinical Services Support
<u>SALARY</u>	:	Grade 1: R1 093 611 per annum Grade 2: R1 193 706 per annum (A portion of the package can be structured according to the individual's personal needs).
<u>CENTRE</u>	:	Medicine Management, Laboratory and Blood Services Support (Cape Medical Depot)
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic qualification accredited with the South African Pharmacy Council (SAPC) that allows registration with the SAPC as a Pharmacist. Registration with the Professions Council: Current registration with the SAPC as a Pharmacist. Experience: Grade 1: A minimum of 3 years appropriate experience after registration as a Pharmacist with the SAPC. Grade 2: A minimum of 11 years appropriate experience after registration as a Pharmacist with the SAPC. Inherent requirement of the job: Willingness to travel and stay overnight for extended periods. Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Advanced clinical knowledge including rational medicine use and antimicrobial stewardship. In depth knowledge of pharmaceuticals listed in the Primary, Adult and Paediatric Hospital Levels and Tertiary/Quaternary National Essential Medicine Lists. Sound knowledge of the Pharmacy Act 53 of 1974, the Medicines and Related Substances Act 101 of 1965, and the Public Finance Management Act 66 of 1995. In depth knowledge of legislation and national policies relating to Pharmaceutical Services In depth knowledge of legislation and national policy relating to People Management and People Development as it relates to pharmacy personnel Knowledge of financial prescripts and the ability to set up and monitor budgets. Advanced analytical, Big Data management, research, report writing and computer (Full MS Office Suite) skills are required. Advanced training, verbal and written communication, organizational and interpersonal skills.
<u>DUTIES</u>	:	Serve as the appointed provincial antimicrobial stewardship champion and perform all related functions to strengthen rational use of antimicrobials in the province. Monitor provincial clinical guideline adherence and develop strategies to improve rational prescribing patterns and patient medicine use. Develop strategies to improve ward pharmacy. Serve as the Secretariat of the Pharmacy Medicine Management Committee (PMMC) to respond to service needs and act as liaison between relevant stakeholders. Support workforce management for the provision of a provincial pharmaceutical service by developing and maintaining staffing norms for pharmaceutical personnel, providing support to People Management in the appointment of Pharmacy Interns, Community service Pharmacists (CSPs) and Pharmacists' Assistants and managing their orientation and training and perform monitoring and evaluation functions. Manage Skills Enhancement projects for pharmaceutical staff, health care workers and students.
<u>ENQUIRIES</u>	:	Ms H Hayes Tel No: (021) 484-5678
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates may undergo a Competency Based Assessment. The pool of applicants may be considered for other vacant Pharmaceutical Policy Specialist posts within the Chief Director Emergency & Clinical Services Support, for a period of 3 months from date of advert provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Candidates will be subjected to a written/practical and oral assessment.
<u>CLOSING DATE</u>	:	07 November 2025
<u>POST 39/324</u>	:	<u>REGISTRAR (MEDICAL) (ANAESTHESIOLOGY) (X8 POSTS)</u> (4 Year Contract)
<u>SALARY</u>	:	R1 001 349 per annum, A portion of the package can be structured according to the individual's personal needs.)
<u>CENTRE</u>	:	Tygerberg Hospital, Parow Valley
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a

	Medical Practitioner. Registration with the Professions Council: Registration with the HPCSA as a Medical Practitioner. Inherent requirement of the job: A valid (code B/EB) driver's licence. Commuted overtime is compulsory. Emergency and after hour call cover. Each Registrar will be appointed in a specific training hospital but will be required to work across the distributed training platform. Competencies (knowledge/skills): Diploma in Anaesthesia [DA(SA)] successfully completed. Effective leadership & interpersonal skills. Appropriate and sufficient clinical experience since obtaining the degree of MBChB. Knowledge and practical skills. Appropriate Anaesthesiology experience.
<u>DUTIES</u>	: Provision of safe medical care to patients in the operating theatres and Intensive Care Units at Tygerberg Hospital and associated training hospitals. Provide clinical support to other medical and surgical disciplines at Tygerberg Hospital and associated training hospitals. Perform onsite after-hours duties as per call roster. Supervise and support medical interns and medical officers providing medical care on the service platform. Attend teaching program activities, tutorials and assessments as part of the registrar training program. Assist with the training of interns, medical students, nursing staff and paramedics. Learn critical skills required of an Anaesthesiology specialist. Involvement in research/audits relating to Anaesthesia, Critical Care, Pain and Peri-operative Medicine.
<u>ENQUIRIES</u>	: Prof S Chetty Tel No: (021) 938-9226
<u>APPLICATIONS</u>	: Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")
<u>NOTE</u>	: No payment of any kind is required when applying for the post. Appointment as Registrar will be for a maximum contract period of 4 years. It may become necessary to second/transfer staff to another hospital/institution during their period of training, in which case affected staff will be consulted prior to any decision being implemented. Registrars will function across health facilities, as per an agreed programme. Should registration with the HEI as a student be discontinued for any reason the appointment as a Registrar also discontinues. Consideration will be given to existing employees who are already on higher salary packages to retain their existing salary position, as personal. As such they are entitled to receive pay progression. Appointment as Registrar will be on contract. Employees in service who opt to continue with their pension benefits as Registrar, will be required to resign after completion of their registrarship should they not be successful for advertised Specialist positions. The Department of Health is guided by the principles of Employment Equity. Candidates with disability are encouraged to apply and an indication in this regard will be appreciated. Specific Registrar posts within the Department will be identified as part of the Affirmative Action programme to create a representative Specialist cadre in line with applicable procedures. Preference will be given to SA citizens/permanent residents with a valid identity document. Registrars will be required to register as post-graduates with Stellenbosch University according to the yearbook and guidelines. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status)".
<u>CLOSING DATE</u>	: 07 November 2025
<u>POST 39/325</u>	: <u>MEDICAL OFFICER GRADE 1 TO 3 (OBSTETRICS AND GYNAECOLOGY)</u>
<u>SALARY</u>	: Grade 1: R1 001 349 per annum Grade 2: R1 142 553 per annum Grade 3: R1 322 352 per annum (A portion of the package can be structured according to the individual's personal needs).
<u>CENTRE</u>	: Tygerberg Hospital, Parow Valley
<u>REQUIREMENTS</u>	: Minimum educational qualification: Appropriate qualification that allows registration with the Health Professional Council of South Africa (HPCSA) as Medical Practitioner. Registration with the Professions Council: Registration with the HPCSA as Medical Practitioner. Experience: Grade 1: None after

registration as Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 2:** A minimum of 5 years' appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** A minimum of 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Commuted overtime contract is compulsory, as well as the ability to work after-hours. Willingness to travel to drainage hospitals for outreach work. Competencies (knowledge/skills): Appropriate experience and skills in obstetrics and gynaecology care to manage a large labour ward at regional hospital level. Ability to work in a team and with all levels of staff. Must be able to do a Caesarean section safely and without supervision. Candidates should be able to do a basic gestational ultrasound scan. Computer literacy in MS Office mandatory.

DUTIES : Clinical management of all non-acute and emergency O&G presentations to the emergency centres (labour ward and gynae EC). Managing critically ill patients including resuscitation. Supervision and teaching of students, interns and midwives. Provide an efficient administration service regarding all clinical and non-clinical matters and medico-legal work. Provide guidance and leadership towards the realisation of strategic goals and objectives of the department. Ensure a cost-efficient service at clinical level with regards to laboratory services, blood, medicine, consumables, and equipment.

ENQUIRIES : Prof GS Gebhardt Tel No: (021) 938- 4638
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for the post. Candidates may be subjected to a competency test. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status)".

CLOSING DATE : 07 November 2025

POST 39/326 : **REGISTRAR (ORTHOPAEDICS)**
 (5-Year Contract)

SALARY : R1 001 349 per annum, (A portion of the package can be structured according to the individual's personal needs.)

CENTRE : Groote Schuur Hospital, Observatory
REQUIREMENTS : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with the Professions Council: Registration with the HPCSA as a Medical Practitioner. Inherent requirements of the job: Commuted overtime is compulsory. Participate in the after-hours call system. - Completion of CMSA 1B Intermediate examination. Competencies (knowledge/skills): Ability to work under pressure as part of a clinical team. Research interest and experience. ATLS, basic surgical skills and other courses. Appropriate and sufficient clinical experience since obtaining the degree of MBChB and after completion of internal rotations Completion of community service.

DUTIES : Teaching. Leadership. Research. Clinical Governance. Clinical Service: Patient care and assisting in theatre.

ENQUIRIES
APPLICATIONS

NOTE

- : Ms M van der Berg, email: marilyn.vanderberg@uct.ac.za
- : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). -Consideration will be given to existing employees who are already on higher salary packages to retain their existing salary position, as personal. As such they are entitled to receive pay progression. Appointment as a Registrar will be for a maximum contract period of 5 years. Employees in service who opt to continue with their pension benefits as Registrar, will be required to resign after completion of their registrarship should they not be successful for advertised Specialist positions. Should registration with the HEI as a student be discontinued for any reason the appointment of Registrar also discontinues. Applicants must indicate whether they have bursary obligations. Groote Schuur Hospital has adopted the department's ecosystem framing of its training platform. Accordingly, all registrar appointments may be called upon to work across this platform and may include rotations at Metro West and Rural East hospitals. This includes Red Cross War Memorial Children's Hospital, New Somerset Hospital, Mitchells Plain District Hospital, Victoria Hospital and George Provincial Hospital. -Please ensure that you attach an updated CV. -The Department of Health is guided by the principles of Employment Equity. Candidates with disability are encouraged to apply and an indication in this regard will be appreciated. Specific Registrar posts within the Department will be identified as part of the Affirmative Action programme to create a representative Specialist cadre in line with applicable procedures. Preference will be given to SA citizens/permanent residents with a valid identity document. Registrars will be required to register as post-graduates with University of Cape Town according to the yearbook and guidelines." -The pool of applications will be considered for vacancies within Groote Schuur Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

CLOSING DATE

- : 07 November 2025

POST 39/327

- : **MEDICAL OFFICER GRADE 1 TO 3 (PAEDIATRIC MEDICINE)**
Chief Directorate: Metro Health Services

SALARY

- : Grade 1: R1 001 349 per annum
Grade 2: R1 142 553 per annum
Grade 3: R1 322 352 per annum
(A portion of the package can be structured according to the individual's personal needs.)

