

support learners who experience barriers to learning. Provide social work input for the district with regard to policy development and reviews. Conduct discipline specific research.

ENQUIRIES : Ms W Horn Tel No: (021) 938 3133

POST 06/257 : **SOCIAL WORKER REF NO: 44 (X2 POSTS)**
District Office: Education District Office Metro Central

SALARY : Grade 1: R325 200 - R382 374 per annum, (OSD as prescribed)
Grade 2: R397 119 - R459 996 per annum, (OSD as prescribed)
Grade 3: R477 564 - R561 378 per annum, (OSD as prescribed)
Grade 4: R585 441 - R725 754 per annum, (OSD as prescribed)
Salary depending on years of experience after registration with the professional body

CENTRE : Maitland
REQUIREMENTS : A formal tertiary qualification in Social Work (Bachelor of Social Work) that allows professional registration with the South African Council for Social Service Professions as Social Worker; Registration with the South African Council for Social Service Professions as a Social Worker, and proof of payment of registration for 2025-2026; Grade 1: No experience; Grade 2: A minimum of 10 years appropriate experience in Social Work after registration as a Social Worker with the South African Council for Social Service Professions; Grade 3: A minimum of 20 years appropriate experience in Social Work after registration as a Social Worker with the South African Council for Social Service Professions; Grade 4: A minimum of 30 years appropriate experience in Social Work after registration as a Social Worker with the South African Council for Social Service Professions. Recommendations: Valid Drivers License. Experience in the field of child and youth care.

DUTIES : Implement social work capacity building programmes for the early identification of and interventions relating to social, emotional and behavioural barriers to learning: Train teachers, parents, and support staff in the early identification of social, emotional and behavioural barriers. Train teachers, parents, and support staff to manage identified learners who experience social, emotional and behavioural barriers (e.g. Individual Support Plan (ISP)/Group Support Plan (GSP). Develop and implement preventative programmes for learners, parents and School Governing Body's (SGBs) that address and/or prevent social, emotional and behavioural barriers to learning. Implementation of Inclusive Education Policies including the Screening Identification and Assessment Support (SIAS) Policy. O Provide direct social work services when necessary. Participate in inter- and intra-sectoral networks and collaborations: Promote inclusive schools as centres of Care and Support for Teaching and Learning (CSTL) and use this framework to co-ordinate the support from other sectors. Collaborate on social work matters with the multi-disciplinary teams. Provide specialized social work support to strengthen District- and School-based support teams (DBSTs/SBSTs): Train, sustain and promote SBSTs in collaboration with the DBST in all Schools in understanding social context, legislation related to children and create an effective school-community partnership. Collaborate as multi-disciplinary teams with ISLES DBST to support learners who experience barriers to learning. Provide social work input for the district with regard to policy development and reviews. Conduct discipline specific research.

ENQUIRIES : Ms B Robertson Tel No: (021) 514 6700 (Metro Central EDO)

POST 06/258 : **PERSONAL ASSISTANT REF NO: 97 (X2 POSTS)**
Directorate: Physical Resource Planning & Property Management

SALARY : R325 101 per annum (Level 07)

CENTRE : Cape Town

REQUIREMENTS : Secretarial Diploma or Equivalent (1–2-year post school qualification). Minimum 3 years' clerical/administrative experience in rendering a support service to senior management. Knowledge of the relevant legislation/ policies/ prescripts and procedure; Basic financial administration. Computer literacy in MS Word, MS PowerPoint and MS Excel, Knowledge of financial systems e.g., BAS and PERSAL, IMS and J-track, will be an advantage. Skills: Sound Planning and Organising skills; Communicate effectively (written and verbally); Advanced typing.