

NATIONAL TREASURY

The National Treasury is an equal opportunity employer and encourages applications from persons living with disabilities. It is the department's intention to promote representivity through filling these posts in line with the department's approved Employment Equity Plan. Our buildings are accessible to persons living with disabilities.



APPLICATIONS
CLOSING DATE
NOTE

: To apply visit: <https://erecruitment.treasury.gov.za/eRecruitment>
 : 14 September 2026 at 12:00 pm (Midday)
 : Effective from 7 April 2021, the National Treasury now utilises an e-Recruitment System which means all applicants must login/register to apply for positions, we only accept hand delivered/posted applications should an applicant prove that he/she tried to apply via e-Recruitment with no success and the National Treasury ICT unit was unable to assist. The applicant's profile on the e-Recruitment is equivalent to the newly approved Z83, and it is the responsibility of applicants to ensure their profiles are fully completed or their applications will not be considered, as per the DPSA Practice Note. Certain documentation will still be required to be uploaded on the system such as copies of all qualifications including National Senior Certificate/Matric certificate, ID, etc., however these documents need not be certified at point of application, however certification will be required prior to attending the interview. Please note: All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. It should be noted that the National Treasury does not support the use of Artificial Intelligence (AI) in any of its recruitment and selection processes and will disqualify an application if it picks up the use of AI when completing assessments without acknowledging the source of information. Successful completion of the Nyukela Public Service SMS Pre-entry Programme as endorsed by the National School of Government, available as an online course on <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>, prior to finalisation of appointment, is a requirement for all SMS positions. All shortlisted candidates for SMS posts will be subjected to technical exercise and interview. Following the technical exercise and interview, a maximum of three (3) SMS candidates will undergo psychometric assessments to assess cognitive capabilities, behavioural preferences, emotional intelligence, and integrity. All qualifications, criminal and SA citizenship checks will be conducted on all short-listed candidates and, where applicable, additional checks will be conducted in line with the new DPSA Directive effective 01 April 2024. Please note that by responding to our advertisement/s, you consent to the collection, processing, and storing of your Personal Information for internal HR processes in accordance with the Protection of Personal Information Act (POPIA), Act No. 4 of 2013. In the event that your application is unsuccessful, the Department will retain your personal information only for audit purposes as required by policies, only for a specific period, of which the submitted documents will then be destroyed as legislated in the National Archives Act. It is the applicant's responsibility to have all their foreign qualifications (this includes O and A level certificates) evaluated by the South African Qualifications Authority (SAQA), at your own expense. Upon appointment, successful candidates will be required to disclose particulars of all registrable financial interests and to sign a Performance Agreement within 3 months from date of appointment and for candidates whose appointment exceeds 12 calendar months will be appointed on probation for the period of twelve (12) calendar months, excluding leave taken as prescribed by Public Service Regulation 68. The status of your application will be visible on the e-Recruitment system. However, if you have not received feedback from the National Treasury within 3 months of the closing date, please regard your application as unsuccessful. Note: The National Treasury reserves the right not to fill the below-mentioned posts, withdraw or to put on hold a position and/or to re-advertise a post. All queries must be submitted via email addressed to the Human Resources Recruitment Support Team on Recruitment.Enquiries@treasury.gov.za. Kindly note that all National Treasury adverts published/LIVE on the eRecruitment System have a

closing date listed and closing time of 12h00 (Midday) on that closing date. The system is designed to automatically remove the advert from public view at exactly 12h00 (Midday) of the said closing date for that post. There are no other means to submit applications post the closing date and time, if you have missed or delayed in submitting on time.

