

Knowledge of Occupational Health and Safety Act 85 of 1993. A valid driver's license will be considered as an added advantage.

DUTIES : Assist Artisans with regards to repair and maintained work in Government Buildings including Other Islands (Marion, Gough & ANTARCTICA). Taking care of hand tools, machines and electric tools, perform minor repair and maintenance work, identify maintenance and repair needs, carrying, loading and off-loading of tools as well as material, check faults for repairs and maintenance required and housekeeping of workshop and plant rooms to insure compliance with regards to Occupational Health and Safety Act 85 of 1993. It will be expected of the incumbent to climb ladders for inspection, work in confined spaces and perform maintenance on Government Buildings.

ENQUIRIES : Mr. T. Mudau Tel No: (021) 402 2333/ Mr. M.G. Stephens Tel No: (021) 402 2334/Mr. M. Porta Nova Tel No: (021) 402 2348

APPLICATIONS : Cape Town Regional Office Applications: The Regional Manager, Department of Public Works, Private Bag X9027, Cape Town, 8000 or Hand Deliver at Ground floor, Customs House Building, Lower Heerengracht Street, Cape Town or email to: RecruitCPT26-14@dpw.gov.za

FOR ATTENTION : Ms. C Rossouw

POST 01/122 : **HANDYMAN: WORKSHOP REF NO: 2026/18 (X4 POSTS)**

SALARY : R163 680 per annum
CENTRE : Cape Town Regional Office
REQUIREMENTS : ABET Level 4 qualification. No experience required. Must have interpersonal, basic literacy, effective communication and technical skills, operation of equipment, tools, Machinery, chemicals and technical maintenance. Knowledge of Occupational Health and Safety Act 85 of 1993. Ability to adopt to working schedule in accordance to office requirements. Adherence requirement of the Job. It will be expected of the incumbent to climb ladders for inspection, work in a confined space & perform maintenance in Government Buildings & Other Islands (Marion, Gough & Antarctica).

DUTIES : Assist Artisans with regards to repair and maintenance work in Government Buildings including Other Islands (Marion, Gough & Antarctica). Taking care of hand tools and machines, perform minor repair and maintenance work. Identify maintenance and repair needs, carrying, loading and off- loading of workshop tools as well as material. Compile Technical report. Check faults for repair and maintenance required and housekeeping of workshop and plant rooms to ensure compliance as per Occupational Health & Safety Act 85 of 1993.

ENQUIRIES : Mr. Porta Nova at 082 699 9222/Mr. Stephens M at 082 376 6005/Mr. Mudau T Tel No: (021) 402 2333

APPLICATIONS : Cape Town Regional Office Applications: The Regional Manager, Department of Public Works, Private Bag X9027, Cape Town, 8000 or Hand Deliver at Ground floor, Customs House Building, Lower Heerengracht Street, Cape Town or email to: RecruitCPT26-15@dpw.gov.za

FOR ATTENTION : Ms. C Rossouw

POST 01/123 : **WORKSHOP STOREROOM ATTENDANT REF NO: 2026/19**

SALARY : R163 680 per annum
CENTRE : Cape Town Regional Office
REQUIREMENTS : A minimum of senior certificate/Grade 12/Matric or equivalent qualification. No experience required. Knowledge: Storeroom standards and procedures, Mailing procedures, Office administration and Filing systems Skills: Effective communication (verbal and written) skills, Computer literacy skills on Microsoft (MS Word, MS Excel and etc.), Basic literacy, Basic numeracy and Interpersonal skills. Personal attributes: Ability to be punctuality, Ability to provide accurate information, Ability to work independently and in a team, Ability to work under pressure, Ability to communicate at all levels, Trustworthy. Willing to adapt work schedule in accordance with professional requirements.

DUTIES : Provide safekeeping of equipment and material: Receives goods, tools, components and materials from suppliers. Verify delivered equipment with the order/specification. Handle storeroom supplies in an organised scheduled manner. Report on stock requiring replenish. Manage movements of incoming of outgoing stores: Issue equipment to staff on request or job card in a timely manner. Maintains records of equipment issued and returned. Prepare inventory control of storeroom materials: Prepares periodic inventory or maintain perpetual inventory of equipment. Perform physical checking of