CENTRE
REQUIREMENTS

- : Mitchell's Plain District Hospital
- : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Practitioner. Registration with the Professions Council: Registration with the HPCSA as Medical Practitioner. Experience: **Grade 1:** None after registration as Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 2:** A minimum of 5 years' appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** A minimum of 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A

minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: Post community service experience in Paediatrics and/or Neonatology is essential. Applicants must have a valid APLS/PALS certification. Participation in commuted overtime is compulsory. Willingness to participate in audits, research and quality improvement projects. Competencies (knowledge/skills): Ability to work in a professional multi-disciplinary team. Initiative, teamwork, planning, organizing and coordination demonstrated in quality improvement projects or community projects relevant to child health. Excellent interpersonal, administrative, communication, analytical and problem-solving skills. Display empathy for patients and their families, promote advocacy and facilitate holistic treatment. Good time management.

<u>DUTIES</u>	:	To render a comprehensive clinical service in Paediatrics and Neonatology covering day-time work and after-hours duties. To provide inpatient and outpatient care, including clinical teaching, administration, management and research. Support and provide clinical service in the Paediatric Emergency Centre. Attend to Paediatric referrals from the Emergency Centre and assist in immediate clinical care for children in this area. Use and update protocols and guidelines to provide a cost-effective service.
<u>ENQUIRIES</u>	:	Dr G Spittal Tel No: (021) 377-4330
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	07 November 2025
<u>POST 39/328</u>	:	<u>MEDICAL SPECIALIST GRADE 1 TO 3 (OTORHINOLARYNGOLOGY) (5/8TH POST)</u>
<u>SALARY</u>	:	Grade 1: R838 659 per annum Grade 2: R956 895 per annum Grade 3: R1 108 263 per annum (A portion of the package can be structured according to the individual's personal needs.)
<u>CENTRE REQUIREMENTS</u>	:	Tygerberg Hospital, Parow Valley Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Specialist in Otorhinolaryngology. Registration with the Professions Council: Registration with the HPCSA as Medical Specialist in Otorhinolaryngology. Experience: Grade 1: None after registration with the HPCSA as a Medical Specialist in Otorhinolaryngology. Grade 2: A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Otorhinolaryngology. Grade 3: A minimum of 10 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Otorhinolaryngology. Competencies (knowledge/skills): Ability to render high quality surgery for Tertiary and Secondary Otorhinolaryngology Head and Neck patients. Ability to render high quality surgery for pertinent elective otorhinolaryngology surgery. Ability to initiate own research projects and supervise research projects. Ability to render high quality teaching and training in ENT to registrars, medical officers, interns, medical students and other health care workers. Involvement in academic activities of Otorhinolaryngology

	Department. Strong ethical principles and relevant clinical and counselling skills. Computer literacy. Leadership-, interpersonal- and organisational skills. High level of competencies in the field of secondary, tertiary, elective, and emergency ENT surgery. This would include Head and Neck surgery.
<u>DUTIES</u>	: Definitive care of ENT patients and quality assurance of clinical services in ENT. Deal with expected share of patient workload per day, providing the best possible level of care and resulting in satisfied patients. Support more junior staff in their patient management. Leading and participating in assessment and definitive care of ENT cases. Teaching and training. Informal teaching in the clinical areas and/or formal lectures, seminars and tutorials. Participates in the academic program, congresses, and workshops. -Research and data capture. Supervision of data collection. Data management and reporting of data audits. Creating opportunities for research and data utilization for MMed studies. Writing articles for publication. Clinical governance and administrative management. Supervision and performance of administrative tasks, related to submission of reports, statistics, data collection, staff administration and medico-legal documentation. Clinical governance of ENT surgery. Training Workshops, Courses and Congresses of highest possible standard to provide Continuing Medical Education for GP's, ENT trainees and qualified Specialists.
<u>ENQUIRIES</u>	: Dr J Grobbelaar Tel No: (021) 938- 9318
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time registration as Medical Specialist in Otorhinolaryngology with the relevant council (including individuals who must apply for change in registration status)".
<u>CLOSING DATE</u>	: 07 November 2025
<u>POST 39/329</u>	: <u>ARCHITECT PRODUCTION GRADE A TO C (CONTRACT POST)</u> Directorate: Tygerberg PPP Unit
<u>SALARY</u>	: Grade A: R761 157 per annum Grade B: R866 304 per annum Grade C: R976 029 per annum (A portion of the package can be structured according to the individual's personal needs)
<u>CENTRE</u>	: Head Office, Cape Town (9 Lower Burg Street, Cape Town CBD)
<u>REQUIREMENTS</u>	: Minimum educational qualification: Bachelor's degree in architecture or relevant qualification. Registration with a professional council: Registration as Professional Architect with the South African Council for the Architectural Professions (SACAP). Experience: Grade A: At least 3 years' appropriate/recognisable experience in this profession after qualification. Grade B: At least 14 years' appropriate/recognisable experience in this profession after registration with SACAP as a professional. Grade C: At least 26 years' appropriate/recognisable experience in this profession after registration with the SACAP as a professional. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Willingness to travel within the Western Cape, and occasionally, nationally. Competencies (knowledge/skills): Computer literacy (CAD Software, MS Office and MS Excel). Experience in and understanding of the design and construction of complex buildings with specific reference to hospitals. Experience in the preparation of reports, drawings, submissions and presentations in English. All different types and forms of construction contracts. Knowledge of the following legislation: Construction Industry Development Board Act of 2000 and Regulations. PFMA/Division of Revenue Act /Treasury Regulations/Practice Notes/ Instructions/Circulars/ Construction Procurement System. Specifically: Treasury Regulation 16 (TR16), issued under the Public Finance Management Act (PFMA) for national and provincial governments. Provincial/Departmental Supply Chain Management Policies. Promotion of Access to Information Act of 2000. Promotion of Administrative Justice Act of 2000. Expanded Public Works Programme. Broad Based Black Empowerment Act of 2003. Preferential Procurement Act of 2000 and Regulations. Architectural Profession Act of

	2000. Engineering Profession Act of 2000. Architects Profession Act of 2000. National Building Standards Act of 1977 and Regulations. Government Immovable Asset Management Act of 2007. Occupational Health and Safety Act and Regulations of 1993. Project and Construction Management Professions Act of 2000. Health Act and Regulations, Act 61 of 2003. National Environmental Management Act of 1998. Relevant Provincial Land Administration Legislation. ISO standards. Construction Procurement Standard as Issued by CIDB.
<u>DUTIES</u>	: Infrastructure Programme and Project Planning in line with PPP Regulations. Infrastructure Programme and Project Implementation and Monitoring Infrastructure Project Commissioning Infrastructure Programme and Project Evaluation Research/literature studies to keep up with new technologies, including interaction with relevant professional development boards/councils.
<u>ENQUIRIES</u>	: Mr T Koort, email: Thorpe.koorts@westerncape.gov.za
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Candidates who have previously applied need not to apply again.
<u>CLOSING DATE</u>	: 07 November 2025
<u>POST 39/330</u>	: <u>CLINICAL PROGRAMME COORDINATOR GRADE 1 (COMPREHENSIVE HEALTH)</u> Garden Route District
<u>SALARY</u>	: Grade 1: R549 192 per annum
<u>CENTRE</u>	: PHC Support & Outreach, Mossel Bay Sub-district
<u>REQUIREMENTS</u>	: Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. (This dispensation is only applicable for posts of Clinical Programme Coordinator where it is an inherent requirement of the post, incumbent to maintain registration with the SANC). Registration with the Professions Council: Registration with the SANC as a Professional Nurse and Midwife. Experience: A minimum of 7 years appropriate/recognisable experience in nursing after registration as Professional Nurse with SANC in General Nursing. Inherent requirements of the job: Valid (Code B/EB) driver's licence and willingness to drive government vehicles and mobile clinic (for outreach purposes) and travel. Competencies (knowledge/skills): Good interpersonal relations, leadership and communication skills (verbal and written). Knowledge of the Maternal-Child-Women's-Health, HIV/AIDS/STI/TB, Chronic Disease Management and Community Orientated Primary Care (COPC) Computer literacy (MS Word, Excel and PowerPoint). Ability to work independently and in a multi-disciplinary team.
<u>DUTIES</u>	: Provide comprehensive support (CBS, FBS, HAST) for the Mossel Bay Sub-district Primary Health Care management teams to enable implementation and realization of Western Cape and Garden Route District Health plans. Support the implementation and integration of Community Orientated Primary Care (COPC). Link, monitor, evaluate and coordinate COPC partners including but not limited to, funded Non-Profit Organisations (NPOs) and Private Provider Partners Support Mossel Bay Sub-District to achieve programmatic deliverables including Maternal and Child-Women-Health, First 1000 days strategies, HIV/AIDS/STI/TB, Mental Health, Chronic Disease Management, and realisation of ideal clinic status. Monitor and evaluate programme goals and targets including the collection, validation, interpretation and analysis of statistical data.
<u>ENQUIRIES</u>	: Ms A Lamprecht Tel No: (044) 604 - 6106
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Candidates will be subjected to a practical/written assessment. The pool of applications will be considered for vacancies within Garden Route District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	: 07 November 2025

<u>POST 39/331</u>	:	<u>PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY: PAEDIATRICS)</u> Chief Directorate: Rural Health Services
<u>SALARY</u>	:	Grade 1: R476 367 per annum Grade 2: R583 989 per annum
<u>CENTRE</u>	:	Paarl Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post-basic nursing qualification with a duration of at least 1 year accredited with the SANC in Child Nursing Science. Registration with the Professions Council: Registration with the South African Council (SANC) as a Professional Nurse. Experience: Grade 1: A minimum of 4 years appropriate/recognisable experience in Nursing after registration as a Professional Nurse with SANC in General Nursing. Grade 2: A minimum of 14 years appropriate/recognisable experience in nursing after registration as Professional Nurse with SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1-year post-basic qualification in Child Nursing Science. Inherent requirement of the job: Willingness to work shifts, night duty, overtime, public holidays and weekends. Competencies (knowledge/skills): Computer literacy (MS Word, Excel, Power point and Outlook). Knowledge of relevant legislation and policies of the Department of Health Western Cape. Implement skills to plan and organise the service by problem solving and decision making. Ability to function independantly, as well as in a multi-disciplinary team to ensure good patient care. Leadership towards the realisation of strategic goals and objectives in the Pediatric Department. Ability to communicate effectively (both written and verbal).
<u>DUTIES</u>	:	Ensure quality patient care regarding the identification of nursing needs, the planning & implementation of nursing care plans and the education of nursing personal as Professional Nurse in Paediatric department. Render and supervise specialized clinical nursing care and support staff with surgical and medical procedures. Utilise human, material and physical resources efficiently and effectively. Maintain & promote professional growth/ethical standards and development of self and others. Display of core values of the Department of Health & Wellness in the WCH. In the execution of duties, while practising within the legislation, regulations and protocols applicable to the public service.
<u>ENQUIRIES</u>	:	Ms B. Fourie Tel No: (021) 860-2696/2522
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification in: Paediatric Nursing Science with the South African Nursing Council. The pool of applications will be considered for vacancies within (Paarl Hospital), for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	07 November 2025
<u>POST 39/332</u>	:	<u>PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY: FIRST STAGE LABOUR, HRTG, ICU AND OPD) (X4 POSTS)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R476 367 per annum Grade 2: R583 989 per annum
<u>CENTRE</u>	:	Mowbray Maternity Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse and Midwife. Post-basic nursing qualification, with duration of at least 1 year, accredited with SANC in Advanced Midwifery and Neonatal Nursing Science. Registration with the Professions Council: Registration with the SANC as a Professional Nurse and Midwife.