MANEAGEMENT ECHELON

<u>POST 31/83</u>	:	<u>DIRECTOR: FISCAL, INTERGOVERNMENTAL, ACCOUNTING & PROCUREMENT RELATED LEGISLATIVE SERVICES REF NO: S098/2026</u> Division: Office of The General-Counsel (ODG) Purpose: To draft and scrutinise fiscal and intergovernmental legislation and support its legislative processes, to comment on draft legislation impacting on fiscal and intergovernmental legislation and to advise on interpretation of fiscal, intergovernmental, accounting and procurement related legislation
<u>SALARY CENTRE REQUIREMENTS</u>	:	R1 317 384 per annum, (Incl. benefits) Pretoria A Grade 12 is required coupled with a minimum LLB Degree (equivalent to NQF level 7). LLM degree or certificate/s on legislative drafting courses will be an added advantage. A minimum 5 years of experience at a middle/senior managerial level obtained in a legal environment. Knowledge and experience in legislative drafting, constitutional and administrative law; and statutory interpretation. Knowledge of fiscal and intergovernmental legislation and budget processes. Experience in the Executive's and Parliament's processes for considering draft legislation. Successful completion of the Nyukela Public Service Senior Management Leadership Programme as endorsed by the National School of Government available as an online course on https://www.thensg.gov.za/training-course/sms-pre-entry-programme/, prior to finalisation of an appointment.
<u>DUTIES</u>	:	Drafting and Processing of Fiscal, Intergovernmental, Accounting and Procurement Related Legislation: Provide guidance on legislative processes and participate in policy processes that may require legislation, Draft Bills. Scrutinise draft Bills prepared by line units or entities of National Treasury. Assist internal stakeholders with legal aspects of socio-economic impact assessments of draft Bills. Prepare documentation for the processing of draft Bills, namely to the Minister, Directors-General Clusters, Cabinet and Parliament, and support the processing of draft Bills. Prepare legal instruments required for the commencement of Acts. Comment on Draft Bills relating to Fiscal, Intergovernmental, Accounting & Procurement Related Legislation: Provide inputs on draft Bills initiated by other national departments submitted to the National Treasury before the Directors-General Clusters and Cabinet processes. Provide input on draft Bills submitted to Directors-General Clusters and Cabinet, by identifying provisions that may impact on the National Treasury or legislation administered by the Minister of Finance. Provide inputs on Bills in Parliament, introduced by other Ministers or Members of Parliament. Drafting and Scrutiny of Subordinate Fiscal, Intergovernmental, Accounting and Procurement Related Legislation: Draft regulations and other legal instruments to be made by the Minister of Finance with supporting documentation required for the promulgation of the legal instruments. Scrutinise draft regulations and other legal instruments, prepared by line units or entities of National Treasury, to be made by the Minister of Finance with supporting documentation required for the promulgation of the legal instruments. Provide or co-ordinate inputs on draft regulations and other legal instruments initiated by other national departments submitted to the National Treasury before promulgation. Review of Fiscal, Intergovernmental, Accounting and Procurement Related Legislation: Audit legislation for technical alignment and adherence to best practice and other primary legislation of the National Treasury. Assess legislative requirements against government's policy objectives and initiate reviews of legislation. Interpretation of Fiscal, Intergovernmental, Accounting & Procurement Related Legislation: Advise internal stakeholders on the interpretation of legislation.
<u>ENQUIRIES</u>	:	enquiries only (No applications): Recruitment.Enquiries@treasury.gov.za

