

## SOUTH AFRICAN POLICE SERVICE

**CLOSING DATE**  
**NOTE**

: 06 February 2026 at 16:00

: Applications must be submitted on a Z83 Form (2021 version), obtainable from <http://www.dpsa.gov.za/dpsa2g/vacancies.asp>, which must be accompanied with a comprehensive Curriculum Vitae. The post particulars and reference number of the post must be correctly specified on the application form. Short-listed applicants will be required to produce originals of their ID, Senior Certificate and all educational qualifications obtained, service certificates from previous employers stating the occupation and motor vehicle driver's license, before the interview. Qualifications and driver's licences submitted will be subjected to verification with the relevant institutions. It is the responsibility of the applicants to submit applications timeously to the correct physical address as provided below (Please note that applications that are submitted to an incorrect physical address will not be considered). Late applications will not be accepted or considered. Short-listed candidates will be subjected to fingerprint screening, reference checking and verification of address, where necessary. Short-listed candidates for appointments to certain identified posts will be vetted in terms of the Criminal Law (Sexual Offences and Related Matters) Amendment Act, 2007 (Act No 32 of 2007) and the Children's Act, 2005 (Act No 38 of 2005). A candidate whose particulars appear in either the National Register for Sex Offenders or Part B of the Child Protection Register, will be disqualified from appointment to that post. Candidates are expected to disclose if he / she is a respondent in an interim or final protection order in terms of the Domestic Violence Act, 1998 (Act no 116 of 1998) or Protection from Harassment Act, 2011 (Act No 17 of 2011), and may be disqualified from appointment to that post. The Criminal Law (Forensic Procedures) Amendment Act, Act 37 of 2013 requires that all new appointments in the South African Police Service as from 31 January 2015 provide a buccal (inside cheek) sample to determine their forensic DNA profile. The forensic DNA profile derived from the sample will be loaded to the Elimination Index of the National Forensic DNA Database. If a candidate is short-listed, it can be expected of him / her to undergo a personal interview as well as practical assessment, where necessary. Appointments will be made in terms of the Public Service Act, 1994 (Act No 103 OF 1994) as applicable to the post environment. Persons who retired from the Public Service by taking a severance package, early retirement or for medical reasons, as well as persons with previous convictions, are excluded. The South African Police Service is an equal opportunity, affirmative action employer and it is the intention to promote representivity in the Public Service through the filling of these posts. Persons whose transfer / appointment will promote representivity will therefore receive preference. Correspondence will be conducted with successful candidates only. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. If you have not been contacted within three (3) months after the closing date of this advertisement, please accept that your application was unsuccessful. The South African Police Service is under no obligation to fill a post after the advertisement thereof. Directorate For Priority Crime Investigation

## OTHER POSTS

**POST 02/96**: **SECRETARY (X46 POSTS)****SALARY**  
**CENTRE**

: R228 321 per annum (Level 05)

: Directorate for Priority Crime Investigation: Head Office and Provincial level:  
**Component: Executive Support Services:**  
Office of the Component Head: Executive Support Services Ref No: DPCI/HO/69/2025  
Office of the Section Head: Legal Services Ref No: DPCI/HO/70/2025  
Office of the Section Head: Risk and Integrity Management Ref No: DPCI/HO/71/2025  
Office of the Section Head: Executive Secretariat and Information Management Ref No: DPCI/HO/72/2025

**Component: Governance And Corporate Services:**

Office of the Section Head: Policy and Standards Ref No: DPCI/HO/73/2025  
Office of the Section Head: Strategic Management Ref No: DPCI/HO/74/2025  
Office of the Section Head: Human Resource Management and Development Ref No: DPCI/HO/75/2025  
Office of the Section Head: Financial Management Services Ref No: DPCI/HO/76/2025  
Office of the Section Head: Supply Chain Management Ref No: DPCI/HO/77/2025