Experience: **Grade 1:** A minimum of 4 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in Advanced Midwifery and Neonatal Nursing Science after obtaining the 1-year post-basic qualification in the relevant specialty. Inherent requirement of the job: Work within a shift system. Willingness to perform overtime when required. Willing to work public holidays, after-hours, night duty and weekend cover when required. Assist with relief duties and partake in overall specialised area functions, i.e. Team building, supervision, training, workshops and updates. Competencies (knowledge/skills): Computer literacy in Microsoft package. Knowledge and insight of relevant legislation and policy related to this nursing speciality within the public sector. Ability to promote quality patient care through the setting, implementation and monitoring of standards. Effective communication, interpretation, leadership, decision-making and conflict resolution and organisational skills.

DUTIES : Provide optimal, holistic specialised nursing care with set standards and within a professional/legal framework. Assist in managing the utilization and supervision of all resources effectively. Assist in effective management and utilization of human and financial resources to ensure optimal operational functions. To assist in the planning and co-ordination of training and research effectively. Assist to organize a cost-effective service daily and provide support to supervisor and management.

ENQUIRIES : Ms W Dyers Tel No: (021) 659-5570
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Short listed candidates will be subjected to a written and oral assessment. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification in Advanced Midwifery and Neonatal Nursing Science. The pool of applicants will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

CLOSING DATE : 07 November 2025

POST 39/333 : **PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY: DENTAL THEATRE)**
 Chief Directorate: Metro Health Services

SALARY : Grade 1: R476 367 per annum
 Grade 2: R583 989 per annum

CENTRE : Oral Health Centre, Tygerberg/Mitchell's Plain Platform
REQUIREMENTS : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Council (SANC) as a Professional Nurse. A post-basic nursing qualification with a duration of at least one year in Medical and Surgical Nursing Science: Operating theatre technique, which allows registration with SANC. Registration with the Professions Council: Registration with the SANC as a Professional Nurse. Experience: **Grade 1:** A minimum of 4 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in Operating Theatre after obtaining the 1-year post-basic qualification in the relevant specialty. Inherent requirements of the job: Valid drivers' licence. Willingness to work overtime and relief Nurse Manager when the need arises. Willingness to assist at other facilities within the Oral Health Services when the need arises. Competencies (knowledge/skills): Good communication, interpersonal relationships, exceptional leadership and conflict resolution skills.

	Ability to function/make decisions independently and as part of a multi-disciplinary team. Basic computer skills in MS Word, Excel, Outlook. Knowledge of relevant legislation and policies of the Department of Health Western Cape. Appropriate knowledge and experience in operating theatre. Knowledge of the Major Incident Disaster plan. Maintain professionalism and the display of core values of the Department of Health WCG in the execution of duties, while practicing within the legislation, regulations and protocols applicable to the public service.
<u>DUTIES</u>	: Provide optimal, holistic specialized nursing care within set standards and professional/legal framework within the Operating Theatre. Ensure the promotion of Quality Assurance, Infection Control and Prevention & Occupational Health & Safety within the Department. Ensure accurate record keeping for statistical and legal purposes. Assist with the coordination and implementation of the Ideal Hospital Framework in the Operating theatre and the institution for better quality patient care. Support the Unit manager/Operational manager in the co-ordination, organising and control over the activities, personnel, equipment, and stores in the unit to utilize human, material and physical resources efficiently and effectively.
<u>ENQUIRIES</u>	: Mr M Dubase Tel No: (021) 937-3083 / Ms N Mfecane Tel No: (021) 937-3200
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a written/practical and oral assessment. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification in: Medical and Surgical Nursing Science: Operating Theatre Nursing. -The pool of applicants will be considered for other posts within the Chief Directorate: Metro Health Services for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	: 07 November 2025
<u>POST 39/334</u>	: <u>INDUSTRIAL TECHNICIAN (HEAD OF UNIT: X-RAY/ IMAGING) (CLINICAL ENGINEERING)</u>
<u>SALARY</u>	: R468 459 per annum
<u>CENTRE</u>	: Tygerberg Hospital, Parow Valley
<u>REQUIREMENTS</u>	: Minimum educational qualification: National Diploma in Mechanical or Mechatronic Engineering (T; S or N stream), or registration as an Engineering Technician with the Engineering Council of South Africa (ECSA) in terms of the Engineering Profession of South Africa Act (Act 46 of 2000). Experience: Appropriate extensive and advanced practical experience after qualification on Medical Imaging equipment repairs like Ultrasound units, CT scanners, Mobile x-ray units, etc. Proof should be supplied of where practical experience was obtained and on what equipment. Management experience is required, and proof of managerial functions performed shall be supplied. Inherent requirement of the job: Valid driver's license and own reliable transport to perform standby and call-out duties if and when required. Competencies (knowledge/skills): Proven knowledge of health technology principles. Ability to compile technical specifications for medical equipment, especially Imaging Equipment. Excellent ability to do fault finding on equipment. Good written and verbal skills. Proven experience computer literacy (i.e. MS Word, Excel). Product specific technical training.
<u>DUTIES</u>	: Carry out advanced maintenance, repairs, calibration, modifications and installations of medical equipment. Train junior technicians and users on equipment. Ensuring that the equipment meets legal and safety requirements of the manufacturers and statutory bodies. Perform all administrative functions as required by the Clinical Engineering Department, managers and health Technology prescripts while ensuring compliance with the Occupational Health and Safety Act of 1993. Liaison with hospital and private sector staff while reporting to the Control Technician in charge of the Clinical Engineering Department at Tygerberg Hospital. Manage the X-ray workshop, including

		contract covering medical equipment and be willing to work within all Clinical Engineering disciplines. Advanced knowledge of managing, planning and organizing maintenance schedules.
<u>ENQUIRIES</u>	:	Ms M. Rossouw Tel No: (021) 938-4634
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for the post. Shortlisted candidates will be subjected to a practical test on day of interview.
<u>CLOSING DATE</u>	:	07 November 2025
<u>POST 39/335</u>	:	<u>DISTRICT FLEET MANAGER (X2 POSTS)</u> Chief Directorate: Emergency and Clinical Support Services
<u>SALARY</u>	:	R468 459 per annum
<u>CENTRE</u>	:	Emergency Medical Services, Garden Route and Metropole Districts
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Grade12 Certificate with appropriate Fleet Management experience. Experience: Extensive management experience in Fleet management services including competency in Fleetman and Vehicle Tracking management software or similar. Good supervisory skills. Competencies (knowledge/skills): Technical knowledge to identify shortcomings on vehicles. Good administrative, human resource management, financial management, leadership, project management, communication, interpersonal and conflict resolution skills. Computer literacy and competency in Excel, Word, PowerPoint. Knowledge of Fleet management and tracking systems. Knowledge of Government Motor Transport Circular 3/2019 and vehicle maintenance. Knowledge of Standard Operational Procedures on Fleet Management services.
<u>DUTIES</u>	:	Attend to emergency breakdowns, including after-hours repairs, accidents (EMS Fleet) and inter-departmental accident investigations and standby/call out duties as required. Supervise and assist with repairs and maintenance. Training of sub-ordinates. Overall supervision, administrative duties and cost-effective management of mechanical workshop. Minimizing fleet downtime and maximizing cost efficiency. Assisting with driving programs.
<u>ENQUIRIES</u>	:	Mr H Steenkamp Tel No: (023) 347-3360
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be expected to undergo a practical assessment.
<u>CLOSING DATE</u>	:	07 November 2025
<u>POST 39/336</u>	:	<u>ASSISTANT DIRECTOR: INFORMATION MANAGEMENT (SYSTEM MANAGER: CLINICAL SYSTEMS)</u> Directorate: Health Information Technology
<u>SALARY</u>	:	R468 459 per annum
<u>CENTRE</u>	:	Head Office, HIS Application Support Centre
<u>REQUIREMENTS</u>	:	Minimum educational qualification: An appropriate 3-year Diploma or Degree. Experience: Appropriate experience of hospital administrative and clinical processes. Appropriate experience working on Electronic Health Record systems/modules. Appropriate working experience and knowledge of Electronic Health Record systems / modules. Appropriate experience in training and supporting system users. Appropriate knowledge/experience of hospital fees and patient administration policies. Inherent requirements of the job: Valid driver's licence. Willingness to travel to WCDHW health institutions. Willingness to work overtime. Competencies (knowledge/skills): Good communication and interpersonal skills. Proven ability to work in a team environment. Ability to provide user training and support. Accurate data capturing skills. Computer literacy, including MS Office and MS Project. Knowledge of Clinicom, HECTIS, eCCR and other Hospital Information System modules. Understanding of Business Process Re-engineering. Understanding of system maintenance and enhancement process flow. Understanding and developing quality control processes.
<u>DUTIES</u>	:	Manage and control the Clinical systems / modules at all hospitals and clinics in the Western Cape. Maintain and update master files, documentation, access control, and print management. Manage and ensure updates of annual or ad hoc regulatory changes. Liaise with HIS management, hospital IT, and other stakeholders on clinical system matters. Provide end-user support and resolve

system problems for clinical systems. Update and maintain user manuals and clinical system procedures. Develop quality control script for system changes and manage test processes with formal outcome reporting. Develop system release notice for system changes and ensure user awareness. Identify training needs and provide training to users and core trainers. Assist with data quality assurance. Manage compliance of system release logs and exception reports. Drive business process re-engineering in clinical system-related areas across hospitals. Support development and administration of new clinical system modules. Manage Integrated Health Solution System Controllers. Collaborate with the Finance and clinical documentation team to ensure compliance of Clinical systems to hospital fee and patient administration policy and manage new enhancement requests to deployment where accepted. Provide ad hoc support to the Deputy Director: eHealth Systems.

