

CENTRAL KAROO DISTRICT MUNICIPALITY

POSITION TITLE: CHIEF FIRE OFFICER
DEPARTMENT: SOCIO-ECONOMIC SERVICES
LOCATION: BEAUFORT WEST
EMPLOYMENT TYPE: PERMANENT
SALARY: T15 (R537 012,00 BASIC SALARY PER ANNUM) + FRINGE BENEFITS
CLOSING DATE: **28 AUGUST 2026 AT 13:30**

ALL ASPECTS OF OUR STAFFING PROCESSES SHALL BE NON-DISCRIMINATORY AND WILL AFFORD APPLICANTS EQUAL OPPORTUNITY TO COMPETE FOR VACANT POSITIONS.

CORE FUNCTION

Managing the Fire Services of the CKDM • Medium to long term objectives and public safety priorities of productive and cost fire services. • Organizational principles and processes for the delivery of fire services in the area of jurisdiction by performing related functions. • Effective administrative system and process for the Fire Services. • Prepare capital and operating estimates and controls expenditure against the approved budget for Fire Services. • Coordinate fire prevention, education and awareness programs. • Coordinate communication and liaison with all role-players and stakeholders. Drives the strategy and firefighting standard operating procedures for the District Municipality.

REQUIRED QUALIFICATIONS AND EXPERIENCE

- Relevant tertiary qualification. • Preferably a Diploma/Bachelor Degree in Fire Technology as well as managerial experience. • Valid B Driver's License • 12 years' experience in all major functions of Fire Services of which minimum three years must have been in a supervisory capacity • Computer Literate and proficient in Ms Word/Excel/PowerPoint • Excellent written and communication skills in at least two of three regional languages with excellent fluency in spoken and written English • Attention to detail and good organizational skills • Good presentation and project management skills • Good understanding and interpretation of relevant legislation, policies, procedures and regulations • Good decision making, abilities to prevent serious impacts on lives and property • Required to be on standby, to attend to and take charge of major incidents if, and when required • Required to work overtime with little or no notice • Required to travel on official duties and to respond to fire emergencies outside municipal area as part of mutual aid agreement with national, provincial and local authorities • Required to work independently as well as in a team.

KEY COMPETENCIES

- Community and Customer Focus • Problem solving • Negotiating and influencing • Resilience • Communication • Ethics and Professionalism • Resilience • Resilience

HOW TO APPLY

Applications, on the official application form of the Council, which can be obtained from the Municipal Website (www.skdm.co.za), must be submitted as follows:

POST or IN-PERSON: MRS. B KOOPMAN – ACTING MUNICIPAL MANAGER, PRIVATE BAG X560, BEAUFORT WEST, 6970
PHYSICAL ADDRESS: 63 DONKIN STREET, BEAUFORT WEST, 6970

APPLICATIONS MUST BE ACCOMPANIED BY CERTIFIED COPIES OF QUALIFICATIONS AND DRIVER'S LICENSE. NO ELECTRONIC APPLICATIONS WILL BE ACCEPTED. CANVASSING WILL DISQUALIFY ANY CANDIDATE FROM BEING CONSIDERED FOR APPOINTMENT.

FOR MORE INFORMATION, PLEASE CONTACT:

Mr Elroy Martin – Snr HR Practitioner PMS – (023) 449-1000

THE DISTRICT MUNICIPALITY RESERVES THE RIGHT NOT TO MAKE ANY APPOINTMENT. PLEASE NOTE THAT, SHOULD NO FEEDBACK BE RECEIVED WITHIN 3 MONTHS FROM CLOSING DATE, CANDIDATES MAY ASSUME THAT THEIR APPLICATIONS WERE UNSUCCESSFUL. APPLICATIONS RECEIVED AFTER THE CLOSING DATE WILL NOT BE ACCEPTED OR CONSIDERED.

APPLICANTS WILL BE REQUIRED TO SIGN AN EMPLOYMENT CONTRACT, PERFORMANCE AGREEMENT AND DISCLOSURE OF BENEFITS AND INTEREST.

MRS. B KOOPMAN – ACTING MUNICIPAL MANAGER - CENTRAL KAROO DISTRICT MUNICIPALITY

