

DEPARTMENT OF MINERAL AND PETROLEUM RESOURCES

The Department of Mineral and Petroleum Resources (DMPR) is an equal opportunity; affirmative action employer and it is its intention to promote representivity in the Public Sector through the filling of this post. Persons whose transfer/promotion/appointment will promote representivity are encouraged to apply, particularly persons with disabilities and women interested in senior management positions. An indication of such, in this regard will be vital in the processing of applications.

<u>APPLICATIONS</u>	:	Applicants must be submitted via DMPR E-Recruitment System accessible using the following link https://erecruitment.dmpr.gov.za . Applications must create a user profile by completing all required personal information and setting up your login credential on DMPR E-Recruitment System. Once registration is complete and logged in to the system, you may browse all vacant positions. Another option is to submit application by post or courier, quoting relevant reference, addressed to: The Director-General, Department of Mineral and Petroleum Resources, Private Bag X59, Pretoria, 0001. Alternatively, applications may also be hand delivered to Trevenna Campus, corner Meintjies and Francis Baard Street, former Schoeman. General enquiries may be brought to the attention of Ms T Gumede 012 444- 3319.
<u>CLOSING DATE</u>	:	18 September 2026
<u>NOTE</u>	:	Applications are strongly advised to complete and attach recent Z83 application form which came into effect from 01 January 2021 as issued by the Minister of Public Service Administration in line with regulation 10 of the Public Service Regulations, 2016 as amended, which is obtainable online from www.dpsa.gov.za and detailed Curriculum Vitae when submitting applications on DMPR E-Recruitment System. Applications must be submitted on the recent Z83 application form which came into effect from 01 January 2021 as issued by the Minister of Public Service Administration in line with regulation 10 of the Public Service Regulations, 2016 as amended, which is obtainable online from www.gov.za and www.dpsa.gov.za . All sections of the Z83 must be completed (In full, accurately, legibly, honestly, initialled, signed and dated), and accompanied by a comprehensive/ detailed Curriculum Vitae only. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications and other relevant documents will be required from shortlisted candidates only on or before the day of the interview. The Curriculum Vitae must have at least three (3) reference persons and their contacts. Failure to provide accurate information on a job application as well as incomplete information will result in a disqualification. Job applicants in possession of a foreign qualification(s), must also provide an evaluation certificate obtainable from the South African Qualification Authority (SAQA). If an invitation for an interview is not received within three (3) months after the closing date, please regard your application as unsuccessful. Requirements stated on the advertised posts are minimum inherent requirements; therefore, criteria for shortlisting will depend on the proficiency of the applications received. All shortlisted candidates, including SMS, shall undertake two pre-entry assessments. One must be a practical exercise, and the other must be an Integrity (Ethical Conduct) Assessment. Selection panels shall score both technical exercises as an additional criterion in the interview process. All shortlisted candidates for SMS posts will be subjected to a technical exercise and interview. Following the technical exercise and interview, a maximum of three (3) SMS candidates will undergo psychometric assessments to assess cognitive capabilities, behavioural preferences, emotional intelligence, and integrity. Applicants must note that personnel suitability checks (PSC) will be conducted on the short-listed applicants, therefore will be required to give consent in terms of the POPI Act in order for the Department to conduct this exercise. PSC includes security screening and vetting, qualification verification, criminal records, financial records checks. Applicants who do not comply with the above-mentioned requirements, as well as application received after the closing date will not be considered. If an applicant wishes to withdraw an application, He/ She must do so in writing. It is also important to note that the Department reserves the right not to fill any advertised post at any stage of the recruitment process.