**Component: Priority Crime Specialised Investigation:**

Office of the Section Head: Financial Investigation Ref No: DPCI/HO/78/2025  
Office of the Section Head: Asset Forfeiture Investigation Ref No: DPCI/HO/79/2025  
Office of the Section Head: Cybercrime Investigation Ref No: DPCI/HO/80/2025

**Component: Priority Crime Management Centre:**

Office of the Section Head: Threat Analysis and Assessment Ref No: DPCI/HO/81/2025

**Component: Serious Corruption Investigation:**

Office of the Section Head: Anti-Corruption Investigation Ref No: DPCI/HO/82/2025  
Office of the Section Head: Serious Corruption Offences Ref No: DPCI/HO/83/2025

**Component: Serious Organised Crime Investigation:**

Office of the Component Head: Serious Organised Crime Investigation Ref No: DPCI/HO/84/2025  
Office of the Section Head: Economic and Protected Resources Ref No: DPCI/HO/85/2025

**Component: Serious Commercial Crime Investigation:**

Office of the Section Head: Serious Economic Offences Ref No: DPCI/HO/86/2025  
Office of the Section Head: Commercial Crime Investigation Ref No: DPCI/HO/87/2025

**Component: Forensic Accounting Investigation:**

Office of the Section Head: Investigative Accounting Ref No: DPCI/HO/88/2025

**Divisional Commissioner: National Priority Offences Operations:**

Office of the Section Head: Tactical Operations Ref No: DPCI/HO/89/2025

**Province: Eastern Cape:**

Office of the Provincial Commander: Corporate Support Services Ref No: DPCI/EC/92/2025  
Office of the Provincial Commander: Serious Organised Crime Investigation Ref No: DPCI/EC/93/2025  
Office of the Provincial Commander: Priority Crime Specialised Investigation Ref No: DPCI/EC/94/2025

**Province: Free State:**

Office of the Provincial Head: Free State Ref No: DPCI/FS/95/2025  
Office of the Provincial Commander: Corporate Support Services Ref No: DPCI/FS/96/2025  
Office of the Provincial Commander: Serious Commercial Crime Investigation Ref No: DPCI/FS/97/2025  
Office of the Provincial Commander: Priority Crime Specialised Investigation Ref No: DPCI/FS/98/2025

**Province: Gauteng:**

Office of the Provincial Commander: Corporate Support Services Ref No: DPCI/GP/99/2025  
Office of the Provincial Commander: Serious Commercial Crime Investigation Ref No: DPCI/GP/100/2025  
Office of the Provincial Commander: Priority Crime Specialised Investigation Ref No: DPCI/GP/101/2025

**Province: KwaZulu Natal:**

Office of the Provincial Head: KwaZulu Natal Ref No: DPCI/KZN/102/2025  
Office of the Provincial Commander: Corporate Support Services Ref No: DPCI/KZN/103/2025  
Office of the Provincial Commander: Serious Organised Crime Investigation Ref No: DPCI/KZN/104/2025  
Office of the Provincial Commander: Priority Crime Specialised Investigation Ref No: DPCI/KZN/105/2025

**Province: Limpopo:**

Office of the Provincial Commander: Priority Crime Specialised Investigation  
Ref No: DPCI/LIM/106/2025

**Province: Mpumalanga:**

Office of the Provincial Head: Mpumalanga Post Number: DPCI/MP/107/2025  
Office of the Provincial Commander: Priority Crime Specialised Investigation  
Ref No: DPCI/MP/108/2025

**Province: North West:**

Office of the Provincial Commander: Corporate Support Services Ref No:  
DPCI/NW/109/2025

Office of the Provincial Commander: Serious Corruption Investigation Ref No:  
DPCI/NW/110/2025

Office of the Provincial Commander: Serious Commercial Crime Investigation  
Ref No: DPCI/NW/111/2025

Office of the Provincial Commander: Priority Crime Specialised Investigation  
Ref No: DPCI/NW/112/2025

**Province: Northern Cape:**

Office of the Provincial Commander: Corporate Support Services Ref No:  
DPCI/NC/113/2025

Office of the Provincial Commander: Priority Crime Specialised Investigation  
Ref No: DPCI/NC/114/2025

