

budgeting, and financial management. Skills: people management, change management, strategic planning interpersonal relations, communication. Functional knowledge of PowerPoint Excel, Word, and Project Management. Knowledge and understanding of the legislative framework governing the Public Service, e.g. Public Service Act, 1994; Public Service Regulations, 2016; PFMA, 1999 & Regulations; Basic Conditions of Employment Act, 1997; Labour Relations Act, 1995; Employment Equity Act, 1998; Skills Development Act, 1998; OHSA, 1993 and all PSCBC & GPSSBC Collective Agreements, National Health Act of 2003. Knowledge of dynamics of the Public Service, Governance Systems and Operations in relevant to Government Health Sector Knowledge of the PFMA. Ability to work in cross-functional projects/teams. Excellent coordination and project management skills. Computer literacy in MS Office. Unendorsed driver's licence (C1) and valid professional drivers permit (PrDP) for transporting patients.

#### **DUTIES**

: The successful candidate will be required to provide strategic leadership for the implementation of quality Emergency Medical Services, Planned Patient Transport, Disaster Management, and Rescue Services for the province. Coordinate, manage, and strengthen the monitoring and evaluation systems of EMS. Facilitate the implementation of an integrated information system for the EMS Communication Centres. Facilitate disaster management awareness, preparedness, and capacity building, and disaster management emergency responses. Establish and maintain communication links between all spheres of government. Ensure proper management of assets within the directorate. Develop internal control systems for efficient management of resources within the directorate. Ensure training of EMS personnel at various levels and categories. Develop strategic and Operational plans in line with the national and provincial priorities. Improve and strengthen the provision of emergency medical services and planned patient transport in the province. Oversee the implementation of National and Provincial policies. Facilitate volunteerism at all spheres of government, facilitate disaster management, and emergency responses.

#### **ENQUIRIES**

: Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

#### **OTHER POSTS**

#### **POST 03/132**

: **HEAD: CLINICAL UNIT (MEDICAL) GRADE 1: ONCOLOGY REF NO: MPDOH/JAN/26/1082**

#### **SALARY CENTRE REQUIREMENTS**

: R2 084 754 - R2 212 680 per annum  
: Rob Ferreira Hospital (Ehlanzeni District)  
: Appropriate qualification that allows for registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Oncology (2026). A minimum of five (5) years' appropriate experience as Medical Specialist after registration with the HPCSA as Medical Specialist in Oncology. Inherent requirement of the job: It will be expected of the successful Head: Clinical Unit to work commuted overtime, limited to 12 hours, if operational requirements so demand. Valid driver's licence. Competencies (knowledge/skills): Knowledge of the relevant statutory and policy frameworks, including Healthcare 2030, the Ideal Hospital framework, the Regulated Norms and Standards, EDL, Standard Treatment Guidelines and evidence-based clinical care. Clinical service delivery in accordance with the Level 2 & 3 package of care for Oncology, and experience in driving continuous quality improvement, clinical risk identification and mitigation, and managing medico-legal matters. Proven experience with supervising staff, training junior doctors, and managing financial and other resources, with the ability to develop staff of quality and provide leadership with regards to issues of diversity, transformation and equity. Track record in training of both under-graduate and post-graduate healthcare personnel. Computer literate in MS package.

#### **DUTIES**

: Fulfil the role and duties of Head of the Oncology Department in rendering an efficient and cost-effective specialized Oncology service to patients managed by the Witbank Tertiary Hospital, including the delivery of outreach and support services. Ensure clinical governance and quality management for the Oncology Service at Witbank Tertiary Hospital and respond to medical and legal incidents

		as they arise. Ensure the rational use of resources (including laboratory investigations, medication, consumables and equipment) and manage human, financial and capital resources in the Oncology Department. Deliver effective and efficient management of the Oncology Department, and provide strategic leadership, planning and decision-making as a member of the Hospital Executive Management. Plan and partake in the training of staff including Registrars, Medical Officers, Community Service Medical Officers and Interns.
<b><u>ENQUIRIES</u></b>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<b><u>POST 03/133</u></b>	:	<b><u>MEDICAL SPECIALIST GRADE 1: ORTHODONTIST REF NO: MPDOH/JAN/26/1083</u></b>
<b><u>SALARY</u></b>	:	R1 341 855 - R1 422 810 per annum
<b><u>CENTRE</u></b>	:	Rob Ferreira Hospital (Ehlanzeni District)
<b><u>REQUIREMENTS</u></b>	:	Appropriate qualifications that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Orthodontist (2026). A valid work permit will be required from non-South Africans. Sound knowledge of medical ethics. Multidisciplinary management and team work and experience in the respective medical discipline. Knowledge of current Health and Public Service regulations and policies. Additional experience in Orthodontist. Skills in terms of consultations, history taking, examination, clinical assessment and clinical management. <b>Grade 1:</b> Less than five (5) years relevant experience as Medical Specialist. <b>Grade 2:</b> At least five (5) years, but less than ten (10) relevant experience as Medical Specialist. <b>Grade 3:</b> Ten (10) years and more relevant experience as Medical Specialist. Knowledge, Skills, Training and Competences Required: Sound knowledge of medical ethics. Multidisciplinary management and team work and experience in the respective medical discipline. Sound clinical knowledge. Competency and skills in general clinical domains. The ability to work independently and under pressure and beyond normal working hours and work with diverse team. Good communication, leadership, interpersonal, and supervisory skills. Ability to manage patients independently, diligently, responsibility and engage when necessary. Knowledge of current health policies, legislation, programs and priorities within the domain. Ability to teach, guide and junior staff within the department. Behavioural Attributes: Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relationship.
<b><u>DUTIES</u></b>	:	Clinical: Provide specialist medical services in Orthodontist, Co-ordinate and supervise clinical care and treatment of patients in Orthodontist department. Participation in Orthodontist teaching of junior clinical staff. Execute allocated roles to administrate and coordinate all Orthodontist activities. Assist with clinical governance and quality assurance according to National Core Standards for Orthodontist department including but not limited to management of complaints, litigations and Patient Safety Incidents. Conduct research and clinical audits including adverse events reporting. Co-operation and liaison with other departments within the hospital. Conflict management. Participation in management committees of Witbank Hospital. Cost containment within Orthodontist department in accordance with the hospital's cost saving plan. Spearhead projects in accordance with the operational plan of the clinical services management unit. Performance of research within the department. Develop and enhance training and development of healthcare worker in Orthodontist department. Training and supervision of Medical Officers and Medical Interns and Medical Students.
<b><u>ENQUIRIES</u></b>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<b><u>POST 03/134</u></b>	:	<b><u>MEDICAL OFFICER GRADE 3 REF NO: MPDOH/JAN/26/1086 (X3 POSTS)</u></b>
<b><u>SALARY</u></b>	:	R1 322 352 - R1 647 630 per annum
<b><u>CENTRE</u></b>	:	<b>Gert Sibande District:</b> Amajuba Memorial Hospital (X2 Posts)