OTHER POSTS

<u>POST 31/84</u>	:	<u>DEPUTY DIRECTOR: REGULARITY AUDIT REF NO: S099/2026</u> Division: Office of The Director-General (ODG) Re-advertisement, applicants who applied previously must re-apply. Purpose: To manage the Regularity Audit plan for NT, ASB, IRBA and GTAC in accordance with the planned regularity audit methodology.
<u>SALARY</u>	:	R932 292 per annum, (Incl. benefits)
<u>CENTRE</u>	:	Pretoria
<u>REQUIREMENTS</u>	:	A Grade 12 is required coupled with a minimum National Diploma (equivalent to NQF level 6) or Bachelor's Degree (equivalent to NQF level 7) in Internal Auditing or Risk Management or Accounting. A minimum of 4 years' experience, of which 2 years should be at Assistant Director level or equivalent, obtained in an internal audit environment is required. Knowledge of Internal Audit Methodologies, Fundamentals and Principles is required. A certification as a Certified Internal Auditor (CIA) will be an added advantage.
<u>DUTIES</u>	:	Strategic leadership and stakeholder management: Contribute to raising awareness of the Internal Audit division with specific emphasis on Regularity Audit through stakeholder engagement. Execute plans and guidelines to ensure completion of strategic and operational activities. Liaise, co-coordinate, establish and maintain good relations with stakeholders on audit related matters. Contribute towards initiatives or recommendations by the Audit Committee. Audit Process - Risk assessment, audit plan, assurance and advisory services: Manage all Regularity audits and perform quality assurance. Contribute to the review of the annual risk assessment. Contribute to the development and alignment of the 3 year rolling audit plan and detailed annual regularity audit plan based on the strategic and operational risks. Provide advice and guidance on Regularity Audits to be conducted and propose solutions for challenging technical related problems. Ensure completion of all regularity audits as well as the findings register. Initial quality assurance of all regularity audit reports before submission. Providing feedback and clarification to the client relating to Regularity audit reports, control and technology related matters. Resource management: Manage and develop Regularity Audit resources to ensure effective and efficient delivery and overall achievement of Regularity Audit objectives. Develop the training plan for Regularity Audit. Perform resource allocation and priorities across regularity audit projects. Process improvements and research: Keep abreast of global trends, new developments in the Regularity audit Identify areas for improvement to ensure a sustainable Audit Strategy, Regularity Audit Methodology and Resource Plan to ensure continuity of Regularity audit services. Management reporting: Manage the Regularity Audit reporting processes. Present Regularity Audit reports to clients. Provide feedback on the progress against the approved Regularity Audit plan.
<u>ENQUIRIES</u>	:	enquiries only (No applications): Recruitment.Enquiries@treasury.gov.za
<u>POST 31/85</u>	:	<u>RECEPTIONIST REF NO: S100/2026 (X3 POSTS)</u> Division: Corporate Services (CS) Purpose: To provide efficient and effective reception support services to the National Treasury employees and visitors.
<u>SALARY</u>	:	R201 093 per annum, (Excl. benefits)
<u>CENTRE</u>	:	Pretoria (Riverwalk Office Park)
<u>REQUIREMENTS</u>	:	A minimum Grade 12 is required. Knowledge in reception, switchboard operation and office administration.
<u>DUTIES</u>	:	Reception Services: Receive telephone calls, messages and direct them to the relevant stakeholders. Welcome, receive and direct clients to the offices of the meetings and provide relevant information when required. Operate office equipment and photocopiers and liaise with internal and external stakeholders. Maintain and oversee the utilisation of visitor register. Render effective Reception Services: Monitor and control the movement of employees, visitors and contractors on the floor. Confirm host availability before directing visitors to the required floor and escort visitors to the waiting rooms. Notify relevant staff members of their guests' arrival and monitor guests' whereabouts while they are on the premises. Answer telephone calls related to meetings, guests on the floor and visitors in the building. Record staff members' whereabouts, arrivals and departures when required. Escorting of Visitors: Escort visitors to

consultation or conference rooms. Notify security at the main reception once visits are completed. Approach unauthorised persons found on the floor and request security assistance where necessary. Ensure that visitors do not access restricted workstations or areas. Maintain Reception Area: Maintain a clean and orderly reception area at all times. Receive and acknowledge correspondence. Manage and monitor the electronic booking system. Answer, screen and direct telephone calls. Support Floor Representatives during emergency situations. Arrange and provide refreshments for meetings.

ENQUIRIES

: enquiries only (No applications): Recruitment.Enquiries@treasury.gov.za