<u>ENQUIRIES</u>	:	Mr J Maharaj Tel No: (021) 938-6513
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be required to undergo competency assessments/proficiency tests.
<u>CLOSING DATE</u>	:	07 November 2025
<u>POST 39/337</u>	:	<u>EMS STATION MANAGER GRADE 3 TO 6 (HEALTHNET)</u> Chief Directorate: Emergency and Clinical Services Support
<u>SALARY</u>	:	Grade 3: R397 308 per annum Grade 4: R480 108 per annum Grade 5: R562 119 per annum Grade 6: R624 288 per annum
<u>CENTRE</u>	:	Emergency Medical Services, Central Karoo
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Grade 3: Successful completion of the Immediate Life Support (ILS) that allows registration with the HPCSA as Ambulance Emergency Assistant (AEA). Grade 4: Successful completion of the Emergency Care Technician Course (ECT) that allows registration with the HPCSA as Emergency Care Technician (ECT). Grade 5: Successful completion of the Critical Care Assistant course (CCA) or National Diploma that allows registration with the HPCSA as a Paramedic. Grade 6: Successful completion of the B-Tech Degree that allows registration with the HPCSA as an Emergency Care Practitioner (ECP). Experience: Grade 3: Minimum of 3 years' experience after registration with the Health Professions Council of South Africa as Ambulance Emergency Assistant (AEA). Grade 4: Minimum of 3 years' experience after registration with the Health Professions Council of South Africa as Emergency Care Technician (ECT). Grade 5: Minimum of 3 years' experience after registration with the Health Professions Council of South Africa as a Paramedic. Grade 6: Minimum of 3 years' experience after registration with the Health Professions Council of South Africa as Emergency Care Practitioner (ECP). Registration with the Professions Council: Grade 3: Registration with the Health Professions Council of South Africa as an AEA. Grade 4: Registration with the Health Professions Council of South Africa as an ECT. Grade 5: Registration with the Health Professions Council of South Africa as a Paramedic. Grade 6: Registration with the Health Professions Council of South Africa as an ECP. Inherent requirement of the job: Current registration as an AEA, ECT, Paramedic or ECP. Valid code C1 driver's license. Valid Code 10 Professional driver's permit. Physical and mental fitness as an Emergency Services practitioner. Competencies (knowledge/skills): Excellent knowledge of all levels of emergency care protocols. Good communication and interpersonal skills. Computer literacy in the MS Office package. Report writing skills.
<u>DUTIES</u>	:	Manage pre-hospital Emergency Care Services within the geographic area and respond to incidents when required. Ensure that the maintenance of Emergency vehicles and equipment are managed effectively and efficiently. Maintain responsibility for the audit compliance with regards to Supply Chain Management and Human Resource matters, inclusive of the Station's budget allocation and facilitation of account payments for goods and services. Effectively manage and supervise staff in relation to the Human Resource and Labour Relations function. Ensure effective communication with regards to meetings, workshops, debriefs, compiling stats and report writing. Effective support to District Manager and act in management capacity when required.

<u>ENQUIRIES</u>	:	Mr J Jansen Tel No: (044) 802-2500 (District Manager, Central Karoo)
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for the post. Candidates are subjects to a practical. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within Emergency Medical Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post."
<u>CLOSING DATE</u>	:	07 November 2025
<u>POST 39/338</u>	:	<u>PARAMEDIC GRADE 2 TO 4 (EMS CRITICAL CARE TEAM) (X4 POSTS)</u> Chief Directorate: Emergency And Clinical Support Service
<u>SALARY</u>	:	Grade 2: R397 308 per annum Grade 3: R487 014 per annum Grade 4: R570 267 per annum
<u>CENTRE</u>	:	Emergency Medical Services, Critical Care Team
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Grade 2: Successful completion of the Critical Care Assistant programme or a Recognized National Diploma that allows registration with the HPCSA as Paramedic. Grade 3: Successful completion of the Critical Care Assistant (CCA) programme or a Recognized National Diploma that allows registration with the HPCSA as Paramedic or B Tech Degree that allows registration with the HPCSA as Emergency Care Practitioner. Grade 4: Successful completion of the Critical Care Assistant (CCA) programme or a Recognized National Diploma that allows registration with the HPCSA as Paramedic or B Tech Degree that allows registration with the HPCSA as Emergency Care Practitioner. Registration with the Professions Council: Grade 2: Registration with the HPCSA as Paramedic with CCA or National Diploma. Grade 3: Registration with the HPCSA as Paramedic with CCA or National Diploma or ECP. Grade 4: Registration with the HPCSA as Paramedic with CCA or National Diploma or ECP. Experience: Grade 2: 7 years after registration with the HPCSA as Paramedic (CCA). None after registration with the HPCSA as Paramedic with National Diploma. -Grade 3: Registered Paramedic (CCA) - 14 years after registration with the HPCSA as Paramedic. Registered Paramedic (NDip) - 7 years after registration with the HPCSA as a Paramedic. Registered ECP– None. -Grade 4: Registered Paramedic (CCA) - 24 years after registration with the HPCSA as Paramedic. Registered Paramedic (NDip) - 17 years after registration with the HPCSA as Paramedic. Registered ECP's -10 years after registration with the HPCSA as an ECP. Inherent requirements of the job: Valid code C1 driver's license. Valid professional driver's permit (PrDP). Physical and mental fitness. Competencies (knowledge/skills): Good communication and interpersonal skills. Excellent knowledge of all levels of emergency care protocols within the scope of registration category. -Computer literacy and skills. ACLS and PALS certifications. Previous Critical Care retrieval.
<u>DUTIES</u>	:	The primary purpose of this role: To perform advanced medical interventions, manage complex medical emergencies, and provide interfacility transport for critically ill or injured patients. Provide quality and efficient roadside to bedside definitive emergency care within defined emergency time frames within and across geographic and clinical service platforms. Make use of all communication tools as provided by the Employer to facilitate safe communication in relation to patient care protocols. Effectively maintaining Admin Function: Maintained accurate patient records using electronic patient care report (EPCR) and comply with all CCT regulatory unit standards. Patient Care Excellence: Maintain consistently high-quality patient care standards across the entire service by delivering continuous, effective, and holistic pre-hospital emergency care to the Western Cape public. Clinical Leadership & Development: Participate in 50% CCT CME sessions. Participate in 50% of CCT clinical practical sessions. Participate in 50% of CCT Clinical discussion

	and review/ M&M session. Uphold your CCT Portfolio of Evidence (POE). Pass CCT Annual written exam (1x remedial). Pass CCT Annual practical exam (1x remedial -Strategic Implementation: Promote patient-centred practices across the full spectrum of EMS within WCGHW. Collaborated with various stakeholders within the health ecosystem to deliver effective evidence-based patient care. Provide strong clinical leadership throughout the organisation to drive continuous improvement. Performance Management: Monitor service delivery against established emergency timeframes and quality benchmarks. Evaluate and enhance clinical practices through systematic oversight and feedback mechanisms. Drive organisational excellence through strategic leadership and clinical governance.
<u>ENQUIRIES APPLICATIONS</u>	: Mr B Klein Tel No: (021) 508-4523 or email: Bradley.klein@westerncape.gov.za : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Candidates are subjects to a practical. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within Emergency Medical Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post."
<u>CLOSING DATE</u>	: 07 November 2025
<u>POST 39/339</u>	: <u>OCCUPATIONAL THERAPIST GRADE 1 TO 3 (NEUROLOGY, NEUROSURGERY AND PSYCHIATRY)</u>
<u>SALARY</u>	: Grade 1: R397 233 per annum Grade 2: R463 941 per annum Grade 3: R543 099 per annum
<u>CENTRE REQUIREMENTS</u>	: Tygerberg Hospital, Parow Valley : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa as an Occupational Therapist. Registration with the Professions Council: Registration with the HPCSA as Occupational Therapist. Experience: Grade 1: None after registration with the HPCSA as Occupational Therapist in respect of RSA qualified employees. 1-year relevant experience after registration with the HPCSA as Occupational Therapist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: A minimum of 10 years' relevant experience after registration with the HPCSA as Occupational Therapist in respect of SA qualified employees. A Minimum of 11 years' relevant experience after registration with the HPCSA as Occupational Therapist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 3: A minimum of 20 years' relevant experience after registration with the HPCSA as Occupational Therapist in respect of SA qualified employees. A minimum of 21 years' relevant experience after registration with the HPCSA as Occupational Therapist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Competencies (knowledge/skills): Experience in Neurology, Neurosurgery and Adult Psychiatry Occupational therapy. Intermediate and advance seating experience. Splinting experience. Experience in student training/supervision. Sound knowledge of relevant national, provincial legislation and various physical conditions. Good interpersonal, organizational, and planning abilities. Able to work well within a team. -Good communication skills (written and verbal).
<u>DUTIES</u>	: The successful candidate will be required to deliver an effective and efficient occupational therapy service in the above-mentioned clinical areas that may include (but is not limited to) the following: Conducting comprehensive assessments and occupation-based treatment. Performing basic, intermediate and advanced seating assessments for wheelchair users. Fabrication and prescription of various upper and lower limb splints. Measurement and

