

POST 01/117 : **SENIOR GENERAL FOREMAN: CLEANING SERVICES REF NO: 2026/14 (X3 POSTS)**

SALARY CENTRE : R193 359 per annum
: Mmabatho Regional Office
: Brits Magistrate Court (X1 Post)
: Klerksdorp Magistrate Court (X1 Post)
: Itsoseng Magistrate Court (X1 Post)

REQUIREMENTS : A minimum of Passed Senior certificate/ Grade 12/ passed ABET Level 4, must be computer literate. Ability to communicate at all levels and basic numeracy, basic knowledge of cleaning, must have cleaning supervisory experience, interpersonal relations, and administrative skills. Exposure to chemicals, cleaning chemicals and hazardous working conditions. Knowledge of cleaning materials. Ability to write a report.

DUTIES : Manage and control equipment and materials. Ensure replacement or repair of faulty/outdated equipment. Order, receive and ensure availability of cleaning materials and distribution of supplies. Ensure safe keeping of cleaning materials and equipment. Supervise the provisioning of housekeeping, cleaning, safeguarding and maintenance services. Perform physical inspection of cleaned areas. Ensure the inspection of logistics and physical environment to ensure clean maintained environment adherence to Occupational Health and Safety. Perform general supervision and support the administration of the section. Assist with maintenance of discipline, time keeping and records management.

ENQUIRIES APPLICATIONS : Ms. M Llali Tel No: (018) 386 5379
: Mmabatho Regional Office: The Regional Manager, Department of Public Works, Private Bag X120, Mmabatho, 2735 or 810 Corner Albert Luthuli Drive and Maisantwa Streets, Unit3, Mmabatho, 2735 or email to: RecruitMBT26-01@dpw.gov.za

FOR ATTENTION NOTE : Mr. T Oagile
: Please specify the area in your application according to your preferred area. Please submit a separate, complete application for each post.

POST 01/118 : **FOREMAN: CLEANING SERVICES REF NO: 2026/15 (X4 POSTS)**

SALARY CENTRE : R193 359 per annum
: Johannesburg Regional Office

REQUIREMENTS : A minimum of senior certificate/Grade 12/Matric/Abet Level 4. Appropriate relevant experience in cleaning services environment will be an added advantage. Must be prepared to travel, willing to adapt work schedule in accordance with office requirements; exposure to hazardous working conditions. Knowledge of types and purposes of cleaning materials. Cleaning procedures. Operating cleaning equipment. Occupational health and safety, Labour Relations Act. Skills: Effective communication skills; numeracy; computer literacy; observation abilities; Ability to work with consultants, professionals and staff at various levels, ability to work independently.

DUTIES : Supervise cleaning services rendered-co-ordinate cleaning services; ensure the inspection of logistics and physical environments to ensure hygiene and cleanliness; supervise cleaning staff; compile cleaning reports. Effectively manage and control equipment and materials-identify resource requirements and special operational needs; monitor the condition and availability of cleaning equipment; ensure the maintenance/servicing of equipment; ensure the replenishment and distribution of cleaning equipment and materials; maintain the material register. Support the administration of the Section-identify staff requirements; support the administration of human resources; assess the performance of supervisors and cleaners; receive and submit leave of supervisors and cleaners.

ENQUIRIES APPLICATIONS : Mr K Muthivheli Tel No: (011) 713 6079
: Johannesburg Regional Office Applications: The Regional Manager, Department of Public Works, Private Bag X3, Braamfontein, 2017 or Hand Deliver to No 78 Corner De Beer and Korte, Braamfontein, 2017 or email to: RecruitJHB26-02@dpw.gov.za

FOR ATTENTION : Mr M Mudau

POST 01/119 : **SUPERVISOR: CLEANING SERVICES (X4 POSTS)**

SALARY : R193 359 per annum

CENTRE : Cape Town Regional Office
Oudtshoorn Magistrate Court Ref No: 2026/15A (X1 Post)
Wynberg Magistrate Court Ref No: 2026/15B (X1 Post)
Knysna Magistrate Court Ref No: 2026/15C (X1 Post)
Mitchell's Plain Court Ref No: 2026/15D (X1 Post)