**Province: Western Cape:**

Office of the Provincial Commander: Corporate Support Services Ref No:  
DPCI/WC/115/2025

Office of the Provincial Commander: Serious Commercial Crime Investigation  
Ref No: DPCI/WC/116/2025

**REQUIREMENTS**

: Applicants must display competency in the post-specific functions of the post  
Be in possession of a Senior Certificate (Grade 12) or National Certificate  
(Vocational) recorded on the National Learner Record Database on NQF Level  
4. Be proficient in at least two official languages, of which one must be English  
Must be a South African citizen. Must have no previous convictions or cases  
pending. Applicants will be subjected to a vetting process which will include  
security screening and fingerprint verification. Computer literacy, interpersonal  
communication (verbal and written) and organizational skills  
Appropriate/relevant experience in the field of the post, Tertiary qualification  
and developmental courses may serve as an advantage.

**DUTIES**

: To provide secretarial support functions in the relevant office. Type reports,  
letters, memoranda and monitor flow of documents to and from the relevant  
office. Manage the diary of the Head of the office for internal and external  
engagements. Co-ordinate travel arrangements, including accommodation and  
subsistence allowances as well as claims. Maintain an updated filing system in  
the relevant office. Distribute correspondence and circulars to the relevant  
stakeholders and keep a register of all incoming and outgoing post up to date.  
Handle routine correspondence, send and receive e-mails and faxes  
immediately. Answer and make telephone calls on behalf of the Head of the  
office and take messages professionally. Provide support during meetings and  
workshops involving the relevant office. Handle confidential documents. Be  
able to operate standard equipment (fax, photocopy machine, telephone,  
computers, etc.). Host and serving of refreshments to visitors during meetings.  
Manage the inventory of the relevant office. Be willing to work extended hours.

**ENQUIRIES**

: **Head Office Level:** Brigadier Mogoma Monyela, Colonel A Wessels and  
Lieutenant Colonel BK Mhlahlo Tel No: (012) 846 4067/4110  
**DPCI: Eastern Cape:** Enquiries can be directed to: Lieutenant Colonel Batyi  
and Captain Poswa Tel No: (043) 709 0524 / 0525 / 0527  
**DPCI: Free State:** Lieutenant Colonel Vethezo and Warrant Officer Mkumla  
Tel No: (051) 503 2753 and 071 481 2464/3136  
**DPCI: Gauteng:** Colonel Mashakane and Captain Rasekganya at (071) 481  
3763 / (082) 335 0409  
**DPCI: KwaZulu Natal:** Lieutenant Colonel Phungula and Captain Moodley Tel  
No: (031) 325 4913  
**DPCI: Limpopo:** Lieutenant Colonel Seabi and Captain Machete at (071) 481  
3316 / (082) 580 4681  
**DPCI: Mpumalanga:** Lieutenant Colonel Shongwe and Captain Maseko Tel  
No: (013) 759 1366 / 1365 / 1377  
**DPCI: Northern Cape:** Colonel Mkwane and Captain Damons at (082) 779  
8553 and (071) 481 3000