		fabrication of pressure garments. Executing appropriate discharge plans in accordance with departmental procedures. Independent case management through attendance of ward-rounds and multi-disciplinary meetings (where applicable). To cover in Psychiatry, when requested, as per operational requirements. Contribute to management of physical resources in Occupational Therapy Department. Provision of OT student training.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms S Ngemntu Tel No: (021) 938-5062
	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration as Occupational Therapist with the relevant council (including individuals who must apply for change in registration status)".
<u>CLOSING DATE</u>	:	07 November 2025
<u>POST 39/340</u>	:	<u>SENIOR ADMINISTRATIVE OFFICER: FINANCE</u> Chief Directorate: Metro Health Services
<u>SALARY CENTRE REQUIREMENTS</u>	:	R397 116 per annum Financial Admin & SCM Metro TB Centre Minimum educational qualifications: Appropriate three-year Diploma/Degree. Experience: Appropriate experience in financial and expenditure management. Appropriate supervisory experience. Appropriate working experience on BAS and Logis systems. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Relevant knowledge, skills and experience of financial systems, processes, procedures, prescripts, and legislative framework (PFMA, NTR's, etc) Computer literacy (MS Office, Outlook, Word, and Excel).
<u>DUTIES</u>	:	Authorizing payments on the BAS (Basic Accounting System) and Logis systems. Compliance monitoring including adherence to policies and feedback to departmental internal control unit on findings. Management of assets and liabilities accounts, processing of journals and debt management. Management of hospital revenue and petty cash administration. Compilation of reporting including annual financial statements, leases and 30-day payment reporting. Human resource development, management and supervision of personnel.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms D Naicker Tel No: (021) 508-8300
	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates may be subjected to a competency test. As directed by the Department of Public Service and Administration, applicants must note that further checks will be conducted once they are shortlisted and that their appointment is subject to positive outcomes on these checks, which include security clearance, qualifications verification, criminal records and previous employment.
<u>CLOSING DATE</u>	:	07 November 2025
<u>POST 39/341</u>	:	<u>DRG COSTING SPECIALIST</u> Directorate: Management Accounting
<u>SALARY CENTRE</u>	:	R397 116 per annum (Head Office, Cape Town), Sub-Directorate: Billing System Support, Compliance Auditing and Training (Based at Western Cape College of Nursing, Stikland)
<u>REQUIREMENTS</u>	:	Minimum educational qualification: An appropriate four-year Diploma or three-year Degree in health-related field or Finance related or equivalent registrable with the Health Professions Council of South Africa (HPCSA) or the South African Nursing Council (SANC). Experience: Appropriate experience in case management in public or private healthcare sector. Appropriate experience in clinical procedural costing in South Africa. Appropriate experience with using Uniform Patient Fee Schedule (UPFS) or equivalent. Inherent requirements of the job: A valid Code B/EB driver's license. Willingness to travel between

		Health institutions. Competencies (knowledge/skills): Advanced knowledge computer literacy skills in MS Excel and Word. Skills in research and analytical thinking. The ability to analyse information, solve problems and to prepare complex reports. Understanding of Hospital Fees Structure, PFMA, Hospital Fees Policies and Procedures. Excellent interpersonal relations and conflict resolution. The ability to work co-operatively with colleagues and stakeholders at all levels of authority but also to work independently and unsupervised. Ability to analyse information and work with figures to produce a cost outcome.
<u>DUTIES</u>	:	Public health care costing of high volume and high resource services across the Western Cape Province. Perform assessment and costing of audited data through utilization of clinical records, accounts and invoices and capture data utilizing a data capturing tool. Assess health service utilisation to measure the cost of comprehensive health needs of the individual client and to ensure quality and cost-effective outcomes. Professional communication both telephonically and in writing with all role players. Accurate record keeping and general office and ad-hoc duties. Procedural observation and interviews to gain costing insights.
<u>ENQUIRIES</u>	:	Ms K Maritz Tel No: (021) 940-4459
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Short listed candidates must be prepared to do a test as part of the evaluation process.
<u>CLOSING DATE</u>	:	07 November 2025
<u>POST 39/342</u>	:	<u>ENIOR ADMINISTRATIVE OFFICER: SUPPLY CHAIN MANAGEMENT (STORES, INVENTORY AND WAREHOUSE MANAGEMENT)</u>
<u>SALARY</u>	:	R397 116 per annum
<u>CENTRE</u>	:	Tygerberg Hospital, Parow Valley
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate three-year National Diploma or Degree. Experience: Appropriate experience and in-depth knowledge of Warehouse/Stores management. Appropriate experience in a large warehouse environment in a hospital and/or medical environment. Appropriate supervisory experience. Inherent requirement of the job: Valid (Code B/EB) driver's license and willingness to travel. Competencies (knowledge/skills): Strong organizational and communication skills (written and verbal). Good knowledge of inventory management procedures and electronic materials management systems. Ability to manage multiple priorities and work independently. Knowledge of Syspro or any other warehouse enterprise software. Knowledge and ability to apply the Disciplinary code. Computer literacy.
<u>DUTIES</u>	:	Render an effective, efficient and economic service in all aspects of Inventory and Warehouse Management. Liaise with End Users with regards to any queries which may arise. Manage Inventory and Consumable stock levels and assist in Bi-Annual Stock take process. Perform all Warehouse Management functions to ensure the availability of inventory or consumable stock. Assist and supervise Disposal Management functions with regards to inventory and expired/redundant Inventory and consumables. Liaise with End users, suppliers/service providers and other departments regarding Supply Chain matters. Provide supervisory guidance and assistance to Administrative Officers. Manage the performance and development of own staff.
<u>ENQUIRIES</u>	:	Mr S Adonis Tel No: (021) 938-4016
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical assessment.
<u>CLOSING DATE</u>	:	07 November 2025
<u>POST 39/343</u>	:	<u>SENIOR ADMINISTRATIVE OFFICER: (FINANCE), FORENSIC PATHOLOGY SERVICES, (SCM)</u> Chief Directorate: Emergency and Clinical Support Services
<u>SALARY</u>	:	R397 116 per annum
<u>CENTRE</u>	:	Head Office, Cape Town, Forensic Pathology Services
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate 3 year National Diploma or Degree in Finance / Supply Chain Management / Public Administration. Experience: Appropriate supervisory experience. Appropriate experience in Public Service Supply Chain Management. Appropriate experience in the

	procurement of Goods and Services and Asset Management. Appropriate experience in system functions, BAS, Logis and Electronic Procurement Solutions (ePS). Appropriate experience in a Public Service Finance environment. Inherent requirements of the job: A valid driver's licence (Code B/EB). May be required to work overtime. Competencies (knowledge/skills): Computer Literacy in Microsoft Package (Microsoft Word, Microsoft Outlook, Microsoft Excel). Ability to work independently as well as in a team. Ability to work under pressure and meet deadlines. Organisational, managerial, leadership skills and an aptitude for working with financial figures. Appropriate knowledge of relevant Finance prescripts, Supply Chain Management prescripts, departmental policies, delegations and procedures. Strong people management and supervisory skills, ability to work in a team context and motivate team members. Knowledge of PFMA, Finance instructions, Provincial and National Treasury regulations, as well as Accounting Officer System. Ability to communicate clearly and discreetly in person and writing.
<u>DUTIES</u>	: Ensure an effective and comprehensive Supply Chain Management service is rendered to the Directorate. Effective maintenance of assets of the Directorate. Effective Management of Finance and Expenditure Control and Fleet Management. Efficient support to the Manager of the Component. Efficient Supervision of staff.
<u>ENQUIRIES</u>	: Mr. JJ Small, email: (Jabriel.Small@westerncape.gov.za)
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Candidates may be subjected to a practical assessment. The pool of applications will be considered for vacancies within Forensic Pathology Service, Head Office, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	: 07 November 2025
<u>POST 39/344</u>	: <u>ARTISAN FOREMAN GRADE A (GENERAL)</u> Chief Directorate Rural Health Services
<u>SALARY</u>	: R382 047 per annum
<u>CENTRE</u>	: Helderberg Hospital
<u>REQUIREMENTS</u>	: Minimum educational qualification: Appropriate Trade Test Certificate. (General). Experience: 5 years' experience as an Artisan after obtaining the Trade Test Certificate. Inherent requirement of the job: A valid driver's licence (Code B/EB) and willing to travel throughout the Western Cape. Do standby duties and emergency callouts as required. Competencies (knowledge/skills): Competency in Supervisory and Management skills Sound interpersonal and good verbal and written communication skills. Be conversant with the requirements of the Machinery and Occupational Health and Safety Act. Computer literacy (MS Office and MS Excel). Conversant with disciplinary actions.
<u>DUTIES</u>	: Supervise staff in Workshop and produce designs and objects with material and equipment according to job specifications and standards and provide and assistance to Artisans and other workshop staff. Carry out technical investigations and surveys, develop repair solutions to plant, equipment and maintenance problems and render technical advice and ensure quality assurance of all work performed Repair equipment, facilities, plants and buildings according to standards including the hub clinics. Keep register of all work done, keep control of job cards and compile and submit reports as required. Ensure the adherence is given to the Occupational Health and Safety act, Perform administrative duties and assist with personnel progress reports. Assist with the ordering, procurement and control of maintenance material and equipment (Validating quotations, writing specifications). Planning and décor of new installations and alterations.
<u>ENQUIRIES</u>	: Ms. J Julies Tel No: (021) 850-4738
<u>APPLICATIONS</u>	: Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")
<u>NOTE</u>	: No payment of any kind is required when applying for this post. The pool of applicants will be considered for other vacant Artisan Foreman post within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert. Candidates will be subjected to a practical/written assessment.
<u>CLOSING DATE</u>	: 07 November 2025

