

DEPARTMENT: SUPPLY CHAIN MANAGEMENT

SUPPLY CHAIN PRACTITIONER: DEMAND /QUOTATION

Minimum requirements: A relevant three-year tertiary qualification preferable in SCM / Logistics / Procurement /Accounting • 1 year's relevant experience • Computer literacy.

Preferred requirements: A relevant three-year tertiary qualification preferable in SCM/Logistics/Procurement/Accounting • 2-5 years relevant experience • Computer literacy.

Duties will entail: Administration of quotation process • Receive, open and check quotations for compliance in terms of SCM Policy, distribute quotations to Departments and capture information in register • Evaluation of quotations below R30 000 • Reporting to Chief Accountant: Acquisition and Demand Management • Internal and external communication

Competencies: Oral communication • Written communication • Organizational awareness • Problem solving • Planning and organizing • Procurement and Tenders • Information management • Task management • Project management • Financial process management • Interpersonal relationships • Communication • Service delivery orientation • Action & outcome orientation • Resilience • Ethics and accountability • Impact and influence • Team orientation • Direction setting • Coaching and mentoring.

T10 (Estimated CTC R 509 423.12 p.a.)

Basic Salary: T10 (R 323 649.75 – R 420 099.13 p.a)

Enquiries can be directed to: **Mr T Deyi** at **022 701 6922**