REQUIREMENTS : NQF level 3 (Grade 10/ABET level 4). Ability to operate cleaning equipment. Knowledge of types and purpose of cleaning materials. Knowledge of the OHSA. Knowledge of the LRA. Computer literacy. Effective communication skills. Project management skills. Conflict resolution skills. Valid driver's license. Willingness to travel. Exposure to hazardous working conditions.

DUTIES : Supervise cleaning services rendered: Coordinate cleaning services, ensure the inspection of logistics and physical environments to ensure hygiene and cleanliness, supervise cleaning staff, and compile cleaning reports. Effective management and control equipment and materials: identify resource requirements and special operational needs, monitor the condition and availability of cleaning equipment, ensure the maintenance/servicing of equipment, the replacement/servicing of equipment, ensure the replenishment and distribution of cleaning equipment and materials, maintain the material register. Support the administration of the section. Identify staff requirements, support the administration of human resources, assess the performance of cleaners, receive and submit leave of supervisors and cleaners.

ENQUIRIES : Mr. Dorian Lewin Tel No: (021) 402 2140

APPLICATIONS : Cape Town Regional Office Applications: The Regional Manager, Department of Public Works, Private Bag X9027, Cape Town, 8000 or Hand Deliver at Ground floor, Customs House Building, Lower Heerengracht Street, Cape Town or email to: RecruitCPT26-12@dpw.gov.za

FOR ATTENTION : Ms. C Rossouw

NOTE : Please specify the reference number in your application according to your preferred area. Please submit a separate, complete application for each post.

POST 01/120 : **SUPERVISOR: HORTICULTURAL SERVICES-FACILITIES MANAGEMENT REF NO: 2026/16 (X2 POSTS)**

SALARY : R193 359 per annum

CENTRE : Cape Town Regional Office, Rondebosch

REQUIREMENTS : A minimum of senior certificate/Grade 12/ Matric or equivalent qualification. No experience required. Have exposure in dealing with people of high profile like judges and magistrates. Be able to handle a large staff component. Knowledge: Garden maintenance practices, Occupational Health and Safety, operating horticultural machinery and equipment. Skills: Conflict resolution, effective communication and problem-solving skills. Have a valid code 10 driver's license with PDP and be prepared to travel. Willing to adapt work schedule in accordance to office requirements.

DUTIES : The Supervision of personnel and horticultural. Manage and control equipment and material. Supervise and ensure maintenance of garden and flower beds and other outdoor maintenance. Special request for long distances and plot clearing and firebreaks. Delegation/ implementation of landscaping duties. Garden Maintenance. Notification of problem areas to supervisors. Oversee /maintain plot and fire break clearing. Site Inspection of vacant state property. Special indications/duties manage plant decorations and flower arrangements as requested. Nursery maintenance. Perform general supervision and support the administration of the section.

ENQUIRIES : Ms E. Bessick Tel No: (021) 402 2407

APPLICATIONS : Cape Town Regional Office Applications: The Regional Manager, Department of Public Works, Private Bag X9027, Cape Town, 8000 or Hand Deliver at Ground floor, Customs House Building, Lower Heerengracht Street, Cape Town or email to: RecruitCPT26-13@dpw.gov.za

FOR ATTENTION : Ms. C Rossouw

POST 01/121 : **TRADESMAN AID: WORKSHOP REF NO: 2026/17 (X7 POSTS)**

SALARY : R163 680 per annum

CENTRE : Cape Town Regional Office

REQUIREMENTS : Must have a Grade 10/ Standard 8 qualification. No experience required. Knowledge: Operation of equipment, workshop tools and machinery. Must have good communication skills and must be able to report effectively.