<u>POST 39/345</u>	:	<u>SOCIAL WORKER GRADE 1 TO 4</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R325 200 per annum Grade 2: R397 119 per annum Grade 3: R477 564 per annum Grade 4: R585 441 per annum
<u>CENTRE</u>	:	Eerste River Hospital, Khayelitsha Eastern Sub-structure
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification as a Social Worker that allows for registration with the South African Council for Social Service Professions (SACSSP). Registration with the Professions Council: Registration with the South African Council for Social Service Professions (SACSSP) as Social Worker. Experience: Grade 1: None after registration. Grade 2: A minimum of 10 years appropriate experience in Social Work after registration as a Social Worker with the South African Council for Social Service Professions. Grade 3: A minimum of 20 years appropriate experience in Social Work after registration as a Social Worker with the South African Council for Social Service Professions. Grade 4: A minimum of 30 years appropriate experience in Social Work after registration as a Social Worker with the South African Council for Social Service Professions. Inherent requirement of the job: Willingness to work overtime when required. Competencies (knowledge/skills): Computer literacy in Microsoft Office package (MS word, Excel, and PowerPoint and e-mail (Outlook). Knowledge and insight of relevant legislation and policy related to social work service in the public sector. Good report writing, interpersonal, leadership and planning skills. Ability to work independently and within an interdisciplinary team to achieve functional outcomes for the clients. Knowledge and understanding of illness and disease, human behaviour, and social systems within a hospital setting.
<u>DUTIES</u>	:	Provision of comprehensive client-centered clinical social work services in the hospital setting, with regard to care, support, and protection of vulnerable individuals, groups, families, and communities, to ensure safe discharge plans. Deliver an accountable service through the application of Social Work administrative processes. Effective networking with the multi-disciplinary team as well as relevant external role players. Keep up to date with new developments in social work and welfare fields. Utilize and manage resources. Support social auxiliary workers and volunteers. Participate in the training and development of staff. Assist with the achievement of the departmental and organizational goals. Perform all the administrative functions required of the job.
<u>ENQUIRIES</u>	:	Dr S Serfontein Tel No: (021) 902-8061
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a written/practical and oral assessment. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)".The pool of applicants will be considered for other Social Worker posts within the Chief Directorate: Metro Health Services for a period of 3 months from date of advert.
<u>CLOSING DATE</u>	:	07 November 2025
<u>POST 39/346</u>	:	<u>ADMINISTRATIVE OFFICER: HUMAN RESOURCE MANAGEMENT (PERSONNEL ADMINISTRATION)</u>
<u>SALARY</u>	:	R325 101 per annum
<u>CENTRE</u>	:	Tygerberg Hospital, Parow Valley
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate experience in Personnel and Human Resource Management as applicable in a staff office. Appropriate Supervisory experience. Appropriate experience in OSD as well as the pay progression prescripts. Appropriate experience in all aspects of personnel and salary

administration. Appropriate experience of PERSAL and the relevant functions. Competencies (knowledge/skills): Computer Literacy. Good communication skills (written and verbal). Good numeracy skills. Knowledge of the overtime system.

DUTIES : The management and supervision of staff office with a very high workload, which are responsible for all personnel and related matters. Supervise, plan and co-ordinate the section with regards to the relevant policies, procedures, prescripts with regard to personnel, salary, leave, termination and administration in general as applicable in a staff office. Responsible for the monitoring and evaluation of staff in terms of the Staff Performance Management Systems (SPMS/PERMIS). Act as revisor of PERSAL work. Completion of ad-hoc tasks for example the answering of audit reports. Provide in-service training of personnel within the relevant section. Application of the OSD and pay progression system. Provide assistance to clients, personnel, management and supervisors.

ENQUIRIES : Ms P Samson Tel No: (021) 938-5033
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical assessment.

CLOSING DATE : 07 November 2025

POST 39/347 : **PROFESSIONAL NURSE GRADE 1 TO 3 (NURSING GENERAL) (MALE WARD)**
 Chief Directorate: Metro Health Services

SALARY : Grade 1: R324 384 per annum
 Grade 2: R396 132 per annum
 Grade 3: R476 367 per annum

CENTRE : Eerste River Hospital, Khayelitsha/Eastern Sub-structure
REQUIREMENTS : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. Registration with the Professions Council: Registration with the SANC as Professional Nurse and Midwife. Experience: **Grade 1:** None. **Grade 2:** A minimum of 10 years appropriate/recognisable experience in nursing after registration with the SANC as a Professional Nurse in General Nursing. **Grade 3:** A minimum of 20 years appropriate/recognisable experience in nursing after registration with the SANC as a Professional Nurse in General Nursing. Inherent requirements of the job: To work shifts including weekends, public holidays and night duty. It will be expected of the incumbent to rotate within the hospital. Competencies (knowledge/skills): Knowledge of Nursing Care processes and procedures of the Nursing Act. Problem solving, decision-making, and good interpersonal skills. Report writing skills. Health promotion and team building.

DUTIES : Provide direction and supervision for the implementation of the nursing plan (Clinical practice/quality patient care). Implement standards, practices, criteria, and indicators for quality nursing (quality of practice). Practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human, material, and physical resources efficiently and effectively.

ENQUIRIES : Ms MM Luphondo Tel No: (021) 902-8010/57
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. "Candidates, who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before of the interview. This concession is only applicable on health professionals who must apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applicants will be considered for other vacant Professional Nurse General posts within the Chief Director: Metro Health Services, for a period of 3 months from date of advert. Candidates will be subjected to a written/practical and oral assessment.

<u>CLOSING DATE</u>	:	07 November 2025
<u>POST 39/348</u>	:	<u>PROFESSIONAL NURSE GRADE 1 TO 3 (GENERAL NURSING: COPC WELLNESS PROGRAM)</u> Garden Route District
<u>SALARY</u>	:	Grade 1: R324 384 per annum Grade 2: R396 132 per annum Grade 3: R476 367 per annum
<u>CENTRE REQUIREMENTS</u>	:	PHC Support and Outreach, Oudtshoorn Sub-district Minimum educational qualification: Basic R425 qualification (i.e., degree/diploma in nursing) that allows registration with the South African Council (SANC) as a Professional Nurse and Midwife. Registration with the Professions Council: Registration with the SANC as a Professional Nurse and Midwife. Experience: Experience: Grade 1: None after registration as Professional Nurse with the SANC in General Nursing. Grade 2: A minimum of 10 years appropriate recognisable experience after registration as Professional Nurse with the SANC in General Nursing. Grade 3: A minimum of 20 years appropriate recognisable experience after registration as Professional Nurse with the SANC in General Nursing. Inherent requirements of the job: Willingness to work after hours and travel if necessary to meet operational requirements. Willingness to provide wellness service within the Oudtshoorn Sub District. Valid (Code B/EB) driver's licence and willingness to travel. Competencies (knowledge/skills): Excellent communication skills (verbal and written) with community and other stakeholders' engagement and facilitation skills. Knowledge of relevant legislation, policies including Health care 2030, Sustainable Development Goals, 1st 1000 days. Excellent planning and organisational skills in Community Health Care, programs and services. Computer literate in Microsoft office programs. Ability to work independently and in a multi – disciplinary team as a supervisor.
<u>DUTIES</u>	:	External interface management by planning, delivered and implementation of wellness initiatives and interventions with support from internal stakeholders to implement community orientated primary care. Intersectoral interface management with strong organisational linkages and partnerships with outside stakeholders, sectors, departments, NGOs and community structures. Lead and co-ordinate scheduled wellness activities for men, women, adolescents, and youth with a focus on the 1st 1000 Days initiative towards building healthy communities. Delivered wellness activities in the specific communities with a focus on Western Cape on Wellness (WoW!) to support an integrated approach in managing chronic conditions e.g. Diabetes, hypertension, TB, HIV, mental health. Delivered and support the collection, collation, interpreting of health data for reporting, monitoring and evaluation purposes.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms NC Jackson Tel No: (044) 203-7205 Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates may be requested to undertake practical test. "Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status". The pool of applications will be considered for vacancies within Garden Route District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	07 November 2025
<u>POST 39/349</u>	:	<u>OCCUPATIONAL THERAPIST GRADE 1 TO 3 (NEUROLOGY, NEUROSURGERY AND PSYCHIATRY) (6/8TH POST)</u>
<u>SALARY</u>	:	Grade 1: R297 924 per annum Grade 2: R347 955 per annum Grade 3: R407 325 per annum

<u>CENTRE</u>	:	Tygerberg Hospital, Parow Valley
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa as an Occupational Therapist. Registration with the Professions Council: Registration with the HPCSA as Occupational Therapist. Experience: Grade 1: None after registration with the HPCSA as Occupational Therapist in respect of RSA qualified employees. 1-year relevant experience after registration with the HPCSA as Occupational Therapist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: A minimum of 10 years' relevant experience after registration with the HPCSA as Occupational Therapist in respect of SA qualified employees. A Minimum of 11 years' relevant experience after registration with the HPCSA as Occupational Therapist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 3: A minimum of 20 years' relevant experience after registration with the HPCSA as Occupational Therapist in respect of SA qualified employees. A minimum of 21 years' relevant experience after registration with the HPCSA as Occupational Therapist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Competencies (knowledge/skills): Experience in Neurology, Neurosurgery and Adult Psychiatry Occupational therapy. Intermediate and advance seating experience. Splinting experience. Experience in student training/supervision. Sound knowledge of relevant national, provincial legislation and various physical conditions. Good interpersonal, organizational, and planning abilities. Able to work well within a team. Good communication skills (written and verbal).
<u>DUTIES</u>	:	The successful candidate will be required to deliver an effective and efficient occupational therapy service in the above-mentioned clinical areas that may include (but is not limited to) the following: Conducting comprehensive assessments and occupation-based treatment. Performing basic, intermediate and advanced seating assessments for wheelchair users. Fabrication and prescription of various upper and lower limb splints. Measurement and fabrication of pressure garments. Executing appropriate discharge plans in accordance with departmental procedures. Independent case management through attendance of ward- rounds and multi-disciplinary meetings (where applicable). To cover in Psychiatry, when requested, as per operational requirements. Contribute to management of physical resources in Occupational Therapy Department. Provision of OT student training.
<u>ENQUIRIES</u>	:	Ms S Ngemntu Tel No: (021) 938-5062
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration as Occupational Therapist with the relevant council (including individuals who must apply for change in registration status)".
<u>CLOSING DATE</u>	:	07 November 2025
<u>POST 39/350</u>	:	<u>PHARMACIST ASSISTANT (POST BASIC) GRADE 1 TO 3 (X2 POSTS)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R264 750 per annum Grade 2: R306 411 per annum Grade 3: R330 540 per annum
<u>CENTRE</u>	:	Crossroads CDC (X1 Post) Dr Abdurahman CDC (X1 Post)
<u>REQUIREMENTS</u>	:	Minimum educational qualification: A qualification that allows registration with the SAPC as a Pharmacist Assistant (Post-Basic) Institutional or Pharmacist Assistant (Post Basic), as required by the training facility and the South African Pharmacy Council (SAPC). Registration with the Professions Council: Registration with the SAPC as Pharmacist Assistant (Post-Basic) Institutional or Pharmacist Assistant (Post-Basic). Experience: Grade 1: None after registration with the SAPC as Pharmacist Assistant (Post-Basic). Grade 2: A

