



## **VACANCY BULLETIN**

**The Council for Medical Schemes is a statutory body established by the Medical Schemes Act (131 of 1998) to provide regulatory supervision of private health financing through medical schemes.**

**The following position is available for someone who is driven to protect the public interest.**

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### **INFORMATION SECURITY SPECIALIST (24 MONTHS FIXED-TERM CONTRACT)**

The purpose of the job is to plan, manage, and administer the CMS network security. Ensure all network components are managed in accordance with approved guidelines and processes to ensure compliance. As an Information Security Specialist, you will be responsible for:

- Designing, installing, and managing security mechanisms that protect the CMS network and information systems against breaches, viruses, and anti-spyware.
- Upgrading systems by implementing and maintaining security controls.
- Protecting the system by defining access privileges, control structures, and resources.
- Developing and implementing standardised Information Security processes and procedures.
- Responding to internal and external audit findings timeously.
- Conducting IT risk assessments and group policy management.
- Assisting with Penetration testing and vulnerability assessments.
- Driving vulnerability management, security hardening, and remediation programmes or projects.
- Remediating cloud security findings, vulnerabilities, and penetration test results.
- Ensuring Endpoint protection (Antivirus Software) is always managed and configured properly.
- Ensuring Information System compliance and conformance to IT policies and processes.
- Ensuring that systems and procedures follow industry standards, e.g., ISO 27000 – 27004.
- Liaising with all departments and IT users to ensure compliance and correction of all IT security issues.
- Researching, planning, and implementing information security technical solutions to meet business requirements.
- Proactively monitoring, investigating, and reporting on information security incidents, Internet use, and ICT policy breaches.
- Carrying out assignments and tasks delegated by line and senior management in line with CMS' operational requirements.

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### **SKILLS AND KNOWLEDGE BASE**

The successful candidate will have the following essential qualifications, competencies, and skills:

- National Diploma in Information Technology or a relevant equivalent qualification at NQF level 6.
- A minimum of five (5) years' experience in IT governance and security.
- Certifications in ITIL Foundation, Security+, CISM, CISSP, SCCM and COBIT will be an added advantage.
- Knowledge of Patch management, Anti-virus, Vulnerability management and Intune management.
- Knowledge of penetration testing.
- Knowledge of Active Directory, Azure, and Cisco Meraki.
- Knowledge of Group Policy Management and Firewalls (Checkpoint, Sophos).
- Knowledge of Mimecast, Azure Active Directory and Cloud Security.
- Knowledge of Manage Engine Products (Desktop Central, Log 360, Ops Manager).
- Proficiency in TCP/IP/Routers/Switches/Firewalls.
- Server operating systems and security.

- Analytical and problem-solving.
- Project Management, presentation, and report writing.
- Customer-centricity, communication, interpersonal, and emotional Intelligence.

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If you are motivated, tenacious, thorough, detail-oriented, and able to manage multiple projects simultaneously, we invite you to submit your application to [recruitment@medicalschemes.co.za](mailto:recruitment@medicalschemes.co.za). Please indicate the position you are applying for in the subject line.

**Note:** Correspondence will be limited to shortlisted candidates only. If you do not hear from us within two (2) months of this advertisement, please accept that your application was unsuccessful. CMS reserves the right to appoint or not to appoint for the above position.

**The Council for Medical Schemes is a designated employer and is committed to implementing its Employment Equity Plan and Affirmative Action measures. Preference may therefore be given to candidates from designated groups in line with the plan.**

**CLOSING DATE: FRIDAY, 7 AUGUST 2026**

**POPIA Disclaimer:** By responding to this advertisement and providing your personal information as part of your application, you confirm your expression and informed consent for the CMS, its subsidiaries, and affiliated entities to process your personal information; retain your personal information on our database for future matching; contact you when suitable opportunities arise; and rely on your confirmation that the information provided is accurate, correct, and up to date.

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