		<p><b>DPCI: North West:</b> Lieutenant Colonel Mbulawa and Warrant Officer Mokoena Tel No: (018) 464 5316 / 5332</p> <p><b>DPCI: Western Cape:</b> Captain Xhego and HRCS Matlou Tel No: (021) 918 3309 / 3322</p>
<b><u>APPLICATIONS</u></b>	:	<p>Application forms must be posted / hand delivered or emailed to the following addresses (Please utilize only one (1) mode of delivery which is convenient to you):</p> <p><b>Head Office Level:</b> Hand delivery: Main Security gate at 1 Cresswell Road, Promat Building, Silverton, Email address: dpcivacancies@saps.gov.za</p> <p><b>Provincial Level:</b></p> <p><b>DPCI: Eastern Cape:</b> Hand delivered or couriered to: Cnr Buxton and Oxford Street, Old Allied Building, East London. Email address: PoswaN@saps.gov.za and SobutyuN@saps.gov.za</p> <p><b>DPCI: Free State:</b> Hand delivered or couriered to: Charlotte Maxeke Street/ Maitland Street, 46 ABSA Building, Bloemfontein. Email address: VethezoX@saps.gov.za and MkumlaU@saps.gov.za</p> <p><b>DPCI: Gauteng:</b> Hand delivered or couriered to: 165 Meyer Street, Benmare Building, Germiston. Email address: RasekganyaCS@saps.gov.za</p> <p><b>DPCI: KwaZulu Natal:</b> Hand delivered or couriered to: 15 Bram Fischer Road, Servamus Building, Durban. Email address: MoodleyP4@saps.gov.za</p> <p><b>DPCI: Limpopo:</b> Hand delivered or couriered to: 106 Hans van Rensburg Street, Suite 02, 106 Empire Place, Polokwane. Email address: SeabiMJ2@saps.gov.za</p> <p><b>DPCI: Mpumalanga:</b> Hand delivered or couriered to: 17 Henshall Street, Stats House, Nelspruit. Email address: NgwenyaTP@saps.gov.za</p> <p><b>DPCI: Northern Cape:</b> Hand delivered or couriered to: 36 Stockdale Street, De-Beers Building (Cheapside), Kimberley. Email address: DamonsM@saps.gov.za</p> <p><b>DPCI: North West:</b> Hand delivered or couriered to: 51 Leask Street, 3rd floor, Westend Building, Klerksdorp. Email address: MokoenaN7@saps.gov.za</p> <p><b>DPCI: Western Cape:</b> Hand delivered or couriered to: 3 AJ West Street, Old SARS Building, Bellville. Email address: Sibelekwanas@saps.gov.za</p>
<b><u>POST 02/97</u></b>	:	<p><b><u>ADMINISTRATION CLERK REF NO: DPCI/HO/90/2025 (X2 POSTS)</u></b></p> <p>Directorate for Priority Crime Investigation: Head Office and Provincial level</p> <p>Component: executive support services</p> <p>Section: Risk and Integrity Management</p>
<b><u>SALARY</u></b>	:	R228 321 per annum (Level 05)
<b><u>CENTRE</u></b>	:	Head Office
<b><u>REQUIREMENTS</u></b>	:	<p>Applicants must display competency in the post-specific functions of the post Be in possession of a Senior Certificate (Grade 12) or National Certificate (Vocational) recorded on the National Learner Record Database on NQF Level 4 Knowledge of Batho Pele principles, operation of telecommunication system and front office etiquette is essential Be proficient in at least two official languages, of which one must be English Must be a South African citizen Must have no previous convictions or cases pending Applicants will be subjected to a vetting process which will include security screening and fingerprint verification Computer literacy, interpersonal communication (verbal and written) and organisational skills Appropriate/relevant experience in the field of the post, Tertiary qualification and developmental courses may serve as an advantage.</p>
<b><u>DUTIES</u></b>	:	<p>To provide receptionist support functions in the relevant office, Attend to all incoming and outgoing telephone calls, direct calls to the relevant official/office, render onsite and online receptionist services, proper maintenance of equipment, and coordinate the travel and meeting bookings and telephonic calls Maintain the telephone directory for the District Office, maintain relevant files Receive and re-reroute incoming mail and packages Ensure no visitor proceeds to offices without first verifying with the relevant office and signing in Maintain the cleanliness and order of the reception area.</p>
<b><u>ENQUIRIES</u></b>	:	<p>Brigadier Mogoma Monyela, Colonel A Wessels and Lieutenant Colonel BK Mhlahlo: Tel No: (012) 846 4067/4110</p>
<b><u>APPLICATIONS</u></b>	:	<p>Application forms must be posted / hand delivered or emailed to the following addresses (Please utilize only one (1) mode of delivery which is convenient to you): Hand delivery: Main Security gate at 1 Cresswell Road, Promat Building, Silverton, Email address: dpcivacancies@saps.gov.za</p>