		minimum of 5 years' appropriate experience as Pharmacist Assistant after registration as a Pharmacist Assistant (Post-Basic) with the SAPC. Grade 3: A minimum of 13 years' appropriate experience as Pharmacist Assistant after registration as a Pharmacist Assistant (Post-Basic) with the SAPC.
<u>DUTIES</u>	:	Dispensing and capturing of prescriptions under supervision of pharmacist. Counselling the patients. Receiving stock from supplier and capturing thereof. Ordering and issuing of stock. Manufacturing of mixtures under the supervision of the pharmacist. Support and assist pharmacist.
<u>ENQUIRIES</u>	:	Mr M Roomanay Tel No: (021) 370-5000
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Candidates will be subjected to a written/practical and oral assessment.
<u>CLOSING DATE</u>	:	07 November 2025
<u>POST 39/351</u>	:	<u>SPEECH THERAPIST GRADE 1 TO 3 (CHILD AN ADOLESCENT) (5/8TH POST)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R248 271 per annum Grade 2: R289 962 per annum Grade 3: R339 438 per annum
<u>CENTRE</u>	:	Lentegeur Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: An appropriate qualification that allows for the required registration with the Health Professions Council of South Africa (HPCSA) as practitioner in Speech Therapist and Audiologist or Speech Therapist. Registration with the Professions Council: Current registration with the HPCSA as a Speech Therapist and Audiologist or Speech Therapist. Experience: Grade 1: None after registration with the HPCSA as either a Speech Therapist and Audiologist or Speech Therapist in respect of RSA-qualified employees. One-year relevant experience after registration with the HPCSA in Speech Therapy in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. - Grade 2: A minimum of 10 years relevant experience after registration with the HPCSA as either a Speech Therapist and Audiologist or Speech therapist in respect of SA-qualified employees. A Minimum of 11 years relevant experience after registration with the HPCSA in Speech Therapy in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. Grade 3: A minimum of 20 years relevant experience after registration with the HPCSA as either a Speech Therapist and Audiologist or Speech Therapist in respect of SA-qualified employees. A minimum of 21 years' relevant experience after registration with the HPCSA in Speech Therapist and Audiologist or Speech therapist in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. Competencies (knowledge/skills): Computer literacy (Microsoft Office, Clinicom) Knowledge related to appropriate speech therapy screening, assessment, and treatment. Appropriate Speech Therapy experience with Intellectual Disability and the management of dysphagia and communication.
<u>DUTIES</u>	:	Effectively provide dysphagia and communication screening, assessment, and management services to in-patients and out-patients in the specialist field of Intellectual Disability as well as all other areas in psychiatry. Effectively administer records, data and hospital information related to clients. Make relevant referrals to the best interest of clients. Provide input into development

	of Speech and Hearing protocols. Provide training to staff and families related to Speech Therapy.
<u>ENQUIRIES</u>	: Ms N Jacobs Tel No: (021) 370-1105
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a written/practical and oral assessment. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	: 07 November 2025
<u>POST 39/352</u>	: <u>OCCUPATIONAL THERAPIST GRADE 1 TO 3 (5/8TH POST)</u> Overberg District
<u>SALARY</u>	: Grade 1: R248 271 per annum Grade 2: R289 962 per annum Grade 3: R339 438 per annum
<u>CENTRE</u>	: Theewaterskloof PHC Support and Outreach
<u>REQUIREMENTS</u>	: Minimum educational qualification: An appropriate qualification that allows for registration with the Health Professions Council of South Africa (HPCSA) as an Occupational Therapist. Registration with the Professions Council: Registration with the Health Professions Council of South Africa (HPCSA) as an Occupational Therapist. Experience: Grade 1: None after registration as Occupational Therapist with the HPCSA in respect of SA qualified employees. One-year relevant experience after registration as Occupational Therapist with the HPCSA in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 2: A minimum of 10 years' relevant experience after registration with the HPCSA as an Occupational Therapist in respect of SA qualified employees. A minimum of 11 years relevant experience after registration with the HPCSA as an Occupational Therapist in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 3: A minimum of 20 years' relevant experience after registration with the HPCSA as an Occupational Therapist in respect of SA qualified employees. A minimum of 21 years relevant experience after registration with the HPCSA as an Occupational Therapist in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Willingness to travel in the sub-district / district to consult clients and attend meetings and training sessions. Competencies (knowledge/skills): Good interpersonal, planning and organisational skills, and computer literacy (MS Office). Knowledge of applicable health legislation, relevant acts and policies. Ability to adapt and work efficiently in a resource-constrained environment and as part of a multi-disciplinary team.
<u>DUTIES</u>	: Clinical Occupational therapy services at health facility level, district hospital and PHC facilities. Training of self and other staff members. Render community-based occupational therapy service. Administrative duties, complete documentation of all services rendered. Provide health promotion/training and community service interventions. Render mobility assistive device service.
<u>ENQUIRIES</u>	: Dr RJ Liebenberg Tel No: (028) 212-1070
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Candidates may be required to undergo a competency assessment. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof

of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applications will be considered for vacancies within the Overberg District, for a period of 3 months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

<u>CLOSING DATE</u>	:	07 November 2025
<u>POST 39/353</u>	:	<u>PERSONNEL OFFICER (EMPLOYEE SOURCING)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Khayelitsha Eastern Sub-structure Office
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior certificate or equivalent qualification. Experience: Appropriate experience in Recruitment and Selection. Competencies (knowledge/skills): Computer literacy (MS Word and Excel). Attention to details and ability to execute duties accurately and thoroughly. Knowledge of Departmental Recruitment and Selection policy. Good interpersonal and problem-solving skills. Good planning and time management skills.
<u>DUTIES</u>	:	Checking adverts and capturing adverts on the S-CUBED system. Render a recruitment and selection process and perform verification and criminal record checks. Assist in establishment control function and confirm post details. Perform secretarial duties before, during and after interviewing processes. Drafting of motivations, letters of appointment and contracts. Apply knowledge of human resource policies, procedures and directives with regard to the recruitment and selection process. Maintain and update database and post/s tracking sheet. Handle correspondence and enquiries. Effective support to colleagues, supervisor, Manager, Community Day Centre's Community Health Centre and Hospital/s.
<u>ENQUIRIES</u>	:	Ms E Weaver Tel No: (021) 360-4638 or e-mail: Estelle.weaver@westerncape.gov.za
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. The pool of applications will be considered for vacancies within Chief Directorate: Metro Health Services for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Candidates will be subjected to a written/practical and oral assessment.
<u>CLOSING DATE</u>	:	07 November 2025
<u>POST 39/354</u>	:	<u>ADMINISTRATION CLERK: SUPPORT (EPWP)</u> Directorate: Engineering and Technical Support Services
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Head Office, Bellville Mobile Workshop
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate experience in Human Resource Management. Appropriate experience of EPWP programmes. Competencies (knowledge/skills): Knowledge, training and skills of the PERSAL system (the operation thereof). Computer literacy (MS Office: Word, Excel and PowerPoint). Knowledge of PGWC filing system, postal procedures and regulations.
<u>DUTIES</u>	:	Perform all administrative duties pertaining to Recruitment and Selection, Personnel, Salary, leave administration & Debt Management of EPWP Interns e.g Appointments, overtime, capturing of all leave types, RWOEE administration, PILIR Administration, auditing of files & HR representative in Recruitment and Selection processes. Assist staff, supervisor, management and members of the Public regarding EPWP related matters. Maintain an effective registry service for the component and perform registry duties e.g. filling of HR related documents, receipt, opening and sending of post. Support to the People Practices component with HR related processes.
<u>ENQUIRIES</u>	:	Ms A Swartz, Tel No: (021) 918-1572

<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	07 November 2025
<u>POST 39/355</u>	:	<u>ADMINISTRATION CLERK: ADMISSIONS (X2 POSTS)</u> Chief Directorate: Metro Health Service
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Khayelitsha CHC, Khayelitsha Eastern Sub-structure
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate experience of Patient Admissions, including the PHCIS System. Appropriate medical records experience in a health environment. Inherent requirement of the job: Prepared to work 12-hour shifts (including night duty, weekends, public holidays and overtime). Competencies (knowledge/skills): Good interpersonal and communication skills. Computer literacy. Ability to accept accountability, responsibility, work independently. Ability to function and participate actively in a group.
<u>DUTIES</u>	:	Admit and update client information, schedule and maintain appointments, register clients on appropriate systems. Timeous collection, capturing of folder data and management of data, head counts and TB service using appropriate data collecting systems. Record keeping, compiling of new folders, filing and retrieving of folders, tracing of old folders, archiving and destruction of old folders. Ensure proper management of folders at reception areas and schedule appointments (new, follow-up and operations) on the system. Correct patient assessment and accurate data recording. General administrative duties and perform relief duties. Support to Supervisor/Managers.
<u>ENQUIRIES</u>	:	Mr T Lewela Tel No: (021) 360-5209
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. The pool of applicants will be considered for other vacant Administration Clerk: Admissions posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert. Candidates will be subjected to a written/practical and oral assessment.
<u>CLOSING DATE</u>	:	07 November 2025
<u>POST 39/356</u>	:	<u>ADMINISTRATION CLERK: INFORMATION MANAGEMENT</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Khayelitsha CHC
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate experience in Health Information Management in a health-related environment. Inherent requirements of the job: Valid (Code B/EB) driver's license. Competencies (knowledge/skills): Computer literacy (MS Word, Excel, PowerPoint, Access) Good verbal and written communication skill. Maintain positive inter-personal relations with all categories of staff in the execution of his/her supervisory functions. Knowledge and experience in Departmental Health Information Systems: PHCIS, Sinjani etc. Excellent filing, monitoring recordkeeping and training skills. Knowledge of NIMS.
<u>DUTIES</u>	:	Collect, collate and analyse information. Daily capturing of data from all units at facility. Compilation of daily, weekly and capturing of data and abide to due dates. Weekly reporting on facility stats performance. Completing and reporting of routine monthly report. Effective recordkeeping of data and ensuring the security and confidentiality of files and data. Assist with data management quality monitoring. Rendering a support service to the supervisor and staff.
<u>ENQUIRIES</u>	:	Mr. T. Lewela Tel No: (021) 360-5209
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. The pool of applications will be considered for vacancies within Chief Directorate: Metro Health Services for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Candidates will be subjected to a written/practical and oral assessment.