OTHER POSTS

<u>POST 32/125</u>	:	<u>SENIOR INSPECTOR: MINE HEALTH AND SAFETY REF NO: 092</u>
<u>SALARY</u>	:	R1 101 468 per annum (Level 12), (all-inclusive package)
<u>CENTRE</u>	:	Mpumalanga Region, Witbank
<u>REQUIREMENTS</u>	:	National Diploma in Mining Engineering (NQF6), Mine Manager's Certificate of Competency, plus a drivers license with minimum 3 years' experience at a junior managerial level in mining, Knowledge of: Mine Health and Safety Act and Regulations and Legal Proceedings, Mining Engineering – Mine Equipment .e.g. winder, boilers, plants etc, Hazard identification and risk management, Public Service Staff Code, DMPR Policies, Skills: Ability to interpret and apply Mine Health and Safety Act, DMPR Policy and Staff Code, Management skills- Planning, Leading, Organising and Controlling, Report Writing Formulation, Good interpersonal relations, Analyses and interpretation of accident statistics, Be able to recommend mining engineering solutions, negotiation skill, Language proficiency, computer skills Thinking demand: Innovative thinker, Analyse situations carefully, make fair and reasonable decisions, Receptive to suggestions and ideas, Be able to stay calm and collective during difficult situations.
<u>DUTIES</u>	:	Coordinate, conduct and report on underground, shaft and surface audits and inspections on matters relating to ground stability, support, explosives, blasting operations and other matters relating to the Mine Safety. Coordinate, conduct report on investigations into mine related accidents contraventions and complaints as well as the analysis of mine accidents and trends to determine high risk mining operations and take appropriate action. Coordinate and serve on any necessary board of examiners. Coordinate the Investigation, consultation and provision of input on mine closure, prospecting rights, mining rights and permits, EMP's, and township development. Provide managerial activities.
<u>ENQUIRIES</u>	:	Ms N Gogela at 072 226 6808
<u>NOTE</u>	:	Indian /Coloured or white female are encouraged to apply.
<u>POST 32/126</u>	:	<u>SENIOR INSPECTOR: MINE HEALTH AND SAFETY REF NO: 093</u>
<u>SALARY</u>	:	R1 101 468 per annum (Level 12), (all-inclusive package)
<u>CENTRE</u>	:	Northern Cape Region, Kimberley
<u>REQUIREMENTS</u>	:	National Diploma in Mining Engineering (NQF6), Mine Manager's Certificate of Competency, plus a drivers license with minimum 3 years' experience at a junior managerial level in mining, Knowledge of: Mine Health and Safety Act and Regulations and Legal Proceedings, Mining Engineering – Mine Equipment .e.g. winder, boilers, plants etc, Hazard identification and risk management, Public Service Staff Code, DMPR Policies, Skills: Ability to interpret and apply Mine Health and Safety Act, DMPR Policy and Staff Code, Management skills- Planning, Leading, Organising and Controlling, Report Writing Formulation, Good interpersonal relations, Analyses and interpretation of accident statistics, Be able to recommend mining engineering solutions, negotiation skill, Language proficiency, computer skills Thinking demand: Innovative thinker, Analyse situations carefully, make fair and reasonable decisions, Receptive to suggestions and ideas, Be able to stay calm and collective during difficult situations.
<u>DUTIES</u>	:	Coordinate, conduct and report on underground, shaft and surface audits and inspections on matters relating to ground stability, support, explosives, blasting operations and other matters relating to the Mine Safety. Coordinate, conduct report on investigations into mine related accidents contraventions and complaints as well as the analysis of mine accidents and trends to determine high risk mining operations and take appropriate action. Coordinate and serve on any necessary board of examiners. Coordinate the Investigation, consultation and provision of input on mine closure, prospecting rights, mining rights and permits, EMP's, and township development. Provide managerial activities.
<u>ENQUIRIES</u>	:	Mr. T Mateta at 082 459 2778
<u>NOTE</u>	:	Indian /Coloured or white female are encouraged to apply.
<u>POST 32/127</u>	:	<u>SENIOR INSPECTOR: MINE HEALTH AND SAFETY REF NO: 094</u>
<u>SALARY</u>	:	R1 101 468 per annum (Level 12), (all-inclusive package)

