

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: EMERGENCY SERVICES

Division: Business Operations

Section: Emergency Planning

Location: Tshwane regions

Re-advertisement

Reference number	EMSS187-2026														
Position	EMERGENCY PLANNING OFFICER (3 POSTS)														
To be advertised	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; padding: 2px;">Internal</td> <td style="width: 80%; padding: 2px;">External</td> </tr> </table>					Internal	External								
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This position seeks to attract	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; padding: 2px;">African female</td> <td style="width: 20%; padding: 2px;">African male</td> <td style="width: 20%; padding: 2px;">Coloured female</td> <td style="width: 20%; padding: 2px;">Coloured male</td> <td style="width: 20%; padding: 2px;">Indian female</td> </tr> <tr> <td style="padding: 2px;">Indian male</td> <td style="padding: 2px;">White female</td> <td style="padding: 2px;">White male</td> <td style="padding: 2px;">Person with disability</td> <td style="padding: 2px;">All categories</td> </tr> </table>					African female	African male	Coloured female	Coloured male	Indian female	Indian male	White female	White male	Person with disability	All categories
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Job level	T12														
Scale	R449 040,00 – R623 664,00 per annum														
Estimated remuneration package	R604 511,00 – R826 774,00 per annum														
Job purpose	<p>To perform skilled technical tasks associated with the interpretation, application and enforcement of fire protection regulations and technical fire safety requirements as it relates to town-planning scheme applications, changes in building occupancy, scrutiny of fire protection plans for code compliance and the final inspection of buildings in accordance with approved fire protection plans</p>														
Appointment requirements	<p>Grade 12 National diploma in Fire Technology At least three years' continuous experience in a recognised emergency services environment A valid Code B driving licence Must have reasonable levels of physical and medical fitness with no respiratory anomalies Willingness to be assigned to any geographical fire station in Tshwane Willingness and ability to be on standby and work after hours on weekends and public holidays Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost</p>														
Personal attributes and/or competencies	<p>Having integrity; intelligence; concealment skills; patience; innovative thinking skills; being energetic; imagination; flexibility; willingness to accept responsibility; decisiveness; ability to pay attention to detail; communication skills</p>														
Primary functions	<p>Apply the requirements of the Fire Protection Regulations as these relate to building design submissions Analyse and report on town-planning scheme applications and forecast the situational context of applications against prevailing fire safety codes and fire response coverage Apply the relevant fire codes and standards as these relate to the design, installation</p>														

Undertake routine proactive, reactive and programmed technical fire safety inspections of premises, buildings, installations and all types of occupancies to determine compliance with relevant laws, codes or standards

Determine the origin and cause of a fire, as well as identify the dangers involved in processes and materials

SAP S70095153; S70018371; S70018372

New/natural attrition New

Enquiries Elsie Malomane (012 358 4603) or Agnes Ndwamato (012 358 8637)