<u>CLOSING DATE</u>	:	07 November 2025
<u>POST 39/357</u>	:	<u>ADMINISTRATION CLERK: HUMAN RESOURCE MANAGEMENT (X2 POSTS)</u> Chief Directorate: Rural Health Service
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	George Regional Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate experience in Human Resource Management. Competencies (knowledge/skills): Computer literacy (MS Word, Excel, Outlook, PowerPoint). Good numeracy skills. Knowledge of the Human Resource prescripts in the Public Service. Knowledge of PERSAL. Good interpersonal and organisational skills and the ability to function under pressure and meet deadlines.
<u>DUTIES</u>	:	Perform all administrative duties pertaining to personnel administration, e.g. appointments, resignations, transfers, pension administration, salary administration, leave housing, injury on duty, debt management and verify documents and qualifications etc. Assist with recruitment and selection processes. Responsible for capturing transactions on PERSAL. Assist staff, colleagues, supervisors, management and members of the public with regards to all Human Resources and Personnel matters. Audit personnel, pension and leave files, handle a variety of personnel enquiries (written and telephonic) and file personnel data, policies regulations and circulars. Maintain registers, (i.e. PILIR, RWOEE, JD's, Appointment and Service Terminations). Effective support service to supervisor and colleagues.
<u>ENQUIRIES</u>	:	Ms LP Du Plessis Tel No: (044) 802-4357
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical test. The pool of applicants will be considered for similar vacant posts within George Regional Hospital for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirement, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	07 November 2025
<u>POST 39/358</u>	:	<u>ADMINISTRATION CLERK: FINANCE/ADMIN (PATIENT ADMINISTRATION AND FEES)</u> Chief Directorate: Rural Health Services
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	George Regional Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics or Accountancy as a passed subject or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KRA's) of the post. Experience: Appropriate practical experience in Hospital Fees Department (IOD, RAF, Medical Aid, State Departments, H2 and H3 Follow-ups). Appropriate experience in Petty Cash management. Appropriate Cashier experience in the Public Sector. Procurement (Ordering of Stationary). Competencies (knowledge/skills): Computer literacy (MS Office: Word, Excel, Outlook) (Attach Proof). Knowledge of PFMA Act, Treasury Regulations and Instructions and Division of Revenue Act (DORA). Excellent interpersonal skills and the ability to maintain confidentiality. Knowledge of Hospital Fees, Clinicom, AR, UPFS and BAS and Logis.
<u>DUTIES</u>	:	Effective and efficient management of H2 and H3 accounts, IOD accounts, RAF accounts, Medical Aid accounts, and State Department accounts. Compiling and submitting of IOD accounts. Effective and efficient management and clearance of the Intra Response and Medscheme accounts. Effective and efficient management of Cashiers Office including petty cash. Follow up on outstanding accounts and attend to account queries.
<u>ENQUIRIES</u>	:	Mr O Nondala Tel No: (044) 802-4512
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical test. The pool of applicants will be

considered for similar vacant posts within George Regional Hospital for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

<u>CLOSING DATE</u>	:	07 November 2025
<u>POST 39/359</u>	:	<u>ADMINISTRATION CLERK: COLLEGE ADMINISTRATION</u> Chief Directorate: Emergency and Clinical Support Services
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	College of Emergency Care
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate administrative experience at a recognised university. Inherent requirements of the job: Valid (Code B/EB) driver's license, willingness to travel. Ability to work after hours when required. Competencies (knowledge/skills): Ability to communicate effectively. Computer literate (MS Word, Excel and PowerPoint). Ability to collate, analyse, verify, and report data. Ability to accept accountability and responsibility with good interpersonal skills, and ability to maintain confidentiality, and excellent communication skills (written and verbal). Ability to work in a team and independently.
<u>DUTIES</u>	:	Provide office administration support to the WCG College of Emergency Care. Render administrative support for student recruitment-related duties. Provide administrative functional support to all components of the College. Ability to collate, analyze and report on data.
<u>ENQUIRIES</u>	:	Mr E Petersen Tel No: (021) 938-4115
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates will be required to complete a practical assessment.
<u>CLOSING DATE</u>	:	07 November 2025
<u>POST 39/360</u>	:	<u>STAFF NURSE GRADE 1 TO 3 (NURSING RELIEF)</u> Garden Route District
<u>SALARY</u>	:	Grade 1: R220 614 per annum Grade 2: R262 287 per annum Grade 3: R306 798 per annum
<u>CENTRE</u>	:	Mossel Bay Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Qualification that allows registration with the SANC as a Staff Nurse. Registration with the Professions Council: Registration with the SANC as a Staff Nurse. Experience: Grade 1: None. Grade 2: A minimum of 10 years' appropriate/recognisable experience in nursing after registration as Staff Nurse with the SANC. Grade 3: A minimum of 20 years appropriate/recognisable experience in nursing after registration as Staff Nurse with the SANC. Inherent requirement of the job: Willingness to work shifts, day and night duty and overtime. Willingness to rotate to other wards in the facility and to work at the clinics in the Sub-district when needed. Competencies (knowledge/skills): Good communication skills. Self-discipline and motivation.
<u>DUTIES</u>	:	Development and implementation of basic patient care plans. Provide basic clinical nursing care. Effective utilization of resources. Maintain professional growth/ethical standards and self-development. Take actions to improve quality of nursing care. Participate in infection prevention and control.
<u>ENQUIRIES</u>	:	Ms JA Mahlangu Tel No: (044) 604-6104
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. -This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within Garden Route District, for a period of three

months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

<u>CLOSING DATE</u>	:	07 November 2025
<u>POST 39/361</u>	:	<u>STERILIZATION OPERATOR PRODUCTION</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R163 680 per annum
<u>CENTRE</u>	:	Mitchell's Plain District Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: General Education and Training Certificate (GETC)/ grade 9 (Std 7) Experience: Appropriate experience. Inherent requirements of the job: Willingness to work shifts including weekends, public holidays and night duty. Competencies (knowledge/skills): Good interpersonal relations skills. Ability to work in a co-operative way within a team context.
<u>DUTIES</u>	:	Effective application of sterilisation processes and techniques and promote adhere to infection control as well as health and safety regulations. Decontamination, packing and sterilization of instruments linen and supplies. Assist with cleaning and testing of sterilisation equipment, washing machine and autoclaves. Maintain equipment in an optimum working condition and utilisation of resources. Use autoclaves, washing machines & equipment/consumables in a cost-effective manner. Monitor, control and maintain adequate stock levels. Report and assist with investigation of lost instruments, equipment.
<u>ENQUIRIES</u>	:	Mr R Geswindt Tel No: (021) 377-4410
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. As directed by the Department of Public Service and Administration, applicants must note that further checks will be conducted once they are shortlisted and that their appointment is subject to positive outcomes on these checks, which include security clearance, qualification, verification, criminal records and previous employment. Candidates may be subjected to a competency test.
<u>CLOSING DATE</u>	:	07 November 2025
<u>POST 39/362</u>	:	<u>CLEANER</u> Garden Route District
<u>SALARY</u>	:	R138 486 per annum
<u>CENTRE</u>	:	Mossel Bay Hospital
<u>REQUIREMENTS</u>	:	Minimum requirement: Basic numeracy and literacy skills. Experience: Appropriate cleaning experience in a hospital environment. Inherent requirement of the job: Willingness to work weekends, shifts, overtime, public holidays and night duty. Willingness to rotate in different departments according to operational needs and requirements. Competencies (knowledge/skills): Good communication and interpersonal skills. Appropriate knowledge of correct methods of handling and disposal of refuse/waste products and adherence to policy and cleaning practices. Ability to do physical tasks and operate heavy duty cleaning and household equipment. Ability to work under pressure and perform physically demanding tasks. Support to housekeeping supervisor and adhere to policies and cleaning practices.
<u>DUTIES</u>	:	Responsible for cleaning duties, including sweeping, dusting, mopping, scrubbing, polishing, refuse handling and maintenance of general neatness and hygiene of the area. Responsible for cleaning and safe keeping of machinery. Adhering to safety precautions and ensure adherence to occupational health and safety policies. Render assistance to the supervisor with general housekeeping duties such as control of cleaning and household equipment, care of linen and serving of patient's meals.
<u>ENQUIRIES</u>	:	Ms JA Mahlangu Tel No: (044) 604-6104
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates will be subjected to a practical/written assessment. The pool of applications will be

considered for vacancies within Garden Route District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

<u>CLOSING DATE</u>	:	07 November 2025
<u>POST 39/363</u>	:	<u>LAUNDRY AID (X4 POSTS)</u> West Coast District
<u>SALARY</u>	:	R138 486 per annum
<u>CENTRE</u>	:	Vredenburg Hospital, Saldanha Bay Sub-district
<u>REQUIREMENTS</u>	:	Minimum requirements: Basic numeracy and literacy. Experience: Appropriate experience on handling of linen in a hospital environment. Inherent requirement of the job: Ability to do physical hard work and stand for long hours. Willingness to relieve in other departments when required. Willingness to work shifts, weekends, public holidays and overtime when required. Competencies (knowledge/skills): Good verbal, as well as written communication skills. Must be physically able to lift heavy objects and stay for long hours on your feet. Must be able to do laundry duties. Knowledge of stock and infection control.
<u>DUTIES</u>	:	Ensure that wards and institutions are provided with clean linen timeously. Assist with loading of linen in/out of laundry vehicles. Assist with delivering of linen to different departments or wards. Collection of soiled linen from the departments. Counting of linen daily and perform monthly stock taking. Support supervisor and relieve in other departments when needed.
<u>ENQUIRIES</u>	:	Mr A Van Vuuren Tel No: (022) 709-5096
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates may be subjected to a competency test. No payment of any kind is required when applying for this post. As directed by the Department of Public Service and Administration, applicants must note that further checks will be conducted once they are shortlisted and that their appointment is subject to positive outcomes on these checks, which include security clearance, qualification verification, criminal records, and previous employment.
<u>CLOSING DATE</u>	:	07 November 2025