<u>CENTRE</u>	:	Free State Region, Welkom
<u>REQUIREMENTS</u>	:	National Diploma in Mining Engineering (NQF6), Mine Manager's Certificate of Competency, plus a drivers license with minimum 3 years' experience at a junior managerial level in mining, Knowledge of: Mine Health and Safety Act and Regulations and Legal Proceedings, Mining Engineering – Mine Equipment .e.g. winder, boilers, plants etc, Hazard identification and risk management, Public Service Staff Code, DMPR Policies, Skills: Ability to interpret and apply Mine Health and Safety Act, DMPR Policy and Staff Code, Management skills- Planning, Leading, Organising and Controlling, Report Writing Formulation, Good interpersonal relations, Analyses and interpretation of accident statistics, Be able to recommend mining engineering solutions, negotiation skill, Language proficiency, computer skills Thinking demand: Innovative thinker, Analyse situations carefully, make fair and reasonable decisions, Receptive to suggestions and ideas, Be able to stay calm and collective during difficult situations.
<u>DUTIES</u>	:	Coordinate, conduct and report on underground, shaft and surface audits and inspections on matters relating to ground stability, support, explosives, blasting operations and other matters relating to the Mine Safety. Coordinate, conduct report on investigations into mine related accidents contraventions and complaints as well as the analysis of mine accidents and trends to determine high risk mining operations and take appropriate action. Coordinate and serve on any necessary board of examiners. Coordinate the Investigation, consultation and provision of input on mine closure, prospecting rights, mining rights and permits, EMP's, and township development. Provide managerial activities.
<u>ENQUIRIES</u>	:	Mr P Nyaqcela at 082 459 2783
<u>NOTE</u>	:	Indian /Coloured or white female are encouraged to apply.
<u>POST 32/128</u>	:	<u>INSPECTOR: MINE EQUIPMENT REF NO: 095</u>
<u>SALARY</u>	:	R932 292 per annum (Level 11), (all-inclusive package)
<u>CENTRE</u>	:	Gauteng Region, Braamfontein
<u>REQUIREMENTS</u>	:	A National Diploma in Electrical/ Mechanical Engineering (NQF 6) PLUS Certificate of Competency for Mechanical / Electrical Engineering (Mines) with minimum of 3 years' experience in mining and a valid driver's licence, Knowledge of: Mine Health and Safety Act and Regulations and Legal Proceedings. Mining Engineering- Mine Equipment e.g. Winder, Boilers, Plants. Hazard and Risk management. Public Service Staff Code. DMPR Policies. Skills: Ability to interpret and apply Mine Health and Safety Act. DMPR Policies and staff codes. Management, Planning, Leading, Organisational and Controlling skills. Report writing and formulation. Good interpersonal relations. Be able to recommend mining engineering solutions. Negotiation skills. Language proficiency. Computer skills, Thinking Demand: innovative thinker. Analyse situations carefully, make fair and reasonable decision. Receptive to suggestion and ideas. Be able to stay calm and collective during difficult situations. Dynamic personality.
<u>DUTIES</u>	:	Conduct and report on underground, shaft and surface audits and inspection on plants, structure, track bound trackless mining equipment and electrical distribution systems and take the necessary enforcement action where necessary. Investigate and report on mine related accident, contraventions and complaints as well as the analyse mine accidents and trends to determine high risk mining operations and take appropriate action. Test and license and report thereon, of equipment on mines i.e., winders, lifts, chairlifts, boilers and conduct statutory inspections. Serve on any necessary boards of examiners. Investigate, consult and provide of input on mines closure, prospecting rights, mining rights and permits, EMP's, and township development. Provide inputs to regional reports, revision of machinery regulations, guideline and standard; and applications of exemptions, permission and approvals.
<u>ENQUIRIES</u>	:	Mr. MN Madubane Tel No: (011) 358 9776
<u>NOTE</u>	:	Indian, Coloured or White female are encouraged to apply
<u>POST 32/129</u>	:	<u>SECURITY RISK OFFICER REF NO: 096</u>
<u>SALARY</u>	:	R237 453 per annum (Level 05)
<u>CENTRE</u>	:	Springbok, Kimberley
<u>REQUIREMENTS</u>	:	A Grade 12 (NQF4) with a Grade C PSIRA Certificate, 1 year experience as a Security Guard and a Drivers Licence, Knowledge of: Security legislation,

policies and, Procedures, Access control procedures, Safety precautions, Security registers, Skills: Problem solving skills, Communication skills (verbal and written), Thinking demand: Innovative and Pro-active thinking, Analytical mind.

DUTIES

: Execute access control and monitor movements within and between buildings. Conduct routine inspections and security rounds. Prevention of unauthorised removal of departmental assets. Respond to alarm activations and security incidents. Operate Control Room Security Equipment. Support Ministerial and departmental events.

ENQUIRIES

: Mr Tshimangadzo Netshisaulu at 078 422 4983

NOTE

: Indian /Coloured or white female are encouraged to apply.